BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

MEMORANDUM

BUDGET AND FINANCE SUB-COMMITTEE SAN FRANCISCO BOARD OF SUPERVISORS

TO:

Supervisor Malia Cohen, Chair

Budget and Finance Sub-Committee

FROM:

Linda Wong, Assistant Clerk

DATE:

July 21, 2017

SUBJECT:

COMMITTEE REPORT, BOARD MEETING

Tuesday, July 25, 2017

The following file should be presented as a **COMMITTEE REPORT** at the Board meeting on Tuesday, July 25, 2017, at 2:00 p.m. This item was acted upon at the Sub-Committee Meeting on Thursday, July 20, 2017, at 10:00 a.m., by the votes indicated.

Item No. 57 File No. 170823

Resolution retroactively approving the FY2017-2018 Housing Opportunities for Persons with AIDS (HOPWA) Program; and authorizing the Mayor, on behalf of the City and County of San Francisco, to apply for, accept, and expend the City's FY2017-2018 HOPWA Program entitlement from the U.S. Department of Housing and Urban Development in the amount of \$422,196 for the period of July 1, 2017, through June 30, 2022.

RECOMMENDED AS A COMMITTEE REPORT

Vote: Supervisor Malia Cohen - Aye Supervisor Norman Yee - Aye Supervisor Katy Tang - Aye

Board of Supervisors
Angela Calvillo, Clerk of the Board
Jon Givner, Deputy City Attorney
Alisa Somera, Legislative Deputy Director

File No	<u>/7</u> 0823	ommittee Item No oard Item No	// 57
(COMMITTEE/BOARD (AGENDA PACKET C		RS
Committee:	Budget & Finance Sub-Comn		
Board of Su	pervisors Meeting	Date July	25,2017
Cmte Boar	Motion Resolution Ordinance Legislative Digest Budget and Legislative Ana Youth Commission Report Introduction Form Department/Agency Cover I MOU Grant Information Form Grant Budget Subcontract Budget Contract/Agreement Form 126 – Ethics Commission Award Letter Application Public Correspondence	Letter and/or Report	
OTHER	(Use back side if additional	space is needed)	
	Expenditure Schedule		
•	by: Linda Wong by: Linda Wong	Date July 13, 20 Date عام الم	17 2017

[Apply for, Accept, and Expend Grant - U.S. Department of Housing and Urban Development - Housing Opportunities for Persons with AIDS Program Supplemental - \$422,196 - FY2017-2018]

Resolution retroactively approving the FY2017-2018 Housing Opportunities for Persons with AIDS (HOPWA) Program; and authorizing the Mayor, on behalf of the City and County of San Francisco, to apply for, accept, and expend the City's FY2017-2018 HOPWA Program entitlement from the U.S. Department of Housing and Urban Development in the amount of \$422,196 for the period of July 1, 2017, through June 30, 2022.

WHEREAS, Under the AIDS Housing Opportunity Act, Subtitle D of Title VIII of the National Affordable Housing Act of 1990, Public Law Number 101-625, the City and County of San Francisco is eligible to apply for and receive funds from the Housing Opportunities for Persons with AIDS (HOPWA) Program; and

WHEREAS, The Board of Supervisors previously approved resolution 196-17 to accept and expend an estimated HOPWA entitlement of \$6,735,026; and

WHEREAS, The final U.S. Department of Housing and Urban Development (HUD) approved entitlement amount is \$7,157,222; and

WHEREAS, A supplemental resolution is required to accept and expend the additional entitlement of \$422,196 as the grant entitlement amount increase is over \$50,000; and

WHEREAS, The City and County of San Francisco is responsible for distributing a portion of the HOPWA funds to the County of San Mateo as the lead agency for the San Francisco Eligible Metropolitan Statistical Area (EMSA); and

WHEREAS, The Mayor's Office of Housing and Community Development (MOHCD) has prepared programs and a proposed Expenditure Schedule for FY2017-2018 HOPWA

funding, including the distributions to the County of San Mateo, a copy of which is located in Clerk of the Board of Supervisors File No. 170823 (the "Expenditure Schedule"); and

WHEREAS, The proposed grant does not require an Annual Salary Ordinance amendment; and

