

File No. 161294

Committee Item No. 3

Board Item No. 24

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date: December 7, 2016

Board of Supervisors Meeting

Date: December 13, 2016

Cmte Board

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| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
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Completed by: Linda Wong Date: December 2, 2016
Completed by: Linda Wong Date: December 8, 2016

1 [Accept and Expend Grant - California Public Utilities Commission - Energy Efficiency
2 Program - \$20,790,000]

3 **Resolution authorizing the Department of the Environment to accept and expend a**
4 **grant in the amount of \$20,790,000 from the California Public Utilities Commission,**
5 **through Pacific Gas and Electric Company, to continue an Energy Use and Demand**
6 **Reduction Through Energy Efficiency Program in the City and County of San**
7 **Francisco for the term of January 1, 2017, through December 31, 2019.**

8
9 WHEREAS, California Public Resources Code, Section 381 requires electrical
10 companies to collect a surcharge on all retail sales, called "the Public Goods Charge," and
11 turn that money over to the California Public Utilities Commission ("the CPUC"); and

12 WHEREAS, Section 381 authorizes the CPUC to allocate that money to fund
13 programs that enhance system reliability and provide in-state benefits, including cost-
14 effective energy efficiency, renewable energy technologies, and public interest research;
15 and

16 WHEREAS, The City, through the Department of the Environment, and the Pacific
17 Gas and Electric Company ("PG&E") have, since 2003, entered into a series of contracts
18 and contract modifications to conduct energy efficiency programs in the City using Public
19 Goods Charge funds allocated for this purpose by the CPUC through PG&E; and

20 WHEREAS, PG&E has declared its intention to fund program activities for the
21 calendar years 2017 through 2019 in the amount of \$20,790,000; and

22 WHEREAS, The Department of the Environment has negotiated a new revenue
23 contract with PG&E ("the Contract"); and

1 WHEREAS, In Resolution No. 481-09, the Board of Supervisors authorized the
2 Director of the Department of the Environment pursuant to Charter Section 9.118 to enter
3 into the Contract; and

4 WHEREAS, The grant does not require an Annual Salary Ordinance (ASO)
5 amendment and partially reimburses the Department of the Environment for 14.9 existing
6 positions; and

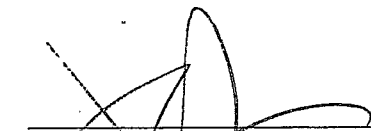
7 WHEREAS, The term of this grant is from January 1, 2017 to December 31, 2019;
8 and

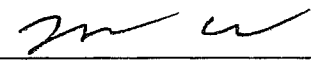
9 WHEREAS, The budget includes indirect costs of \$2,926,614; now, therefore, be it


10 RESOLVED, That pursuant to Administrative Code section 10.170-1, the Board of
11 Supervisors authorizes the Department of the Environment to accept and expend a grant in
12 the amount of up to \$20,790,000 from California Public Utilities Commission, through the
13 Pacific Gas and Electric Company, to effectuate the Contract and implement an Energy
14 Use and Demand Reduction Through Energy Efficiency Program in the City and County of
15 San Francisco.

16
17 RECOMMENDED:

APPROVED:

18
19
20 
21 Department of the
22 Environment
23 Ron DeBach
24
25


Office of the Mayor
for


Office of the Controller
for

File Number: _____

220370 / EVPGEF-17

(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form

(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Energy Efficiency Program

2. Department: Department of the Environment

3. Contact Person: Rachel Buerkle

Telephone: 415-355-3704

4. Grant Approval Status (check one):

Approved by funding agency

Not yet approved

5. Amount of Grant Funding Approved or Applied for: \$20,790,000

6a. Matching Funds Required: \$ No

b. Source(s) of matching funds (if applicable):

7a. Grant Source Agency: California Public Utilities Commission

b. Grant Pass-Through Agency (if applicable): Pacific Gas & Electric Co.

8. Proposed Grant Project Summary:

This grant provides implementation, support, and rebate reimbursements for energy-efficiency upgrades on small and medium business properties, multi-family homes and single family homes.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: January 1, 2017

End-Date: December 31, 2019

10a. Amount budgeted for contractual services: \$10,748,238

b. Will contractual services be put out to bid? Yes, and in-force contracts will also be used.

Contracts to consultants have been awarded previously based on the standard City contracting process of issuing an RFP and selecting contractors based on responses.

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? No, the funding comes from the State of California.

d. Is this likely to be a one-time or ongoing request for contracting out? Ongoing

11a. Does the budget include indirect costs?

Yes

No

b1. If yes, how much? \$2,926,614

b2. How was the amount calculated? Department indirect rate

c1. If no, why are indirect costs not included?

