City and County of San Francisco Office of Contract Administration Purchasing Division

SECOND Amendment

This AMENDMENT (this "Amendment") is made as of the 1st day of November, 2013, in San Francisco, California, by and between SAN FRANCISCO AIDS FOUNDATION, P.O. Box 426182, San Francisco, CA 94142-6182 ("Contractor"), and the City and County of San Francisco, a municipal corporation ("City"), acting by and through its Director of the Office of Contract Administration.

RECITALS

WHEREAS, City and Contractor have entered into the Agreement (as defined below); and WHEREAS, City and Contractor desire to modify the Agreement on the terms and conditions set forth herein to extend contract term and increase compensation amount;

WHEREAS, approval for this Amendment was obtained when the Civil Service Commission approved Contract Number 2006-07/08 and 2007-07/08, on July 7, 2008.

NOW THEREFORE, Contractor and the City agree as follows:

1. **Definitions.** The following definitions shall apply to this Amendment:

a. Agreement. The term "Agreement" shall mean the Agreement dated September 01, 2011, (BPHC12000088.and DPHC12000598/DPHC13000261), between Contractor and Cityas amended by the First Amendment dated December 1, 2012, (BPHC12000088), .

b. Other Terms. Terms used and not defined in this Amendment shall have the meanings assigned to such terms in the Agreement.

2. Modifications to the Agreement. The Agreement is hereby modified as follows:

a. Section 02, Term, of the Agreement currently reads as follows:

2. Term of the Agreement. Subject to Section 1, the term of this Agreement shall be from September 1, 2011 to June 30, 2013.

The City shall have the sole discretion to exercise the following options to extend the Agreement term:

Option 1:	07/01/13 -06/30/14
Option 2:	07/01/14 -06/30/15
Option 3:	07/01/15 -06/30/16
Option 4:	07/01/16 -06/30/17
Option 5:	07/01/17 -06/30/18
Option 6 :	07/01/18 -06/30/19
Option 7:	07/01/19 -06/30/20
Option 8:	07/01/20 -06/30/21

Such section is hereby amended in its entirety to read as follows:

2. Term of the Agreement. Subject to Section 1, the term of this Agreement shall be from September 1, 2011 to June 30, 2014.

The City shall have the sole discretion to exercise the following options to extend the Agreement term:

Option 1:	07/01/13 -06/30/14	Exercised
Option 2:	07/01/14 -06/30/15	
Option 3:	07/01/15 -06/30/16	
Option 4:	07/01/16 -06/30/17	
Option 5:	07/01/17 -06/30/18	
Option 6 :	07/01/18 -06/30/19	
Option 7:	07/01/19 -06/30/20	
Option 8:	07/01/20 -06/30/21	

b. Section 05, Compensation, of the Agreement currently reads as follows:

5. Compensation. Compensation shall be made in monthly payments on or before the 30th day of each month for work, as set forth in Section 4 of this Agreement, that the Director of the Public Health Department, in his or her sole discretion, concludes has been performed as of the last day of the immediately preceding month. In no event shall the amount of this Agreement exceed Seven Million Four Hundred Thirty-Five Thousand Six Hundred and Eight DOLLARS (\$7,435,608). The breakdown of costs associated with this Agreement appears in Appendix B, "Calculation of Charges," attached hereto and incorporated by reference as though fully set forth herein. No charges shall be incurred under this Agreement nor shall any payments become due to Contractor until reports, services, or both, required under this Agreement are received from Contractor and approved by Department of Public Health as being in accordance with this Agreement. City may withhold payment to Contractor in any instance in which Contractor has failed or refused to satisfy any material obligation provided for under this Agreement.

In no event shall City be liable for interest or late charges for any late payments.

Such section is hereby amended in its entirety to read as follows:

5. Compensation. Compensation shall be made in monthly payments on or before the 30th day of each month for work, as set forth in Section 4 of this Agreement, that the Director of the Public Health Department, in his or her sole discretion, concludes has been performed as of the last day of the immediately preceding month. In no event shall the amount of this Agreement exceed Nine Million Four Hundred Twenty-Nine Thousand Nine Hundred and Eighty-Two DOLLARS (\$9,429,982). The breakdown of costs associated with this Agreement appears in Appendix B, "Calculation of Charges," attached hereto and incorporated by reference as though fully set forth herein. No charges shall be incurred under this Agreement nor shall any payments become due to Contractor until reports, services, or both, required under this Agreement are received from Contractor and approved by Department of Public Health as being in accordance with this Agreement. City may withhold payment to Contractor in any instance in which Contractor has failed or refused to satisfy any material obligation provided for under this Agreement.

The following Appendices are being added to or substituted for the Exhibits and/or Appendices, as indicated, in the "Original Agreement" and any subsequent "Amendments", and are titled to support the period of 09/01/11 - 06/30/14.

Delete Appendix A, Pages 1-9, for the period 09/01/11 - 06/30/13 and substitute Appendix A, Pages 1-11, for the period 09/01/11 - 06/30/14.

Delete Appendix A-1, Pages 1-2, for the period 09/01/11 - 06/14/13 and substitute Appendix A-1, Pages 1-2, for the period 09/01/11 - 06/14/14.

Delete Appendix A-2, Pages 1-3, for the period 09/01/11 - 06/30/13 and substitute Appendix A-2, Pages 1-3, for the period 09/01/11 - 06/30/14.

Delete Appendix A-3, Pages 1-4, for the period 09/01/11 - 06/30/13 and substitute Appendix A-3, Pages 1-5, for the period 09/01/11 - 06/30/14.

Delete Appendix A-4, Pages 1-5, for the period 09/01/11 - 06/30/13 and substitute Appendix A-4, Pages 1-5, for the period 09/01/11 - 06/30/14.

Delete Appendix A-5, Pages 1-6, for the period 09/01/11 - 06/30/13 and substitute Appendix A-5, Pages 1-7, for the period 09/01/11 - 06/30/14.

Delete Appendix B, Pages 1-6, for the period 09/01/11 - 06/30/13 and substitute Appendix B, Pages 1-7, for the period 09/01/11 - 06/30/14.

Add Appendix B-1b, Pages 1-3, for the period 06/15/13-06/14/14.

Add Appendix B-2c, Pages 1-7, for the period 07/01/13 - 06/30/14.

Add Appendix B-3b, Pages 1-7, for the period 07/01/13 - 06/30/14.

Add Appendix B-4c, Pages 1-9, for the period 07/01/13 - 06/30/14.

Add Appendix B-5b, Pages 1-9, for the period 07/01/13 - 06/30/14.

Delete Appendix D Additional Terms, and Substitute Appendix D additional Terms.

Delete Appendix E Business Associate Addendum and Substitute Appendix E Business Associate Addendum.

Add Appendix F-1b, for the period 06/15/13 – 06/14/14, Pages A and B.

Add Appendix F-2c, for the period 07/01/13 - 06/30/14, Pages A and B.

Add Appendix F-3b, for the period 07/01/13 - 06/30/14, Pages A and B.

Add Appendix F-4c, for the period 07/01/13 - 06/30/14, Pages A and B.

Add Appendix F-5b, for the period 07/01/13 - 06/30/14, Pages A and B.

Delete Appendix H Insurance, and Substitute Appendix H Insurance.

3. Effective Date. Each of the modifications set forth in Section 2 shall be effective on and after the date of this Amendment.

4. Legal Effect. Except as expressly modified by this Amendment, all of the terms and conditions of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day first mentioned above.

CITY

Recommended by:

BARBARA A GARCIA. M.P.A.

