

1 [Local Agency Formation Commission - Interim Administrative Officer - Clerk of the Board]

2  
3 **Motion authorizing the Clerk of the Board of Supervisors to accept the appointment as**  
4 **the Interim Administrative Officer to perform administrative duties on behalf of the San**  
5 **Francisco Local Agency Formation Commission, commencing upon the elimination of**  
6 **the 9775 Senior Community Development Specialist II position occurring through the**  
7 **approval of the City and County of San Francisco's FYs 2017-2018 and 2018-2019**  
8 **budget, until such time as the San Francisco Local Agency Formation Commission has**  
9 **selected their Executive Officer.**

10  
11 WHEREAS, The Board of Supervisors Budget and Finance Committee recommended  
12 to eliminate the 9775 Senior Community Development Specialist II position that performs as  
13 the Executive Officer for the San Francisco Local Agency Formation Commission  
14 (SF LAFCo), through the approval of the City and County of San Francisco's FY2017-2018  
15 budget; and

16 WHEREAS, On July 18, 2017, the Board of Supervisors passed on First Reading the  
17 City and County of San Francisco's FYs 2017-2018 and 2018-2019 budget, and will consider  
18 passage of the budget on Final Reading at the July 25, 2017, meeting; and

19 WHEREAS, Soon thereafter, the Mayor will sign and approve the FYs 2017-2018 and  
20 2018-2019 budget and the 9775 Senior Community Development Specialist II position will be  
21 eliminated; and

22 WHEREAS, In anticipation of the elimination of this staff position, at the July 20, 2017,  
23 Regular Meeting of SF LAFCo, the Commission approved Resolution No. 2014-04, contained  
24 in Board of Supervisors File No. 170847, that appointed the Clerk of the Board of Supervisors  
25 as Interim Administrative Officer to perform administrative duties on behalf of SF LAFCo and

1 to reimburse the Office of the Clerk of the Board based upon costs presented and approved,  
2 for such duties as clerking, video streaming, archive hosting and closed captioning,  
3 accounting, budgeting, human resources, payroll, IT support and services, and risk  
4 management, while exploring various options to retain Executive Officer services; and

5 WHEREAS, The duties to be performed by the Clerk of the Board shall be  
6 administrative only in nature, and the Clerk will not request reimbursement from SF LAFCo on  
7 the duties performed by her position; now, therefore, be it

8 MOVED, That the Board of Supervisors of the City and County of San Francisco  
9 hereby authorizes the Clerk of the Board of Supervisors to accept the appointment as the  
10 Interim Administrative Officer to perform administrative duties on behalf of the San Francisco  
11 Local Agency Formation Commission, commencing upon the elimination of the 9775 Senior  
12 Community Development Specialist II position through the approval of the City and County of  
13 San Francisco's FYs 2017-2018 and 2018-2019 budget, until such time as the San Francisco  
14 Local Agency Formation Commission has selected their Executive Officer.



**City and County of San Francisco**

**Tails**

**Motion: M17-117**

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

**File Number:** 170847

**Date Passed:** July 25, 2017

Motion authorizing the Clerk of the Board of Supervisors to accept the appointment as the Interim Administrative Officer to perform administrative duties on behalf of the San Francisco Local Agency Formation Commission, commencing upon the elimination of the 9775 Senior Community Development Specialist II position occurring through the approval of the City and County of San Francisco's FYs 2017-2018 and 2018-2019 budget, until such time as the San Francisco Local Agency Formation Commission has selected their Executive Officer.

July 25, 2017 Board of Supervisors - APPROVED

Ayes: 10 - Breed, Cohen, Farrell, Fewer, Kim, Peskin, Ronen, Safai, Sheehy and Tang  
Excused: 1 - Yee

File No. 170847

**I hereby certify that the foregoing Motion was APPROVED on 7/25/2017 by the Board of Supervisors of the City and County of San Francisco.**

A handwritten signature in black ink, appearing to read "Angela Calvillo", written over a horizontal line.

**Angela Calvillo  
Clerk of the Board**