

File No. 161070

Committee Item No. 3

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date November 16, 2016

Board of Supervisors Meeting

Date _____

Cmte Board

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| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
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| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

- | | | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Recreation and Park Commission Resolution</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
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Completed by: Linda Wong Date November 10, 2016

Completed by: Linda Wong Date _____

1 [Accept and Expend Grants - United States Environmental Protection Agency, Brownfield
2 Cleanup Cooperative Agreements - \$400,000 - 900 Innes Property]

3 **Resolution authorizing the Recreation and Park Department to accept and expend**
4 **two United States Environmental Protection Agency, Brownfield Cleanup**
5 **Cooperative Agreement grants for a combined total of \$400,000 for the**
6 **development of a remediation action plan and site remediation activities for 900**
7 **Innes Property.**

8
9 WHEREAS, The City and County of San Francisco owns the 900 Innes Property
10 "Property" comprised of Assessor's Parcel Block No. 4646, Lot Nos. 1, 2, 3, 3A, 19, and
11 20, Assessor's Parcel Block No. 4629A, Lot No. 10, Assessor's Parcel Block No. 4605,
12 Lot Nos. 1, 2, 3, 4, 5 and 24, Assessor's Parcel Block No. 4630, Lot No. 2 and
13 Assessor's Parcel Block No. 4650, Lot No. 2; and

14 WHEREAS, The Recreation and Park Department's (RPD) mission is to provide
15 enriching recreational activities, maintain beautiful parks and preserve the environment
16 for the well-being of everyone in our diverse community; and

17 WHEREAS, Developing the Property into a public open space supports RPD's
18 mission and is consistent with the Bayview Hunters Point Area Plan, a section of the
19 San Francisco General Plan; and

20 WHEREAS, The Phase II Environmental Site Investigation conducted during the
21 acquisition process disclosed that there is soil contamination on the property; and

22 WHEREAS, An Analysis of Brownfield Cleanup Alternatives (ABCA) prepared for
23 the Property in 2013 provided preliminary information on site remediation options; and
24
25

1 WHEREAS, The RPD submitted three grant applications to the United States
2 Environmental Protection Agency (US EPA) Brownfield Cleanup Program to develop a
3 Remediation Action Plan (RAP) and fund site remediation activities; and

4 WHEREAS, RPD was awarded two grants for the total amount of \$400,000 to
5 fund the preparation of the RAP and support remediation activities on the property; and

6 WHEREAS, The Recreation and Park Commission adopted Resolution No. 1607-
7 003 to accept and expend the two US EPA Brownfield Cleanup grants, and authorize
8 staff to seek all necessary reviews and approvals; and

9 WHEREAS, The terms and conditions of the Grant is detailed in the Agreement
10 on file at the Clerk of the Board of Supervisors in File No. 161070 which is hereby
11 declared to be part of this resolution as set forth fully herein; and

12 WHEREAS, The Grant terms prohibit including indirect costs in the grant budget;
13 and

14 WHEREAS, The Grant does not require an amendment to the Annual Salary
15 Ordinance; now, therefore, be it

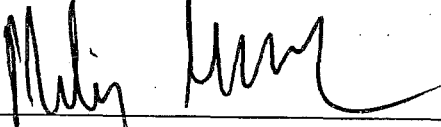
16 RESOLVED, That the Board of Supervisors hereby waives inclusion of indirect
17 costs as part of this Grant budget; and, be it

18 FURTHER RESOLVED, That the Board of Supervisors authorizes the Recreation
19 and Park Department to accept and expend two US EPA grants for a combined total of
20 \$400,000 for the development of a remediation action plan and site remediation
21 activities for the 900 Innes Property; and, be it

22 FURTHER RESOLVED, That the Board of Supervisors authorizes the General
23 Manager, or his or her designee, to conduct all negotiations, execute and submit all
24 documents, including, but not limited to applications, agreements, amendments,
25 payment requests and so on, which may be necessary for the completion of the project.

