

1 [Local Agency Formation Commission - Interim Administrative Officer - Clerk of the Board]

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3 **Motion authorizing the Clerk of the Board of Supervisors to accept the appointment as**
4 **the Interim Administrative Officer to perform administrative duties on behalf of the San**
5 **Francisco Local Agency Formation Commission, commencing upon the elimination of**
6 **the 9775 Senior Community Development Specialist II position occurring through the**
7 **approval of the City and County of San Francisco's FYs 2017-2018 and 2018-2019**
8 **budget, until such time as the San Francisco Local Agency Formation Commission has**
9 **selected their Executive Officer.**

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11 WHEREAS, The Board of Supervisors Budget and Finance Committee recommended
12 to eliminate the 9775 Senior Community Development Specialist II position that performs as
13 the Executive Officer for the San Francisco Local Agency Formation Commission
14 (SF LAFCo), through the approval of the City and County of San Francisco's FY2017-2018
15 budget; and

16 WHEREAS, On July 18, 2017, the Board of Supervisors passed on First Reading the
17 City and County of San Francisco's FYs 2017-2018 and 2018-2019 budget, and will consider
18 passage of the budget on Final Reading at the July 25, 2017, meeting; and

19 WHEREAS, Soon thereafter, the Mayor will sign and approve the FYs 2017-2018 and
20 2018-2019 budget and the 9775 Senior Community Development Specialist II position will be
21 eliminated; and

22 WHEREAS, In anticipation of the elimination of this staff position, at the July 20, 2017,
23 Regular Meeting of SF LAFCo, the Commission approved Resolution No. 2014-04, contained
24 in Board of Supervisors File No. 170847, that appointed the Clerk of the Board of Supervisors
25 as Interim Administrative Officer to perform administrative duties on behalf of SF LAFCo and

1 to reimburse the Office of the Clerk of the Board based upon costs presented and approved,
2 for such duties as clerking, video streaming, archive hosting and closed captioning,
3 accounting, budgeting, human resources, payroll, IT support and services, and risk
4 management, while exploring various options to retain Executive Officer services; and

5 WHEREAS, The duties to be performed by the Clerk of the Board shall be
6 administrative only in nature, and the Clerk will not request reimbursement from SF LAFCo on
7 the duties performed by her position; now, therefore, be it

8 MOVED, That the Board of Supervisors of the City and County of San Francisco
9 hereby authorizes the Clerk of the Board of Supervisors to accept the appointment as the
10 Interim Administrative Officer to perform administrative duties on behalf of the San Francisco
11 Local Agency Formation Commission, commencing upon the elimination of the 9775 Senior
12 Community Development Specialist II position through the approval of the City and County of
13 San Francisco's FYs 2017-2018 and 2018-2019 budget, until such time as the San Francisco
14 Local Agency Formation Commission has selected their Executive Officer.

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