

File No. 161060

Committee Item No. 2

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date October 27, 2016

Board of Supervisors Meeting

Date _____

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Legislative Analyst Report
- Youth Commission Report
- Introduction Form (for hearings)
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

OTHER (Use back side if additional space is needed)

- Information Sheet _____
- Vacancy Notice _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

Completed by: Derek Evans Date October 21, 2016

Completed by: _____ Date _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document can be found in the file.

BOARD of SUPERVISORS



**City Hall
1 Dr. Carlton B. Goodlett Place
Room 244
San Francisco, CA 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 544-5227**

MEMORANDUM

TO: Derek Evans, Clerk, Rules Committee
FROM: Kanishka Karunaratne, Office of Supervisor Farrell
DATE: October 4, 2016
SUBJECT: Child Care Planning and Advisory Council
Appointment by Supervisor Mark Farrell

Please be advised that Supervisor Farrell has selected Karen Little to be appointed to the Child Care Planning Advisory Council.

Karen Little's address:

■ Palm Avenue
San Francisco, CA 94118

Attachment: Application

For Clerk's office use only:

Seat No. _____ Term Expiration Date: _____ Seat Vacated: _____



Board of Supervisors
 City and County of San Francisco
 1 Dr. Carlton B. Goodlett Place, Room 244
 (415) 554-5184 FAX (415) 554-5163

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Child Care Planning and Advisory Council

Seat # or Category (If applicable): Seat #2 District: 2

Name: Karin Little

Home Address: ████████ Palm Avenue Zip: 94118

Home Phone: 415.235.4515 Occupation: Consultant

Work Phone: Same Employer: Self-employed

Business Address: Same Zip: _____

Business E-Mail: karinlittle@yahoo.com Home E-Mail: _____

Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Resident of San Francisco: Yes No If No, place of residence: _____

Registered Voter in San Francisco: Yes No If No, where registered: _____

Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

Karin is a public school parent of two boys, ages 7 and 9, at George Peabody Elementary. She is a resident of district 2 and would be honored to advocate for improving early care and education in San Francisco.

Business and/or professional experience:

Karin is a strategic planning and operations consultant in the PreK-12 education market. A couple of relevant project examples include:

- 1) Project Director for Our Children, Our Families ballot initiative from 2012 – 2014; facilitating the Mayor and Superintendent’s staff advisors and managing the community outreach process that was facilitated by Learning for Action. In this role, Karin ensured that city and school district departments, CBOs and community members worked collaboratively toward a common set of principles for the legislation.
- 2) Interim COO for ParentPowered, a parenting program for parents of preschoolers delivered via text message to support kindergarten readiness. Karin provided strategic planning, operations, fundraising and partner management support for the 2015-16 school year.

Civic Activities:

Karin has taken on a number of roles at her sons' school, ranging from fundraising co-chair to volunteer soccer coach. She launched a Race and Equity task force at Peabody, to ensure that all students and families feel safe, welcome and valued and where all students – especially those of color – are successful. She personally facilitated conversations about race while working closely with her principal to shepherd the task force. She also initiated a partnership between Peabody and Cobb Elementary Schools to foster connections among students and families before entering Roosevelt Middle School together.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

Date: 9-9-16 Applicant’s Signature: (required) Karin Little

(Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____



Supervisor Mark Farrell
Dr. Carlton B. Goodlett Place
San Francisco CA 94102

September 16, 2016

Dear Supervisor Farrell,

The San Francisco Child Care Planning and Advisory Council (CPAC) is a State mandated policy and planning body appointed by the Board of Supervisors and the Board of Education to advise the City on early care and education issues.

The membership of CPAC is required to be comprised equally of 20% consumers, child care providers, public agency representatives, community representatives and discretionary appointees. The Board of Education (BOE) and the Board of Supervisors (BOS) appoint 12 members to the council. Per CPAC's bylaws, the BOE and BOS jointly appoint the final member to reach the mandated 25 person council.