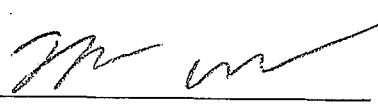
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Recommended:




General Manager, Recreation and Park Department

Approved:



Mayor

Approved:



for Controller

File Number: 161070
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Brownfield Cleanup Cooperative Agreement
2. Department: San Francisco Recreation and Park Department
3. Contact Person: Nicole Avril Telephone: 415 305-8468
Toni Moran Telephone: 415-581-2555
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$400,000
- 6a. Matching Funds Required: 20% of grant award (\$80,000)
b. Source(s) of matching funds (if applicable): Open Space Acquisition Funds (Purchase Agreement Credit)
- 7a. Grant Source Agency: United States Environmental Protection Agency
b. Grant Pass-Through Agency (if applicable): N/A
8. Proposed Grant Project Summary: Project will create remedial action plan and site cleanup for the 900 Innes Property, Parcels 1 and 2 as defined by the grant application.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: 07/01/2015 End-Date: 9/30/2018
- 10a. Amount budgeted for contractual services: Full Grant \$400,000
b. Will contractual services be put out to bid? yes.
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? yes
d. Is this likely to be a one-time or ongoing request for contracting out? One time.
- 11a. Does the budget include indirect costs? Yes No
b1. If yes, how much? \$ N/A
b2. How was the amount calculated? N/A
c1. If no, why are indirect costs not included?
 Not allowed by granting agency To maximize use of grant funds on direct services
 Other (please explain):
c2. If no indirect costs are included, what would have been the indirect costs?
RPD Project Management Department and division overhead.
12. Any other significant grant requirements or comments: Project must complete with the Federal Grants Disadvantaged Business Enterprises outreach requirements.

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

The scope of work for the grant is site cleanup remediation which does not have an accessibility component.

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Paulina Aranca
(Name)

ADA Compliance Coordinator, Recreation and Park Department, Capital and Planning Division
(Title)

Date Reviewed: 7/25/16

Paulina Aranca
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Philip A. Ginsburg
(Name)

General Manager, San Francisco Recreation and Park Department
(Title)

Date Reviewed: Aug 5, 2016

[Signature]
(Signature Required)

900 Innes

EPA Brownfield Cleanup Grant Accept and Expend

900 Innes Brownfield Cleanup (Parcels 1, 2, 3 and Shipwrights Cott Funding Sources

Consultation Procurement	\$11,003
Public Outreach and Engagement	\$33,604
Planning and Permitting	\$171,235
Site Remediation Activities	\$539,400
Report	\$189,000
Regulatory Oversight and Site Certification	\$73,200
Escalation to 2018	\$152,616
Project Budget	\$1,170,058

RPD Open Space Acquisitions Funds	\$764,000
2014 EPA Brownfield Clean-up Grant**	\$400,000
Priority Conservation Area Grant	\$6,058
Total Funding Sources	\$1,170,058

MEDIA CONTACT: Suzanne Skadowski, 415-972-3165, skadowski.suzanne@epa.gov

RELEASE DATE: May 28, 2015

U.S. EPA awards \$400,000 brownfields cleanup grant for San Francisco public park

SAN FRANCISCO – The U.S. Environmental Protection Agency announced today that the City and County of San Francisco will receive \$400,000 in federal funds to clean up the site of a future public park in the Bayview Hunters Point neighborhood. San Francisco is among 147 communities nationwide receiving funding to assess and clean up historically contaminated properties, also known as brownfields, for reuse and development.

“EPA is committed to helping communities strengthen their local economy and neighborhoods by cleaning up abandoned industrial and commercial properties – places where environmental cleanups and new jobs are needed most,” said Jared Blumenfeld, EPA’s Regional Administrator for the Pacific Southwest. “San Francisco will use these funds to transform a formerly contaminated property into a park and add an important link in the city’s Blue Greenway.”

San Francisco Department of Recreation and Parks will use the brownfields funds to clean up the contaminated property along Innes Avenue, which will later be developed into a public park. The project builds on work completed by the city with previous EPA brownfields grants and technical assistance. The park will help close a gap in the San Francisco Blue Greenway, a proposed multi-purpose path through parks, public open space and recreation areas along 13 miles of waterfront from AT&T Park in China Basin south to the city limits past Candlestick Park. The trail will serve as a connector between the southeastern neighborhoods and downtown, and provide much-needed open space for recreation in Bayview Hunters Point.

