File No	60025
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Committee Item No. \_\_\_\_\_ Board Item No. \_\_\_\_\_

# **COMMITTEE/BOARD OF SUPERVISORS**

AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Sub Committee

Date May 4, 2016

**Board of Supervisors Meeting** 

Date\_\_\_\_

# **Cmte Board**

	Motion Resolution Ordinance Legislative Digest Budget and Legislative Analyst Report Youth Commission Report Introduction Form Department/Agency Cover Letter and/or Report MOU Grant Information Form Grant Budget Subcontract Budget Contract/Agreement Form 126 – Ethics Commission Award Letter Application Public Correspondence
OTHER	(Use back side if additional space is needed)
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Completed by:_	Linda Wong	Date	April 29, 2016
Completed by:_	Linda Wong	Date	

## AMENDED IN COMMITTEE 4/27/16 ORDINANCE NO.

FILE NO. 160025

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[Administrative Code - Nutritional Standards for Food and Beverages Sold in Vending Machines on City Property or Served at City Meetings and Events]
Ordinance amending the Administrative Code to require that prepackaged food and
beverages sold in vending machines on City property meet specified nutritional
standards and calorie labeling requirements; to require City departments to make best
efforts to meet nutritional guidelines for food and beverages purchased with City funds
and served at City events and meetings; to encourage restaurants, cafeterias, and
concessions located on City property to offer healthy food options <u>; and to require the</u>
Department of Public Health (DPH) to submit a report to the Board of Supervisors if
DPH concludes that nutritional standards and guidelines should be updated.
NOTE: Unchanged Code text and uncodified text are in plain Arial font. Additions to Codes are in <u>single-underline italics Times New Roman font</u> . Deletions to Codes are in <u>strikethrough italics Times New Roman font</u> . Board amendment additions are in <u>double-underlined Arial font</u> . Board amendment deletions are in strikethrough Arial font. Asterisks (* * * *) indicate the omission of unchanged Code subsections or parts of tables.
Be it ordained by the People of the City and County of San Francisco:
Section 1. The Administrative Code is hereby amended by adding Section 4.9-1 to
read as follows:
SEC. 4.9-1. NUTRITIONAL STANDARDS FOR VENDING MACHINES; NUTRITIONAL
GUIDELINES FOR FOOD SERVED AT CITY MEETINGS AND EVENTS; RECOMMENDED
NUTRITIONAL GUIDELINES FOR RESTAURANTS ON CITY PROPERTY.
(a) Findings.
(1) Healthy eating is a key factor in reducing obesity, which is often a cause of heart
disease, diabetes, cancer, and other serious and life-threatening diseases. More generally,
consumption of unhealthy food and beverages contributes to the development of many ailments and

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debilitating diseases, which increases human suffering and decreases the quality of life, while driving health care costs up.

(2) The City is committed to promoting access to healthy, nutritious food and beverages.

(3) Positive changes in the nutritional quality of food and beverages sold on City property and served by the City can help people make healthier eating and drinking choices.

(4) As of fiscal year 2013-14, approximately 28,000 people were employed by the City and worked on City property. Giving City employees access to healthier foods in the workplace helps reduce the impact of diet-related disease, supports a healthier and more productive workforce, and reduces the City's health care expenses. Providing access to healthier food options for members of the public when they visit City property also promotes public health.

(b) Definitions. The terms used in this Section 4.9-1 shall have the meanings set forth below:

"City" means the City and County of San Francisco.

<u>"Contract" means any agreement between the City and a Person to provide or procure labor,</u> <u>materials, equipment, supplies, goods, or services to, for, or on behalf of the City that authorizes the</u> <u>use, installation and/or operation of one or more Vending Machines on City property for a price to be</u> <u>paid out of monies deposited in the City Treasury or out of trust monies under the control of or</u> <u>collected by the City, but excluding agreements for a cumulative amount of \$5,000 or less per</u> <u>Contractor in each fiscal year.</u>

<u>"Contractor" means a Person who enters into a Contract or Property Contract with the City</u> <u>that is subject to this Section 4.9-1.</u>

"Meal" means a "prepared food," as that term is defined in Section 1602(1) of the Environment Code, that is represented as or in a form commonly understood to be a breakfast, lunch, or dinner.