The seat representing District 2 is currently vacant. CPAC's Executive Committee would like to recommend the appointment of Karin Little to represent District 2 as a "Discretionary" member. Karin is a District 2 parent and an entrepreneurial leader with 15 years of experience working with for-profit, non-profit and public education organizations. She has strong relationships with key leaders across San Francisco City agencies, SFUSD, CBOs and local foundations. Karin served as the Project Director for Our Children, Our Families ballot initiative, facilitating the Mayor and Superintendent's staff advisors to collaboratively develop a common set of principles for the legislation. In addition, she provided facilitation and project management support for the Five Year Plan working group for the Our Children, Our Families Council.

With her diverse experience in PreK-12 education and as a parent of two young boys in District 2, Karin can offer a unique perspective to CPAC. Some specific contributions could include: advocating for better integration with K-12 education and the transition to TK/kindergarten, identifying initiatives to involve and gain support of city businesses, identifying approaches for engaging upper middle income parents to advocate for early learning, and in-depth knowledge of effective approaches for involving care-givers in kindergarten readiness.

The CPAC Executive Committee feels confident that Karin Little's experience positions her to positively contribute to the Council's charge of developing and promoting policies that advance early care and education in San Francisco. Therefore, we strongly recommend Karin Little for CPAC membership.

Karin is happy to meet with you or a representative of your office if you would like to discuss her qualifications and desire to become a seated member of CPAC. Please feel free to contact me, or Tony Tyson, CPAC Coordinator with any questions you may have regarding CPAC, our work, or our appointment and outreach process.

Thank you so much for your consideration.

Sincerely,

Sandee Blechman
CPAC Chair

San Francisco Child Care Planning & Advisory Council (CPAC) ◦ www.sfcpac.org
Tony Tyson, Coordinator ◦ (415) 355-3673 ◦ Anthony.Tyson@sfgov.org

"Setting and driving the child care agenda for San Francisco's children and their families"

KARIN LITTLE

PROFESSIONAL PROFILE

Entrepreneurial leader with 15 years experience with for-profit, non-profit and public education organizations. Specific strengths in facilitation, change-management, project management and creating systems and structures for successful implementation.

Ability to translate vision into action while also building alignment and ownership. Brings a persistent focus on results and builds trust and relationships by delivering on commitments.

PROFESSIONAL EXPERIENCE

KARIN LITTLE CONSULTING, San Francisco, CA

Strategic Planning and Operations Consultant 2010 – Present
Provided strategic planning, operations, and performance management support for K-12 school districts, CMOs and nonprofits. Sample projects include:

- Interim COO for start-up, ParentPowered; raised \$1 mm in seed funding and recruited key senior management team members.
- Facilitation and project management for the renewal of over \$135 mm annually in local funding for San Francisco children and families across city agencies and the school district; resulted in the creation of a collective impact initiative, Our Children Our Families.
- Creation of a strategic growth framework for Peer Health Exchange, to expand health education for 9th graders taught by college student volunteers.
- Facilitation of a professional learning community of San Francisco after school providers who were trying to incorporate more STEM learning into their offerings

SAN FRANCISCO UNIFIED SCHOOL DISTRICT, San Francisco, CA

Director of Strategic Planning and Implementation 2008 - 2010
Responsible for creating the accountability systems and structures necessary for implementing the district's strategic plan.

- Launched a Performance Management initiative focused on school, department and individual accountability and support.
- Established a new way of school site strategic planning including new technical tools (balanced scorecard) and a cross-functional support team from central office.

Director of Strategic Planning, Human Resources 2006-2008
Responsible for developing and implementing a three-year strategic plan for Human Resources.

- Launched a teacher recruiting task force, developed a recruiting plan framework, and established relationships with The New Teacher Project and Teach for America.
- Managed a team of business analysts focused on improving business processes, leveraging technology, and driving data collection for improved decision-making.

KARIN LITTLE

RIVERDEEP, INC., San Francisco, California

Director of Product Management

2005-2006

Responsible for developing and managing a line of electronic standards-based courseware for the K-12 and home education market.