Since the inception of EPA’s brownfields program in 1995, cumulative program investments have leveraged more than \$22 billion from a variety of public and private sources for cleanup and redevelopment activities. This equates to an average of \$17.79 leveraged per EPA brownfields dollar expended. These investments have resulted in approximately 105,942 jobs nationwide. EPA’s brownfields program empowers states, communities, and other stakeholders to work together to assess, safely clean up, and sustainably reuse brownfields sites.

More information on EPA’s brownfields program: <http://www.epa.gov/brownfields/>

More information on the Blue Greenway: <http://www.sfparksalliance.org/our-work/blue-greenway>

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RECREATION AND PARK COMMISSION
City and County of San Francisco
Resolution No. 1607-003

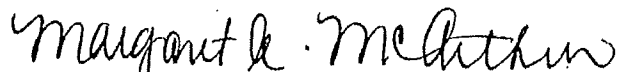
900 INNES


RESOLVED, That this Commission does: 1) recommend that the Board of Supervisors authorize the Recreation and Park Department to accept and expend two United States Environmental Protection Agency Brownfield Clean-up Grants in the total amount of \$400,000 for the 900 Innes property; 2) approve the expenditure of Open Space Acquisition funds in an amount up to \$764,000 for environmental remediation at the 900 Innes property; and 3) authorize staff to seek all necessary approvals and reviews as needed.

Adopted by the following vote:

Ayes	6
Noes	0
Absent	0

I hereby certify that the foregoing resolution
was adopted at the Recreation and Park
Commission meeting held on July 21, 2016.


Margaret A. McArthur, Commission Liaison

	U.S. ENVIRONMENTAL PROTECTION AGENCY Cooperative Agreement	GRANT NUMBER (FAIN): 99T35501 MODIFICATION NUMBER: 0 PROGRAM CODE: BF	DATE OF AWARD 09/01/2015
		TYPE OF ACTION New	MAILING DATE 09/08/2015
		PAYMENT METHOD: Advance	ACH# pend
RECIPIENT TYPE: County		Send Payment Request to: Las Vegas Finance Center email: lvfc-grants@epa.gov or Fax (702) 798-2423	
RECIPIENT: San Francisco Recreation and Parks 30 Van Ness, 3rd Floor San Francisco, CA 94102 EIN: 94-6000417		PAYEE: 501 Sanyan Street San Francisco, CA 94117	
PROJECT MANAGER Nicole Avril 30 Van Ness, 3rd Floor San Francisco, CA 94102 E-Mail: nicole.avril@afgov.org Phone: 415-305-8468		EPA PROJECT OFFICER Nova Blazej 75 Hawthorne Street San Francisco, CA 94105 E-Mail: Blazej.Nova@epa.gov Phone: 415-972-3846	EPA GRANT SPECIALIST Danielle Carr Grants Management Office, MTS-7 E-Mail: carr.danielle@epa.gov Phone: 415-972-3871
PROJECT TITLE AND DESCRIPTION Brownfields Multi-Purpose Cooperative Agreement This project provides funding for the City of San Francisco, CA to cleanup Parcels 1 and 2 of 900 Innes Avenue. This will entail cleanup planning and community outreach. Subsequent to this grant, the sites will be redeveloped into a public park. This assistance agreement provides full federal funding in the amount \$400,000 . Preaward costs are approved back to 07/01/2015.			
BUDGET PERIOD 07/01/2015 - 09/30/2018	PROJECT PERIOD 07/01/2015 - 09/30/2018	TOTAL BUDGET PERIOD COST \$480,000.00	TOTAL PROJECT PERIOD COST \$480,000.00
NOTICE OF AWARD			
<p>Based on your Application dated 06/09/2015 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$400,000. EPA agrees to cost-share 83.33% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$400,000. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.</p>			
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)		AWARD APPROVAL OFFICE	
ORGANIZATION / ADDRESS U.S. EPA, Region 9 Grants Management Office, MTS-7 75 Hawthorne Street San Francisco, CA 94105		ORGANIZATION / ADDRESS U.S. EPA, Region 9 Superfund Division, SFD-1 75 Hawthorne Street San Francisco, CA 94105	
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY			
Digital signature applied by EPA Award Official for Carolyn Truong - Deputy Director Cheryl Filart - Award Official delegate			DATE 09/01/2015