Supervisor Farrell BOARD OF SUPERVISORS

1	"Person" means any natural person, corporation, sole proprietorship, partnership, association,			
2	joint venture, limited liability corporation, or other legal entity.			
3	"Prepackaged Food" has the same meaning as set forth in California Health and Safety Code			
4	Section 113876, as amended.			
5	"Property Contract" means a written agreement, including leases and permits, for the use of			
6	any City-owned real property, for a period exceeding 30 days, including month-to-month permits, that			
7	authorizes the use, installation and/or operation of one or more Vending Machines on City property.			
8	"Property Contract" does not include an agreement for the City to use or occupy real property owned			
9	by others (i.e., City-as-tenant or City-as-permittee).			
10	"Restaurant" has the meaning set forth in Section 451(s) of the Health Code.			
11	"Serving" has the meaning set forth in Section 101.9(b)(1) of Title 21 of the Code of Federal			
12	<u>Regulations, as amended.</u>			
13	"Vending Machine" has the meaning set forth in Section 4.2(a) of the Administrative Code.			
14	(c) Nutritional Standards and Calorie Labeling for Prepackaged Foods and Beverages			
15	Sold in Vending Machines on City Property.			
16	(1) Except as stated in subsections (c)(2) and (c)(6), Prepackaged Foods sold in			
17	Vending Machines located on City Property shall meet the nutritional standards set forth below:			
18	(A) Calories: No more than 200 calories per Serving.			
19	(B) Total Fat: No more than 35% of calories from fat.			
20	(C) Saturated Fat: No more than one gram of saturated fat per Serving.			
21	(D) Trans Fat: No trans fat and no partially hydrogenated oil on the			
22	<u>ingredients list.</u>			
23	(E) Sugar: No more than 35% of weight from total sugars.			
24	(F) Sodium: No more than 240 milligrams of sodium per Serving.			
25	(G) Candy: No candy except for sugar-free mints and gum.			

Supervisor Farrell BOARD OF SUPERVISORS

Chips: No chips except for baked chips and pretzels. (H)(2)The following Prepackaged Foods sold in Vending Machines on City property are exempt from the nutritional standards set forth in subsection (c)(1): (A)Fruits and vegetables with no added salt, sugar, or fat. Nuts and seeds, including peanut butters and other nut butters, provided (B)that a Serving of nuts or seeds does not exceed 1.5 ounces. (C)Plant based spreads, including but not limited to hummus, guacamole, and pesto dip. (D) Low-fat, reduced fat, or fat-free cheeses, including light cream cheese. For purposes of this Section 4.9-1, "low-fat," "reduced fat," and "fat free" have the meanings set forth in Section 101.62 of Title 21 of the Code of Federal Regulations, as amended. <u>Except as stated in subsection (c)(6)</u>, bBeverages sold in Vending Machines (3)located on City Property shall meet the nutritional standards set forth below: (A)Sugar content: Not a Sugar-Sweetened Beverage, as that term is defined in Administrative Code Section 101.2. (B) Fruit Juice: 100% juice with no added sugars or sweeteners; no more than 230 milligrams of sodium per Serving; and no more than 120 calories per eight fluid ounces. (C)*Milk: Low fat (1%) or fat-free (skim).* (D)Beverages labeled as "diet" or sweetened with artificial sweeteners (e.g. aspartame, saccharin, sucralose): No more than 25% of beverages sold/offered in the Vending Machine may be labeled as "diet" or sweetened with artificial sweeteners. (4)Except as stated in subsection (c)(6), beginning December 1, 2016, all Vending Machines located on City property shall comply with the calorie labeling requirements of 21 U.S.C. Section 403(g)(5)(H)(viii), as amended from time to time, and any regulations promulgated thereunder.

Supervisor Farrell BOARD OF SUPERVISORS

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### (4)(5) Contracts and Property Contracts.

(A) City departments other than the Department of Emergency <u>Management shall include in all Contracts and Property Contracts a provision requiring compliance</u> with subsection (c) of this Section 4.9-1, and failure to comply shall constitute a material breach.

