

File Number: _____

(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form

(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Hazard Mitigation Grant Program**
2. Department: **San Francisco Public Utilities Commission (SFPUC)**
3. Contact Person: **Jimmy Leong** Telephone: **209-989-2040**
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$404,208.00**
6. a. Matching Funds Required: \$
b. Source(s) of matching funds (if applicable):
Funds for the SFPUC match will come from the Hetchy Capital Improvement Project CUH101.
7. a. Grant Source Agency: **The Federal Emergency Management Agency (FEMA)**
b. Grant Pass-Through Agency (if applicable):
The California Governor's Office of Emergency Services (Cal OES)
8. Proposed Grant Project Summary:

Resolution No. 16-0192 authorizes the General Manager of the SFPUC to request approval from the Board of Supervisors to accept and expend Hazard Mitigation Grant funds from the Federal Emergency Management Agency (FEMA) in an amount not to exceed \$404,208.00

Background

Since the 2013 Rim Fire was declared a major federal disaster, the State of California is eligible for Hazard Mitigation Grant Program (HMGP) funding for hazard mitigation activities which are aimed at reducing or eliminating future damages.

On behalf of the City and County of San Francisco, SFPUC submitted, through the California Governor's Office of Emergency Services (Cal OES), a sub-application (FEMA-4158-DR-CA, Project #0272, FIPS #075-00000) in June 2014 to the HMGP for the Early Intake Switchyard Slope Stabilization Project (the Project). The slope of concern is located next to the Early Intake Switchyard and it was severely burned in the Rim Fire. The purpose of the project is to reduce the risk of slope failure which may cause damage to the switchyard and loss of power transmission capability to the City.

SFPUC received a notification dated June 30, 2016 from Cal OES that FEMA approved the sub-application for Pre-Award and Phase One of the Project to complete the pre-construction activities including professional services support for HMGP sub-application, engineering design and

environmental study. The total estimate for Pre-Award cost and Phase One is \$594,341 and the approved Federal share is \$404,208. The payment of the Federal share will be obtained through the reimbursement process.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

The Pre-Award activity for sub-application is completed. FEMA approved a total duration of ten (10) months for Phase One work. The completion date as stated in FEMA's letter dated June 6, 2016 was April 6, 2017. Due to the City's process of grant acceptance, Phase One of the Project has not started yet. After discussion with Cal OES, SFPUC staff will apply for a time extension after the Commission adopts the attached resolution. Phase One is expected to begin in October 2016 and end in July 2017 with a duration of ten months.

Start-Date: **October 2016**

End-Date: **July 2017**

10. a. Amount budgeted for contractual services:
\$373,880 (including \$165,600 for engineering design; and \$208,280 for environmental assessment)
- b. Will contractual services be put out to bid? **Yes**
- c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **Yes**
- d. Is this likely to be a one-time or ongoing request for contracting out?
One Time for each type of professional services.

11. a. Does the budget include indirect costs?

Yes No

b. 1. If yes, how much? \$

b. 2. How was the amount calculated?

c. 1. If no, why are indirect costs not included?

Not allowed by granting agency To maximize use of grant funds on direct services

Other (please explain):

c. 2. If no indirect costs are included, what would have been the indirect costs?

The indirect cost including City Administration and Project Contingency is estimated to be approximately 20% of \$594,341 which is the total costs of Pre-Award and Phase One work. In order words, the indirect cost is estimated to be \$118,868.

12. Any other significant grant requirements or comments:

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input checked="" type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

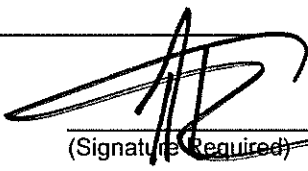
Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Arfaraz Khambatta
(Name)

Interim Director, Mayor's Office of Disability
(Title)

Date Reviewed: 11/1/2016


(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Harlan L. Kelly, Jr.
(Name)

General Manager, San Francisco Public Utilities Commission
(Title)

Date Reviewed: 11/9/16


(Signature Required)