File No	160124	Committee Item No.	1
		Board Item No.	

## COMMITTEE/BOARD OF SUPERVISORS

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Committee:	Government Audit and Oversight	<b>Date</b> <u>May 5, 2016</u>			
Board of Supervisors Meeting Date					
Cmte Board  Cmte Board	Motion Resolution Ordinance Legislative Digest Budget and Legislative Analyst Reyouth Commission Report Introduction Form Department/Agency Cover Letter a MOU Grant Information Form Grant Budget Subcontract Budget Contract/Agreement Form 126 – Ethics Commission Award Letter Application Public Correspondence				
OTHER (Use back side if additional space is needed)					
	Referral FYI - 02/17/2016				
Completed b		to April 20, 2016			
Completed k		teApril 29, 2016 te			

Motion directing the Budget and Legislative Analyst to conduct a performance audit of the City's Real Estate Division in 2016.

[Setting the 2016 Budget and Legislative Analyst Services Audit Plan]

WHEREAS, It is the policy of the Board of Supervisors that each program of the City and County of San Francisco be the subject of a performance audit at least once every eight years; and

WHEREAS, The function of regular performance audits is to ensure that City departments and agencies make prudent and efficient use of City resources and also effectively perform the functions assigned to them by the Charter and applicable laws; and

WHEREAS, The Board of Supervisors previously adopted motions directing the Budget and Legislative Analyst to conduct two performance audits in FY2015-2016, including (1) a performance audit of City departments' provisions of services to seniors, which is in progress and scheduled to be completed in the winter of 2016; and (2) a performance audit of homeless services in San Francisco, which is in progress and scheduled to be completed in May of 2016; now, be it

MOVED, That the Budget and Legislative Analyst is hereby directed conduct a third performance audit in calendar year 2016 of the City's Real Estate Division.

## **BOARD of SUPERVISORS**



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
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## MEMORANDUM

TO:

Harvey Rose, Budget and Legislative Analyst, Office of the Budget and

Legislative Analyst

John Updike, Director, Real Estate Division

FROM:

Erica Major, Assistant Committee Clerk, Government Audit and Oversight

Committee, Board of Supervisors

DATE:

February 17, 2016

SUBJECT:

LEGISLATION INTRODUCED

The Board of Supervisors' Government Audit and Oversight Committee has received the following proposed legislation, introduced by Supervisor Campos on February 9, 2016:

File No. 160124

Motion directing the Budget and Legislative Analyst to conduct a performance audit of the City's Real Estate Division in 2016.

If you have any additional comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

C:

Severin Campbell, Office of the Budget and Legislative Analyst Debra Newman, Office of the Budget and Legislative Analyst Gabriella Loeza, Office of the Budget and Legislative Analyst **Print Form** 

For Clerk's Use Only:

## Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp or meeting date I hereby submit the following item for introduction (select only one):  $\boxtimes$ 1. For reference to Committee. (An Ordinance, Resolution, Motion, or Charter Amendment) 2. Request for next printed agenda Without Reference to Committee. 3. Request for hearing on a subject matter at Committee. inquires" 4. Request for letter beginning "Supervisor 5. City Attorney request. 6. Call File No. from Committee. 7. Budget Analyst request (attach written motion). 8. Substitute Legislation File No. 9. Reactivate File No. 10. Question(s) submitted for Mayoral Appearance before the BOS on Please check the appropriate boxes. The proposed legislation should be forwarded to the following: **Small Business Commission** ☐ Youth Commission ☐ Ethics Commission ☐ Planning Commission ☐ Building Inspection Commission Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative Form. Sponsor(s): Campos, Avalos, Kim, Yee, Peskin, Mar Subject: Motion setting the 2016 Budget and Legislative Analyst Services Audit Plan The text is listed below or attached: Signature of Sponsoring Supervisor: