



SFMTA
Municipal
Transportation
Agency

Edwin M. Lee, *Mayor*

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Lee Hsu, *Director*

Joél Ramos, *Director*

Cristina Rubke, *Director*

Edward D. Reiskin, *Director of Transportation*

May 5, 2017

Angela Calvillo
Clerk of the Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689

Dear Ms. Calvillo:

Attached are an original and two copies of a resolution for Board of Supervisors approval, which approves the proposed agreement between the SFMTA and DHR with Intercare Holdings Insurance Services, Inc. (Intercare), to provide workers compensation claims administration services, for a term of three years, with an option to extend the term up to two additional years, and for an amount not to exceed \$26,179,119.

The following is a list of accompanying documents:

- Briefing letter
- Intercare workers contract
- SFEC Forms for Mayor and Board of Supervisors
- SFMTA Board Resolution draft (final signed will be added to the record after the May 16 SFMTA Board of Directors meeting)
- CEQA determination letter

SFMTA's Local Government Affairs Liaison, Janet Martinsen, is available at 415-701-4693 or at janet.martinsen@sfmta.com to answer any questions you may have about the submission.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Reiskin".

Edward D. Reiskin
Director of Transportation