

BOARD of SUPERVISORS



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## MEMORANDUM

TO: Ben Rosenfield, City Controller, Office of the Controller  
Todd Rufo, Director, Office of Economic and Workforce Development

FROM: Erica Major, Assistant Clerk, Government Audit and Oversight Committee,  
Board of Supervisors

DATE: May 24, 2017

SUBJECT: LEGISLATION INTRODUCED

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The Board of Supervisors' Government Audit and Oversight Committee has received the following proposed legislation, introduced by Mayor Lee on May 16, 2017:

**File No. 170601**

**Resolution receiving and approving annual reports for the Tourism Improvement District for FYs 2009-2016, submitted as required by the Property and Business Improvement District Law of 1994 (California Streets and Highways Code, Sections 36600, et seq.), Section 36650, and the District's management agreement with the City, Section 3.4.**

If you have any comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c: Todd Rydstrom, Office of the Controller  
Ken Rich, Office of Economic and Workforce Development  
Lisa Pagan, Office of Economic and Workforce Development

1 [Tourism Improvement District - Annual Reports to the City - FYs 2009-2016]

2  
3 **Resolution receiving and approving annual reports for the Tourism Improvement**  
4 **District for FYs 2009-2016, submitted as required by the Property and Business**  
5 **Improvement District Law of 1994 (California Streets and Highways Code,**  
6 **Sections 36600, et seq.), Section 36650, and the District's management agreement with**  
7 **the City, Section 3.4.**

8  
9 WHEREAS, On October, 2008, pursuant to the Property and Business Improvement  
10 District Law of 1994 (the "Act"), California Streets and Highways Code Sections 36600 *et*  
11 *seq.*, as augmented by Article 15 of the San Francisco Business and Tax Regulations Code,  
12 the Board of Supervisors adopted Resolution No. 430-08, expressing the City's intention to  
13 establish the Tourism Improvement District; and

14 WHEREAS, On December 16, 2008, the Board of Supervisors adopted Resolution  
15 No. 504-08 establishing the Tourism Improvement District ("Resolution to Establish") for a  
16 period of 15 years, commencing January 1, 2009; and

17 WHEREAS, On July 28, 2009, the Board of Supervisors adopted Resolution  
18 No. 323-09, authorizing an agreement with the owners' association for the  
19 administration/management of the Tourism Improvement District, and a management  
20 agreement (the "Management Contract") with the owners' association, the San Francisco  
21 Tourism Improvement District Management Corporation, was executed accordingly; and

22 WHEREAS, A copy of the Management Contract is on file with the Clerk of the Board  
23 of Supervisors in File No. 090819; and

24 WHEREAS, On December 10, 2013, the Board of Supervisors adopted Resolution  
25 No. 441-13 amending the Tourism Improvement District's Management District Plan to require

1 monthly, instead of quarterly, assessment collection and distribution by the Office of the  
2 Treasurer and Tax Collector; and

3 WHEREAS, The Tourism Improvement District has submitted for the Board's receipt  
4 and approval the Tourism Improvement District annual reports for FYs 2009-2010, 2010-2011,  
5 2011-2012, 2012-2013, 2013-2014, 2014-2015, and 2015-2016 (collectively, "Annual  
6 Reports") as required by Section 36650 of the Act and Section 3.4 of the Management  
7 Contract; and

8 WHEREAS, The Annual Reports are on file with the Clerk of the Board of Supervisors  
9 in File No. 170601, and are incorporated herein by reference as though fully set forth; and

10 WHEREAS, Supporting documents, including, but not limited to, a transmittal letter and  
11 memorandum report from the City's Office of Economic and Workforce Development, dated  
12 May 9, 2017, and documentation from the Tourism Improvement District for the Annual  
13 Reports on file with the Clerk of the Board of Supervisors in File No. 170601; now, therefore,  
14 be it

15 RESOLVED, That the Board of Supervisors hereby receives and approves the annual  
16 reports for the Tourism Improvement District for FYs 2009-2010, 2010-2011, 2011-2012,  
17 2012-2013, 2013-2014, 2014-2015, and 2015-2016.