

1 [Amending Board Rules - Administration of Oaths]

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3 **Motion amending the Board of Supervisors Rules of Order to set forth the process for**
4 **administration of oaths to individuals testifying before the Board, and to authorize the**
5 **Government Audit & Oversight Committee to administer oaths.**

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7 MOVED, That the Board of Supervisors hereby amends Rule 3.3 of the Board of
8 Supervisors Rules of Order by adding Rule 3.3.1 to read as follows:

9 **3.3. Committee Authority.** Committees shall consider only items which have been
10 referred to them by the President, or by the Board, and which have been posted, published,
11 and noticed. The basic function of each committee is to inquire and to recommend actions to
12 the full Board. Additional committee authority exists only when specifically authorized by
13 ordinance or by the Board. Committees shall provide an opportunity for public comment only
14 with regard to items posted, published, and noticed on their meeting agendas. No Supervisor
15 or combination of Supervisors shall employ or engage the services of any person, or
16 authorize or incur any charge, debt or liability against the City unless authority first shall have
17 been given by the Board or is provided by law.

18 **3.3.1. Administration of Oaths at Government Audit and Oversight Committee**
19 **Meetings.** By oral motion adopted by a majority of the members of the Government Audit
20 and Oversight Committee, the Committee may instruct the Committee Clerk to administer an
21 oath to any person testifying before the Government Audit and Oversight Committee,
22 excluding City employees testifying in their official capacity and persons testifying during
23 public comment. Upon adoption of such a motion, the Committee Clerk shall administer an
24 oath to the person testifying before the Government Audit and Oversight Committee. Any
25 testimony following such an oath shall be given under penalty of perjury. In addition to the

1 authority granted by this Rule, the Board by written motion may authorize any standing
2 committee to administer oaths, consistent with Charter Section 16.114.

3 FURTHER MOVED, That the Board of Supervisors hereby adds Rule 4.27 to the
4 Board of Supervisors Rules of Order as follows:

5 **4.27 Administration of Oaths.** By oral motion adopted by a majority of the
6 members of the Board, the Board may instruct the Clerk to administer an oath to any person
7 testifying before the Board, excluding City employees testifying in their official capacity and
8 persons testifying during public comment. Under adoption of such a motion, the Clerk of the
9 Board shall administer an oath to the person testifying before the Board. Any testimony
10 following such an oath shall be given under penalty of perjury.