

File No. 161136

Committee Item No. 4

Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date February 8, 2017

Board of Supervisors Meeting

Date \_\_\_\_\_

#### Cmte Board

- |                                     |                          |                                              |
|-------------------------------------|--------------------------|----------------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Analyst Report                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/> | Introduction Form (for hearings)             |
| <input type="checkbox"/>            | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU                                          |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

#### OTHER (Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
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Completed by: Derek Evans Date February 3, 2017

Completed by: \_\_\_\_\_ Date \_\_\_\_\_

An asterisked item represents the cover sheet to a document that exceeds 25 pages.  
The complete document can be found in the file.

1 [Amending Board Rules - Administration of Oaths]

2  
3 **Motion amending the Board of Supervisors Rules of Order to set forth the process for**  
4 **administration of oaths to individuals testifying before the Board, and to authorize**  
5 **committees to administer oaths.**

6  
7       MOVED, That the Board of Supervisors hereby adds Rule 1.10 to the Board of  
8 Supervisors Rules of Order to read as follows:

9       **1.10. Administration of Oaths.** By oral motion adopted by a majority of the members  
10 of the Board, the Board may instruct the Clerk to administer an oath to any person testifying  
11 before the Board. Upon adoption of such a motion, the Clerk of the Board shall administer an  
12 oath to the person testifying before the Board. Any testimony following such an oath shall be  
13 given under penalty of perjury.

14  
15       FURTHER MOVED, That the Board of Supervisors hereby amends Rule 3.8 of the  
16 Board of Supervisors Rules of Order by adding Rule 3.8.1 to read as follows:

17       **3.8. Public Comment at Committee Meetings.** Public comment is welcome on any  
18 item on committee agendas. Public comment is not provided on other matters, because  
19 committees may consider only items which have been referred to the committee and properly  
20 posted, published, and noticed. This is the opportunity to hear public testimony for and against  
21 proposed legislation pending before the committee.

22       **3.8.1. Administration of Oaths at Committee Meetings.** By oral motion  
23 adopted by a majority of the members of a committee, the committee may instruct the  
24 Committee Clerk to administer an oath to any person testifying before the committee. Upon  
25 adoption of such a motion, the Committee Clerk shall administer an oath to the person

1 testifying before the committee. Any testimony following such an oath shall be given under  
2 penalty of perjury.

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# Introduction Form

By a Member of the Board of Supervisors or the Mayor

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
2016 OCT 13 4:53  
Time stamp  
or meeting date  
AK

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion, or Charter Amendment)
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [ ] inquires"
- 5. City Attorney request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. [ ]
- 9. Reactivate File No. [ ]
- 10. Question(s) submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative Form.**

**Sponsor(s):**

Peskin

**Subject:**

Amending Board Rules - Administration of Oaths

**The text is listed below or attached:**

Motion amending the Board of Supervisors Rules of Order to set forth the process for administration of oaths to individuals testifying before the Board, and to authorize committees to administer oaths.

Signature of Sponsoring Supervisor: \_\_\_\_\_

**For Clerk's Use Only:**