



SAN FRANCISCO PLANNING DEPARTMENT

MEMO

DATE: January 6, 2017
 TO: Angela Calvillo, Clerk of the Board of Supervisors
 FROM: Lisa Gibson, Acting Environmental Review Officer *LG*
 RE: Appeal Timeliness Determination – 1296 Shotwell Street,
 Planning Department Case No. 2015-018056ENV

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An appeal of the Infill Exemption for the proposed project at 1296 Shotwell Street (Planning Department Case No. 2015-018056ENV) was filed with the Office of the Clerk of the Board of Supervisors on December 30, 2016 by Craig Weber on behalf of the Inner Mission Neighbors Association (Appellant). As explained below, the Planning Department finds the appeal to be timely filed.

Date of Approval Action	30 Days after Approval Action	Appeal Deadline (Must Be Day Clerk of Board's Office Is Open)	Date of Appeal Filing	Timely?
December 1, 2016	Saturday, December 31, 2016	Tuesday, January 3, 2017	December 30, 2016	Yes

Approval Action: The Planning Department issued a Certificate of Determination of Infill Exemption for the project at 1296 Shotwell Street on November 21, 2016. The Certificate identified the Approval Action for the project as the Affordable Housing Bonus Authorization by the Planning Commission. The Affordable Housing Bonus Authorization was approved on December 1, 2016 (Date of the Approval Action).

Appeal Deadline: Section 31.16(a) and (e) of the San Francisco Administrative Code states that any person or entity may appeal an exemption determination to the Board of Supervisors during the time period beginning with the date of the exemption determination and ending 30 days after the Date of the Approval Action. The 30th day after the Date of the Approval Action was Saturday, December 31, 2016. The next date when the Office of the Clerk of the Board was open was Tuesday, January 3, 2017 (Appeal Deadline).

Appeal Filing and Timeliness: The Appellant filed the appeal of the exemption determination on December 30, 2016, prior to the Appeal Deadline. Therefore, the appeal is considered timely.