(B) The provisions of subsection (c) are intended to have prospective effect only and shall apply only to Contracts and Property Contracts entered into, or extended or renewed, on or after the effective date of this Section, provided that Contracts or Property Contracts entered into after the effective date shall also be exempted if the bid package or requests for proposals for the contract were advertised and made available to the public without these requirements prior to the effective date. Subsection (c) of this Section 4.9-1 shall not be interpreted to impair the obligations of any Contract or Property Contract existing on the effective date of this Section.

(6) The nutrition standards and calorie labeling requirement set forth in subsection (c) shall not apply to Vending Machines located on property occupied exclusively by the Department of Emergency Management.

(5)(7) Enforcement. Any violation of subsection (c) of this Section 4.9-1 shall be deemed a material breach of the Contract or Property Contract, and the City may pursue all rights or remedies available to the City under the Contract or Property Contract, including but not limited to the right to terminate the Contract or the Property Contract and the right to require the removal of the Vending Machine.

(d) Nutritional Guidelines for Food and Beverages Purchased with City Funds and Served at City Events and Meetings.

(1) For purposes of this subsection (d), a "City Meeting" or "City-Sponsored Event" means a meeting or event that is convened, hosted or organized by the City, regardless of whether the meeting or event occurs on City property or whether the attendees are limited to City officials or staff.

Supervisor Farrell BOARD OF SUPERVISORS

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1	(2) City departments shall use their best efforts to ensure that all Prepackaged		
2	Foods and beverages that are (A) served at City Meetings or City-Sponsored Events and (B) purchased		
3	using City funds meet the nutritional standards set forth in subsection (c) of this Section 4.9-1.		
4	(3) City departments shall use their best efforts to adhere to the following		
5	recommended nutritional guidelines for food and/or beverages that are (A) served at City Meetings or		
6	City-Sponsored Events and (B) purchased using City funds:		
7	(A) If beverages are served, water should be made available and accessible		
8	to all participants.		
9	(B) Food items should be served in smaller portions, where possible.		
10	(C) Vegetarian or vegan options should be offered, where possible.		
11	(D) Healthy food items should be served, such as the following:		
12	(i) Fruits, vegetables, whole grains, low fat and low calorie foods,		
13	including low fat dairy, and lean meats.		
14	(ii) Protein sources and lower fat versions of condiments (e.g., salad		
15	<u>dressings, mayonnaise, cream cheese, sour cream dips).</u>		
16	(iii) Minimally processed foods that are made or produced without		
17	added sugar and are "low sodium" as that term is defined in Section 101.61(b)(4) of Title 21 of the		
18	Code of Federal Regulations, as amended.		
19	(iv) Foods that are prepared by healthy cooking techniques such as		
20	baking, roasting, broiling, grilling, poaching, steaming, or stir frying instead of pan frying or deep fat		
21	frying to minimize the amount of fat added to the foods prepared.		
22	(v) Foods that contain less than 0.5 grams of trans fat per Serving.		
23	(e) Recommended Nutritional Guidelines for Food and Beverages Served by Restaurants		
24	Located on City Property.		
25			

Supervisor Farrell BOARD OF SUPERVISORS

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	(1) Restaurants located on City property that offer for sale Prepackaged Foods			
	and/or beverages are encouraged to meet the nutritional standards set forth in subsection (c) of this			
	Section 4.9-1. If there is a Vending Machine located within the Restaurant, the nutritional			
	requirements of subsection (c) shall apply to the Vending Machine.			
	(2) Restaurants located on City property are encouraged to ensure that at least 25%			
	of Meals offered on the menu meet the nutritional guidelines set forth below:			
	(A) Calories: no more than 700 calories per Meal.			
	(B) Total Fat: No more than 35% of calories per Meal should be from fat.			
	(C) Saturated Fat: No more than five grams of saturated fat per Meal.			
	(D) Trans Fat: No more than 0.5 grams of trans fats per Meal and no			
	"partially hydrogenated oil" on the ingredients list.			
	(E) Cholesterol: No more than 105 milligrams of cholesterol per Meal.			
	(F) Sugar: No more than 35% of total calories per Meal from sugar.			
	(G) Sodium: No more than 800 milligrams of sodium per Meal.			
	(H) Vegetables and Fruits: At least two Servings (1-1.5 cups) of vegetables			
	and/or fruits per Meal.			
	(f) Administrative Regulations. The City Administrator, or at the City Administrator's			
	discretion, the Purchaser, may adopt rules, regulations, or guidelines for the implementation of this			
	<u>Section 4.9-1.</u>			
	(g) Recommended Updates to Nutrition Standards and Guidelines. The Board of			
	Supervisors recognizes that dietary guidelines evolve over time to address pressing public			
- Western Barrison	health concerns and the nutrition needs of specific populations and to conform to advances in			
	scientific and medical knowledge. Where the Department of Public Health, in consultation			
	with the Health Service System, concludes that the nutrition standards and guidelines set forth			
	in this Section 4.9-1 should be updated to reflect new research in the field of nutrition and			