- Redefined product strategy, market analysis, and the product planning process for instructional courseware— increasing revenue from \$15m to over \$50 million in three years.
- Managed two product managers developing new science and reading courseware.

Senior Brand Manager

2005

Managed market requirements and financial viability for a reading product in the K-8 market.

- Created marketing materials and tools to support salespeople, in addition to leading direct discussions with reading curriculum decision makers at both the district and school level.
- Managed a grant writer to support funding applications for Title I, Enhancing Education Through Technology, and Reading First grants.

Brand Manager

2003-2004

Responsible for packaging, promotions, and P&L management of multiple consumer educational software products including a Reader Rabbit program for children ages 3-8.

PREVIOUS EXPERIENCE

DISCOVERY GIRLS, INC., Director of Marketing

Developed and implemented marketing partnerships, communications, publicity, advertising sales, and fundraising – for an empowering magazine for girls ages 8-12.

ELECTROLOCK, INC., Operations Manager and Technical Sales Engineer

Managed the warehousing, marketing, sales, customer service, and recruiting activities of an 18-member sales and operations staff; Cultivated relationships with customers and provided technical solutions.

EDUCATION * CERTIFICATIONS

DUKE UNIVERSITY, The Fuqua School of Business, Durham, North Carolina

Master of Business Administration, May 2000. Fundraising Co-Chairperson Special Olympics. Statistics and Calculus Tutor. High School Business Entrepreneurship Teacher.

OHIO UNIVERSITY, The Russ College of Engineering and Technology, Athens, Ohio

Bachelor of Science degree in Chemical Engineering, August 1996, Cum Laude.

THE BROAD CENTER FOR THE MANAGEMENT OF SCHOOL SYSTEMS

Broad Residency, May 2008.



**Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-5163**

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: CPAC

Seat # or Category (If applicable): Seat #10 District: 10

Name: Nur Jehan Khaliq

Home Address: [Redacted] Jennings Court, San Francisco, CA Zip: 94124

Home Phone: [Redacted] Occupation: Executive Director Early Education Dep

Work Phone: (415) 310-8006 Employer: San Francisco Unified School District

Business Address: 1551 Newcomb Avenue, San Francisco, Ca Zip: 94124

Business E-Mail: khaliquen@sfusd.edu Home E-Mail: [Redacted]

Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Resident of San Francisco: Yes No If No, place of residence: District 10

Registered Voter in San Francisco: Yes No If No, where registered: _____

Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I am a award winning social justice educator and civic leader as well as a concerned citizen of San Francisco who has held membership in a variety of civic and community based organizations. Currently I am an member of the Alliance of Black School Educators, Bayview Heights Neighborhood Association, California Association of African American Administrators and Superintendents Association. My personal and professional goal is to support the unrepresented African American, Latino, and Samoan youth and communities. I served for two years on the Public Education Enrichment Fund (PEEF) appointed by former SFUSD Superintendent Carlos Garcia. Board member and Executive Director of the

Business and/or professional experience:

I have served as a transformational, equity centered professional for over 30 years. My roles include teacher, special education teacher, clinical teacher in a hospital setting for adolescent students who have had behavior and chemical dependency problems, principal of Early Education, Elementary and Middle schools in California, and Arizona in urban settings, Assistant Superintendent of 20 elementary schools in SFUSD and Executive Director of Access and Equity and Early Education Division in SFUSD. In 2000 I relocated to San Francisco and served as Executive Director of Back on Track Tutoring, a non-profit tutor mentoring agency located at Third Baptist Church in the Fillmore area of San Francisco. This program served SF students in grades Kindergarten through 12 th grade. As a social justice educator, I continued my career as Principal of Sheridan Elementary School, in the Ingleside

Civic Activities:

As a resident of District 10 in the Bayview Heights Community located in the developing area near Candlestick Park neighborhood I have been a member of the Bayview Heights Community Association. As a member our group supported the development of the LaConte Homeless shelter for families and children. This is a well established center successfully provides homes and wrap around resources for the tenants.

