



SAN FRANCISCO PLANNING DEPARTMENT

October 11, 2016

Ms. Angela Calvillo, Clerk
Board of Supervisors
City and County of San Francisco
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

1650 Mission St.
Suite 400
San Francisco,
CA 94103-2479

Reception:
415.558.6378

Fax:
415.558.6409

Planning
Information:
415.558.6377

Re: Transmittal of Planning Department Case Number: 2016-006192MLS
Mills Act Historical Property Contract Application for the following address:
361 Oak Street (Individually listed in the California Register of Historical
Resources)
BOS File No: _____ (pending)
Historic Preservation Commission Recommendation: Approval

Dear Ms. Calvillo,

On October 5, 2015 the San Francisco Historic Preservation Commission (hereinafter "Commission") conducted a duly noticed public hearing at a regularly scheduled meeting to consider the proposed Mills Act Historical Property Contract for the property located at 361 Oak Street, a property individually listed in the California Register of Historical Resources. **At the October 5, 2015 hearing, the Commission voted to recommend approval** of the attached draft Mills Act Historical Property Contract, rehabilitation and maintenance plans (hereinafter "Contract").

The Contract involves rehabilitation and maintenance plans that outline rehabilitation work and annual and long-term maintenance work to be performed. Please refer to the attached exhibits for specific work to be completed. The Contract will help the Project Sponsor mitigate these expenditures and will enable the Project Sponsor to maintain the property in excellent condition in the future.

The Planning Department will administer an inspection program to monitor the provisions of the Contract. This program will involve a yearly affidavit issued by the property owner verifying compliance with the approved maintenance and rehabilitation plans as well as a cyclical 5-year site inspection.

If you have any questions or require further information please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Aaron D Starr", written over a horizontal line.

Aaron D Starr
Manager of Legislative Affairs

Transmittal Materials CASE NO. 2016-006192MLS
Mills Act Historical Property Contract

Attachments:

Historic Preservation Commission Resolution No. 791
Mills Act Contract Case Report, dated October 5, 2016
Draft Mills Act Historical Property Contract
Exhibits A & B: Draft Rehabilitation & Maintenance Plans
Draft Mills Act Valuation provided by the Assessor-Recorder's Office
Mills Act Application

CC:

Alisa Somera, Assistant Clerk
Derek Evans, Assistant Clerk
John Carroll, Legislative Clerk
Conor Johnston, Aide to Supervisor Breed
Andrea Ruiz-Esquide, Deputy City Attorney