WHEREAS, The funding agency (HUD) does not allow use of grant on indirect costs; now, therefore, be it

RESOLVED, That the Mayor of the City and County of San Francisco is hereby authorized to apply for, accept, and expend the City's FY2017-2018 HOPWA Program entitlement grant from HUD in accordance with the purposes and goals for the funding as generally set forth in the 2015-2019 Five Year Consolidated Plan and the Expenditure Schedule; and, be it

FURTHER RESOLVED, That the Board of Supervisors does hereby approve the purposes and goals for FY2017-2018 HOPWA Program funding as set forth in the Expenditure Schedule for recipient agencies and departments; and, be it

FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of indirect costs in the grant budget; and, be it

FURTHER RESOLVED, That the Mayor is hereby authorized to enter into and execute agreements between the City and County of San Francisco and the various agencies consistent with the FY2017-2018 HOPWA Program and the Expenditure Schedule; and, be it

FURTHER RESOLVED, That the Mayor is hereby authorized to submit documentation and certifications as may be requested or required by HUD, and to take such additional actions as may be required to apply for, accept and expend the FY2017-2018 HOPWA funds consistent with this Resolution and the goals of the FY2017-2018 HOPWA Program and all applicable legal requirements, and any such actions are solely intended to further the purposes of this Resolution, and are subject in all respect to the terms of this Resolution, and

any such action cannot increase the risk to the City, or require the City to expend any resources, and that the Mayor shall consult with the City Attorney prior to execution and provided that within 30 days of the agreements approved by this Resolution being executed by all parties, such final documents (showing marked changes, if any) shall be provided to the Clerk of the Board, for inclusion in the official file, together with a brief explanation of any actions from the date of the adoption of this Resolution and, be it

FURTHER RESOLVED, That all actions heretofore taken by the officers of the City with respect to the application for, or the acceptance or expenditure of, FY2017-2018 HOPWA funds as consistent with the documents herein and this Resolution, are hereby approved, confirmed and ratified.

Recommended:

Approved;

Kate Hartley, Acting Director

Ben Rosenfield, Controller

Fi	le Number: 170823 (Provided by Clerk of Board of Supervisors)
	Grant Resolution Information Form (Effective July 2011)
	urpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and spend grant funds.
Th	ne following describes the grant referred to in the accompanying resolution:
1.	Grant Title: Housing Opportunities for Persons with AIDS - Supplemental
2.	Department: Mayor's Office of Housing
3.	Contact Person: Benjamin McCloskey Telephone: 415-701-5575
4.	Grant Approval Status (check one):
	[] Approved by funding agency [x] Not yet approved
	Amount of Grant Funding Approved or Applied for: \$422,196. We note that \$6,735,026 of entitlement us an estimated \$50,000 in program income was approved through resolution 196-7.
	a. Matching Funds Required: N/A b. Source(s) of matching funds (if applicable):
	a. Grant Source Agency: US Department of Housing and Urban Development b. Grant Pass-Through Agency (if applicable): N/A
8.	Proposed Grant Project Summary: Proposed Expenditure Schedule attached
9.	Grant Project Schedule, as allowed in approval documents, or as proposed: Start-Date: July 1, 2017 End-Date: June 30, 2022
	Da. Amount budgeted for contractual services: None; attached expenditure schedule details grants to be ade to nonprofit agencies.
	b. Will contractual services be put out to bid? N/A
	c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? N/A
	d. Is this likely to be a one-time or ongoing request for contracting out? N/A
11	Ia. Does the budget include indirect costs? [] Yes [x] No
	b1. If yes, how much? \$ b2. How was the amount calculated?
	c1. If no, why are indirect costs not included? [x] Not allowed by granting agency [] To maximize use of grant funds on direct services [] Other (please explain): c2. If no indirect costs are included, what would have been the indirect costs? None.