Director of Health

Approved as to Form:

Dennis J. Herrera **City Attorney**

By: Alecta Van Runkle

Deputy City Attorney

Approved:

Jaci Fong Director Office of Contract Administration and Purchaser

Appendices

- Services to be provided by Contractor A:
- Calculation of Charges B:
- C: Reserved
- D: Additional Terms
- **Business** Associate Addendumt E:
- F: Invoice
- **G**: **Dispute Resolution Procedure**
- **Insurance** Certificates H:

CONTRACTOR

SAN FRANCISCO AIDS FOUNDATION

By signing this Agreement, I certify that I comply with the requirements of the Minimum Compensation Ordinance, which entitle Covered Employees to certain minimum hourly wages and compensated and uncompensated time off.

I have read and understood paragraph 35, the City's statement urging companies doing business in Northern Ireland to move towards resolving employment inequities, encouraging compliance with the MacBride Principles, and urging San Francisco companies to do business with corporations that abide by the MacBride $\frac{\int (. Z b. (3)^{\text{with corpo}}}{\text{Date}}$

DIANO

Net **Executive Director** P. O. Box 426182 San Francisco, CA 94142-6182

City vendor number: 16252

1 1/13/13 Date

P-550 (7-11)

09/01/2011 CMS #7164

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Appendix A Services to be provided by Contractor

1. Terms

A. Contract Administrator:

In performing the Services hereunder, Contractor shall report to Tracey Packer, Contract Administrator for the City, or his / her designee.

B. <u>Reports</u>:

Contractor shall submit written reports as requested by the City. The format for the content of such reports shall be determined by the City. The timely submission of all reports is a necessary and material term and condition of this Agreement. All reports, including any copies, shall be submitted on recycled paper and printed on double-sided pages to the maximum extent possible.

C. Evaluation:

Contractor shall participate as requested with the City, State and/or Federal government in evaluative studies designed to show the effectiveness of Contractor's Services. Contractor agrees to meet the requirements of and participate in the evaluation program and management information systems of the City. The City agrees that any final written reports generated through the evaluation program shall be made available to Contractor within thirty (30) working days. Contractor may submit a written response within thirty working days of receipt of any evaluation report and such response will become part of the official report.

D. <u>Possession of Licenses/Permits</u>:

Contractor warrants the possession of all licenses and/or permits required by the laws and regulations of the United States, the State of California, and the City to provide the Services. Failure to maintain these licenses and permits shall constitute a material breach of this Agreement.

E. Adequate Resources:

Contractor agrees that it has secured or shall secure at its own expense all persons, employees and equipment required to perform the Services required under this Agreement, and that all such Services shall be performed by Contractor, or under Contractor's supervision, by persons authorized by law to perform such Services.

F. Admission Policy:

Admission policies for the Services shall be in writing and available to the public. Except to the extent that the Services are to be rendered to a specific population as described in the programs listed in Section 2 of Appendix A, such policies must include a provision that clients are accepted for care without discrimination on the basis of race, color, creed, religion, sex, age, national origin, ancestry, sexual orientation, gender identification, disability, or AIDS/HIV status.

G. San Francisco Residents Only:

Only San Francisco residents shall be treated under the terms of this Agreement. Exceptions must have the written approval of the Contract Administrator.

H. Grievance Procedure:

Contractor agrees to establish and maintain a written Client Grievance Procedure which shall include the following elements as well as others that may be appropriate to the Services: (1) the name or title of the person or persons authorized to make a determination regarding the grievance; (2) the opportunity for the aggrieved party to discuss the grievance with those who will be making the determination; and (3) the right of a client dissatisfied with the decision to ask for a review and recommendation from the community advisory board or planning council that has purview over the aggrieved service. Contractor shall provide a copy of this procedure, and any amendments thereto, to each client and to the Director of Public Health or his/her designated agent (hereinafter referred to as "DIRECTOR"). Those clients who do not receive direct Services will be provided a copy of this procedure upon request.

Appendix A

I. Infection Control, Health and Safety:

(1) Contractor must have a Bloodborne Pathogen (BBP) Exposure Control plan as defined in the California Code of Regulations, Title 8, Section 5193, Bloodborne Pathogens

(http://www.dir.ca.gov/title8/5193.html), and demonstrate compliance with all requirements including, but not limited to, exposure determination, training, immunization, use of personal protective equipment and safe needle devices, maintenance of a sharps injury log, post-exposure medical evaluations, and recordkeeping.

(2) Contractor must demonstrate personnel policies/procedures for protection of staff and clients from other communicable diseases prevalent in the population served. Such policies and procedures shall include, but not be limited to, work practices, personal protective equipment, staff/client Tuberculosis (TB) surveillance, training, etc.

(3) Contractor must demonstrate personnel policies/procedures for Tuberculosis (TB) exposure control consistent with the Centers for Disease Control and Prevention (CDC) recommendations for health care facilities and based on the Francis J. Curry National Tuberculosis Center: Template for Clinic Settings, as appropriate.

(4) Contractor is responsible for site conditions, equipment, health and safety of their employees, and all other persons who work or visit the job site.

(5) Contractor shall assume liability for any and all work-related injuries/illnesses including infectious exposures such as BBP and TB and demonstrate appropriate policies and procedures for reporting such events and providing appropriate post-exposure medical management as required by State workers' compensation laws and regulations.

(6) Contractor shall comply with all applicable Cal-OSHA standards including maintenance of the OSHA 300 Log of Work-Related Injuries and Illnesses.

(7) Contractor assumes responsibility for procuring all medical equipment and supplies for use by their staff, including safe needle devices, and provides and documents all appropriate training.

(8) Contractor shall demonstrate compliance with all state and local regulations with regard to handling and disposing of medical waste.

J. <u>Acknowledgment of Funding</u>:

Contractor agrees to acknowledge the San Francisco Department of Public Health in any printed material or public announcement describing the San Francisco Department of Public Health-funded Services. Such documents or announcements shall contain a credit substantially as follows: "This program/service/activity/research project was funded through the Department of Public Health, City and County of San Francisco."

K. <u>Client Fees and Third Party Revenue:</u>

(1) Fees required by federal, state or City laws or regulations to be billed to the client, client's family, or insurance company, shall be determined in accordance with the client's ability to pay and in conformance with all applicable laws. Such fees shall approximate actual cost. No additional fees may be charged to the client or the client's family for the Services. Inability to pay shall not be the basis for denial of any Services provided under this Agreement.

(2) Contractor agrees that revenues or fees received by Contractor related to Services performed and materials developed or distributed with funding under this Agreement shall be used to increase the gross program funding such that a greater number of persons may receive Services. Accordingly, these revenues and fees shall not be deducted by Contractor from its billing to the City.

L. Patients Rights:

All applicable Patients Rights laws and procedures shall be implemented.

M. <u>Under-Utilization Reports</u>:

For any quarter that CONTRACTOR maintains less than ninety percent (90%) of the total agreed upon units of service, and for HIV Prevention Services contracts the number of clients (NOC), for any mode of service hereunder, except for taxi scrip, bus tokens, clothing vouchers, and household goods vouchers, which may be distributed on an as-needed basis, CONTRACTOR shall immediately notify the Contract Administrator in writing and shall specify the number of underutilized units of service.

N. <u>Ouality Assurance</u>:

Contractor agrees to develop and implement a Quality Assurance Plan based on internal standards established by Contractor applicable to the Services as follows:

- (1) Staff evaluations completed on an annual basis.
- (2) Personnel policies and procedures in place, reviewed and updated annually.
- (3) Board Review of Quality Assurance Plan.

O. Compliance With Grant Award Notices:

If any portion of funding for this Agreement is provided to the City through federal, state or private foundation awards, Contractor agrees to comply with the provisions of the City's agreements with said funding sources, which agreements are incorporated by reference as though fully set forth.