I have served as a Public Education Enrichment Fund Board member, as well as Alliance of Black School Educators, SFHope, BMagic community support member, Chair of the SFUSD African American Achievement Leadership Initiative, Board member of Back on Track Tutoring and Board member of the United Administrators of San Francisco

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

Date: August 25, 2016 Applicant's Signature: (required) Nur Jehan Khalique

(Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____



September 20, 2016

Supervisor Malia Cohen
Dr. Carlton B. Goodlett Place
San Francisco CA 94102

Dear Supervisor Cohen,

The San Francisco Child Care Planning and Advisory Council (CPAC) is a State mandated policy and planning body appointed by the Board of Supervisors and the Board of Education to advise the City on early care and education issues.

The membership of CPAC is required to be comprised equally of 20% consumers, child care providers, public agency representatives, community representatives and discretionary appointees. The Board of Education (BOE) and the Board of Supervisors (BOS) each appoint 12 members to the council. Per CPAC's bylaws the BOE and BOS shall jointly appoint the final member to reach the mandated 25 person council.

The seat representing District 10 is currently vacant. CPAC's Executive Committee recommends the appointment of Nur Jehan Khalique to represent District 10 as a "Discretionary" member. Nur Jehan Khalique is a resident of District 10 and an award winning social justice educator and civic leader. She was recently appointed as Executive Director of the Early Education Division for the San Francisco Unified School District and brings a wealth of professional experience as an advocate for Early Childhood Education. Prior to her new role, Nur Jehan served as the Executive Director of Access and Equity for SFUSD. While there she empowered and supported the African American Parent Council to advocate for African American students and families throughout SFUSD.

Civic engagement is an important part of Nur Jehan's life. She currently serves as a member of the Alliance of Black School Educators, California Association of African American Administrators and Superintendents Association, and the Bayview Height Community Association. As part of the Bayview Heights Community Association, she contributed to the development of the LaConte Homeless Shelter for children and families. Her personal and professional goal is to support the unrepresented African American, Latino, and Samoan youth and communities.

The CPAC Executive Committee feels confident that Nur Jehan's experience positions her to positively contribute to the Council's charge of developing and promoting policies that advance early care and education for all children. Therefore, we strongly recommend her for membership on CPAC as the District 10 representative.

Nur Jehan is happy to meet with you or a representative of your office if you would like to discuss her qualifications and desire to become a seated member of CPAC. Please feel free to contact me, or Tony Tyson, CPAC Coordinator, with any questions you may have regarding CPAC, our work, or our appointment and outreach process.

Thank you so much for your consideration.

Sincerely,

Sandee Blechman
CPAC Chair

San Francisco Child Care Planning & Advisory Council (CPAC) ○ www.sfcpac.org
Tony Tyson, CPAC Coordinator ○ (415) 355-3673 ○ Anthony.Tyson@sfgov.org

"Setting and driving the child care agenda for San Francisco's children and their families"

Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

Nur Jehan Khaliq is an award winning social justice educator and civic leader as well as a concerned citizen of San Francisco who has held membership in a variety of civic and community based organizations. Currently I am a member of the Alliance of Black School Educators, Bayview Heights Neighborhood Association, California Association of African American Administrators and Superintendents Association. My personal and professional goal is to support the unrepresented African American, Latino, and Samoan youth and communities. I served for two years on the Public Education Enrichment Fund (PEEF) appointed by former SFUSD Superintendent Carlos Garcia. Served as a Board Member and Executive Director of the non-profit Agency Back on Track Tutoring. Served as a Board member, United Administrators of San Francisco. I hold an Educational Administration Certification from Arizona State University, a Master of Arts in Counseling and Rehabilitation, Columbia University, and a Bachelor of Arts in Elementary Education and Special Education. In 2003

I served as Executive Director of Back on Track Tutoring/Mentoring program. This non-profit program served 250 student/ tutor pairs in San Francisco Public Schools. As Executive Director of Access and Equity in SFUSD I empowered and supported the African American Parent Council to advocate for African American students, families throughout SFUSD. Currently, my role is Executive Director of the Early Education Division in San Francisco Unified School District. In this role I bring wealth of professional experience as an advocate for Early Childhood Education. As Principal of Sheridan Elementary School, the first co-located elementary school to have Preschool classes, which included First 5 San Francisco, Inclusion, and Head start classrooms.

