File No. ______160943____

Committee Item No. <u>29</u> Board Item No. _____

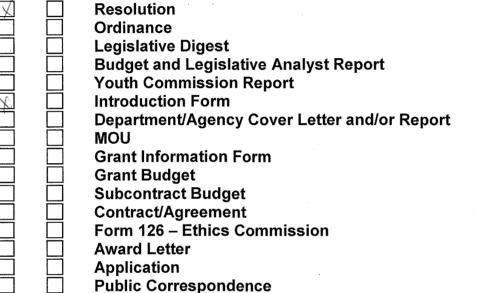
Date

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight Date September 15, 2016

Board	d of S	upervisors	Meeting
Cmte	Boar	ď	
		Motion	



OTHER (Use back side if additional space is needed)

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Completed b Completed b	y: Erica Major y:	Date_ Date	September 9, 2016

FILE NO. 160943

RESOLUTION NO.

[Settlement of Unlitigated Claim - Melvin Galvez - \$35,339.44]

Resolution approving the settlement of the unlitigated claim filed by Melvin Galvez against the City and County of San Francisco for \$35,339.44; the claim was filed on July 9, 2015; the claim involves an employment dispute.

WHEREAS, Melvin Galvez filed a claim on July 9, 2015, against the City and County of San Francisco; and

WHEREAS, The claim involves an employment dispute; and

WHEREAS, The Administrative Services Department has recommended settlement of the claim by payment of \$35,339.44; now, therefore, be it

RESOLVED, That pursuant to Administrative Code, Section 10.22, the Board of Supervisors hereby authorizes the City Attorney to settle and compromise the claim by payment of \$35,339.44.

City Attorney BOARD OF SUPERVISORS

Page 1

LEGISLATION RECEIVED CHECKLIST

File Number (if applicable)

Legislation for Introduction (NEW)

Legislation Pending in Committee (AMENDED)

Legislation for Board Agenda (AMENDED)

- ► ► Legislative Clerk
 ► ► Committee Clerk
- Deputy Clerk

Supervisor, Mayor, and Departmental Submittals

Grant Ordinance

Date

- [] Legislation: Original, 1 hard copy, and 1 electronic copy in Word format
- [] Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
- [] Supporting documents: 1 full set, and separate pdf copies of each in email
 - [] Cover letter (original)
 - [] Grant budget/application
 -] Grant information form, including signed disability checklist
 - [] Letter of Intent or grant award letter from funding agency
 - [] Contract, Leases/Agreements (if applicable)
 - [] Ethics Form 126 (if applicable) in Word format
 - [] Other support documents as identified in the cover letter and legislation

[] E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Ordinance

[] Legislation: Original, 1 hard copy, and 1 electronic copy in Word format

- [] Signature: City Attorney (For Settlement of Lawsuits City Attorney, Department Head, Controller, Commission Secretary)
- [] Supporting documents: 1 full set, and separate pdf copies of each in email
 - [] Cover letter (original)
 - [] Settlement Report/Agreement (for settlements)
 - [] Other support documents as identified in the cover letter and legislation
- [] E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Grant Resolution

[] Legislation: Original, 1 hard copy, and 1 electronic copy in Word format

[] Signature: Department Head, Mayor or the Mayor's designee, plus the Controller

[] Supporting documents: 1 full set, and separate pdf copies of each in email

- [] Cover letter (original)
- [] Grant budget/application
- [] Grant information form, including signed disability checklist
- [] Letter of Intent or grant award letter from funding agency
- [] Contract, Leases/Agreements (if applicable)
- [] Ethics Form 126 (if applicable) in Word format
- [] Other support documents as identified in the cover letter and legislation

[] E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Resolution

Legislation: Original, 1 hard copy, and 1 electronic copy in Word format

Signature: None (Note: Required for Settlement of Claims - City Attorney,

Department Head, Controller, Commission Secretary)

- Supporting documents: 1 full set, and separate pdf copies of each in email Cover letter (original)
 - Settlement Report/Agreement (for settlements)
 - [] Other support documents as identified in the cover letter and legislation

[4] E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

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Name and Telephone Number

Departmer

Clerk's Office/Forms/Legislation Received Checklist (1/2015) for more help go to: sfbos.org/about the board/general/legislative process handbook