- Not allowed by granting agency
- To maximize use of grant funds on direct services
- Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? N/A

12. Any other significant grant requirements or comments:

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Existing Site(s) | <input checked="" type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Claudia Molina, Departmental ADA Coordinator, Payroll Personnel Clerk

Date Reviewed: 10/14/14

C. Molina
 (Signature Required) RCB

Department Head or Designee Approval of Grant Information Form:

Deborah O. Raphael, Director, Department of the Environment

Date Reviewed: 10/14/14

Deborah O. Raphael
 (Signature Required)

City and County of San Francisco - Department of the Environment

Energy Efficiency Program - PG&E Contract 2017-2019

PG&E

Personnel			
	5644 Environmental Unit Manager (.55 FTE); 5642 Sr. Environmental Specialist (1.75 FTE); 5640 Environmental Specialists (8.70 FTE); 5638 Environmental Assistant (2.70 FTE); 1632 Sr. Accounting Clerk (.70 FTE); 9922 PS Aide to Professional (.50 FTE)	Administration, Program Management, Strategic Planning, Legal, Training, Travel.	\$7,115,148
		Sub-Total Personnel	\$7,115,148
Contracts/Other			
	Program Implementation, Incentives to participants: Newcomb Anderson McCormick		\$10,703,238
	Travel, Training, Misc.		\$36,000
	Materials & Supplies		\$3,000
Interdepartmental Transfers	Legal		\$6,000
		Sub-Total Contract/ Other	\$10,748,238
Indirect			\$2,926,614
Grand Total			\$20,790,000



**Pacific Gas and
Electric Company**

Pacific Gas and Electric Company
P O Box 770000
San Francisco, CA 94177-1490

October 25, 2016

City and County of San Francisco
Department of Environment
Deborah Rafael
1455 Market St. #1200
San Francisco, CA 94103

RE: 2017-2019 San Francisco Energy Watch Contract

Dear Ms. Rafael,

Pacific Gas and Electric Company (PG&E) intends to provide the San Francisco Department of the Environment (SF Environment) up to \$20,790,000 in program funding to implement the San Francisco Energy Watch (SFEW) Local Government Partnership in 2017-2019. Such funding provided by PG&E for any energy efficiency programs, including but not limited to SFEW, shall be conditioned upon and subject to any modifications or guidance by the California Public Utilities Commission.

This funding will be used to support the following activities:

- Marketing and implementation of SFEW energy efficiency direct install programs, including incentives for energy efficiency measures targeting businesses and multifamily customers
- Completing existing Strategic Energy Resource initiatives, such as microloan funds, building analysis projects, and maintenance outreach for the food and beverage sector, as well as implementing new Strategic Energy Resource initiatives.

PG&E will work with SF Environment to finalize the scope of work and terms and conditions, and execute the final 2017-2019 SFEW contract before end of this year.

Sincerely,

Leif Christiansen, Manager
Government and Community Partnerships
Pacific Gas and Electric Company

Cc: Jessie Denver, San Francisco Department of the Environment

481-09

1 [Revenue Contract with PG&E for Energy Conservation Programs.]

2
3 **Resolution authorizing the Department of the Environment under Charter Section 9.118**
4 **to enter into a contract for up to \$11,540,000 with Pacific Gas and Electric Company**
5 **("PG&E"), to implement an Energy Use and Demand Reduction Through Energy**
6 **Efficiency Program in the City and County of San Francisco.**

7
8 WHEREAS, California Public Resources Code Section 381 requires electrical
9 companies to collect a surcharge on all retail sales, called "the Public Goods Charge," and
10 turn that money over to the California Public Utilities Commission ("the CPUC"); and

11 WHEREAS, Section 381 authorizes the CPUC to allocate that money to fund programs
12 that enhance system reliability and provide in-state benefits, including cost-effective energy
13 efficiency, renewable energy technologies, and public interest research; and

14 WHEREAS, The City, through the Department of the Environment, and the Pacific Gas
15 and Electric Company ("PG&E") have, since 2003, entered into a series of contracts and
16 contract modifications to conduct energy efficiency programs in the City using Public Goods
17 Charge funds allocated for this purpose by the CPUC through PG&E; and

18 WHEREAS, The CPUC, at its regular meeting of September 24, 2009 made an initial
19 award of \$12,000,000 of Public Goods Charge revenues to fund the partnership program
20 between PG&E and the City for additional energy efficiency programs; and

21 WHEREAS, The Department of the Environment has negotiated a new revenue
22 contract with PG&E ("the 2010-2012 Contract"), a copy of which is on file with the Clerk of the
23 Board in File No. 091369; and

