

File No. 16114

Committee Item No. 2

Board Item No. 28

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date November 2, 2016

Board of Supervisors Meeting

Date November 15, 2016

Cmte Board

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

- | | | |
|-------------------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>San Francisco Public Library Commission Resolution</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |

Completed by: Linda Wong Date October 28, 2016

Completed by: Linda Wong Date November 9, 2016

1 [Library Fee Amnesty Program - January 3 through February 14, 2017]

2

3 **Resolution authorizing the Library Commission to establish a fee amnesty program for**
4 **overdue Library materials to take place during a six week period from January 3**
5 **through February 14, 2017, pursuant to Administrative Code, Section 8.21-3.**

6

7 WHEREAS, In April 2001, the Board of Supervisors adopted Ordinance No. 64-01,
8 adding Section 8.21-3 to the San Francisco Administrative Code, authorizing the Library
9 Commission to establish a Library fee amnesty program during a two-week period in 2001;
10 and

11 WHEREAS, Section 8.21-3 provides that the Board of Supervisors may, by resolution,
12 authorize the Library Commission to establish subsequent fee amnesty programs for overdue
13 Library materials under the standards set forth in Section 8.21-3; and

14 WHEREAS, There has not been a Library fee amnesty period since 2009; and

15 WHEREAS, At its publicly noticed hearing on September 15, 2016, the Library
16 Commission found that establishing a six week fee amnesty program from January 3 through
17 February 14, 2017, that allows for waiver of overdue fines on materials returned to the Library
18 during the amnesty period and waiver of overdue fines on patron accounts that have
19 previously returned all Library materials is likely to promote the return of needed Library
20 materials and promote the increased use of the Library; and

21 WHEREAS, This finding is set forth in a resolution on file with the Clerk of the Board of
22 Supervisors in File No. 161114, which is hereby declared to be a part of this motion as if set
23 forth fully herein; now, therefore, be it

24 **RESOLVED**, That consistent with the standards set forth in Section 8.21-3 of the
25 **Administrative Code**, the Board of Supervisors hereby authorizes the Library Commission to

1 establish a Library fee amnesty program for waiver of overdue fines for patrons who
2 participate in the program by returning all overdue Library materials during the amnesty period
3 or requesting waiver of overdue fines on materials previously returned to the Library, to take
4 place during the six week period of January 3 through February 14, 2017.

5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

RESOLUTION NO. 2016-03

**RESOLUTION URGING BOARD OF SUPERVISORS TO ADOPT RESOLUTION
AUTHORIZING LIBRARY COMMISSION TO ESTABLISH LIBRARY FEE AMNESTY
PROGRAM IN 2017 FOR OVERDUE LIBRARY MATERIALS**

WHEREAS, In 2001, the Board of Supervisors adopted Ordinance No. 64-01, adding Section 8.21-3 to the San Francisco Administrative Code, authorizing the Library Commission to establish a two-week Library fee amnesty program in 2001 excusing persons who return all overdue Library materials on their Library account from having to pay any late fees; and

WHEREAS, During the two-week amnesty period in 2001, approximately 5,400 overdue materials were returned to the Library, with a total value of approximately \$100,000; and

WHEREAS, In 2009, the Library conducted another amnesty program under Section 8.21-3 of the Administrative Code, upon approval of a resolution by the Board of Supervisors. Approximately 29,000 overdue materials were returned to the Library, with a total value of approximately \$730,700; and

WHEREAS, There has not been a Library fee amnesty period since 2009; and

WHEREAS, Amnesty programs for overdue Library materials give Library patrons the opportunity to return Library materials and thereby make them available to the public again. Moreover, Library patrons with a fine balance of over ten dollars are prevented from actively borrowing Library materials, and fee amnesty gives those patrons the opportunity to regain access to the Library's collections; and

WHEREAS, Amnesty programs for overdue Library materials and outstanding overdue fines are particularly important to individuals experiencing economic hardship when fines may pose an economic barrier to Library access for patrons who could benefit from Library resources; and

WHEREAS, The Library Commission finds that holding an amnesty program in 2017, for overdue fines for patrons who return overdue Library materials during the amnesty period and for overdue fines incurred prior to the amnesty period where the patron has returned all outstanding materials to the Library is likely to promote the return of needed Library materials and promote the increased use of the Library; and

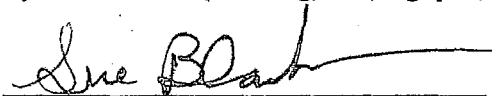
WHEREAS, Section 8.21-3 provides that the Board of Supervisors may, by resolution, authorize the Library Commission to establish subsequent Library fee amnesty programs under the standards set forth in Section 8.21-3; now, therefore, be it

RESOLVED, That based on the above findings made at its noticed public hearing on September 15, 2016, the Library Commission hereby endorses the establishment of a fee amnesty program under Section 8.21-3 of the Administrative Code during the six-week period from January 3 – February 14, 2017 for patrons who participate in the program by returning all overdue materials during the amnesty period or requesting waiver of overdue fines on materials previously returned to the Library; and be it

FURTHER RESOLVED, That the Library Commission urges the Board of Supervisors to adopt the Resolution attached hereto, and should the Board adopt the Resolution or a resolution in substantially similar form, authorizes the City Librarian to take all steps necessary to establish a fee amnesty program for overdue Library materials and outstanding overdue fines for the six-week period of January 3 – February 14, 2017 under the standards set forth in Section 8.21-3 of the Administrative Code.

Approved on September 15, 2016

By a vote of 5-0 (Dunning, Lee, Nguyen, Ono and Wardell-Ghirarduzzi)





Commission Secretary

Attachment: Draft Board of Supervisors Resolution

OFFICE OF THE MAYOR
SAN FRANCISCO



EDWIN M. LEE

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM:  Mayor Edwin M. Lee 
RE: Library Fee Amnesty Program
DATE: October 18, 2016

Attached for introduction to the Board of Supervisors is a resolution authorizing the Library Commission to establish a fee amnesty program for overdue Library materials to take place during a six week period from January 3 – February 14, 2017, pursuant to Section 8.21-3 of the San Francisco Administrative Code.

Should you have any questions, please contact Nicole Elliott at (415) 554-7940.

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2016 OCT 18 PM 3:29
AK

1617-RBM-03

Youth Commission
City Hall ~ Room 345
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4532



(415) 554-6446
(415) 554-6140 FAX
www.sfgov.org/youth_commission

YOUTH COMMISSION
MEMORANDUM

TO: Linda Wong, Assistant Clerk, Budget and Finance Committee
FROM: Youth Commission
DATE: Monday, November 7, 2016
RE: Referral response to BOS File No. 161114

At our **Monday, November 7, 2016 meeting**, the Youth Commission voted to unanimously support the following motion:

To support BOS File No. 161114— Resolution authorizing the Library Commission to establish a fee amnesty program for overdue Library materials to take place during a six week period from January 3 through February 14, 2017, pursuant to Administrative Code, Section 8.21-3.

Youth Commissioners thank Mayor Lee and the Board of Supervisors for their attention to issue. If you have any questions, please contact our office at (415) 554-6446, or your Youth Commissioner.

A handwritten signature in cursive script, appearing to read "Madeleine Matz".

Chair, Madeleine Matz
Adopted on November 7, 2016
2016-2017 San Francisco Youth Commission