Supervisor Farrell BOARD OF SUPERVISORS

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health, it shall submit to the Board of Supervisors a report that describes the recommended changes and sets forth the evidence in support of those recommendations.

Section 2. Effective Date. This ordinance shall become effective 30 days after enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board of Supervisors overrides the Mayor's veto of the ordinance.

APPROVED AS TO FORM: DENNIS-J. HERRERA, City Attorney By:

ANNE PEARSON Deputy City Attorney

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Supervisor Farrell BOARD OF SUPERVISORS

## LEGISLATIVE DIGEST

[Administrative Code - Nutritional Standards for Food and Beverages Sold in Vending Machines on City Property or Served at City Meetings and Events]

Ordinance amending the Administrative Code to require that prepackaged food and beverages sold in vending machines on City property meet specified nutritional standards and calorie labeling requirements; to require City departments to make best efforts to meet nutritional guidelines for food and beverages purchased with City funds and served at City events and meetings; to encourage restaurants, cafeterias, and concessions located on City property to offer healthy food options; and to require the Department of Public Health (DPH) to submit a report to the Board of Supervisors if DPH concludes that nutritional standards and guidelines should be updated.

#### Existing Law

The City currently does not have any law regulating the nutritional standards of foods that are sold in vending machines on City property. Nor does the City have any law that establishes recommended nutritional guidelines for food and beverages served at City-sponsored meetings and events, or for restaurants and other food concessions that serve food on City property.

Federal and state law require operators who own or operate 20 or more vending machines to disclose calorie information for food sold from vending machines, subject to certain exemptions. These laws do not apply to operators who own or operate fewer than 20 vending machines.

### Amendments to Current Law

This revised legislative digest reflects amendments made at Budget and Finance subcommittee on April 27, 2016.

#### Vending Machines on City Property

The proposed ordinance would require that all prepackaged food and beverages sold from vending machines located on City property, other than property occupied by the Department of Emergency Management (DEM), meet specified nutritional standards pertaining to calories, total fat, saturated fat, trans fat, sugar, and sodium. Candy would be prohibited from such vending machines except for sugar-free mints and gum, and chips would be prohibited except for baked chips and pretzels. Certain prepackaged foods would be exempt from the nutritional standards, such as nuts and seeds, plant-based spreads and low-fat, reduced fat or fat-free cheeses.

The ordinance would require that all vending machines on City property, except those located on property occupied by DEM, comply with the requirements of the federal calorie labeling law by posting signage that clearly indicates the calorie count of the food and beverages that are for sale.

The ordinance would require that all contracts and property contracts that the City enters into that authorize the use, installation or operation of one or more vending machines on City property, other than DEM property, include a provision requiring compliance with these nutritional standards and calorie labeling requirements and failure to comply would constitute a material breach of the contract. The required nutritional standards for vending machines and calorie labeling requirement would apply only to contracts and property contracts entered into, or extended or renewed, on or after the effective date of this ordinance.

## City Meetings and City-Sponsored Events

The proposed ordinance also would require City departments to use their best efforts to ensure that food and beverages purchased with City funds and served at City meetings and City-sponsored events meet recommended nutritional guidelines. A "City Meeting" or "City-Sponsored Event" for purposes of this ordinance means a meeting or event that is convened, hosted or organized by the City, regardless of whether the meeting or event occurs on City property or whether the attendees are limited to City officials or staff. The recommended nutritional guidelines for City meetings and City-sponsored events include: (1) water should be made available, (2) food items should be served in smaller portions, where possible, (3) vegetarian or vegan options should be offered, where possible, and (4) "healthy food items" should be served, as defined by the ordinance.

