

1 [Accept and Expend Grant - State Water Resources Control Board, Division of Water Quality
2 Beach Safety Program - Public Beach Safety Grant Program - \$30,000]

3 **Resolution retroactively authorizing the Department of Public Health to accept and**
4 **expend a grant in the amount of \$30,000 from the State Water Resources Control**
5 **Board, Division of Water Quality Beach Safety Program, to participate in a program**
6 **entitled "Public Beach Safety Grant Program" for the period of July 1, 2016, through**
7 **June 30, 2017.**

8
9 WHEREAS, The State Water Resources Control Board has determined that the San
10 Francisco Department of Public Health (DPH) is eligible to receive funds from the Public
11 Beach Safety Grant Program pursuant to United States Code, Title 33, Section 406; and

12 WHEREAS, With a portion of these funds, the State Water Resources Control Board
13 has contracted with San Francisco Department of Public Health (DPH) in the amount of
14 \$30,000 for the period of July 1, 2016 through June 30, 2017; and

15 WHEREAS, As a condition of receiving the grant funds, the State Water Resources
16 Control Board requires the City and County to enter into an agreement (the "Agreement"), a
17 copy of which is on file with the Clerk of the Board of Supervisors in File No. 161246; the
18 execution of which is hereby authorized and declared to be a part of this resolution as if set
19 forth fully herein; and

20 WHEREAS, The purpose of this project is to collect bay and ocean shoreline water
21 samples weekly and transport to Millbrae lab for pathogen analysis; and

22 WHEREAS, An Annual Salary Ordinance amendment is not required as the grant
23 partially reimburses DPH for four existing positions, one Manager IV (Job Class No. 0932)
24 at .0007 FTE, one Senior Environmental Health Inspector (Job Class No. 6122) at .143 FTE,
25

1 and one Junior Administrative Analyst (Job Class No. 1820) at .010 FTE, for the period of
2 July 1, 2016, through June 30, 2017; and

3 WHEREAS, A request for retroactive approval is being sought because DPH did not
4 receive notification of the award until after July 1, 2016, for a project start date of July 1, 2016;
5 and

6 WHEREAS, The budget includes a provision for indirect costs in the amount of \$4,172;
7 now, therefore, be it

8 WHEREAS, DPH will use these funds for activities related to the State Water Board's
9 Public Beach Safety Grant Program; now therefore, be it

10 RESOLVED, That DPH is hereby authorized to accept and expend a grant retroactively
11 in the amount of \$30,000 from the State Water Resources Control Board; and, be it

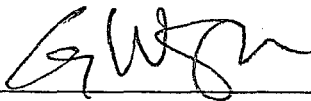
12 FURTHER RESOLVED, That DPH is hereby authorized to retroactively accept and
13 expend the grant funds pursuant to San Francisco Administrative Code, Section 10.170-1;
14 and, be it

15 FURTHER RESOLVED, That the Director of Health is authorized to enter into the
16 Agreement, and any amendments, invoices, or any other documents related to or required for
17 the administration of said Agreement on behalf of the City and County; and, be it

18 FURTHER RESOLVED, That the Director of Health is authorized to certify that DPH
19 has and will comply with all applicable federal and state statutory and regulatory requirements
20 related to any grant funds received.

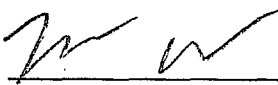
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RECOMMENDED:

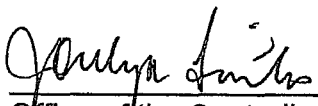


Barbara A. Garcia, MPA
Director of Health

APPROVED:



for Office of the Mayor



for Office of the Controller

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Public Beach Safety Grant Program**
2. Department: **San Francisco Department of Public Health, Environmental Health Branch**
3. Contact Person: **Corey Chrisman** Telephone: **(415) 252-3849**
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$ 30,000**
- 6 a. Matching Funds Required: **\$ 0.00**
b. Source(s) of matching funds (if applicable):
- 7 a. Grant Source Agency: **State Water Resource Control Board**
b. Grant Pass-Through Agency (if applicable):
8. Proposed Grant Project Summary: **Collect bay and ocean shoreline water samples weekly & transport to Millbrae lab for pathogen analysis.**
9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: **July 1, 2016** End-Date: **June 30, 2017**
- 10 a. Amount budgeted for contractual services: **\$ 0**
b. Will contractual services be put out to bid? **No**
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?
d. Is this likely to be a one-time or ongoing request for contracting out? **Ongoing**
- 11 a. Does the budget include indirect costs? Yes No
b1. If yes, how much? \$ **\$4,172.00**
b2. How was the amount calculated? **17 % of total personnel**
c1. If no, why are indirect costs not included?
 Not allowed by granting agency To maximize use of grant funds on direct services
 Other (please explain):
c2. If no indirect costs are included, what would have been the indirect costs?