P. <u>Aerosol Transmissible Disease Program, Health and Safety:</u>

(1) Contractor must have an Aerosol Transmissible Disease (ATD) Program as defined in the California Code of Regulations, Title 8, Section 5199, Aerosol Transmissible Diseases (http://www.dir.ca.gov/Title8/5199.html), and demonstrate compliance with all requirements including, but not limited to, exposure determination, screening procedures, source control measures, use of personal protective equipment, referral procedures, training, immunization, post-exposure medical evaluations/follow-up, and recordkeeping.

(2) Contractor shall assume liability for any and all work-related injuries/illnesses including infectious exposures such as Aerosol Transmissible Disease and demonstrate appropriate policies and procedures for reporting such events and providing appropriate post-exposure medical management as required by State workers' compensation laws and regulations.

(3) Contractor shall comply with all applicable Cal-OSHA standards including maintenance of the OSHA 300 Log of Work-Related Injuries and Illnesses.

(4) Contractor assumes responsibility for procuring all medical equipment and supplies for use by their staff, including Personnel Protective Equipment such as respirators, and provides and documents all appropriate training.

Q. <u>Research Study Records</u>:

To facilitate the exchange of research study records, should this Appendix A include the use of human study subjects, Contractor will include the City in all study subject consent forms reviewed and approved by Contractor's IRB.

2. Description of Services

Detailed descriptions of services supporting the period 09/01/11-06/30/14 may be found in the following Appendixes:

Appendix A, 09/01/11 - 06/30/14, Pages 4-11 Appendix A-1, 09/01/11 - 06/14/14, Pages 1-2 Appendix A-2, 09/01/11 - 06/30/14, Pages 1-3 Appendix A-3, 09/01/11 - 06/30/14, Pages 1-5 Appendix A-4, 09/01/11 - 06/30/14, Pages 1-5 Appendix A-5, 09/01/11 - 06/30/14, Pages 1-7 Appendix A-6, 09/01/11 - 06/30/13, Pages 1-3 Program Summary HIV Testing – STOP Study Community Based HIV Testing The Stonewall Project African American Prevention Initiative Stonewall Castro/ LIFE Program Syringe Access Services Contractor: San Francisco AIDS Foundation Fiscal Year: 2011-2012 2012-2013 2013-2014 CMS#: 7164

SUMMARY

Service Provider(s): Fiscal Agency: Total Contract Amount: System of Care: Provider Address: Provider Phone: Contact Person:	San Francisco AIDS Foundation San Francisco AIDS Foundation \$9,129,982 HIV Prevention Section (HPS) 1035 Market Street, Suite 400, San Francisco, CA 94103 415-487-3000 Provider Fax:415-487-3094 Richard Hill, Director, Government Contracts Direct Phone #: 415- 487-8042 email: rhill@sfaf.org
Program Name:	Appendix A-1 HIV Testing – STOP Study
System of Care:	HPS
Program Code:	N/A Funding Source: Center for Disease Control
Amount: Term: Definition and # of UOS: Number of UDC/NOC:	Year One \$26,583 9.01.11 – 6.14.12 A Unit of Service (UOS) is equivalent to 1 month of Support Activities STOP Study Support Activities N/A
Amount: Term: Definition and # of UOS: Number of UDC/NOC:	Year Two \$50,000 6.15.12 - 6.14.13 A Unit of Service (UOS) is equivalent to 1 month of Support Activities STOP Study Support Activities 12 N/A
Amount: Term: Definition and # of UOS: Number of UDC/NOC:	Year Three \$16,500 6.15.13 – 6.14.14 A Unit of Service (UOS) is equivalent to 1 month of Support Activities STOP Study Support Activities 4 N/A
Target Population:	There is no target population; the study will use specimens collected from clients who already present for testing at the four sites who have agreed to participate.
Description of Service:	To support the "Screening Targeted Populations to Interrupt On-going Chains of Transmission with Enhanced Partner Notification" (STOP) Study will evaluate the yield, cost-effectiveness, and feasibility of screening for Acute HIV Infection (AHI) with a fourth-generation enzyme immunoassay (EIA) in high-risk/high-incidence settings compared to pooled Nucleic Acid Amplification Test (NAAT), and will evaluate the yield, cost-effectiveness, and feasibility of enhanced partner notification/contact tracing techniques linked to AHI screening.

Contractor: San Francisco AIDS Foundation Fiscal Year: 2011-2012 2012-2013 2013-2014

Program Name: System of Care:	Appendix A-2 Community- Based HIV Testing HPS
Program Code:	NA
	Year One
Amount:	\$ 290,298 Funding Source: Center for Disease Control
Term:	9.01.11 – 12.31.11
Definition and # of UOS:	A Unit of Service (UOS) is equivalent to 1 test for 1 client
Number of UDC/NOC:	Numbers of test during this period2,5872587
	Year Two
Amount:	\$870,894 Funding Source: Center for Disease Control
Term: Definition and # of UOS:	1.01.12 - 12.31.12 A Unit of Service (UOS) is equivalent to 1 test for 1 client
	Numbers of test during this period 8,406
Number of UDC/NOC:	8,406
	Year Three
Amount: Term:	\$435,447 Funding Source: General Fund 1.01.13 – 6.30.13
Definition and # of UOS:	A Unit of Service (UOS) is equivalent to 1 test for 1 client
	Numbers of test during this period 4,850
Number of UDC/NOC:	4,850
A	Year Four
Amount: Term:	\$931,457 Funding Source: General Fund 7.01,13-6.30.14
Definition and # of UOS:	A Unit of Service (UOS) is equivalent to 1 test for 1 client
Demilion and # 01 003.	Numbers of test during this period 10,180
Number of UDC/NOC:	10,180
Target Population:	Gay men and other MSM, IDUs, and TFSM in the Castro and Tenderloin.
Description of Service:	The program will expand SFAF's HIV testing services for a wide range of gay men and other MSM IDUs and TFSM in the Castro and Tenderloin, to ensure that HIV testing and linkage to care are readily accessible for the largest number of people at high risk. Additional testing will be done at a variety of venues that are frequented by the hardest-to-reach MSM, IDUs, and TFSM.
	Appendix A-3
Program Name:	The Stonewall Project
System of Care:	HPS
Program Code:	N/A Funding Source: General Fund
	Year One
Amount:	\$294,639

Contractor: San Francisco A Fiscal Year: 2011-2012 2012-2013 2013-2014 CMS#: 7164	IDS Foundation	Appendix A Contract Term: 09.01.11 through 06.30.14 Funding Sources: CDC and General Fund
Term: Definition and # of UOS:	9.01.11 – 6.30.12 A Unit of Service (UOS) is equivalent to 1 of Co 1 month of Social Marketing or 1 hour of Risk R Recruitment & Linkages Events Groups Individual Risk Reduction Counseling Prevention Case Management Social Marketing Condom Distribution Training	ndom distribution, 1 event, and 1 group hour eduction Counseling, Prevention CM, and Training. 4,808 23 276 160 240 8 8 16
Number of UDC/NOC:	Recruitment & Linkages Events Groups Individual Risk Reduction Counseling Prevention Case Management Social Marketing Condom Distribution Training	1,920 1,265 920 320 288 n/a n/a 80
Amount: Term: Definition and # of UOS:	Year Two \$360,320 7.01.12-6.30.13 A Unit of Service (UOS) is equivalent to 1 of Co 1 month of Social Marketing or 1 hour of Risk R Recruitment & Linkages Events Groups Individual Risk Reduction Counseling Prevention Case Management	ndom distribution, 1 event, 1 group hour, and eduction Counseling, Prevention CM, and Training. 696 33 400 232 348
Number of UDC/NOC:	Social Marketing Condom Distribution Training Recruitment & Linkages Events Groups Individual Risk Reduction Counseling Prevention Case Management Social Marketing Condom Distribution Training	12 12 23 2,784 1,815 1,334 464 418 n/a n/a 116
Amount: Term: Definition and # of UOS:	Year Three \$366,048 7.01.13 – 6.30.14 A Unit of Service (UOS) is equivalent to 1 of Co and 1 month of Social Marketing or 1 hour of Ris	