EPA Funding Information

FUNDS	FORMER AWARD	THIS ACTION	AMENDED TOTAL
EPA Amount This Action	\$	\$ 400,000	\$ 400,000
EPA In-Kind Amount	\$	\$	\$ 0
Unexpended Prior Year Balance	\$	\$	\$ 0
Other Federal Funds	\$	\$	\$ 0
Recipient Contribution	\$	\$ 80,000	\$ 80,000
State Contribution	\$	\$	\$ 0
Local Contribution	\$	\$	\$ 0
Other Contribution	\$	\$	\$ 0
Allowable Project Cost	\$ 0	\$ 480,000	\$ 480,000

Assistance Program (CFDA)	Statutory Authority	Regulatory Authority
66.818 - Brownfields Assessment and Cleanup Cooperative Agreements	CERCLA: Sec. 104(k)(3)	2 CFR 200 2 CFR 1500 and 40 CFR 33

Fiscal									
Site Name	Req No	FY	Approp. Code	Budget Organization	PRC	Object Class	Site/Project	Cost Organization	Obligation / Deobligation
-	1509K0B020	15	E4	09K2AG7	301D79	4114	G9BWOQ00		200,000
-	1509K0B020	15	E4	09K2AG7	301D79	4114	G9BXOQ00		200,000
									400,000

Budget Summary Page

Table A - Object Class Category (Non-construction)	Total Approved Allowable Budget Period Cost
1. Personnel	\$0
2. Fringe Benefits	\$0
3. Travel	\$0
4. Equipment	\$0
5. Supplies	\$0
6. Contractual	\$480,000
7. Construction	\$0
8. Other	\$0
9. Total Direct Charges	\$480,000
10. Indirect Costs: % Base	\$0
11. Total (Share: Recipient <u>16.67</u> % Federal <u>83.33</u> %.)	\$480,000
12. Total Approved Assistance Amount	\$400,000
13. Program Income	\$0
14. Total EPA Amount Awarded This Action	\$400,000
15. Total EPA Amount Awarded To Date	\$400,000

Administrative Conditions

The recipient agrees to comply with the current EPA general terms and conditions available at: http://www.epa.gov/ogd/tc/general_tc_applicable_aa_recipients_dec_26_2014.pdf. These terms and conditions are in addition to the assurances and certifications made as part of the award and the terms, conditions or restrictions cited below. The EPA repository for the general terms and conditions by year can be found at: <http://www.epa.gov/ogd/tc.htm>.

A. Annual Federal Financial Report (FFR) - SF 425

For awards with cumulative project and budget periods greater than 12 months, the recipient will submit an annual FFR (SF 425) covering the period from "project/budget period start date" to **September 30** of each calendar year to the U.S. EPA Las Vegas Finance Center (LVFC). The FFR will be submitted electronically to lvfc-grants@epa.gov no later than **December 30** of the same calendar year. The form with instructions can be found on LVFC's website at <http://www2.epa.gov/financial/forms>.

B. Procurement

The recipient will ensure all procurement transactions will be conducted in a manner providing full and open competition consistent with 2 CFR Part 200.319. In accordance 2 CFR Part 200.323 the grantee and subgrantee(s) must perform a cost or price analysis in connection with applicable procurement actions, including contract modifications.