12. Any other significant grant requirements or comments:

- The grant requires that DPH submit quarterly progress reports detailing number of samples taken, number of postings required and any other concerns or importance affecting shoreline safety of beach goers.
- Retroactive approval is sought because State grant funds are not calculated by July 1, 2016. The entire beach grant program, all coastal counties in California, is funded by both federal and state funds and the federal funds are calculated post July 1, 2016.

GRANT CODE: HCEH15-1700

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- Existing Site(s) Existing Structure(s) Existing Program(s) or Service(s)
 Rehabilitated Site(s) Rehabilitated Structure(s) New Program(s) or Service(s)
 New Site(s) New Structure(s)

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

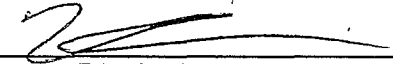
Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

For

Matthew Valdez
(Name)

EEO Programs Manager, Office of Equal Employment Opportunity and Cultural Competency
(Title)

Date Reviewed: 09-27-16


(Signature Required)


Department Head or Designee Approval of Grant Information Form:

For

Barbara A. Garcia, MPA
(Name)

Director of Health
(Title)

Date Reviewed: 9/29/16


(Signature Required)

- Budget Justification -
Beach Water Quality and Monitoring
(Grant Code HCEH15-1700)

A. Personnel

1. Salaries - All salaries are budgeted at the top of the job classification.

i. Manager IV (#0932) has ultimate responsibility for all aspects of the project.

ii. Senior Environmental Health Inspector (#6122) will perform the beach water quality monitoring, posting, public notification, and will provide the water quality data.

iii. Junior Administrative Analyst (#1820) provides clerical support

2. Full Time Equivalents

i. Manager IV (#0932) = 0.007

ii. Senior Environmental Health Inspector (#6122) = 0.143

iii. Junior Administrative Analyst (#1820) = 0.010

B. Total Personnel

Sum total of all personnel expenses including fringe benefits.

C. Operating Expense

N/A as these are supplied by lab.

D. Travel

Local Mileage: These are expenses that support staff in gas & car maintenance.

E. Indirect Costs

Based on 17% of personnel.



EDMUND G. BROWN JR.
GOVERNOR

MATTHEW RODRIGUEZ
SECRETARY FOR
ENVIRONMENTAL PROTECTION

State Water Resources Control Board

August 22, 2016

County of San Francisco
Recreational Water Quality Program
Attention: Corey Chrisman, REHS
Senior Environmental Health Inspector
1390 Market Street, Suite 210
San Francisco, CA 94102

Re: Beach Monitoring Agreement for 2016/17

Dear Mr. Chrisman:

Please be advised that \$30,000 in beach monitoring funds from the State Water Resources Control Board, Division of Water Quality Beach Safety Program, has been allocated to County of San Francisco for the 2016/17 fiscal year. Grant Agreement No. D1614110, once executed, will have a start date of July 1, 2016, and an end date of June 30, 2017.

If you have any questions, please contact me at Michael.Gjerde@waterboards.ca.gov or telephone number (916) 341-5283.

Sincerely,

A handwritten signature in black ink that reads "Michael Gjerde".

Michael Gjerde
Grant Manager
Beach Safety Program
Division of Water Quality

cc: Anna Perez, Program Analyst



Edwin M. Lee
Mayor

Barbara A. Garcia, MPA
Director of Health

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Barbara A. Garcia, MPA
Director of Health *BAG*
DATE: September 27, 2016
SUBJECT: Grant Accept and Expend
GRANT TITLE: Public Beach Safety Grant Program- \$30,000

Attached please find the original and 2 copies of each of the following:

- Proposed grant resolution, original signed by Department
- Grant information form, including disability checklist -
- Budget and Budget Justification
- Grant application: Not Applicable. No application submitted.
- Agreement / Award Letter
- Other (Explain):

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Richelle-Lynn Mojica

Phone: 255-3555

Interoffice Mail Address: Dept. of Public Health, Grants Administration for
Community Programs, 1380 Howard St.


Certified copy required Yes

No

OFFICE OF THE MAYOR
SAN FRANCISCO



EDWIN M. LEE

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: *for* Mayor Edwin M. Lee 
RE: Accept and Expend Grant – Public Beach Safety Grant Program - \$30,000
DATE: November 15, 2016

Attached for introduction to the Board of Supervisors is a resolution authorizing the San Francisco Department of Public Health to accept and expend retroactively a grant in the amount of \$30,000 from the State Water Resources Control Board, Division of Water Quality Beach Safety Program, to participate in a program entitled "Public Beach Safety Grant Program" for the period of July 1, 2016, through June 30, 2017.

I respectfully request that this item be calendared in Budget & Finance Committee on November 30, 2016.

Should you have any questions, please contact Nicole Elliott at (415) 554-7940.

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