Contractor: San Francisco AIDS Foundation Fiscal Year: 2011-2012 2012-2013 2013-2014

CMS#: 7164

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	CM, and Training.	
	Recruitment & Linkages	720
	Events	34
	Groups	414
		240
	Individual Risk Reduction Counseling	
	Prevention Case Management	359
	Social Marketing	12
	Condom Distribution	12
	Training	24
Number of UDC/NOC:	Recruitment & Linkages	2,880
	Events	N/A
	Groups	1,380
	Individual Risk Reduction Counseling	255
	Prevention Case Management	374
	Social Marketing	N/A
	Condom Distribution	N/A
	Training	120
Target Population:	Gav men and other MSM (G/MSM) who resid	le in San Francisco and use methamphetamine
algeri epalateri	and other substances.	
Description of Service:	Stonewall's substance abuse services for MS	
Description of Service:		SM and MSM-IDU, focus on increasing status , maintaining or increasing levels of protected sex,
Description of Service:	awareness, increasing viral load suppression	, maintaining or increasing levels of protected sex,
Description of Service:	awareness, increasing viral load suppression	n, maintaining or increasing levels of protected sex, plies. Services will be delivered in the Castro,
Description of Service:	awareness, increasing viral load suppression and increasing access to safer injection sup Mission, Tenderloin, and SOMA neighborhoo	n, maintaining or increasing levels of protected sex, plies. Services will be delivered in the Castro,
	awareness, increasing viral load suppression and increasing access to safer injection sup Mission, Tenderloin, and SOMA neighborhoo Appendix A-4	n, maintaining or increasing levels of protected sex, plies. Services will be delivered in the Castro,
	awareness, increasing viral load suppression and increasing access to safer injection sup Mission, Tenderloin, and SOMA neighborhoo	n, maintaining or increasing levels of protected sex, plies. Services will be delivered in the Castro,
Program Name:	awareness, increasing viral load suppression and increasing access to safer injection sup Mission, Tenderloin, and SOMA neighborhoo Appendix A-4	n, maintaining or increasing levels of protected sex, plies. Services will be delivered in the Castro,
Program Name: System of Care:	awareness, increasing viral load suppression and increasing access to safer injection sup Mission, Tenderloin, and SOMA neighborhoo Appendix A-4 African American Prevention Initiative HPS	n, maintaining or increasing levels of protected sex, plies. Services will be delivered in the Castro,
Program Name: System of Care:	awareness, increasing viral load suppression and increasing access to safer injection sup Mission, Tenderloin, and SOMA neighborhood Appendix A-4 African American Prevention Initiative HPS N/A Fundi	n, maintaining or increasing levels of protected sex, plies. Services will be delivered in the Castro, ods.
Program Name: System of Care: Program Code:	awareness, increasing viral load suppression and increasing access to safer injection supplication Mission, Tenderloin, and SOMA neighborhood Appendix A-4 African American Prevention Initiative HPS N/A Fundition Year One	n, maintaining or increasing levels of protected sex, plies. Services will be delivered in the Castro, ods.
Program Name: System of Care: Program Code: Amount:	awareness, increasing viral load suppression and increasing access to safer injection supplication Mission, Tenderloin, and SOMA neighborhood Appendix A-4 African American Prevention Initiative HPS N/A Fundition Year One \$166,339	n, maintaining or increasing levels of protected sex, plies. Services will be delivered in the Castro, ods.
Program Name: System of Care: Program Code: Amount: Ferm:	awareness, increasing viral load suppression and increasing access to safer injection sup Mission, Tenderloin, and SOMA neighborhood Appendix A-4 African American Prevention Initiative HPS N/A Fundi Year One \$166,339 9.01.11 – 12.31.11	n, maintaining or increasing levels of protected sex, plies. Services will be delivered in the Castro, ods. ng Source: Center for Disease Control & GF
Program Name: System of Care: Program Code: Amount: Term:	awareness, increasing viral load suppression and increasing access to safer injection sup Mission, Tenderloin, and SOMA neighborhood Appendix A-4 African American Prevention Initiative HPS N/A Fundi Year One \$166,339 9.01.11 – 12.31.11	n, maintaining or increasing levels of protected sex, plies. Services will be delivered in the Castro, ods. ng Source: Center for Disease Control & GF
Program Name: System of Care: Program Code: Amount: Ferm:	awareness, increasing viral load suppression and increasing access to safer injection supplicity Mission, Tenderloin, and SOMA neighborhood Appendix A-4 African American Prevention Initiative HPS N/A Fundity Year One \$166,339 9.01.11 – 12.31.11 A Unit of Service (UOS) is equivalent to 1 Hit	n, maintaining or increasing levels of protected sex, plies. Services will be delivered in the Castro, ods. ng Source: Center for Disease Control & GF
Program Name: System of Care: Program Code: Amount: Ferm:	awareness, increasing viral load suppression and increasing access to safer injection supplication Mission, Tenderloin, and SOMA neighborhood Appendix A-4 African American Prevention Initiative HPS N/A Fundit Year One \$166,339 9.01.11 – 12.31.11 A Unit of Service (UOS) is equivalent to 1 HIV 1 hour of Individual risk Reduction Counseling	n, maintaining or increasing levels of protected sex, plies. Services will be delivered in the Castro, ods. ng Source: Center for Disease Control & GF V test per 1 client, 1 event, 1 group hour, ng or 1 linkage to PHAST Program
Program Name: System of Care: Program Code: Amount: Ferm:	awareness, increasing viral load suppression and increasing access to safer injection supp Mission, Tenderloin, and SOMA neighborhood Appendix A-4 African American Prevention Initiative HPS N/A Fundit Year One \$166,339 9.01.11 – 12.31.11 A Unit of Service (UOS) is equivalent to 1 HIN 1 hour of Individual risk Reduction Counselin Events	n, maintaining or increasing levels of protected sex, plies. Services will be delivered in the Castro, ods. ng Source: Center for Disease Control & GF V test per 1 client, 1 event, 1 group hour, ng or 1 linkage to PHAST Program 7
