

SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY  
BOARD OF DIRECTORS

RESOLUTION No. 170620-082

WHEREAS, The San Francisco Municipal Transportation Agency (SFMTA) and the City's Department of Human Resources (DHR) are each authorized under State law to be permissibly self-insured for purposes of workers' compensation, and SFMTA assumed responsibility for managing its workers' compensation claims on July 1, 2000; and,

WHEREAS, To maximize operational and management efficiency and achieve cost savings, the SFMTA and the DHR agreed to enter into a joint agreement to obtain workers' compensation claims administration services from a qualified services provider; and,

WHEREAS, The SFMTA and DHR issued a joint Request for Proposals on June 8, 2016 for workers' compensation claims administration services, and on June 27, 2016, the City received proposals from Acclamation Insurance Management Services, Athens Insurance Services, Broadspire Services, Intercare Holdings Insurance Services, Inc., JT2 Integrated Resources and Tristar Insurance Group.

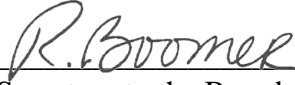
WHEREAS, A selection panel evaluated all six proposals and Intercare Holdings Insurance Services, Inc.'s proposal was ranked highest; and,

WHEREAS, On May 5, 2016, the SFMTA, under authority delegated by the Planning Department, determined that the Workers' Compensation Claims Administration Services Agreement is not defined as a "project" under the California Environmental Quality Act pursuant to Title 14 of the California Code of Regulations Sections 15060(c) and 15378(b).

WHEREAS, The Civil Service Commission at its February 10, 2012 commission meeting through Notice of Action for Personal Service Contract Number 4088-11-22, authorized the SFMTA and DHR to contract out workers' compensation claims services, and those agencies have confirmed that approval applies to the proposed contract; now, therefore, be it

RESOLVED, That the San Francisco Municipal Transportation Agency Board of Directors authorizes the Director of Transportation, jointly with the Department of Human Resources, to award San Francisco Municipal Transportation Agency Contract #SFMTA-2015-58, Workers' Compensation Third Party Claims Administration Services with Intercare Holdings Insurance Services, Inc., as the lowest responsive and responsible bidder, to provide workers' compensation claims administration services, for an contract amount not to exceed \$26,179,119, (not to exceed \$14,576,915 for the SFMTA, and not to exceed \$11,602,204 for DHR), for a total contract base term from August 1, 2017 to July 31, 2020, with an option to extend the term up to July 31, 2022, which option may be exercised at the sole discretion of the Director of Transportation and the Director of the DHR, contingent upon the approval of the Board of Supervisors.

I certify that the foregoing resolution was adopted by the San Francisco Municipal Transportation Agency Board of Directors at its meeting of June 20, 2017.

  
Secretary to the Board of Directors  
San Francisco Municipal Transportation Agency