C. Six Good Faith Efforts 40 CFR Part 33, Subpart C

Pursuant to 40 CFR Section 33.301, the recipient agrees to make the following good faith efforts whenever procuring construction, equipment, services and supplies under an EPA financial assistance agreement, and to require that sub-recipients, loan recipients, and prime contractors also comply. Records documenting compliance with the six good faith efforts shall be retained:

- (a) Ensure DBEs are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities. For Indian Tribal, State and Local and Government recipients, this will include placing DBEs on solicitation lists and soliciting them whenever they are potential sources.
- (b) Make information on forthcoming opportunities available to DBEs and arrange time frames for contracts and establish delivery schedules, where the requirements permit, in a way that encourages and facilitates participation by DBEs in the competitive process. This includes, whenever possible, posting solicitations for bids or proposals for a minimum of 30 calendar days before the bid or proposal closing date.
- (c) Consider in the contracting process whether firms competing for large contracts could subcontract with DBEs. For Indian Tribal, State and local Government recipients, this will include dividing total requirements when economically feasible into smaller tasks or quantities to permit maximum participation by DBEs in the competitive process.
- (d) Encourage contracting with a consortium of DBEs when a contract is too large for one of these firms to handle individually.
- (e) Use the services and assistance of the SBA and the Minority Business Development Agency of the Department of Commerce.
- (f) If the prime contractor awards subcontracts, require the prime contractor to take the steps in paragraphs (a) through (e) of this section.

D. Utilization of Disadvantaged Business Enterprises

General Compliance, 40 CFR Part 33

The recipient agrees to comply with the requirements of EPA's Disadvantaged Business Enterprise (DBE) Program for procurement activities under assistance agreements, contained in 40 CFR Part 33.

Fair Share Objectives, 40 CFR Part 33, Subpart D

A recipient must negotiate with the appropriate EPA award official, or his/her designee, fair share objectives for MBE and WBE participation in procurement under the financial assistance agreements.

In accordance with 40 CFR Section 33.411 some recipients may be exempt from the fair share objective requirements as described in 40 CFR Part 33, Subpart D. Recipients should work with their DBE coordinator if they think their organization may qualify for an exemption.

The dollar amount of this assistance agreement, or the total dollar amount of all of the recipient's financial assistance agreements in the current federal fiscal year from EPA is \$250,000 or more. The recipient accepts the applicable MBE/WBE fair share objectives/goals negotiated with EPA by the California State Water Resources Control Board (CSWRCB), as follows:

	MBE	WBE
Construction	%2	%1
Equipment	%1	%1
Services	%1	%1
Supplies	%1	%1

The recipient accepts the fair share objectives/goals stated above and attests to the fact that it is purchasing the same or similar construction, supplies, services and equipment, in the same or similar relevant geographic buying market as California State Water Resources Control Board (CSWRCB).

Negotiating Fair Share Objectives/Goals, Section 33.404

The recipient has the option to negotiate its own MBE/WBE fair share objectives/goals. If the recipient wishes to negotiate its own MBE/WBE fair share objectives/goals, the recipient agrees to submit proposed MBE/WBE objectives/goals based on an availability analysis, or disparity study, of qualified MBEs and WBEs in their relevant geographic buying market for construction, services, supplies and equipment.

The submission of proposed fair share goals with the supporting analysis or disparity study means that the recipient is **not** accepting the fair share objectives/goals of another recipient. The recipient agrees to submit proposed fair share objectives/goals, together with the supporting availability analysis or disparity study, to the Regional MBE/WBE Coordinator, Joe Ochab at Ochab.Joe@epa.gov, within 120 days of its acceptance of the financial assistance award. EPA will respond to the proposed fair share objective/goals within 30 days of receiving the submission. If proposed fair share objective/goals are not received within the 120 day time frame, the recipient may not expend its EPA funds for procurements until the proposed fair share objective/goals are submitted.

Contract Administration Provisions, 40 CFR Section 33.302

The recipient agrees to comply with the contract administration provisions of 40 CFR Section 33.302.

Bidders List, 40 CFR Section 33.501(b) and (c)

Recipients of a Continuing Environmental Program Grant or other annual reporting grant, agree to create and maintain a bidders list. Recipients of an EPA financial assistance agreement to capitalize a revolving loan fund also agree to require entities receiving identified loans to create and maintain a bidders list if the recipient of the loan is subject to, or chooses to follow, competitive bidding requirements. Please see 40 CFR Section 33.501 (b) and (c) for specific requirements and exemptions.