Program Name: System of Care: Program Code: Amount: Ferm:	awareness, increasing viral load suppression and increasing access to safer injection sup Mission, Tenderloin, and SOMA neighborhoo Appendix A-4 African American Prevention Initiative HPS N/A Fundi Year One \$166,339 9.01.11 – 12.31.11 A Unit of Service (UOS) is equivalent to 1 HIN 1 hour of Individual risk Reduction Counselin Events Groups	n, maintaining or increasing levels of protected sex, plies. Services will be delivered in the Castro, ods. ng Source: Center for Disease Control & GF V test per 1 client, 1 event, 1 group hour, ng or 1 linkage to PHAST Program 7 223
Program Name: System of Care: Program Code: Amount: Ferm:	awareness, increasing viral load suppression and increasing access to safer injection sup Mission, Tenderloin, and SOMA neighborhood Appendix A-4 African American Prevention Initiative HPS N/A Fundi Year One \$166,339 9.01.11 – 12.31.11 A Unit of Service (UOS) is equivalent to 1 HIV 1 hour of Individual risk Reduction Counselin Events Groups HIV Testing	n, maintaining or increasing levels of protected sex, plies. Services will be delivered in the Castro, ods. ng Source: Center for Disease Control & GF V test per 1 client, 1 event, 1 group hour, ng or 1 linkage to PHAST Program 7 223 160
Program Name: System of Care: Program Code: Amount: Ferm:	awareness, increasing viral load suppression and increasing access to safer injection supplication Mission, Tenderloin, and SOMA neighborhood Appendix A-4 African American Prevention Initiative HPS N/A Fundit Year One \$166,339 9.01.11 – 12.31.11 A Unit of Service (UOS) is equivalent to 1 HIN 1 hour of Individual risk Reduction Counseling Events Groups HIV Testing Individual Risk Reduction Counseling	n, maintaining or increasing levels of protected sex, plies. Services will be delivered in the Castro, ods. ng Source: Center for Disease Control & GF V test per 1 client, 1 event, 1 group hour, ng or 1 linkage to PHAST Program 7 223 160 128
Program Name: System of Care: Program Code: Amount: Ferm:	awareness, increasing viral load suppression and increasing access to safer injection sup Mission, Tenderloin, and SOMA neighborhood Appendix A-4 African American Prevention Initiative HPS N/A Fundi Year One \$166,339 9.01.11 – 12.31.11 A Unit of Service (UOS) is equivalent to 1 HIV 1 hour of Individual risk Reduction Counselin Events Groups HIV Testing	n, maintaining or increasing levels of protected sex, plies. Services will be delivered in the Castro, ods. ng Source: Center for Disease Control & GF V test per 1 client, 1 event, 1 group hour, ng or 1 linkage to PHAST Program 7 223 160 128 20
Program Name: System of Care: Program Code: Amount: Term: Definition and # of UOS:	awareness, increasing viral load suppression and increasing access to safer injection supplication Mission, Tenderloin, and SOMA neighborhood Appendix A-4 African American Prevention Initiative HPS N/A Fundit Year One \$166,339 9.01.11 – 12.31.11 A Unit of Service (UOS) is equivalent to 1 HIN 1 hour of Individual risk Reduction Counseling Events Groups HIV Testing Individual Risk Reduction Counseling	n, maintaining or increasing levels of protected sex, plies. Services will be delivered in the Castro, ods. ng Source: Center for Disease Control & GF V test per 1 client, 1 event, 1 group hour, ng or 1 linkage to PHAST Program 7 223 160 128
Program Name: System of Care: Program Code: Amount: Term: Definition and # of UOS:	awareness, increasing viral load suppression and increasing access to safer injection supplicity Mission, Tenderloin, and SOMA neighborhood Appendix A-4 African American Prevention Initiative HPS N/A Fundity Year One \$166,339 9.01.11 – 12.31.11 A Unit of Service (UOS) is equivalent to 1 HIV 1 hour of Individual risk Reduction Counseling Events Groups HIV Testing Individual Risk Reduction Counseling Linkages Events	n, maintaining or increasing levels of protected sex, plies. Services will be delivered in the Castro, ods. ng Source: Center for Disease Control & GF V test per 1 client, 1 event, 1 group hour, ng or 1 linkage to PHAST Program 7 223 160 128 20 287
Program Name: System of Care: Program Code: Amount: Term: Definition and # of UOS:	awareness, increasing viral load suppression and increasing access to safer injection supplication Mission, Tenderloin, and SOMA neighborhood Appendix A-4 African American Prevention Initiative HPS N/A Fundit Year One \$166,339 9.01.11 – 12.31.11 A Unit of Service (UOS) is equivalent to 1 HIV 1 hour of Individual risk Reduction Counseling Events Groups HIV Testing Individual Risk Reduction Counseling Linkages Events Groups	n, maintaining or increasing levels of protected sex, plies. Services will be delivered in the Castro, ods. ng Source: Center for Disease Control & GF V test per 1 client, 1 event, 1 group hour, ng or 1 linkage to PHAST Program 7 223 160 128 20 287 1,198
Program Name: System of Care: Program Code: Amount: Term: Definition and # of UOS:	awareness, increasing viral load suppression and increasing access to safer injection supplication Mission, Tenderloin, and SOMA neighborhood Appendix A-4 African American Prevention Initiative HPS N/A Fundit Year One \$166,339 9.01.11 – 12.31.11 A Unit of Service (UOS) is equivalent to 1 HIN 1 hour of Individual risk Reduction Counselin Events Groups HIV Testing Individual Risk Reduction Counseling Linkages Events Groups HIV Testing HIV Testing	n, maintaining or increasing levels of protected sex, plies. Services will be delivered in the Castro, ods. ng Source: Center for Disease Control & GF V test per 1 client, 1 event, 1 group hour, ng or 1 linkage to PHAST Program 7 223 160 128 20 287 1,198 160
Description of Service: Program Name: System of Care: Program Code: Amount: Term: Definition and # of UOS: Number of UDC/NOC:	awareness, increasing viral load suppression and increasing access to safer injection supplicity Mission, Tenderloin, and SOMA neighborhood Appendix A-4 African American Prevention Initiative HPS N/A Fundity Year One \$166,339 9.01.11 – 12.31.11 A Unit of Service (UOS) is equivalent to 1 HIV 1 hour of Individual risk Reduction Counseling Events Groups HIV Testing Individual Risk Reduction Counseling Linkages Events Groups	n, maintaining or increasing levels of protected sex, plies. Services will be delivered in the Castro, ods. ng Source: Center for Disease Control & GF V test per 1 client, 1 event, 1 group hour, ng or 1 linkage to PHAST Program 7 223 160 128 20 287 1,198

