



SAN FRANCISCO PLANNING DEPARTMENT

MEMO

DATE: August 10, 2017
 TO: Angela Calvillo, Clerk of the Board of Supervisors
 FROM: Lisa Gibson, Environmental Review Officer *LG*
 RE: Appeal Timeliness Determination
 302 Greenwich Street/1531 Montgomery Street
 Planning Department Case No. 2016-001273CUA

1650 Mission St.
 Suite 400
 San Francisco,
 CA 94103-2479

Reception:
 415.558.6378

Fax:
 415.558.6409

Planning
 Information:
 415.558.6377

An appeal of the categorical exemption determination for the proposed project at 302 Greenwich Street/1531 Montgomery Street (Planning Department Case No. 2016-001273CUA) was filed with the Office of the Clerk of the Board of Supervisors on August 4, 2017 by Gordon Francis, Norman Laboe, and Dan Lorimer. As described below, the appeal is timely.

| Date of Approval Action | 30 Days after Approval Action | Appeal Deadline (Must Be Day Clerk of Board's Office Is Open) | Date of Appeal Filing | Timely? |
|-------------------------|-------------------------------|---|-----------------------|---------|
| July 6, 2017 | Saturday August 5, 2017 | Monday, August 7, 2017 | August 4, 2017 | Yes |

Approval Action: The Approval Action for the project was the Conditional Use hearing by the Planning Commission, as provided for in Planning Code Sections 186.3, 303, and 710.44, which occurred on July 6, 2017 (Date of the Approval Action).

Appeal Deadline: Section 31.16(a) and (e) of the San Francisco Administrative Code states that any person or entity may appeal an exemption determination to the Board of Supervisors during the time period beginning with the date of the exemption determination and ending 30 days after the Date of the Approval Action. The 30th day after the Date of the Approval Action was August 5, 2017. The next date when the Office of the Clerk of the Board of Supervisors was open was August 7, 2017 (Appeal Deadline).

Appeal Filing and Timeliness: The Appellant filed the appeal of the exemption determination on August 4, 2017, prior to the appeal deadline. Therefore, the appeal is considered timely.