Business and/or professional experience:

I have served as a transformational, equity centered professional for over 30 years. My roles include teacher, special education teacher, clinical teacher in a hospital setting for adolescent students who have had behavior and chemical dependency problems, principal of Early Education, Elementary and Middle schools in California, and Arizona in urban settings, Assistant Superintendent of 20 elementary schools in SFUSD and Executive Director of Access and Equity and Early Education Division in SFUSD. In 2000 I relocated to San Francisco and served as Executive Director of Back on Track Tutoring, a non-profit tutor mentoring agency located at Third Baptist Church in the Fillmore area of San Francisco. This program served SF students in grades Kindergarten through 12 th grade. As a social justice educator, I continued my career as Principal of Sheridan Elementary School, in the Ingleside area of San Francisco working with a variety of neighborhood community groups.

Civic Activities:

As a resident of District 10 in the Bayview Heights Community located in the developing area near Candlestick Park neighborhood I have been a member of the Bayview Heights Community Association. As a member our group supported the development of the LaConte Homeless shelter for families and children. This is a well-established center successfully provides homes and wrap around resources for the tenants.

I have served as a Public Education Enrichment Fund Board member, as well as Alliance of Black School Educators, SFHope, BMagic community support member, Chair of the SFUSD African American Achievement Leadership Initiative, Board member of Back on Track Tutoring, and Board member of the United Administrators of San Francisco.



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO

2016 SEP 26 PM 4:03

Application for Boards, Commissions, Committees, & Task Forces Ak

Name of Board, Commission, Committee, or Task Force: San Francisco Child Care Planning & Advisory Council

Seat # or Category (If applicable): Joint Appointment District: N/A

Name: Laura Moye

Home Address: [Redacted] Vidal Drive Zip: 94132

Home Phone: 4 [Redacted] Occupation: Deputy Director

Work Phone: 415-437-4653 Employer: Dept. of Children, Youth and Their Families

Business Address: 1390 Market Street Zip: 94102

Business E-Mail: lmoye@dcyf.org Home E-Mail: [Redacted]t

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes [X] No [] If No, where registered: _____

Resident of San Francisco [X] Yes [] No If No, place of residence: _____

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

In addition to being a civil servant of the City and County of San Francisco with a commitment to promoting the wellbeing and success of all of San Francisco's children and youth, I raised two boys in the City. I am a long time resident of the Parkmerced neighborhood. My children are half white and half African American. My husband and I have always worked full-time and recall the challenges of finding affordable, quality child care. Our children attended family day care and preschool in the OMI. My oldest son graduated from Lowell High School in 2014, and my youngest son is currently a junior at Lincoln High School.

Business and/or professional experience:

I have been attending CPAC meetings since February of 2015. I joined DCYF in 2003 and believe my history with the department positions me to positively contribute to the Council's charge of developing and promoting policies to meet the priorities set by the Council for early care and education.

- I am currently serving as DCYF's Deputy Director.
- I have also served as the Data & Evaluation Manger and the Director of Programs and Grants.
- I have worked to develop and improve systems that promote and support a strong network of nonprofits dedicated to children and families.
- During my 12 years of experience working for DCYF, I have developed a deep understanding of City processes, including the procurement process for children and youth services.
- I have participated in collaborative, multi-partner efforts with other city departments, the school district, private funders and community organizations to improve access and quality to services.
- I have worked in partnership with SFUSD to advance DCYF's goals of ensuring all children are ready to learn and succeeding in school.
- Prior to joining the City and County of San Francisco, I worked as a research assistant for the Public Policy Institute of California and as an evaluator for the SPHERE Institute. In my role with these organizations, I conducted qualitative and quantitative analysis for studies designed to inform welfare, child care, and child support policy at the state-level, and I conducted evaluations of social welfare programs.

I look forward to the opportunity to serve as a member of CPAC and will commit to contributing to the work of the Council to support a system of early care and education that benefits all children and families in San Francisco.