Contractor: San Francisco AIDS Foundation Fiscal Year: 2011-2012 2012-2013 2013-2014 CMS#: 7164

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Amount: Term:Year Two \$499,017Definition and # of UOS:A Unit of Service (UOS) is equivalent to 1 HIV test per 1 client, 1 event, 1 group hour, 1 hour of Individual Risk Reduction Counseling or 1 linkage to PHAST Program. EventsNumber of UDC/NOC:20 GroupsAmount: Term: Definition and # of UOS:20 GroupsAmount: Term: Definition and # of UOS:200 GroupsAmount: Term: Definition and # of UOS:200 GroupsAmount: Term: Definition and # of UOS:Year Three S249,508Amount: Term: Definition and # of UOS:Year Three S249,508Amount: Term: Definition and # of UOS:11 HIV Testing A Unit of Service (UOS) is equivalent to 1 HIV test per 1 client, 1 event, 1 group hour, 1 hour of Individual risk Reduction Counseling LinkagesAmount: Term: Definition and # of UOS:220 HIV Testing LinkagesAmount: Term: Definition and # of UOS:12 Solo A Unit of Service (UOS) is equivalent to 1 HIV test per 1 client, 1 event, 1 group hour, 1 hour of Individual risk Reduction Counseling LinkagesAmount: Term: Term: Definition and # of UOS:Year Four S538,192 TOU: 3 538,192 TOU: 3 538,192 TOU: 3 538,192 Term: Term: Term: Definition and # of UOS:Amount: Term: Definition and # of UOS:Year Four S538,192 TOU: 3 530,114Definition and # of UOS: ForupYear Four S538,192 TOU: 3 600,114Definition and # of UOS: ForupYear Four S538,192 TOU: 3 600,114Definition and # of UOS: ForupYear Four S538,192 TOU: 3 600,114			
Term: 1.01.12-12.31.12 Definition and # of UOS: A Unit of Service (UOS) is equivalent to 1 HIV test per 1 client, 1 event, 1 group hour, 1 hour of Individual risk Reduction Counseling or 1 linkage to PHAST Program. Events 20 Groups 433 Individual Risk Reduction Counseling 589 Linkages 65 Events 820 Groups 4,272 HIV Testing 433 Individual Risk Reduction Counseling 589 Linkages 65 Events 820 Groups 4,272 HIV Testing 433 Individual Risk Reduction Counseling 589 Linkages 65 Year Three \$249,508 101.13 - 6.30.13 10.113 - 6.30.13 A Unit of Service (UOS) is equivalent to 1 HIV test per 1 client, 1 event, 1 group hour, 1 hour of Individual Risk Reduction Counseling 340 Linkages 12 Groups 2465 HIV Testing 250 Individual Risk Reduction Counseling 340 Linkages 38 Events 492 Groups		Year Two	
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Amount: Term: Definition and # of UOS:\$249,508 1.01.13 – 6.30.13Definition and # of UOS:1.01.13 – 6.30.13A Unit of Service (UOS) is equivalent to 1 HIV test per 1 client, 1 event, 1 group hour, 1 hour of Individual risk Reduction Counseling or 1 linkage to PHAST Program. EventsEvents12Groups290HIV Testing250Individual Risk Reduction Counseling340Linkages38Events492Groups2,465HIV Testing250Individual Risk Reduction Counseling340Linkages38Events492Groups2,465HIV Testing250Individual Risk Reduction Counseling340Linkages38Vear Four\$538,1927.01.13 – 6.30.14Joint of Service (UOS) is equivalent to 1 HIV test per 1 client, 1 event, 1 group hour, 1 hour of Individual risk Reduction Counseling or 1 linkage to PHAST Program EventsDefinition and # of UOS:A Unit of Service (UOS) is equivalent to 1 HIV test per 1 client, 1 event, 1 group hour, 1 hour of Individual risk Reduction Counseling or 1 linkage to PHAST Program EventsBurgers500HIV Testing500Individual Risk Reduction Counseling262Prevention Case Management200Events984Groups3,320HIV Testing500Individual Risk Reduction Counseling792		Year Three	
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Amount: 340 Year Four \$538,192 Term: 7.01.13 – 6.30.14 Definition and # of UOS: A Unit of Service (UOS) is equivalent to 1 HIV test per 1 client, 1 event, 1 group hour, 1 hour of Individual risk Reduction Counseling or 1linkage to PHAST Program Events Events 24 Groups 580 HIV Testing 500 Individual Risk Reduction Counseling 262 Prevention Case Management 200 Events 984 Groups 3,320 HIV Testing 500 Individual Risk Reduction Counseling 7,00 Prevention Case Management 200 Events 984 Groups 3,320 HIV Testing 500 Individual Risk Reduction Counseling 792			5
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Amount: \$538,192 Term: 7.01.13 – 6.30.14 Definition and # of UOS: A Unit of Service (UOS) is equivalent to 1 HIV test per 1 client, 1 event, 1 group hour, 1 hour of Individual risk Reduction Counseling or 1linkage to PHAST Program Events 24 Groups 580 HIV Testing 500 Individual Risk Reduction Counseling 262 Prevention Case Management 200 Events 984 Groups 3,320 HIV Testing 500 Individual Risk Reduction Counseling 70			
Amount: Term: Definition and # of UOS:\$538,192 7.01.13 - 6.30.14 A Unit of Service (UOS) is equivalent to 1 HIV test per 1 client, 1 event, 1 group hour, 1 hour of Individual risk Reduction Counseling or 1linkage to PHAST Program EventsEvents24 GroupsGroups580 HIV Testing Individual Risk Reduction Counseling Prevention Case ManagementNumber of UDC/NOC:EventsBuild Coups3,320 HIV Testing GroupsHIV Testing Individual Risk Reduction Counseling3,320 Frevention Case ManagementBuild Coups3,320 Frevention Case ManagementBuild Coups500 Frevention Case ManagementBuild Coups3,320 Frevention Case ManagementBuild Coups500 Frevention Case ManagementBuild Coups500 Frevention Case ManagementBuild Coups500 Frevention Case ManagementBuild Coups792			
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Groups 580 HIV Testing 500 Individual Risk Reduction Counseling 262 Prevention Case Management 200 Events 984 Groups 3,320 HIV Testing 500 Individual Risk Reduction Counseling 792			HAST Program
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Number of UDC/NOC: Individual Risk Reduction Counseling 262 Prevention Case Management 200 Events 984 Groups 3,320 HIV Testing 500 Individual Risk Reduction Counseling 792			
Number of UDC/NOC: Prevention Case Management 200 Events 984 Groups 3,320 HIV Testing 500 Individual Risk Reduction Counseling 792			
Number of UDC/NOC: Events 984 Groups 3,320 HIV Testing 500 Individual Risk Reduction Counseling 792			
HIV Testing 500 Individual Risk Reduction Counseling 792	Number of UDC/NOC:		
Individual Risk Reduction Counseling 792		Groups 3,32	20
Prevention Case Management 200			
		Prevention Case Management 200	

Contractor: San Francisco A Fiscal Year: 2011-2012 2012-2013 2013-2014 CMS#: 7164			Appendix A m: 09.01.11 through 06.30.14 rces: CDC and General Fund
Torred Develotions			. Francisco with a factor on th
Target Population:	African-American gay men and other Tenderloin and Castro neighborhoods		in Francisco, with a locus on th
Description of Service:	This Initiative is collaboration with ST prevention services to African America The new effort will build on the streng and successful programs designed sp	an G/MSM with diverse backgro ths of SFAF's BBE and SAP's O	unds and prevention needs. our Love, both long-standing
	Appendix A-5		
Program Name:	Stonewall Castro/LIFE Program		
System of Care:	HPS		
Program Code:	N/A	Funding Source: General Fund	and CDC
	Year One		
Amount:	\$520,385		
Term:	9.01.11 - 6.30.12		
Definition and # of UOS:	A Unit of Service (UOS) is equivalent	to 1 HIV test per 1 client. 1 arou	p hour. 1 hour of
	Individual Risk Reduction Counseling		
	of Recruitment and Linkage.		
	HIV Testing		400
	Individual Risk Reduction Counseling		96
	Prevention Case Management		320
	Groups		207
	Shanti LIFE Program - Individual Risk		107
	Shanti LIFE Program - Prevention Cas	se Management	800
	Shanti LIFE Program Group	Linkana	403
	Shanti LIFE Program – Recruitment &	Linkage	200 400
Number of UDC/NOC:	HIV Testing		192
	Individual Risk Reduction Counseling		320
	Prevention Case Management		690
	Groups Shanti LIFE Program - Individual Risk	Reduction Counseling	107
	Shanti LIFE Program - Prevention Cas	•	640
	Shanti LIFE Program – Groups	be management	1,423
	Shanti LIFE Program – Recruitment &	Linkage	400
	Year Two		
Amount:	\$592,976		
Ferm:	7.01.12 - 6.30.13		
Definition and # of UOS:	A Unit of Service (UOS) is equivalent	to 1 HIV test per 1 client. 1 arou	p hour. 1 hour
	of Individual Risk Reduction Counselin		
	Recruitment and Linkage.		,
	HIV Testing		580
	Individual Risk Reduction Counseling		139
	Prevention Case Management		464
	Groups		300

