

City and County of San Francisco
Office of Contract Administration
Purchasing Department
City Hall, Room 430
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4685



Contract Modification 4

Avaya Equipment, Materials, Supplies and Ancillary Services

Dan Ferguson, President and CEO
AdvanTel Networks
2222 Trade Zone Blvd.
San Jose, CA 95131
dferguson@advantel.com

Date _____, 2017
Buyer Name: Shawn Peters
Term contract: 77901
City Blanket No. BPSF00003814
Type: Indefinite quantity
Not-to-exceed amount: \$9,900,000.00

The history of this contract and its modifications is as follows:

Modification	Start date	End date	Amount	Other changes
Original contract	10-13-11	09-30-14	\$9,900,000.00	
1	10-01-14	09-30-15	No change	Contract Extension Update contract conditions
2	10-01-15	09-30-16	No change	Contract Extension Update contract conditions
3	10-01-16	09-30-17	No change	Contract Extension Update contract conditions

This Modification 4 changes the contract as follows:

- Not-to-exceed amount is increased to \$15,000,000. Contract prices remain the same.
- Contract is extended from October 1, 2017 through to September 30, 2018.
- Contract conditions are updated as stated on attached Attachment A.

All other terms and conditions remain the same.

Approved by the City:

Jaci Fong, Director of OCA and Purchaser

Date

Approved by Contractor:

Signature

Date

Print name and title:

Mark Ritchie, President

51. Reports by Contractor

Each year, no later than February 15; Contractor shall submit a soft copy report of the total items ordered, by month, under this contract during the preceding calendar year (January 1 – December 31). The report must be in a format acceptable to City and must list by department or location the following: (1) all items awarded under this contract; and (2) total quantity and dollar value of each item ordered, including items for which there were no orders. Contractor must also furnish a separate similar report for the total of all items ordered by City which are not part of this Contract, and any usage reports required prior to the extension of a Contract or Contract Modification. Emailed reports must not be larger than **10MB**.

Contractor shall email reports to:

Shawn.peeters@sfgov.org

Any report files larger than **10MB** must be submitted in electronic format on CD-ROM or USB drive and mailed to the address shown below with the term contract number and “Annual Vendor Reporting” clearly marked on the envelope/packaging.

Contractor shall mail the reports to:

Shawn Peeters, Sr. Purchaser
Re: Term Contract No. **77901**
City and County of San Francisco
Office of Contract Administration – Purchasing
City Hall, Room 430
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4685