Civic Activities:

In my current role at DCYF, I regularly engage in community meetings and events for children, youth and their families.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 1/6/2016 Applicant's Signature: (required) Laura Moye

(Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:
Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____



Board of Supervisors
c/o Derek Evans, Assistant Clerk
Dr. Carlton B. Goodlett Place
San Francisco CA 94102

September 14, 2016

Dear Derek,

The San Francisco Child Care Planning and Advisory Council (CPAC) is a State mandated policy and planning body appointed by the Board of Supervisors and the Board of Education to advise the City on early care and education issues.

The membership of CPAC is required to be comprised equally of 20% consumers, child care providers, public agency representatives, community representatives and discretionary appointees. The Board of Education (BOE) and the Board of Supervisors (BOS) appoint 12 members to the council. Per CPAC's bylaws the BOE and BOS shall jointly appoint the final member to reach the mandated 25 person council. The joint appointment seat has traditionally been an employee of the Department of Children Youth and Their Families (DCYF) and is currently vacant. Therefore, CPAC's Executive Committee would like to recommend the appointment of Laura Moye, Deputy Director at the Department of Children, Youth and their Families (DCYF). Laura was appointed to CPAC by the Board of Education on September 13, 2016 and we are asking for the support of the Board of Supervisors to solidify this "Joint Appointment".

Mrs. Moye joined DCYF in 2003 and during her 12 years of experience has developed a deep understanding of City processes, including the procurement process for children and youth services. She has also participated in collaborative, multi-partner efforts with other city departments, the school district, private funders and community organizations to improve access and quality to services. In addition, she has worked in partnership with SFUSD to advance DCYF's goals of ensuring all children are ready to learn and succeed in school.

The CPAC Executive Committee believes that her experience positions her to positively contribute to the Council's charge of developing and promoting policies that advance early care and education in San Francisco. Therefore, we strongly recommend Laura Moye to help set and drive the child care agenda in San Francisco.

Laura is happy to meet should you want to discuss her qualifications and desire to become a seated member of CPAC as the jointly appointed Public Agency Representative. We hope you agree with the CPAC Executive Committee that Laura Moye is the ideal candidate for the Joint Appointment seat by the Board of Supervisors and Board of Education and move her appointment to the Rules Committee Agenda for approval.

Please feel free to contact me with any questions you may have regarding CPAC, our work, or our appointment and outreach process.

Sincerely,

Sandee Blechman
CPAC Chair

San Francisco Child Care Planning & Advisory Council (CPAC) ◦ www.sfcpac.org
Tony Tyson, Coordinator ◦ (415) 355-3673 ◦ Anthony.Tyson@sfgov.org

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BOARD of SUPERVISORS



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TDD/TTY No. 554-5227

VACANCY NOTICE

CHILD CARE PLANNING AND ADVISORY COUNCIL (CPAC)

Replaces All Previous Notices

NOTICE IS HEREBY given of the following vacancies and term expirations:

Seat 1, Kelly Dotson, term expires September 14, 2017, must be a nominee of the District 1 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives.

Vacant seat 2, succeeding Melinda Kanter-Levy, term expired, must be a nominee of the District 2 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for the unexpired portion of a three-year term ending March 19, 2019.

Seat 3, Candace Wong, term expires on March 19, 2018, must be a nominee of the District 3 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives.

Seat 4, Matt Pemberton, term expires on March 19, 2018, must be a nominee of the District 4 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives.

Seat 5, Gretchen Ames, term expires March 19, 2018, must be a nominee of the District 5 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives.

Seat 6, Beverly Melugin, term expires March 19, 2019, must be a nominee of the District 6 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives.

Seat 8, Fonda Davidson, term expires March 19, 2019, must be a nominee of the District 8 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives.

Seat 9, Dolores Terrazas, term expires March 19, 2018, must be a nominee of the District 9 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives.

Vacant seat 10, succeeding Roslyn Mardis, term expired, must be a nominee of the District 10 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for the unexpired portion of a three-year term ending March 19, 2019.