* 1Å

Contractor: San Francisco A Fiscal Year: 2011-2012 2012-2013 2013-2014	C	Appendix A ontract Term: 09.01.11 through 06.30.14 unding Sources: CDC and General Fund
CMS#: 7164		
	Chanti LIFE Program Individual Pick Reduction Courselin	ng 155
	Shanti LIFE Program - Individual Risk Reduction Counselin	
	Shanti LIFE Program - Prevention Case Management	1,160
	Shanti LIFE Program – Groups	584
	Shanti LIFE Program – Recruitment & Linkage	290
Number of UDC/NOC:	Individual Risk Reduction Counseling	278
	Prevention Case Management	464
	Groups	1,000
	Shanti LIFE Program - Individual Risk Reduction Counselin	
	Shanti LIFE Program - Prevention Case Management	928
	Shanti LIFE Program – Group	2,062
	Shanti LIFE Program – Recruitment & Linkage	580
	Year Three	
Amount:	\$638.849	
ferm:	7.01.13 - 6.30.14	
Definition and # of UOS:	A Unit of Service (UOS) is equivalent to 1 HIV test per 1 cli	ent. 1 group hour. 1 hour of
	Individual Risk Reduction Counseling, Prevention Case Ma	
	Recruitment and Linkage.	and general, et a neer et
	HIV Testing	600
	Individual Risk Reduction Counseling	145
	Prevention Case Management	480
		311
	Groups Shanti LIFE Program Individual Dick Reduction Courses	
	Shanti LIFE Program - Individual Risk Reduction Counselin	-
	Shanti LIFE Program - Prevention Case Management	1,080
	Shanti LIFE Program – Group	604
humber of UDO(NOO)	Shanti LIFE Program Recruitment & Linkage	375
lumber of UDC/NOC:	HIV Testing	360
	Individual Risk Reduction Counseling	159
	Prevention Case Management	480
	Groups	1,035
	Shanti LIFE Program - Individual Risk Reduction Counselin	-
	Shanti LIFE Program - Prevention Case Management	864
	Shanti LIFE Program Group	2,134
	Shanti LIFE Program – Recruitment & Linkage	750
arget Population:	Gay men and other MSM (G/MSM) who reside in San Fran- and other substances.	cisco and use methamphetamine
Description of Service:		to a new site in the Castra in slace
rescription of Service.	Stonewall's substance use counseling services for G/MSM	
	coordination with the HIV testing and gay men's health service	
	block away; and to support Shanti's LIFE Program, a health	n-ennancement and wellness
	counseling program for people living with HIV.	
		and the second sec
	Appendix A-6	
Program Name:	Syringe Access Services	
system of Care:	HPS	
rogram Code:	N/A Funding Source	ce: General Fund
	Year One	
mount:	\$1,061,764	

Contractor: San Francisco All Fiscal Year: 2011-2012 2012-2013 2013-2014 CMS#: 7164	C	Appendix A ontract Term: 09.01.11 through 06.30.14 nding Sources: CDC and General Fund
Term:	9.01.11 - 6.30.12	
Definition and # of UOS:	A Unit of Service (UOS) is equivalent to 1 hour of service of	
	Syringe Access Services	2,083
	Program Coordination	8
Number of UDC/NOC:	Syringe Access Services	20,000
	Program Coordination	n/a
Amount: Term: Definition and # of UOS: Number of UDC/NOC:	Year Two \$1,220,765 7.01.12-6.30.13 A Unit of Service (UOS) is equivalent to 1 hour of service of Syringe Access Services Program Coordination Syringe Access Services	1 month of Program Coordination 3,020 12 29,000
	Program Coordination	n/a
Target Population:	Intravenous drug users (IDUs) throughout San Francisco.	
Description of Service:	Provides access to sterile syringes and safer injection supp have clean syringes, and reducing the likelihood of syringe transmission among the target population. SFAF will serve all syringe access and disposal services in the city, with par Glide, the Asian & Pacific Islander Wellness Center, and Ho	sharing and the risk of HIV as the lead agency for tners St. James Infirmary,

- 1) Program Name: HIV Testing STOP Study Program Address: 1035 Market Street, Suite 400 City, State, Zip Code: San Francisco, CA 94103 Telephone: (415) 487-3000 Facsimile: (415) 487-3094
- 2) Nature of Document (check one)

]	New		Renewal	\boxtimes	Modification
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3) Goal Statement

The "Screening Targeted Populations to Interrupt On-going Chains of Transmission with Enhanced Partner Notification" (STOP) Study aims are:

- 1. To evaluate the yield, cost-effectiveness, and feasibility of screening for Acute HIV Infection (AHI) with a fourth-generation enzyme immunoassay (EIA) in high-risk/high-incidence settings compared to pooled Nucleic Acid Amplification Test (NAAT).
- 2. To evaluate the yield, cost-effectiveness, and feasibility of enhanced partner notification/contact tracing techniques linked to AHI screening.

4) Target Population

There is no target population; the study will use specimens collected from clients who already present for testing at the four sites who have agreed to participate. Site participation involves additional support to implement the goals above.

5) Modality(ies)/Interventions

09/01/2011 - 06/14/2012

Units of Service (UOS) Description	Units of Service (UOS)	Number of Contacts (NOC)
STOP Study 1 UOS = 1 month of STOP Study support activities	9.5 months	n/a
Total for this period	9.5	n/a

06/15/2012 - 06/14/2013

Units of Service (UOS) Description	Units of	Number of
	Service (UOS)	Contacts (NOC)
STOP Study 1 UOS = 1 month of STOP Study support activities	12 months	n/a
Total for this period	12	n/a
Total for this contract	21.5	n/a

Program: HIV Testing – STOP Study

06/15/2013 - 06/14/2014

Units of Service (UOS) Description	Units of Service (UOS)	Number of Contacts (NOC)
STOP Study 1 UOS = 1 month of STOP Study support activities	4 months	n/a
Total for this period	4	n/a

6) Methodology

The San Francisco AIDS Foundation will develop a Program Plan with the HIV Prevention Section which will reflect program requirements of RFP 21-2010 and community planning priorities. This Plan will be reviewed with the HIV Prevention Section and changes to it will be allowed if it is agreed that clients will be more appropriately served and priorities continue to be addressed.

7) Objectives and Measurements

There are no outcome objectives for providers funded under the STOP Study; participation only requires providing additional resources to collect, handle and process specimens and/or enhance partner notification services.

8) Continuous Quality Improvement

The San Francisco AIDS Foundation agrees to adhere to the following:

- a. Current HIV Prevention Section, HIV Testing Policies and Procedures which include CDC and State Guidelines,
- b. Any relevant guidelines in the 2010 San Francisco HIV Prevention Plan,
- c. Any and all guidelines developed by the HIV Prevention Section required to implement services to meet the objectives in San Francisco's new System of Prevention.

Program Name:	Community-Based HIV Testing
Program Address:	1035 Market Street, Suite 400
City, State, Zip Code:	San Francisco, CA 94103
Telephone:	(415) 487-3000
Facsimile:	(415) 487-3094
	City, State, Zip Code: Telephone:

2. Nature of Document (check one)

	New		Renewal	\boxtimes	Modification
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3. Goal Statement

Goal: To reduce new HIV infections by 50% by 2017.

4. Target Population

SFAF will provide HIV testing services for a wide range of gay men and other MSM, IDUs, and TFSM through our HIV testing sites strategically located in the city's two primary HIV epicenters, the Castro and Tenderloin.

