

File No. 160192 Committee Item No. 10
Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS
AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight Date April 7, 2016

Board of Supervisors Meeting Date _____
Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

OTHER (Use back side if additional space is needed)

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Completed by: Erica Major Date April 1, 2016
Completed by: _____ Date _____

1 [Settlement of Unlitigated Claim - Diana Alcala - \$225,000]

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3 **Resolution approving the settlement of the unlitigated claim filed by Diana Alcala**
4 **against the City and County of San Francisco for \$225,000; claim was filed on February**
5 **4, 2010; the claim involves an employment dispute.**

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7 WHEREAS, Diana Alcala filed a claim on February 4, 2010, against the City and
8 County of San Francisco; and

9 WHEREAS, The claim involves an employment dispute; and

10 WHEREAS, the Department of Public Health of the City and County of San Francisco
11 has recommended settlement of said claim by payment of \$225,000; now, therefore, be it

12 **RESOLVED**, That pursuant to Administrative Code, Section 10.22, the Board of
13 Supervisors hereby authorizes the City Attorney to settle and compromise the claim by
14 payment of \$225,000.

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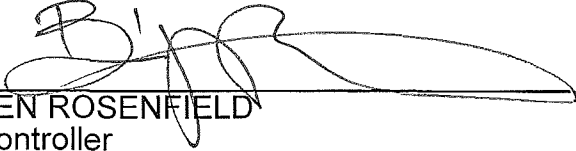
APPROVED:

DENNIS J. HERRERA
City Attorney



ELIZABETH SALVESON
Chief Labor Attorney

FUNDS AVAILABLE:



BEN ROSENFELD
Controller

RECOMMENDED:

DEPARTMENT OF PUBLIC HEALTH



BARBARA GARCIA
Director

APPROVED:



MARK MOREWITZ
Secretary, HEALTH COMMISSION

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LEGISLATION RECEIVED CHECKLIST

Date 2/24/16 File Number (if applicable)

- Legislation for Introduction (NEW) Legislative Clerk
Legislation Pending in Committee (AMENDED) Committee Clerk
Legislation for Board Agenda (AMENDED) Deputy Clerk

Supervisor, Mayor, and Departmental Submittals

Grant Ordinance

- Legislation: Original, 1 hard copy, and 1 electronic copy in Word format
Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
Supporting documents: 1 full set, and separate pdf copies of each in email
Cover letter (original)
Grant budget/application
Grant information form, including signed disability checklist
Letter of Intent or grant award letter from funding agency
Contract, Leases/Agreements (if applicable)
Ethics Form 126 (if applicable) in Word format
Other support documents as identified in the cover letter and legislation
E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Ordinance

- Legislation: Original, 1 hard copy, and 1 electronic copy in Word format
Signature: City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
Supporting documents: 1 full set, and separate pdf copies of each in email
Cover letter (original)
Settlement Report/Agreement (for settlements)
Other support documents as identified in the cover letter and legislation
E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Grant Resolution

- Legislation: Original, 1 hard copy, and 1 electronic copy in Word format
Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
Supporting documents: 1 full set, and separate pdf copies of each in email
Cover letter (original)
Grant budget/application
Grant information form, including signed disability checklist
Letter of Intent or grant award letter from funding agency
Contract, Leases/Agreements (if applicable)
Ethics Form 126 (if applicable) in Word format
Other support documents as identified in the cover letter and legislation
E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Resolution

- Legislation: Original, 1 hard copy, and 1 electronic copy in Word format
Signature: None (Note: Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
Supporting documents: 1 full set, and separate pdf copies of each in email
Cover letter (original)
Settlement Report/Agreement (for settlements)
Other support documents as identified in the cover letter and legislation
E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Joy Perez 554-3869 City Attorney
Name and Telephone Number Department