

File No. 160936 Committee Item No. 22
 Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS
 AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight Date September 15, 2016

Board of Supervisors Meeting Date _____

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

OTHER (Use back side if additional space is needed)

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Completed by: Erica Major Date September 9, 2016
 Completed by: _____ Date _____

1 [Settlement of Lawsuit - Laudenia Pleitez - \$95,000]

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3 **Ordinance authorizing settlement of the lawsuit filed by Laudenia Pleitez against the**
4 **City and County of San Francisco for \$95,000; the lawsuit was filed on June 17, 2013, in**
5 **San Francisco Superior Court, Case No. CGC 13-532162; entitled Foo Soo Li and**
6 **Laudenia Pleitez v. City and County of San Francisco; the lawsuit involves an**
7 **employment dispute.**

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9 Be it ordained by the People of the City and County of San Francisco:

10 Section 1. Pursuant to Charter section 6.102(5), the Board of Supervisors hereby
11 authorizes the City Attorney to settle the action entitled Foo Soo Li and Laudenia Pleitez v.
12 City and County of San Francisco, San Francisco Superior Court, Case No. CGC 13-532162,
13 by the payment of \$95,000 to Laudenia Pleitez. The lawsuit involves an employment dispute.

14 Section 2. The above-named action was filed in San Francisco Superior Court on June
15 17, 2013, and the following parties were named in the lawsuit: Plaintiffs, Foo Soo Li, and
16 Laudenia Pleitez; Defendants, the City and County of San Francisco, Francisco Saenz, and
17 Jack Hubbard.

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LEGISLATION RECEIVED CHECKLIST

Date 8/26/16 File Number (if applicable) _____

- Legislation for Introduction (**NEW**) ▶▶▶ Legislative Clerk
- Legislation Pending in Committee (**AMENDED**) ▶▶▶ Committee Clerk
- Legislation for Board Agenda (**AMENDED**) ▶▶▶ Deputy Clerk

Supervisor, Mayor, and Departmental Submittals

Grant Ordinance

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
 - Cover letter (original)
 - Grant budget/application
 - Grant information form, including signed disability checklist
 - Letter of Intent or grant award letter from funding agency
 - Contract, Leases/Agreements (if applicable)
 - Ethics Form 126 (if applicable) in **Word** format
 - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents:** Sent to **BOS.Legislation@sfgov.org**

Ordinance

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
 - Cover letter (original)
 - Settlement Report/Agreement (for settlements)
 - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents:** Sent to **BOS.Legislation@sfgov.org**

Grant Resolution

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
 - Cover letter (original)
 - Grant budget/application
 - Grant information form, including signed disability checklist
 - Letter of Intent or grant award letter from funding agency
 - Contract, Leases/Agreements (if applicable)
 - Ethics Form 126 (if applicable) in **Word** format
 - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents:** Sent to **BOS.Legislation@sfgov.org**

Resolution

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** None (Note: Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
 - Cover letter (original)
 - Settlement Report/Agreement (for settlements)
 - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents:** Sent to **BOS.Legislation@sfgov.org**

Joy Perez 554-3869 City Attorney
Name and Telephone Number Department

RECEIVED
IN ATTY OF SUPERVISORS
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