Seat 11, Claudia Quiñonez, term expires September 14, 2017, must be a nominee of the District 11 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives.

Seat 12, Graham Dobson, term expires March 19, 2018, must be a nominee of the President of the Board of Supervisors and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives.

Vacant seat 13, new term, must be jointly appointed by the Board of Supervisors and the Board of Education, or the County Superintendent of Schools, if the Board of Education delegates the appointment power to her/him, for the unexpired portion of a three-year term ending March 19, 2019.

The following seat qualification categories are available:

- ***Three (3) "Consumer"***
- ***Three (2) "Child Care Provider"***
- ***One (1) "Community Representative"***
- ***One (1) "Public Agency Representative"***

Seat Qualification Definitions: Pursuant to San Francisco Administrative Code, Section 5.200(e), and California Education Code, Section 8499.3, the membership of the Child Care Planning and Advisory Council requires a percentage balance of the overall membership consisting of members from each of the following categories:

- (i) **Consumers:** The list of qualified individuals for nomination and appointment may include members of the following: parents, guardians, or caretakers with varied income levels who use child care and/or early education services, including but not limited to clients of publicly subsidized programs, such as CalWORKS, and other child care programs funded through the San Francisco Human Services Agency, California Department of Education, Head Start, or Preschool for All (20% or five members).
- (ii) **Child Care Providers:** The list of qualified individuals for nomination and appointment must include a representative from Head Start, and may include members of the following: private and subsidized child care providers,

including but not limited to private centers and family day care homes, a Title 5 program, a school age program, Head Start, or Preschool for All (20% or five members).

(iii) **Discretionary:** The list of qualified individuals for nomination and appointment must include a representative from one of the County's resource and referral agencies and may include members of the following: the public at large and/or any of the other categories, or outside of these categories at the discretion of the appointing agencies (20% or five members).

(iv) **Community Representatives:** The list of qualified individuals for nomination and appointment may include members of the following: parent advisory councils of public and private child care programs; associations of child care providers, family child care providers, and Head Start; City College of San Francisco, San Francisco State University, or public interest organizations, including but not limited to the Child Care Law Center, Low Income Investment Fund community organizations, members of labor organizations, and local businesses that fall within the definition of "community representative," as described in San Francisco Administrative Code, Section (e)(1)(B); and other community and public agency representatives that deal with child care (20% or five members).

(v) **Public Agency Representatives:** The list of qualified individuals for nomination and appointment must include representatives from two of the following agencies: Department of Children, Youth, and Their Families, Human Services Agency, San Francisco Children and Families Commission, Community Care Licensing, Department of Public Health, Recreation and Park Department, Mayor's Office of Community Investment, San Francisco Housing Authority, or other entities (20% or five members).

Reports: None.

Sunset Date: None.

Additional information related to the Child Care Planning and Advisory Council may be obtained by reviewing San Francisco Administrative Code, Section 5.200, at <http://www.sfbos.org/sfmunicodes> or California Education Code, Sections 8499.3-8499.7, at <http://leginfo.legislature.ca.gov/>.


Half of the Advisory Council members are appointed by the Board of Supervisors and half are appointed by the San Francisco Board of Education. Applicants interested in a seat on the Advisory Council, including those appointed by the Board of Education, may contact Tony Tyson, CPAC Coordinator, at anthony.tyson@sfgov.org for current information on seat qualifications and vacancies.

Interested persons may obtain an application from the Board of Supervisors website at http://www.sfbos.org/vacancy_application or from the Rules Committee Clerk, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689. Completed

applications should be submitted to the Clerk of the Board. All applicants must be residents of San Francisco, unless otherwise stated.

Next Steps: Applicants who are nominated by a Supervisor and meet minimum qualifications will be contacted by the Rules Committee Clerk once the Chair of the Rules Committee determines the date of the hearing. Members of the Rules Committee will consider the appointment(s) at the hearing and applicants may be asked to state their qualifications. The appointment(s) of individual(s) who are recommended by the Rules Committee will be forwarded to the Board of Supervisors for final approval.