12. Any other significant grant requirements or comments: Project detail MOPA18, CFDA 14.241

	· · · · · · · · · · · · · · · · · · ·		
Disability Access Checklist*(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)			
13. This Grant is intended for	r activities at (check all that apply):		
[] Existing Site(s) [] Rehabilitated Site(s) [] New Site(s)	[x] Existing Structure(s)[] Rehabilitated Structure(s)[] New Structure(s)	[x] Existing Program(s) or Service(s)[x] New Program(s) or Service(s)	
concluded that the project as other Federal, State and loca	proposed will be in compliance wi	on Disability have reviewed the proposal and ith the Americans with Disabilities Act and all ons and will allow the full inclusion of persons d to:	
1. Having staff trained in h	ow to provide reasonable modifica	itions in policies, practices and procedures;	
2. Having auxiliary aids an	d services available in a timely ma	anner in order to ensure communication access;	
	approved by the DPW Access Com	to the public are architecturally accessible and appliance Officer or the Mayor's Office on	
If such access would be tech	nically infeasible, this is described	in the comments section below:	
Comments:			
Departmental ADA Coordina	tor or Mayor's Office of Disability F	Reviewer:	
Eugene Flannery (Name)			
Environmental Compliance N (Title)	<u>Nanager</u>		
Date Reviewed: <u>12 - 3 0</u>	- 1 7	(Signature Required)	
Department Head or Desig	nee Approval of Grant Information	on Form:	
Kate Hartley (Name)			
Acting Director	:		
(Title) Date Reviewed:	30/17	Late Jan	
		(Signature Required)	

2017-2018 HOPWA Supplemental Proposed Expenditure Schedule

MOHCD serves as the lead agency for the HOPWA program for the San Francisco EMSA, which consists of San Francisco and San Mateo Counties.

San Francisco HOPWA Projects

The following is a list of proposed expenditures for the 2017-2018 HOPWA program. The list of recommended projects is organized by five-year objectives, priority needs and goals that are described in the 2015-2019 Consolidated Plan. While a recommended project may meet more than one goal, it is only listed under its primary goal.

Objective 1: Families and Individuals are Stably Housed

- Priority Need 1D: Provide Supportive Housing Services
 - Goal 1Dii. Increased access to permanent supportive housing and transitional housing for PLWHA

Agency Name	Project Description	HOPWA Funding Amount
Mayor's Office of Housing and Community Development	Capital pool - HOPWA	\$172,824
San Francisco Human Services Agency	Rental assistance for persons with HIV/AIDS	\$200,000
	Subtotal	\$372,824

Administration Costs

Agency Name	Project Description	HOPWA Funding
		Amount
Mayor's Office of Housing and Community Development	General HOPWA administration	\$11,530
	Subtotal	\$11,530

TOTAL SAN FRANCISCO 2017-2018 HOPWA SUPPLEMENTAL: \$384,354

San Mateo HOPWA Projects

Agency Name	Project Description	HOPWA Funding Amount
San Mateo: San Mateo County STD/HIV Program	Comprehensive case management and community based services for very low-income persons with HIV/AIDS	\$37,842
	Subtotal	\$37,842

TOTAL SAN MATEO 2017-2018 HOPWA SUPPLEMENTAL: \$37,842

TOTAL 2017-2018 HOPWA SUPPLEMENTAL: \$422,196

[Apply for, Accept, and Expend Grant - U.S. Department of Housing and Urban Development - Housing Opportunities for Persons with AIDS Program - \$6,785,026 - FY2017-2018]

Resolution approving the FY2017-2018 Housing Opportunities for Persons with AIDS

("HOPWA") Program; and authorizing the Mayor, on behalf of the City and County of San Francisco, to apply for, accept, and expend the City's FY2017-2018 HOPWA Program entitlement from the U.S. Department of Housing and Urban Development in the amount of \$6,735,026 and to expend program income in the amount of \$50,000 for a combined total of \$6,785,026 for the period of July 1, 2017, through June 30, 2022.

WHEREAS, Under the AIDS Housing Opportunity Act, Subtitle D of Title VIII of the National Affordable Housing Act of 1990, Public Law Number 101-625, the City and County of San Francisco is eligible to apply for and receive funds from the Housing Opportunities for Persons with AIDS (HOPWA) Program; and

WHEREAS, The City and County of San Francisco anticipates receiving approximately \$6,735,026 in FY2017-2018 HOPWA Program funds from HUD and has approximately \$50,000 in anticipated Program Income, for a combined total of approximately \$6,785,026; and

WHEREAS, The City and County of San Francisco is responsible for distributing a portion of the HOPWA funds to the County of San Mateo as the lead agency for the San Francisco Eligible Metropolitan Statistical Area (EMSA); and

WHEREAS, The Mayor's Office of Housing and Community Development (MOHCD) has prepared programs and a proposed Expenditure Schedule for FY2017-2018 HOPWA funding, including the distributions to the County of San Mateo, a copy of which is located in Clerk of the Board of Supervisors File No. 170477 (the "Expenditure Schedule"); and

23.

WHEREAS, The proposed grant does not require an Annual Salary Ordinance amendment; and

WHEREAS, The funding agency (HUD) does not allow use of grant on indirect costs; now, therefore, be it

RESOLVED, That the Mayor of the City and County of San Francisco is hereby authorized to apply for, accept, and expend the City's FY2017-2018 HOPWA Program entitlement grant from HUD and expend an estimated \$50,000 in Program Income, all in accordance with the purposes and goals for the funding as generally set forth in the 2015-2019 Five Year Consolidated Plan and the Expenditure Schedule; and, be it

FURTHER RESOLVED, That the Board of Supervisors does hereby approve the purposes and goals for FY2017-2018 HOPWA Program funding as set forth in the Expenditure Schedule for recipient agencies and departments, as well as provisions in the Expenditure Schedule for adjusting one expenditure line item to correspond to the final entitlement amount received from HUD; and, be it

FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of indirect costs in the grant budget; and, be it

FURTHER RESOLVED, That the Mayor is hereby authorized to enter into and execute agreements between the City and County of San Francisco and the various agencies consistent with the FY2017-2018 HOPWA Program and the Expenditure Schedule; and, be it

FURTHER RESOLVED, That the Mayor is hereby authorized to submit documentation and certifications as may be requested or required by HUD, and to take such additional actions as may be required to apply for, accept and expend the FY2017-2018 HOPWA funds consistent with this Resolution and the goals of the FY2017-2018 HOPWA Program and all applicable legal requirements, and any such actions are solely intended to further the purposes of this Resolution, and are subject in all respect to the terms of this Resolution, and

any such action cannot increase the risk to the City, or require the City to expend any resources, and that the Mayor shall consult with the City Attorney prior to execution and provided that within 30 days of the agreements approved by this Resolution being executed by all parties, such final documents (showing marked changes, if any) shall be provided to the Clerk of the Board, for inclusion in the official file, together with a brief explanation of any actions from the date of the adoption of this Resolution and, be it

FURTHER RESOLVED, That all actions heretofore taken by the officers of the City with respect to the application for, or the acceptance or expenditure of, FY2017-2018 HOPWA funds as consistent with the documents herein and this Resolution, are hereby approved, confirmed and ratified.

Recommended: Olson Lee, Director

Approved:

Edwin M. Lee, Mayor



City and County of San Francisco Tails

City Hall 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102-4689

Resolution

File Number:

170477

Date Passed: May 16, 2017

Resolution approving the FY2017-2018 Housing Opportunities for Persons with AIDS ("HOPWA") Program; and authorizing the Mayor, on behalf of the City and County of San Francisco, to apply for, accept, and expend the City's FY2017-2018 HOPWA Program entitlement from the U.S. Department of Housing and Urban Development in the amount of \$6,735,026 and to expend program income in the amount of \$50,000 for a combined total of \$6,785,026 for the period of July 1, 2017, through June 30, 2022.

May 04, 2017 Budget and Finance Sub-Committee - RECOMMENDED

May 16, 2017 Board of Supervisors - ADOPTED

Ayes: 11 - Breed, Cohen, Farrell, Fewer, Kim, Peskin, Ronen, Safai, Sheehy, Tang and Yee

File No. 170477

I hereby certify that the foregoing Resolution was ADOPTED on 5/16/2017 by the Board of Supervisors of the City and County of San Francisco.

> Angela Calvillo Clerk of the Board

Mayor

Date Approved

2017-2018 HOPWA Propos... Expenditure Schedule

MOHCD serves as the lead agency for the HOPWA program for the San Francisco EMSA, which consists of San Francisco and San Mateo Counties.

San Francisco HOPWA Projects

The following is a list of proposed expenditures for the 2017-2018 HOPWA program. The list of recommended projects is organized by five-year objectives, priority needs and goals that are described in the 2015-2019 Consolidated Plan. While a recommended project may meet more than one goal, it is only listed under its primary goal.

Objective 1: Families and Individuals are Stably Housed

- Priority Need 1B: Make Housing Affordable
 - Goal 1Biii. Increase access to rental and homeownership housing

Agency Name	Project Description	HOPWA Funding Amount
Mayor's Office of Housing and Community Development	Housing information and referral project	\$13,000
San Francisco AIDS Foundation	Housing information and referral project	\$35,000
	Subtotal	\$48,000

Objective 1: Families and Individuals are Stably Housed

- Priority Need 1D: Provide Supportive Housing Services
 - Goal 1Dii. Increased access to permanent supportive housing and transitional housing for PLWHA

Agency Name	Project Description	HOPWA Funding Amount
Catholic Charities CYO	Partial rental subsidy program for people with HIV/AIDS	\$75,000
Catholic Charities CYO	RCF-CI (Residential Care Facility for the Chronically III) for people with HIV/AIDS	\$1,683,973
Catholic Charities CYO	RCF-CI (Residential Care Facility for the Chronically III) for people with HIV/AIDS	\$758,187
Department of Aging and Adult Services	Eligibility screening for HIV Housing Waitlist	\$50,000
Dolores Street Community Services	RCF-CI (Residential Care Facility for the Chronically III) for people with HIV/AIDS	\$479,350
Larkin Street Youth Services	RCF-CI (Residential Care Facility for the Chronically III) for people with HIV/AIDS	\$348,144
Maitri Compassionate Care	RCF-CI (Residential Care Facility for the Chronically III) for people with HIV/AIDS	\$492,167
Mayor's Office of Housing and Community Development	Capital pool - HOPWA (includes \$50,000 in HOPWA program income)	\$282,257

2017-2018 HOPWA Proposad Expenditure Schedule

Agency Name	Project Description	HOPWA Funding
		Amount
Mercy Housing CA XVII	Operating costs for a residence for persons with HIV/AIDS	\$50,000
Rafiki Coalition for Health and Wellness	Transitional housing for persons with HIV/AIDS	\$50,000
San Francisco Human Services Agency	Housing advocacy for persons with HIV/AIDS	\$257,494
San Francisco Human Services Agency	Rental assistance for persons with HIV/AIDS	\$1,795,681
	Subtotal	\$6,322,253

Administration Costs

Agency Name	Project Description	HOPWA Funding
		Amount
Mayor's Office of Housing and Community Development	General HOPWA administration	\$195,471
	Su	ubtotal \$195,471

TOTAL SAN FRANCISCO 2017-2018 HOPWA: \$6,565,724

2017-2018 HOPWA Proposed Expenditure Schedule

San Mateo HOPWA Projects

Agency Name	Project Description	2017-2018 Funding
		Amount
San Mateo: Mental Health Association of San Mateo	Housing information referrals and assistance with locating	\$28,350
	affordable/appropriate housing units for very low-income persons living with HIV/AIDS	
San Mateo: Mental Health Association of San Mateo	Project sponsor administrative expenses	\$37,690
San Mateo: Mental Health Association of San Mateo	HUD-defined move-in costs (e.g., deposits) for very low-income persons living with HIV/AIDS	\$25,000
San Mateo: Mental Health Association of San Mateo	Short-term housing subsidies, including pre- and post-placement housing advocacy services for very low-income persons living with HIV/AIDS	\$485,085
San Mateo: San Mateo County STD/HIV Program	Comprehensive case management and community based services for very low-income persons with HIV/AIDS	\$65,373
	Subtotal	\$641,498

TOTAL SAN MATEO 2017-2018 HOPWA: \$641,498

TOTAL 2017-2018 HOPWA: \$7,207,222

Mayor's Office of Housing and Community Levelopment City and County of San Francisco