#### **Restaurants and Food Concessions on City Property**

Lastly, the proposed ordinance would encourage restaurants and other food concessions located on City property to ensure that at least 25% of the meals offered on the menu meet recommended nutritional guidelines pertaining to calories, total fat, saturated fat, trans fat, cholesterol, sugar, and sodium. In addition, such meals should have at least two servings of vegetables and/or fruits.

The City Administrator, or at the City Administrator's discretion, the Purchaser, would be authorized to adopt rules, regulations, or guidelines for the implementation of the ordinance.

#### **Background Information**

Healthy eating is a key factor in reducing obesity, which is often a cause of heart disease, diabetes, cancer, and other serious and life-threatening diseases. Consumption of unhealthy food and beverages contributes to the development of many ailments and debilitating

FILE NO. 160025

diseases, which increases human suffering and decreases the quality of life, while driving health care costs up.

Americans spend nearly half of their food budget on foods eaten away from home. As a result, it is important for consumers to have nutritional information available in order to make healthy food choices. Research suggests that calorie labeling may have a positive effect on consumer food choices.

As of fiscal year 2013-14, approximately 28,000 people were employed by the City and worked on City property. Giving City employees access to healthier foods in the workplace helps reduce the impact of diet-related disease, supports a healthier and more productive workforce, and reduces the City's health care expenses. Providing access to healthier food options for members of the public when they visit City property also promotes public health.

The nutritional standards specified in the proposed ordinance were developed in consultation with the American Heart Association.

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Youth Commission City Hall ~ Room 345 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102-4532



(415) 554~6446 (415) 554~6140 FAX www.sfgov.org/youth\_commission

# YOUTH COMMISSION

## MEMORANDUM

TO:	Erica Major, Committee Clerk, Public Safety and Neighborhood Services
	Committee
FROM:	Youth Commission
DATE:	Thursday, February 4, 2016
RE:	Referral response to BOS Files No. 160025

At our **Monday, February 1, 2016 meeting**, the Youth Commission voted to unanimously support the following motion:

**To support BOS File No. 160025–** Ordinance amending the Administrative Code to require that prepackaged food and beverages sold in vending machines on City property meet specified nutritional standards; to require City departments to make best efforts to meet nutritional guidelines for food and beverages purchased with City funds and served at City events and meetings; and to encourage restaurants, cafeterias, and concessions located on City property to offer healthy food options.

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Youth Commissioners thank the Board of Supervisors for their attention to issue. If you have any questions, please contact our office at (415) 554-6446, or your Youth Commissioner.

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Chair, Luis Avalos-Nunez Adopted on February 1, 2016 2015-2016 San Francisco Youth Commission

**BOARD of SUPERVISORS** 



City Hall 1 Dr. Carlton B. Goodlett Place, Room 244 San Francisco 94102-4689 Tel. No. 554-5184 Fax No. 554-5163 TDD/TTY No. 554-5227

# MEMORANDUM

TO: Youth Commission

FROM: Erica Major, Assistant Committee Clerk, Public Safety and Neighborhood Services Committee

DATE: February 4, 2016

#### SUBJECT: REFERRAL FROM BOARD OF SUPERVISORS

The Board of Supervisors has received the following, which at the request of the Youth Commission is being referred as per Charter Section 4.124 for comment and recommendation. The Commission may provide any response it deems appropriate within 12 days from the date of this referral.

#### File: 160025

Ordinance amending the Administrative Code to require that prepackaged food and beverages sold in vending machines on City property meet specified nutritional standards; to require City departments to make best efforts to meet nutritional guidelines for food and beverages purchased with City funds and served at City events and meetings; and to encourage restaurants, cafeterias, and concessions located on City property to offer healthy food options.

Please return this cover sheet with the Commission's response to Erica Major, Assistant Committee Clerk, Public Safety and Neighborhood Services.