24 WHEREAS, The proposed Contract provides, in relevant part, that:
25

- 1 • PG&E shall fund the design and implementation of local programs to reduce
2 energy use;
- 3 • The City shall offer a broad spectrum of energy efficiency programs and
4 services targeting mainly small businesses and multifamily PG&E customers in
5 San Francisco, including free energy assessments and discounted installations
6 of energy efficient lighting, refrigeration, and HVAC means, and, on a case-by-
7 case basis, incentives for calculated non-residential retrofit-demand response
8 projects;
- 9 • The term of the contract shall be from 2010 through 2012;
- 10 • The contract budget shall be \$11,540,000; and
- 11 • The City may terminate the contract if the City becomes a Community Choice
12 Aggregator.

13 WHEREAS, PG&E may consider adding additional funds to the contract based on
14 program performance and the successful completion of goals; and

15 WHEREAS, Under the contract, the Director of the Department of the Environment will
16 have the authority for overall implementation of the contract, to enter into subcontracts for the
17 work, and to modify the scope of the work and to add work as agreed by PG&E; and

18 WHEREAS, The activities to be funded under the 2010-2012 Contract would further the
19 goals established in the City's 2003 Electricity Resource Plan, which goals include:
20 maximizing energy efficiency; reducing air pollution and other adverse environmental impacts;
21 and promoting environmental justice; and

22 WHEREAS, Charter Section 9.118 provides that the Board of Supervisors must
23 approve contracts, and amendments to contracts, having anticipated revenues to the City of
24 one million dollars or more; now, therefore, be it

1 RESOLVED, That pursuant to Charter Section 9.118, the Board of Supervisors
2 authorizes the Director of the Department of the Environment to enter into a contract in
3 substantially the form of the 2010-2012 Contract on file in Board File No. 091369, and to take
4 other steps that the Director and the City Attorney deem necessary and advisable to
5 effectuate the purpose and intent of this Resolution; and, be it

6 FURTHER RESOLVED, That the Director of the Department of the Environment may,
7 with the approval of the City Attorney, negotiate and agree with PG&E to amend the contract
8 terms as necessary and advisable to allow flexibility in program design and implementation,
9 provided that: (1) there is no additional cost to the City; (2) additional revenues to the City do
10 not exceed \$3,000,000; and (3) the additional term of the agreement does not exceed three
11 years.



City and County of San Francisco
Tails
Resolution

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

File Number: 091369

Date Passed: December 15, 2009

Resolution authorizing the Department of the Environment under Charter Section 9.118 to enter into a contract for up to \$11,540,000 with Pacific Gas and Electric Company (PG&E), to implement an Energy Use and Demand Reduction through Energy Efficiency Program in the City and County of San Francisco.

December 15, 2009 Board of Supervisors - ADOPTED

Ayes: 11 - Alioto-Pier, Avalos, Campos, Chiu, Chu, Daly, Duffy, Elsbernd, Mar, Maxwell and Mirkarimi

File No. 091369

I hereby certify that the foregoing Resolution was ADOPTED on 12/15/2009 by the Board of Supervisors of the City and County of San Francisco.

12/17/2009

Date Approved

Angela Calvillo
Clerk of the Board

Mayor Gavin Newsom

OFFICE OF THE MAYOR
SAN FRANCISCO



EDWIN M. LEE

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: *EL* Mayor Edwin M. Lee *EL*
RE: Accept In-Kind Grant – California Public Utilities Commission – Energy
Efficiency Program - \$20,790,000
DATE: November 29, 2016

Attached for introduction to the Board of Supervisors is a resolution authorizing the Department of the Environment to accept and expend a grant in the amount of \$20,790,000 from the California Public Utilities Commission, through Pacific Gas and Electric Company, to continue an Energy Use and Demand Reduction Through Energy Efficiency Program in the City and County of San Francisco for the term of January 1, 2017 through December 31, 2019.

I respectfully request that this item be heard in Budget & Finance Committee on December 7, 2016.

Should you have any questions, please contact Mawuli Tugbenyoh (415) 554-5168.

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2016 NOV 29 PM 3:37
BY *W*

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: The Department of the Environment
DATE: October 13, 2016
SUBJECT: Accept and Expend Resolution for State Grant
GRANT TITLE: PG&E Contract for Energy Use and Demand Reduction
2017 - 2019

Attached please find the original and 4 copies of each of the following:

- Proposed grant resolution; original signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant budget
- Grant application
- Grant award letter from funding agency
- Other (Explain):

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Rachel Buerkle

Phone: 415-355-3704

Interoffice Mail Address:

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).