Please Note: Depending upon the posting date, a vacancy may have already been filled. To determine if a vacancy for this Advisory Council is still available, or if you require additional information, please call the Rules Committee Clerk at (415) 554-7702.


Angela Calvillo
Clerk of the Board

DATED/POSTED: October 6, 2016

San Francisco
BOARD OF SUPERVISORS

Date Printed: February 6, 2015

Date Established: November 20, 1995

Active

CHILD CARE PLANNING AND ADVISORY COUNCIL 2003

Contact and Address:

Erica Maybaum

San Francisco, CA 94102

Phone: (415) 236-2722

Fax: (650) 542-3217

Email: erica.maybaum@sfgov.org

Authority:

Administrative Code, Article XX, Section 5.200; Administrative Code, Section 10.100-367; and California Education Code, Section 8499.3-8499.7 (Ordinance Nos. 362-95, 118-99, 192-99, 31-00, 6-03, and 49-10)

Board Qualifications:

The Child Care Planning and Advisory Council consists of twenty-five (25) members. The Board of Supervisors appoints twelve (12) members: one (1) nominated by each individual member of the Board, and approved by the full Board; and one (1) nominated by the President of the Board. The Board of Education or County Superintendent of Schools, if the Board of Education delegates the appointment power to him/her, shall also appoint twelve (12) members. One (1) member shall be jointly appointed by the Board of Supervisors and the Board of Education, or the County Superintendent of Schools, if the Board of Education delegates the appointment power to him/her.

The members appointed by the Board of Supervisors shall be representative of the following categories:

- A) "Consumers" - Parents, guardians or caretakers with varied income levels who use child care and/or early education services, including but not limited to clients of publicly subsidized programs such as CalWORKS, and other child care programs funded through the San Francisco Human Services Agency, the California Department of Education, Head Start or Preschool for All;
- B) "Child Care Providers" - Private and subsidized child care providers including, but not limited to, from a private center, from a family day care home, a Title 5 program, a school age program, from a Head Start center and from a Preschool for All site;
- C) "Discretionary" - Representatives of the public at-large and/or representatives from any of the

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San Francisco
BOARD OF SUPERVISORS

other categories, or outside of these categories at the discretion of the appointing agencies;

D) "Community Representatives" - Parent advisory councils of public and private child care programs; associations of child care providers, family child care providers and Head Start; City College of San Francisco, San Francisco State University, public interest organizations including, but not limited to, the Child Care Law Center, Low Income Investment Fund community organizations, members of labor organizations and local businesses that fall within the definition of "community representative" as described in Subsection (d)(1) (B) and other community and public agency representatives that deal with child care; and

E) "Public Agency Representatives" - Representative from two of the following agencies: the Department of Children, Youth and Their Families, Human Services Agency, San Francisco Children and Families Commission, Community Care Licensing, Department of Public Health, Recreation and Park Department, Mayor's Office of Community Investment and San Francisco Housing Authority, or other entities.

The Council is established to advise the Board of Supervisors, the Mayor, the San Francisco Children and Families Commission and, with their consent, the Board of Education and the Superintendent of Schools about child care issues. The Council will serve as a representative advisory and planning body to maintain, expand and improve local child care services. The Council will provide links between government and the community, and will work to maximize the amount and impact of local state, federal and private resources and funding for child care in San Francisco. Powers and Duties are outlined in Administrative Code, Section 5.200.

All terms shall be for three years. Members may serve for up to two consecutive terms, and may be re-appointed after one year off the Council. No terms served prior to March 8, 2010, shall be counted towards the term limit for Council members. A member appointed to serve a term of two years or less, including the initial term provided in the preceding paragraph, shall not be deemed to have served a full term for purposes of this term limit.

Reports: None referenced.

Compensation: Upon approval by the Council, each member who is not otherwise compensated to attend meetings may receive a stipend of no more than \$50 per meeting, not to exceed \$300 annually, exclusively from funds provided to the Council by the State of California.

Sunset date: None referenced.
