



# SAN FRANCISCO PLANNING DEPARTMENT

MEMO

DATE: November 18, 2016  
TO: Angela Calvillo, Clerk of the Board of Supervisors  
FROM: Lisa Gibson, Acting Environmental Review Officer *LG*  
RE: Appeal Timeliness Determination – 3516 and 3526 Folsom Street,  
Planning Department Case No. 2013.1383E

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An appeal of the categorical exemption for the proposed project at 3516 and 3526 Folsom Street (Planning Department Case No. 2013.1383E) was filed with the Office of the Clerk of the Board on November 14, 2016 by Ryan Patterson, on behalf of Bernal Heights South Slope Organization, Bernal Safe & Livable, Neighbors Against the Upper Folsom Street Extension, Gail Newman, and Marilyn Waterman.

**Timeline:** The Categorical Exemption was issued on July 8, 2016. The exemption identified the Approval Action for the project as the Discretionary Review Hearing by the Planning Commission, as provided for in Planning Code Section 311, which occurred on October 13, 2016 (Date of the Approval Action).

**Timeliness Determination:** Section 31.16(a) and (e) of the San Francisco Administrative Code states that any person or entity may appeal an exemption determination to the Board of Supervisors during the time period beginning with the date of the exemption determination and ending 30 days after the Date of the Approval Action.

The 30<sup>th</sup> day after the Date of the Approval Action was Saturday, November 12, 2016. The next date when the Office of the Clerk of the Board was open was Monday, November 14. The appeal of the exemption determination was filed on November 14, 2016. As the appeal could not have been filed on November 12, the appeal was timely filed during the specified window of time after the Date of the Approval Action.