

## **LEGISLATIVE DIGEST**

[Business and Tax Regulations Code - Revising Administrative Citation Rules]

**Ordinance amending the Business and Tax Regulations Code to limit the late fee on unpaid administrative penalties to 40% of the administrative penalty assessed; and to modify the methods by which an administrative citation may be served.**

### **Existing Law**

Existing law imposes a late fee for failure to pay an administrative penalty assessed by means of an administrative citation issued by the Office of the Treasurer and Tax Collector equal to 10% of the administrative penalty per month.

Existing law permits the Office of the Treasurer and Tax Collector to serve an administrative citation in two ways: (1) obtaining the signature of the person responsible for the violation to establish personal service of the citation; and (2) posting the citation to a conspicuous place on the property (unless doing so poses a hardship or is excessively expensive) and then serving the citation by first-class mail.

### **Amendments to Current Law**

This ordinance would limit the late fee for failure to pay an administrative penalty assessed by means of an administrative citation issued by the Office of the Treasurer and Tax Collector to 40% of the total amount of the administrative penalty, and would eliminate the requirement in the second method of service that the citation be posted to a conspicuous place on the property.

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