

Committee Item No. 4

Board Item No. 17

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight

Date April 16, 2015

Board of Supervisors Meeting

Date APRIL 28, 2015

Cmte Board

<input type="checkbox"/>	<input type="checkbox"/>	Motion
<input type="checkbox"/>	<input type="checkbox"/>	Resolution
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Ordinance
<input type="checkbox"/>	<input type="checkbox"/>	Legislative Digest
<input type="checkbox"/>	<input type="checkbox"/>	Budget and Legislative Analyst Report
<input type="checkbox"/>	<input type="checkbox"/>	Youth Commission Report
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Introduction Form
<input type="checkbox"/>	<input type="checkbox"/>	Department/Agency Cover Letter and/or Report
<input type="checkbox"/>	<input type="checkbox"/>	MOU
<input type="checkbox"/>	<input type="checkbox"/>	Grant Information Form
<input type="checkbox"/>	<input type="checkbox"/>	Grant Budget
<input type="checkbox"/>	<input type="checkbox"/>	Subcontract Budget
<input type="checkbox"/>	<input type="checkbox"/>	Contract/Agreement
<input type="checkbox"/>	<input type="checkbox"/>	Form 126 – Ethics Commission
<input type="checkbox"/>	<input type="checkbox"/>	Award Letter
<input type="checkbox"/>	<input type="checkbox"/>	Application
<input type="checkbox"/>	<input type="checkbox"/>	Public Correspondence

OTHER (Use back side if additional space is needed)

[illegible]

Completed by: Erica Major

Date April 10, 2015

Completed by:

Date APRIL 24, 2015

[Settlement of Lawsuit - Kimberley Tuyay - \$125,000]

Ordinance authorizing settlement of the lawsuit filed by Kimberley Tuyay against the City and County of San Francisco for \$125,000; the lawsuit was filed on March 24, 2014, in California Superior Court, San Francisco Branch, Case No. CGC-14-538197; entitled Kimberley Tuyay v. City and County of San Francisco, Department of Emergency Management, et al., later removed to the United States District Court for the Northern District of California, Case No. C 14-01981 NC.

Be it ordained by the People of the City and County of San Francisco:

Section 1. Pursuant to Charter section 6.102(5), the Board of Supervisors hereby authorizes the City Attorney to settle the action entitled Kimberley Tuyay v. City and County of San Francisco, Department of Emergency Management, et al., United States District Court Case No. C 14-01981 NC, by the payment of \$125,000.

Section 2. The above-named action was filed in California Superior Court, San Francisco Branch on March 24, 2014 and removed to the United States District Court for the Northern District of California on April 29, 2014, and the following parties were named in the lawsuit: Plaintiff Kimberley Tuyay and Defendants City and County of San Francisco, Department of Emergency Management, Evora Heard, and [REDACTED].

**At the request of the defendant, their name has been redacted from above as a courtesy. The approved ordinance in its un-redacted form is available for review upon request at the Office of the Clerk of the Board at City Hall, Room 244.*

1 APPROVED AS TO FORM AND
2 RECOMMENDED:

3 DENNIS J. HERRERA
4 City Attorney

5 ELIZABETH SALVESON
6 Chief Labor Attorney

7 FUNDS AVAILABLE:

8 BEN ROSENFELD
9 Controller

RECOMMENDED:

Department of Emergency Management

10 ANNE KRONENBERG
11 Executive Director

12 n:\labor\112015\141139\00997301.docx

LEGISLATION RECEIVED CHECKLIST

Date 3/19/15

File Number (if applicable) 150289

- | | |
|--|--------------------------------|
| <input checked="" type="checkbox"/> Legislation for Introduction (NEW) | ▶▶▶ Legislation Clerk |
| <input type="checkbox"/> Legislation Pending in Committee (AMENDED) | ▶▶▶ Committee Clerk |
| <input type="checkbox"/> Legislation for Board Agenda (AMENDED) | ▶▶▶ Dep Clerk, Legislative Div |

Supervisor, Mayor, and Departmental Submittals

Grant Ordinance

- ☐ **Legislation:** Original and 2 hard copies and 1 electronic copy in word format
- ☐ **Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- ☐ **Back-up materials:** 2 full sets (see below) and 1 electronic copy in pdf format*
 - ☐ Cover letter (original and 1 hard copy)
 - ☐ Grant budget/application
 - ☐ Grant information form, including disability checklist
 - ☐ Letter of Intent or grant award letter from funding agency
 - ☐ Contract, Leases/Agreements (if applicable)
 - ☐ Ethics Form 126 (if applicable)*Word format
- ☐ **E-Copy of legislation/back-up materials:** Sent to BOS.Legislation@sfgov.org

Ordinance

- ☒ **Legislation:** Original and 2 hard copies and 1 electronic copy in word format
- ☒ **Signature:** City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
- ☒ **Back-up materials:** 2 hard copies (see below) and 1 electronic copy in pdf format
 - ☒ Cover letter (original and 1 hard copy)
 - ☒ Settlement Report/Agreement (for settlements)
 - ☐ Other (Explain)
- ☒ **E-Copy of legislation/back-up materials:** Sent to BOS.Legislation@sfgov.org

Grant Resolution

- ☐ **Legislation:** Original and 2 hard copies and 1 electronic copy in word format
- ☐ **Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- ☐ **Back-up materials:** 2 hard copies (see below) and 1 electronic copy in pdf format*
 - ☐ Cover letter (original and 1 hard copy)
 - ☐ Grant budget/application
 - ☐ Grant information form, including disability checklist
 - ☐ Letter of Intent or grant award letter from funding agency
 - ☐ Contract, Leases/Agreements (if applicable)
 - ☐ Ethics Form 126 (if applicable)*Word format
- ☐ **E-Copy of legislation/back-up materials:** Sent to BOS.Legislation@sfgov.org

Resolution

- ☐ **Legislation:** Original and 2 hard copies and 1 electronic copy in word format
- ☐ **Signature:** None (Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
- ☐ **Back-up materials:** 2 full sets (see below) and 1 electronic copy in pdf format
 - ☐ Cover letter (original and 1 hard copy)
 - ☐ Settlement Report/Agreement (for settlements)
 - ☐ Other (Explain)
- ☐ **E-Copy of legislation/back-up materials:** Sent to BOS.Legislation@sfgov.org

Toy Perez 554-3869
Name and Telephone Number

City Attorney
Department