

File No. 161136

Committee Item No. 4

Board Item No. 17

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date February 8, 2017

Board of Supervisors Meeting

Date February 14, 2017

Cmte Board

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| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

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Completed by: Derek Evans Date February 3, 2017

Completed by: Derek Evans Date February 9, 2017

An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document can be found in the file.

1 [Amending Board Rules - Administration of Oaths]

2
3 **Motion amending the Board of Supervisors Rules of Order to set forth the process for**
4 **administration of oaths to individuals testifying before the Board, and to authorize the**
5 **Government Audit & Oversight Committee to administer oaths.**

6
7 **MOVED,** That the Board of Supervisors hereby amends Rule 3.3 of the Board of
8 Supervisors Rules of Order by adding Rule 3.3.1 to read as follows:

9 **3.3. Committee Authority.** Committees shall consider only items which have been
10 referred to them by the President, or by the Board, and which have been posted, published,
11 and noticed. The basic function of each committee is to inquire and to recommend actions to
12 the full Board. Additional committee authority exists only when specifically authorized by
13 ordinance or by the Board. Committees shall provide an opportunity for public comment only
14 with regard to items posted, published, and noticed on their meeting agendas. No Supervisor
15 or combination of Supervisors shall employ or engage the services of any person, or
16 authorize or incur any charge, debt or liability against the City unless authority first shall have
17 been given by the Board or is provided by law.

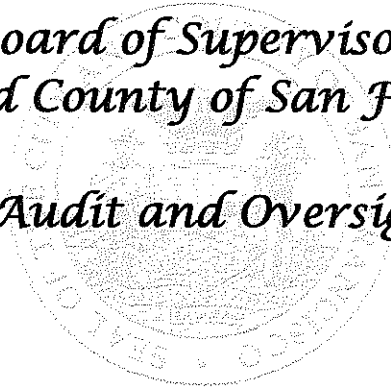
18 **3.3.1. Administration of Oaths at Government Audit and Oversight Committee**
19 **Meetings.** By oral motion adopted by a majority of the members of a committee, the
20 committee may instruct the Committee Clerk to administer an oath to any person testifying
21 before the Government Audit and Oversight Committee, excluding public comment. Upon
22 adoption of such a motion, the Committee Clerk shall administer an oath to the person
23 testifying before the Government Audit and Oversight Committee. Any testimony following
24 such an oath shall be given under penalty of perjury.

1 FURTHER MOVED, That the Board of Supervisors hereby adds Rule 4.27 to the
2 Board of Supervisors Rules of Order as follows:

3 **4.27 Administration of Oaths.** By oral motion adopted by a majority of the
4 members of the Board, the Board may instruct the Clerk to administer an oath to any person
5 testifying before the Board, excluding members of the general public offering comment during
6 that portion of the meeting. Under adoption of such a motion, the Clerk of the Board shall
7 administer an oath to the person testifying before the Board, excluding public comment. Any
8 testimony following such an oath shall be given under penalty of perjury.

*Board of Supervisors
City and County of San Francisco*

Government Audit and Oversight Committee



Prepare to affirm this oath, under penalty of perjury, by raising your right hand, and affirm by saying "I do."

"You do solemnly state that the testimony you may give in the hearing now pending before this Government Audit and Oversight Committee, of the San Francisco Board of Supervisors in the City and County of San Francisco, shall be the truth, the whole truth, and nothing but the truth - so help you God."

When recalling the witness:

"(First Name, Last Name), I will remind you, you have been previously placed under oath and remain so. Please take the podium, and re-state your name for the record."

Civil Procedure Oath to Witness
(Chapter Law 688, Statutes of 2000)
Dated: February 14, 2017

Print Form

Introduction Form

By a Member of the Board of Supervisors or the Mayor.

RECEIVED
 CLERK OF SUPERVISORS
 SAN FRANCISCO
 2015 OCT 14 1:59
 AK

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion, or Charter Amendment)
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [] inquires"
- 5. City Attorney request.
- 6. Call File No. [] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. []
- 9. Reactivate File No. []
- 10. Question(s) submitted for Mayoral Appearance before the BOS on []

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative Form.

Sponsor(s):

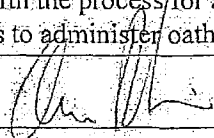
Peskin

Subject:

Amending Board Rules - Administration of Oaths

The text is listed below or attached:

Motion amending the Board of Supervisors Rules of Order to set forth the process for administration of oaths to individuals testifying before the Board, and to authorize committees to administer oaths.

Signature of Sponsoring Supervisor: 

For Clerk's Use Only:

