

File No. 161282

Committee Item No. \_\_\_\_\_

Board Item No. 50

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: \_\_\_\_\_

Date: \_\_\_\_\_

Board of Supervisors Meeting

Date: December 6, 2016

#### Cmte Board

- |                          |                                     |  |
|--------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Motion                                       |
| <input type="checkbox"/> | <input type="checkbox"/>            | Resolution                                   |
| <input type="checkbox"/> | <input type="checkbox"/>            | Ordinance                                    |
| <input type="checkbox"/> | <input type="checkbox"/>            | Legislative Digest                           |
| <input type="checkbox"/> | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/> | <input type="checkbox"/>            | Youth Commission Report                      |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form                            |
| <input type="checkbox"/> | <input type="checkbox"/>            | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/>            | MOU  |
| <input type="checkbox"/> | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/> | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/> | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/> | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/> | <input type="checkbox"/>            | Form 126 – Ethics Commission                 |
| <input type="checkbox"/> | <input type="checkbox"/>            | Award Letter                                 |
| <input type="checkbox"/> | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/> | <input type="checkbox"/>            | Public Correspondence                        |

#### OTHER (Click the text below for a direct link to the document)

- |                          |                          |       |
|--------------------------|--------------------------|-------|
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |

Prepared by: John Carroll

Date: December 2, 2016

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

1 [Board of Supervisors Regular Meeting Schedule - 2017]

2  
3 **Motion establishing the 2017 Board of Supervisors Regular Meeting Schedule pursuant**  
4 **to Board of Supervisors Rules of Order, Sections 4.2, and 4.2.1 by cancelling the Board**  
5 **meetings of January 3, January 17, February 21, May 30, July 4, October 10, and**  
6 **November 7 and 21, 2017; and all Board and Committee meetings during the spring,**  
7 **summer and winter breaks from March 27 through March 31, July 31 through**  
8 **September 4, and December 18, 2017, through January 5, 2018; and further suspending**  
9 **portions of Board Rule 4.2. to effectuate certain dates within the regular meeting**  
10 **schedule to augment the flow of business.**

11  
12 WHEREAS, The Board of Supervisors Rules of Order, Section 4.2, states the Board  
13 shall hold a regular meeting in the Legislative Chamber in City Hall each Tuesday at 2:00  
14 p.m., unless it is a holiday, in which case the meeting shall be cancelled; and

15 WHEREAS, The Rules of Order Section 4.2.1 also states that during holiday periods,  
16 the application of specific days of the week described in the rules shall be revised by the Clerk  
17 of the Board as necessary for the efficient conduct of the legislative process; and

18 WHEREAS, The Rules of Order Section 4.2 also states the Board shall not meet during  
19 the week after Thanksgiving, nor between December 24 and December 31; and

20 WHEREAS, Similar to other sitting legislative bodies in the United States, the Board  
21 has established recess periods during the spring, summer and winter which Members of the  
22 Board may plan to be away, without missing any Board or Committee meetings or other  
23 important public business, and without causing difficulties in achieving a quorum; and

24 WHEREAS, The Board is constrained by certain administrative, electoral and  
25 legislative deadlines and may call a special meeting pursuant to San Francisco Administrative

1 Code Section 2.8 and Board Rule 4.3 at any time to conduct the City's business; now,  
2 therefore, be it

3 MOVED, Pursuant to Board Rules 4.2, and 4.2.1 the following Board meetings, are  
4 cancelled due to the Board of Supervisors observed holidays: January 3 (New Year's Day  
5 holiday); January 17 (Martin Luther King Jr. Day); February 21 (President's Day); May 30  
6 (Memorial Day); July 4 (4<sup>th</sup> of July); October 10 (Columbus Day); November 7 (Veteran's  
7 Day); and, be it

8 FURTHER MOVED, That pursuant to the established tradition of spring, summer and  
9 winter recess periods, the Board and Committee meetings scheduled from March 27 through  
10 March 31, and July 31 through September 4, and December 18, 2017 through January 5,  
11 2018 are cancelled; and, be it

12 FURTHER MOVED, To suspend the portion of Board Rule 4.2 which requires the  
13 Board to cancel a Tuesday Board meeting after a Monday Holiday as it pertains solely to  
14 September 4; to allow the Board to meet on Tuesday September 5, 2017, and

15 FURTHER MOVED, To suspend the portion of Board Rule 4.2 which requires the  
16 Board to meet during the week of Thanksgiving; and cancelling the meeting of November 21  
17 to observe the Thanksgiving holiday during the week of Thanksgiving; and, be it

18 FURTHER MOVED, Pursuant to Board Rule 4.3 the Board may schedule Special  
19 Meetings pursuant to San Francisco Administrative Code Section 2.8 and Board Rule 4.3 at  
20 any time when necessary to conduct the City's business.  
21  
22  
23  
24  
25

# Introduction Form

By a Member of the Board of Supervisors or the Mayor

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion, or Charter Amendment)
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor  inquires"
- 5. City Attorney request.
- 6. Call File No.  from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No.
- 9. Reactivate File No.
- 10. Question(s) submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission     Youth Commission     Ethics Commission
- Planning Commission     Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative Form.**

**Sponsor(s):**

**Subject:**

**The text is listed below or attached:**

Motion establishing the 2017 Board of Supervisors Regular Meeting Schedule pursuant to Board of Supervisors Rules of Order, Sections 4.2, and 4.2.1 by cancelling the Board meetings of January 3, January 17, February 21, May 30, July 4, October 10, and November 7 and 21, 2017; and all Board and Committee meetings during the spring, summer and winter breaks from March 27 through March 31, July 31 through September 4, and December 18, 2017, through January 5, 2018; and further suspending portions of Board Rule 4.2. to effectuate certain dates within the regular meeting schedule to augment the flow of business.

Signature of Sponsoring Supervisor: 

For Clerk's Use Only: