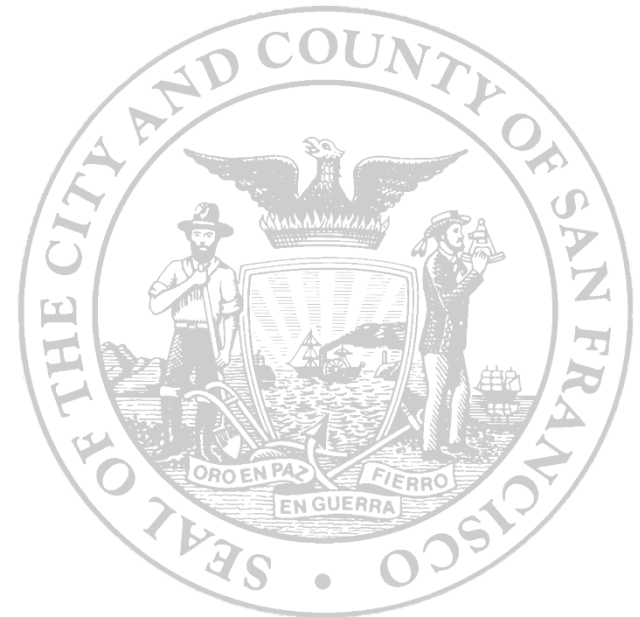


# Proposed Office of Cannabis

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**Adam Nguyen**  
Finance and Planning Director  
July 12, 2017

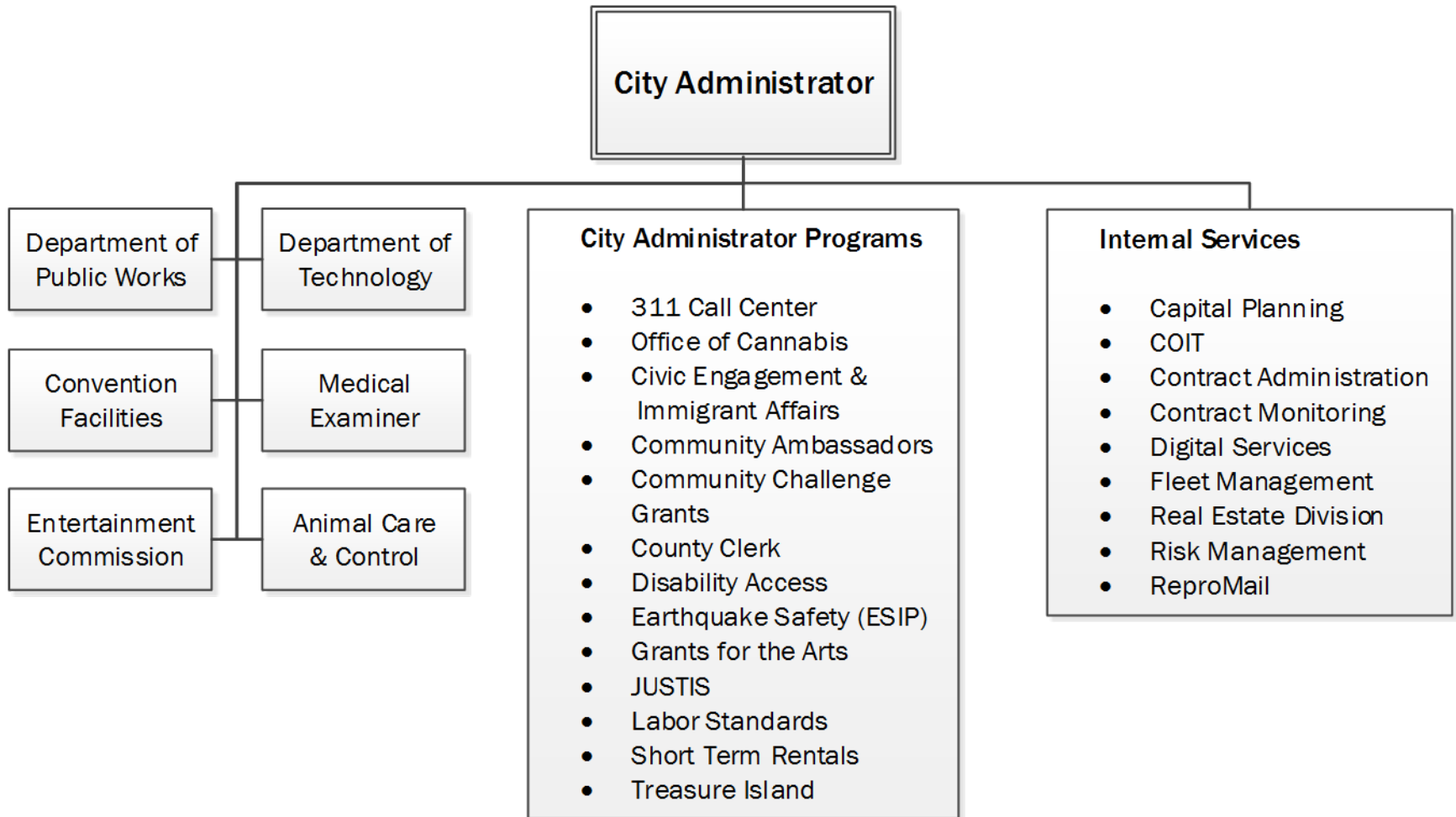


# Agenda

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1. Overview of City Administrator's Office
2. Proposed scope of responsibilities for the Office of Cannabis
3. Proposed budget

# Overview of City Administrator's Office





## Proposed Scope of Responsibilities

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- Centralized resource for information for public and businesses
- Facilitate licensing process
  - Develop application system
  - Coordinate interdepartmental workflows
  - Manage final operating licenses
- Complaint resolution
- Point of contact for State regulators
- Policy analysis and development
- Reporting

## Proposed Budget

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- Mayor's Budget included \$700k project budget in FY17-18
  - Three positions: Manager, Principal Analyst, Management Assistant
  - \$225k for website development, public outreach, and overhead
  - Amount does not include proposals from other City departments (e.g. DPH)
- Program budget will be reevaluated for future fiscal years