E. MBE/WBE Reporting

General Compliance, 40 CFR Part 33, Subpart E – Reporting Condition

MBE/WBE reporting is required annually. Reporting is required for assistance agreements where there are funds budgeted for procuring construction, equipment, services and supplies, including funds budgeted for direct procurement by the recipient or procurement under subawards or loans in the "Other" category, that exceed the threshold amount of \$150,000, including amendments and/or modifications.

Based on EPA's review of the planned budget, this award meets the conditions above and is subject to Disadvantaged Business Enterprise (DBE) Program reporting requirements. Conversely, the recipient must submit to the GrantsRegion9@epa.gov a justification and budget detail within 21 days of the award date demonstrating that this award is not subject to the DBE reporting requirements.

The recipient agrees to complete and submit a "MBE/WBE Utilization under Federal Grants, Cooperative agreements" report (EPA Form 5700-52A) on an annual basis. All procurement actions that are reportable, not just that portion which exceeds \$150,000.

When completing the annual report, recipients are instructed to check the box titled "annual:" in section 1B of the form. For the final report, recipients must check the box indicated for the "last report" of the project in section 1B of the form. Annual reports are due by October 30th of each year. Final reports are due by October 30th or 90 days after the end of the project period, whichever comes first.

The reporting requirement is based on total procurements. Recipients with expended and/or budgeted funds for procurement are required to report annually whether the planned procurements take place during the reporting period or not. If no budgeted procurements take place during the reporting period, the recipient should check the box in section 5B when completing the form.

MBE/WBE reports should be sent to GrantsRegion9@epa.gov. The current EPA Form 5700-52A can be found at the EPA Office of Small Business Program's Home Page at http://www.epa.gov/osbp/dbe_reporting.htm.

This provision represents an approved deviation from the MBE/WBE reporting requirements as described in 40 CFR Part 33, Section 33.502; however, the other requirements outlined in 40 CFR Part 33 remain in effect, including the Good Faith Effort requirements as described in 40 CFR Part 33, Subpart C, and Fair Share Objectives negotiation as described in 40 CFR Part 33, Subpart D.

F. Indirect Costs

The Cost Principles under 2 CFR Part 200, Subpart E apply to this award. Since there are no indirect costs included in the assistance budget, they are not allowable under this Assistance Agreement.

G. Pre-Award Costs

Pre-award costs estimated at \$400,000 have been approved back to 07/01/2015 in accordance with the recipient's application for federal assistance dated 06/23/2015.

END OF DOCUMENT

Programmatic Conditions

Please refer to Attachment A for applicable Programmatic Terms and Conditions.

END OF DOCUMENT



Edwin M. Lee, Mayor
Philip A. Ginsburg, General Manager

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Philip A. Ginsburg, General Manager
Recreation and Park Department
DATE: August 2, 2016
SUBJECT: Accept and Expend Grant
GRANT TITLE: Brownfield Cleanup and Cooperative Agreements

Attached please find the original and 4 copies of each of the following:

- Proposed grant resolution; original signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant Budget
- Grants Award Letter
- Recreation and Park Resolution No. 1607-003
- Grant Agreement

Special Timeline Requirements: Need funding in place by October to keep project on schedule.

Departmental representative to *receive* a copy of the adopted resolution:

Name: Toni Moran Phone: 415 581-2555

Interoffice Mail Address: toni.moran@sfgov.org

Certified copy required Yes No

OFFICE OF THE MAYOR
SAN FRANCISCO



EDWIN M. LEE

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: *for* Mayor Edwin M. Lee *NE*
RE: Accept and Expend Grant- United States Environmental Protection Agency, Brownfield Cleanup Cooperative Agreement valued at \$400,000 - 900 Innes Property
DATE: October 4, 2016

Attached for introduction to the Board of Supervisors is a resolution authorizing the Recreation and Park Department to accept and expend two United States Environmental Protection Agency grants for a combined total of \$400,000 for the development of a remediation action plan and site remediation activities for 900 Innes Property.

Should you have any questions, please contact Nicole Elliott at (415) 554-7940.

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BY [Signature]