

1 [Appointment - Interim Administrative Officer]

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3 **Resolution appointing an Interim Administrative Officer to perform administrative**
4 **duties on behalf of the Local Agency Formation Commission, commencing on the last**
5 **day of service of the current Executive Officer.**

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7 WHEREAS, LAFCO approved a Fiscal Year 2017-2018 budget, which included the
8 cost of an Executive Officer provided through a City and County of San Francisco staff
9 position approved by the Board of Supervisors in 2009; and

10 WHEREAS, The Budget and Finance Committee of the Board of Supervisors
11 recommended that the Board of Supervisors eliminate the Executive Officer staff position in
12 the 2017- 2018 City and County of San Francisco budget and the Board of Supervisors is
13 scheduled to consider that recommendation in July 2017; and

14 WHEREAS, As a consequence of the actions of the Board of Supervisors, LAFCO may
15 need to implement a process to retain an independent Executive Officer through a Request
16 for Proposals process or other means; and

17 WHEREAS, LAFCO desires to appoint an Interim Administrative Officer to perform
18 administrative functions of the Executive Directors position before the LAFCO can complete
19 and appoint a new Executive Officer; now, therefore, be it

20 RESOLVED, That the Local Agency Formation Commission of the City and County of
21 San Francisco hereby appoints the Clerk of the Board of Supervisors of the City and County
22 of San Francisco as Interim Administrative Officer to perform administrative duties on behalf
23 of LAFCO if the Board of Supervisors eliminates the LAFCO Executive Officer staff position.
24 This appointment shall commence on the last day of service of the current Executive Officer.
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1 LAFCO will reimburse the Office of the Clerk of the Board of Supervisors based upon costs
2 presented and approved by LAFCO; and, be it

3 FURTHER RESOLVED, That the Local Agency Formation Commission of the City and
4 County of San Francisco hereby directs its general legal counsel to provide written notice to
5 LAFCo's Executive Officer that (1) if and when the City and County of San Francisco
6 eliminates the LAFCo Executive Officer staff position, his duties with LAFCo will end, and (2)
7 LAFCo is exploring various options for retaining Executive Officer services in the future; and,
8 be it

9 FURTHER RESOLVED, That the Local Agency Formation Commission of the City and
10 County of San Francisco hereby directs its general legal counsel to work with the Clerk of the
11 Board of Supervisors to fulfill the administrative functions of LAFCo, should the City and
12 County of San Francisco not authorize the Clerk of the Board of Supervisors to serve as the
13 Interim Administrative Officer for LAFCo.

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15 On a motion by Commissioner Ronen, seconded by Commissioner Pollock, the foregoing
16 Resolution was passed and adopted by the SAN FRANCISCO LOCAL AGENCY
17 FORMATION COMMISSION, State of California, this 20th day of July, 2017, by the following
18 vote, to wit:

19 AYES: Commissioners Fewer, Pollock, and Ronen

20 
21 Sandra Lee Fewer, Chairperson
22 SAN FRANCISCO LOCAL AGENCY
23 FORMATION COMMISSION

24 ATTEST:

25 
Alisa Somera
Clerk to the San Francisco LAFCO