



CITY AND COUNTY OF SAN FRANCISCO
OFFICE OF THE CONTROLLER

Ben Rosenfield
Controller
Todd Rydstrom
Deputy Controller

May 27, 2016

Mohammed Nuru
Director of Public Works
City Hall, Room 348
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4645

Attn: Julia Dawson, Deputy Director for Financial Management and Administration

RE: Contracting for Security at 1680 Mission Street – FY 2016-17

The cost information and supplemental data provided by your office on the proposed contract for security services at 1680 Mission Street have been reviewed by my staff.

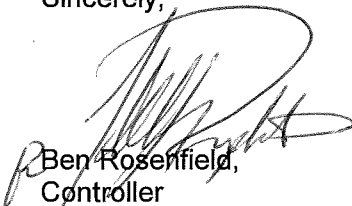
If these services are provided at the proposed contract price, it appears they can be performed at a lower cost than if the work were performed by City employees.

The requirements of Charter Section 10.104.15 relative to the Controller's findings that "work or services can be practically performed under private contract at a lesser cost than similar work performed by employees of the City and County of San Francisco have been satisfied. Attached is a statement of projected cost and estimated savings for Fiscal Year 2016-17 and the informational items provided by the department pursuant to San Francisco Administrative Code Section 2.15.

Following the approval of the Board of Supervisors, we will notify your department and the Purchaser that this Charter requirement has been met.

Please contact Theresa Kao at 415-554-5253 if you have any questions regarding this determination.

Sincerely,



Ben Rosenfield,
Controller

Enclosures

cc: Board of Supervisors' Budget Analyst
Human Resources, Employee Relations

PUBLIC WORKS - INFRASTRUCTURE DESIGN & CONSTRUCTION
 SECURITY GUARD SERVICES - 1680 MISSION STREET
 COMPARATIVE COSTS OF CONTRACTING VS. IN-HOUSE SERVICES (1)
 FISCAL YEAR 2016-17

ESTIMATED CITY COSTS:

PROJECTED PERSONNEL COSTS

Job Class Title	Class	# of Full Time Equivalent Positions	Salary Cost (2)	Benefit Cost (3) (4)	Total Cost High	Total Cost Low
Security Guard - 1680 Mission	8202	1.5	\$ 55,190	\$ 29,981	\$ 127,756	\$ 108,593
Security Guard as needed - 1680 Mission	8202	0.1	55,190	29,981	4,259	3,620
					-	-
					-	-
Holiday Pay (if applicable)					8,346	7,094
Night / Shift Differential (if applicable)					3,737	3,176
Overtime Pay (if applicable)					0	0
Other Pay (if applicable)					0	0
Total Personnel Costs		1.6			144,097	122,482

ADDITIONAL CITY COSTS (if applicable)

Total Capital & Operating

-	-
-	-

ESTIMATED TOTAL CITY COST

144,097	122,482
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LESS: ESTIMATED TOTAL CONTRACT COST

(68,450)	(67,538)
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ESTIMATED SAVINGS

\$ 75,647	\$ 54,944
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% of Savings to City Cost

52%	45%
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Comments/Assumptions:

1. FY 95-96 was the first year these services were contracted out.
2. Salary levels reflect proposed salary rates effective July 1, 2016. Costs are represented as annual 12 month costs.
3. Variable fringe benefits consist of Social Security, Medicare, employer retirement, employee retirement pick-up and long-term disability, where applicable.
4. Fixed fringe benefits consist of health and dental rates plus an estimate of dependent coverage.
5. The estimated contract cost for annual service is based on the contract's bid for services.



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San Francisco, CA 94102-4645

Attn: Julia Dawson, Deputy Director for Financial Management and Administration

RE: Contracting for Security at 30 Van Ness Avenue – FY 2016-17

The cost information and supplemental data provided by your office on the proposed contract for security services at 30 Van Ness Avenue have been reviewed by my staff.

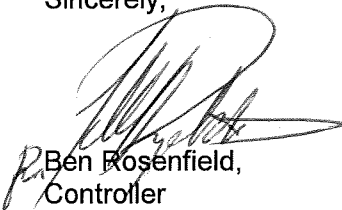
If these services are provided at the proposed contract price, it appears they can be performed at a lower cost than if the work were performed by City employees.

The requirements of Charter Section 10.104.15 relative to the Controller's findings that work or services can be practically performed under private contract at a lesser cost than similar work performed by employees of the City and County of San Francisco have been satisfied. Attached is a statement of projected cost and estimated savings for Fiscal Year 2016-17 and the informational items provided by the department pursuant to San Francisco Administrative Code Section 2.15.

Following the approval of the Board of Supervisors, we will notify your department and the Purchaser that this Charter requirement has been met.

Please contact Theresa Kao at 415-554-5253 if you have any questions regarding this determination.

Sincerely,


Ben Rosenfield,
Controller

Enclosures

cc: Board of Supervisors' Budget Analyst
Human Resources, Employee Relations

PUBLIC WORKS - BUREAU OF BUILDING DESIGN AND CONSTRUCTION
 SECURITY GUARD SERVICES AT 30 VAN NESS, 3RD,4TH and 5TH FLOORS
 COMPARATIVE COSTS OF CONTRACTING VS. IN-HOUSE SERVICES (1)
 FISCAL YEAR 2016-17

ESTIMATED CITY COSTS:

PROJECTED PERSONNEL COSTS

Job Class Title	Class	# of Full Time Equivalent Positions	Salary Cost (2)	Benefit Cost (3) (4)	Total Cost High	Total Cost Low
Security Guard - 30 Van Ness, 3rd, 4th, and 5th Floor	8202	3.0	\$ 55,190	\$ 29,981	\$ 255,512	\$ 217,185
Security Guard - 30 Van Ness, 3rd & 4th Floor as-needed	8202	0.1	55,190	29,981	8,517	7,027
Security Guard - 30 Van Ness, 5th Floor as-needed	8202	0.1	55,190	29,981	8,517	7,027
Holiday Pay (if applicable)					17,230	14,645
Night / Shift Differential (if applicable)					7,714	6,557
Overtime Pay (if applicable)					-	-
Other Pay (if applicable)					-	-
Total Personnel Costs		3.2			297,490	252,441

ADDITIONAL CITY COSTS (if applicable)

-
-
-
-

Total Capital & Operating

-

ESTIMATED TOTAL CITY COST

297,490 252,441

LESS: ESTIMATED TOTAL CONTRACT COST

(159,992) (158,160)

ESTIMATED SAVINGS

\$ 137,498 \$ 94,281

% of Savings to City Cost

46% 37%

Comments/Assumptions:

1. FY 98-99 would be/was the first year these services are/were contracted out.
2. Salary levels reflect proposed salary rates effective July 1, 2016. Costs are represented as annual 12 month costs.
3. Variable fringe benefits consist of Social Security, Medicare, employer retirement, employee retirement pick-up and long-term disability, where applicable.
4. Fixed fringe benefits consist of health and dental rates plus an estimate of dependent coverage.