Edwin M. Lee Mayor

> Olson Lee Director

TO:	Angela Calvillo, Clerk of the Board of Supervisors			
FROM:	Benjamin McCloskey, Deputy Director Mayor's Office of Housing and Community Development			
DATE:	June 30, 2017			
SUBJECT:	Accept and Expend Resolution for Housing Opportunities for Persons with AIDS (HOPWA) Grant – Supplemental		rtunities for Persons with AIDS	
GRANT TITLE	: Housing Oppo	rtunities for Persons with AIDS (HO	PWA) Grant – Supplemental	
Attached please	e find the original	and 2 copies of each of the following:		
·		ginal signed by Department, Mayor, C		
•	nformation form	gg,		
X Grant b		•		
	N/A Ethics Form 126			
N/A Grant a				
	N/A Grant award letter from funding agency			
	N/A Grant agreement			
_N/A [·] _ Other (Explain).			
Departmental r	epresentative to	receive a copy of the adopted resolution	on:	
Name: Phone: Interoffice Mail Certified copy r		Benjamin McCloskey 701-5575 Benjamin.McCloskey@sfgov.org Yes	No 区	
		seal of the City/County affixed and a		

1 South Van Ness Avenue – Fifth Floor, San Francisco, CA 94103 Phone: (415) 701-5500 Fax: (415) 701-5501 TDD: (415) 701-5503 • www.sfmohcd.org

Office of the Mayor SAN FRANCISCO



TO:

Angela Calvillo, Clerk of the Board-of-Supervisors

FROM: (Mayor Edwin M. Lee

RE:

Apply for, Accept, and Expend Grant - Housing Opportunities for Persons

with AIDS Program Supplemental - \$422,196 - FY2017-2018

DATE:

July 11, 2017

Attached for introduction to the Board of Supervisors is a resolution approving the FY2017-2018 Housing Opportunities for Persons with AIDS (HOPWA) Program; and authorizing the Mayor, on behalf of the City and County of San Francisco, to apply for, accept, and expend the City's FY2017-2018 HOPWA Program entitlement from the U.S. Department of Housing and Urban Development (HUD) in the amount of \$422,196 for the period of July 1, 2017 through June 30, 2022.

I respectfully request that this item be heard in Budget & Finance Committee on July 20, 2017 and sent forward as a Committee Report to the full Board on July 25, 2017.

Should you have any questions, please contact Mawuli Tugbenyoh (415) 554-5168.



City and County of San Francisco

MALIA COHEN 馬莉亞郭嫻

DATE:

July 20, 2017

TO:

Angela Calvillo

Clerk of the Board of Supervisors

FROM:

Supervisor Malia Cohen

RE:

Budget and Finance Committee

COMMITTEE REPORT

Pursuant to Board Rule 4.20, as Chair of the Budget and Finance Committee, I have deemed the following matters are of an urgent nature and request they be considered by the full Board on Tuesday, July 25, 2017, as Committee Reports:

- File No. 170757 Real Property Lease American Towers LLC Communications Services Facilities on San Bruno Mountain in Daly City \$22.800 Total Annual Initial Year Base Rent
- File No. 170759 Real Property Lease Various Owners 170-9th Street \$1,256,250 in Initial Year
- File No. 170800 Grant Agreement California Department of Public Health Naloxone Distribution Grant Program \$102,480
- File No. 170646 Real Property Lease T-Mobile West LLC 1 South Van Ness Avenue - \$60,000 Per Year Base Rent
- File No. 170697 Intergovernmental Agreement Amendment San Mateo County - Methodology of Calculating Reimbursement
- File No. 170822 Sharing Agreement Amendment Department of Veterans Affairs Medical Center, 4150 Clement Street - Emergency Communications Site -\$54,856.26 Annual Base Rent
- File No. 170689 Grant Agreement Department of Public Health Law Enforcement Assisted Diversion Pilot Program - FYs 2017-2018 and 2018-2019
- File No. 170823 Apply for, Accept, and Expend Grant U.S. Department of Housing and Urban Development - Housing Opportunities for Persons with AIDS Program Supplemental - \$422,196 - FY2017-2018
- File No. 170771 Amendment to Memorandum of Understanding San Francisco Local Agency Formation Commission Not to Exceed \$2,100,000