RESPONSE FROM YOUTH COMMISSION D

Date:

No Comment

\_\_\_\_\_ Recommendation Attached

Chairperson, Youth Commission

**BOARD of SUPERVISORS** 



City Hall 1 Dr. Carlton B. Goodlett Place, Room 244 San Francisco 94102-4689 Tel. No. 554-5184 Fax No. 554-5163 TDD/TTY No. 554-5227

# MEMORANDUM

TO:

Mohammed Nuru, Director, Public Works Jose Cisneros, Treasurer, Office of the Treasurer and Tax Collector Tom Hui, Director, Department of Building Inspection Barbara A. Garcia, Director, Department of Public Health Trent Rhorer, Executive Director, Human Services Agency Jaci Fong, Director, Office of Contract Administration

FROM: Erica Major, Assistant Committee Clerk, Public Safety and Neighborhood Services Committee, Board of Supervisors

DATE: January 20, 2016

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Public Safety and Neighborhood Services Committee has received the following proposed legislation, introduced by Supervisor Farrell on January 12, 2016:

File No. 160025

Ordinance amending the Administrative Code to require that prepackaged food and beverages sold in vending machines on City property meet specified nutritional standards; to require City departments to make best efforts to meet nutritional guidelines for food and beverages purchased with City funds and served at City events and meetings; and to encourage restaurants, cafeterias, and concessions located on City property to offer healthy food options.

If you have any comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

C:

Frank Lee, Public Works Amanda Kahn Fried, Office of the Treasurer and Tax Collector William Strawn, Department of Building Inspection Carolyn Jayin, Department of Building Inspection Cameron Langer, Office of Contract Administration Kofo Domingo, Office of Contract Administration

BOS-11, COB, B+F, Leg Dep. Dep Citz atty Manjors officer Iall

President, District 5 BOARD of SUPERVISORS



City Hall 1 Dr. Carlton B. Goodlett Place, Room 244 San Francisco 94102-4689 Tel. No. 554-7630 Fax No. 554-7634 TDD/TTY No. 544-5227

**London Breed** 

## **PRESIDENTIAL ACTION**

Date: April 11, 2016

To: Angela Calvillo, Clerk of the Board of Supervisors

Madam Clerk,

Pursuant to Board Rules, I am hereby:

	Waiving 30-Day Rule (Board Rule No	. 3.23)		
	File No.			a 00 ≥ 00 ≥ me
		(Primary Sponsor)		
	Title			
X	Transferring (Board Rule No. 3.3)		40	s sem
	File No. 160025	Farrell	1	P SE
		(Primary Sponsor)	1	2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2
	Title. <u>Administrative Code - N</u>	Nutritional Standards f	£	5 00 日 7世 今
	From: Public Safety & Neighl	oorhood Services	_ Committee	
	To: Budget & Finance Sub		Committee	
	Assigning Temporary Committee	Appointment (Board Ru	ıle No. 3.1)	
	Supervisor	<u></u>		
	Replacing Supervisor			
	For:			_Meeting
	(Date)	(Committee)		
				,

London Breed, Preside

Board of Supervisors

Print Form	
<b>Introduction Form</b>	
By a Member of the Board of Supervisors or the Mayor	
I hereby submit the following item for introduction (select only one):	Time stamp or meeting date
1. For reference to Committee. (An Ordinance, Resolution, Motion, or Charter Amendr	nent)
2. Request for next printed agenda Without Reference to Committee.	
3. Request for hearing on a subject matter at Committee.	
4. Request for letter beginning "Supervisor	inquires"
5. City Attorney request.	
6. Call File No. from Committee.	
7. Budget Analyst request (attach written motion).	
8. Substitute Legislation File No.	
9. Reactivate File No.	• •
10. Question(s) submitted for Mayoral Appearance before the BOS on	
Please check the appropriate boxes. The proposed legislation should be forwarded to the follo	
Planning Commission Building Inspection Commission	sion
Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperati	ve Form.
Sponsor(s):	
Supervisor Mark Farrell	
Subject:	
Administrative Code - Nutritional Standards for Food and Beverages Sold in Vending Machine Served at City Meetings and Events	es on City Property or
The text is listed below or attached:	
Attached.	$\bigwedge$
Signature of Sponsoring Supervisor:	/
For Clark's Use Only:	

For Clerk's Use Only:

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