5. Modality(ies)/Interventions

09/01/2011 - 12/31/2011

Units of Service (UOS) Description	Units of Service (UOS)	Number of Contacts (NOC)
HIV Testing 1 UOS = 1 test for 1 client 9,700 tests annually for 4 months x $80\% = 2,587$ tests. 2,587 tests = 2,587 UOS and 2,587 contacts	2,587	2,587

01/01/2012 - 12/31/2012

Units of Service (UOS) Description	Units of Service (UOS)	Number of Contacts (NOC)
HIV Testing		
1 UOS = 1 test for 1 client		
9,700 tests annually for 8 months x $80\% = 5,173$ tests.	8,406	8,406
9,700 tests annually for 4 months x $100\% = 3,233$ tests.		<i>*</i> /
5,173 + 3,233 = 8,406 tests = 8,406 UOS and 8,406 contacts		

01/01/2013 - 6/30/2013

Units of Service (UOS) Description	Units of Service (UOS)	Number of Contacts (NOC)
HIV Testing 1 UOS = 1 test for 1 client 9,700 tests annually for 6 months x 100% = 4,850 tests. 4,850 tests = 4,850 UOS and 4,850 contacts	4,850	4,850

07/01/2013 - 06/30/2014

Units of Service (UOS) Description	Units of Service (UOS)	Number of Contacts (NOC)
HIV Testing		
1 UOS = 1 test for 1 client	9,700	9,700
9,700 tests annually for 12 months x $100\% = 9,700$ tests.		
9,700 tests = 9,700 UOS and 9,700 contacts		
HIV Mobile Testing		
1 UOS = 1 test for 1 client	480	480
480 tests annually for 12 months x $100\% = 480$ tests.		
480 tests = 480 UOS and 480 contacts		
TOTAL:	10,180	10,180

6. Methodology

The San Francisco AIDS Foundation will develop a Program Plan with the HIV Prevention Section which will reflect program requirements of RFP 21-2010 and community planning priorities. This Plan will provide a justification for the UOS and NOC in the grid above, will be reviewed with the HIV Prevention Section and changes to it will be allowed if it is agreed that clients will be more appropriately served and priorities continue to be addressed.

7. Objectives and Measurements

A. Required Objectives

The San Francisco AIDS Foundation agrees to collect data in the San Francisco data collection system as required and be prepared to report on evaluation, data collection and findings in cooperation with the HIV Prevention Section.

The San Francisco AIDS Foundation will work with the HIV Prevention Section to measure some or all of the following outcomes as appropriate for the service category and data collection system maturity.

Community-Based HIV Testing				
Citywide Goal	System of Prevention Objective			
Increase status awareness	• By 06/30/2014, the SFAF community-based testing program, (Magnet,			
	St James and Glide) will achieve a 1.3% positivity rate as measured by			
	EvaluationWeb and HPS acute infection data.			
	• By 06/30/2014, 90% of people testing HIV-positive at SFAF's			
	community-based testing program will be offered partner services as			
	measured by EvaluationWeb.*			
Increase viral load	• By 06/30/2014, 90% of HIV-positive clients in SFAF's community-			

Community-Based HIV Testing			
suppression	based testing program testing positive will be offered linkage to care as measured or documented by EvaluationWeb.*		
Maintain or increase levels of protected sex	• By 06/30/2014, SFAF's community-based testing program will distribute at least 200,000 condoms (including FC2 condoms) annually as measured by invoices and/or inventory logs managed by the Data Manager.		

*Programs are not directly responsible for offering linkage to care or partner services. Programs are responsible and should develop objectives for linking HIV-positive clients to the Citywide LINCS Program.

8. Continuous Quality Improvement

The San Francisco AIDS Foundation agrees to adhere to the following:

- a. Current HIV Prevention Section, HIV Testing Policies and Procedures which include CDC and State Guidelines,
- b. Any relevant guidelines in the 2010 San Francisco HIV Prevention Plan,
- c. Any and all guidelines developed by the HIV Prevention Section required to implement services to meet the objectives in San Francisco's new System of Prevention.

1.	Program Name:	The Stonewall Project
	Program Address:	1035 Market Street, Suite 400
	City, State, Zip Code:	San Francisco, CA 94103
	Telephone:	(415) 487-3000
	Facsimile:	(415) 487-3094

2. Nature of Document (check one)

	New	\Box	Renewal	\boxtimes	Modification
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3. Goal Statement

Goal: To reduce new HIV infections by 50% by 2017.

4. Target Population

The target population of this project is gay men and other MSM (G/MSM) who reside in San Francisco and use methamphetamine and other substances. This includes all G/MSM who are residents of San Francisco regardless of age, race, ethnicity, sexual orientation, gender identity, religion and spirituality, socioeconomic class, partner status, physical and mental ability, or HIV serostatus.

5. Modality(ies)/Interventions

09/01/2011 - 06/30/2012

Units of Service (UOS) Description	Units of Service (UOS)	Number of Contacts (NOC)
Recruitment & Linkages		
1 UOS = 1 hour		
720 hours annually for 10 months x $80\% = 480$ UOS.	480	1,920
4 contacts/hour x 720 hours annually for 10 months x 80% =		
1,920 NOC.		
Events		
1 UOS = 1 event	23	1,265
34 events annually for 10 months x $80\% = 23$ UOS.	25	1,205
Average of 55 contacts/event = 1,568 NOC.		
Groups		
1 UOS = 1 hour		
276 groups annually for 10 months x 1.5 hour/group x $80\% =$	276	920
276 UOS.	270	920
276 groups annually for 10 months x 5 clients/group x $80\% =$		
920 NOC.		
Individual Risk Reduction Counseling		
1 UOS = 1 hour	160	320
480 sessions annually for 10 months x 0.5 hour/session x 80% =	100	520
160 UOS.		

480 sessions annually for 10 months x 1 client/session x 80% =		
320 NOC.		
Prevention Case Management		
1 UOS = 1 hour		
432 sessions annually for 10 months x 0.83 hour/session x $80\% =$	240	200
240 UOS.	240	288
432 sessions annually for 10 months x 1 client/session x $80\% =$		
288 NOC.		
Social Marketing		
1 UOS = 1 month	8	n/a
10 months of social marketing x $80\% = 8$ UOS.		
Condom Distribution		
1 UOS = 1 month	8	n/a
10 months of condom & lube distribution $x 80\% = 8$ UOS.		
Training		
1 UOS = 1 hour		
1 training/month x 10 months x 2 hours each x $80\% = 16$ UOS.	16	80
1 training/month x 10 months x 10 attendees/training x $80\% = 80$		
NOC.		

07/01/2012 - 06/30/2013

Units of Service (UOS) Description	Units of Service (UOS)	Number of Contacts (NOC)
Recruitment & Linkages 1 UOS = 1 hour 720 hours annually for 2 months x 80% = 96 UOS. 720 hours annually for 10 months x 100% = 600 UOS. 4 contacts/hour x 720 hours annually for 2 months x 80% = 384 NOC. 4 contacts/hour x 720 hours annually for 10 months x 100% =	696	2,784
2,400 NOC. Events 1 UOS = 1 event 34 events annually for 2 months x 80% = 5 UOS. 34 events annually for 10 months x 100% = 28 UOS. Average of 55 contacts/event = 1,815 NOC.	33	1,815
Groups 1 UOS = 1 hour 276 groups annually for 2 months x 1.5 hour/group x 80% = 55 UOS. 276 groups annually for 10 months x 1.5 hour/group x 100% = 345 UOS. 276 groups annually for 2 months x 5 clients/group x 80% = 184 NOC. 276 groups annually for 10 months x 5 clients/group x 100% = 1,150 NOC.	400	1,334

Individual Risk Reduction Counseling	1	
1 UOS = 1 hour		
480 sessions annually for 2 months x 0.5 hour/session x $80\% =$		
32 UOS.		
480 sessions annually for 10 months x 0.5 hour/session x $100\% =$		
200 UOS.	232	464
480 sessions annually for 2 months x 1 client/session x $80\% = 64$		
NOC.		
480 sessions annually for 10 months x 1 client/session x 100% =		
400 NOC.		
Prevention Case Management		
1 UOS = 1 hour		
432 sessions annually for 2 months x 0.83 hour/session x 80% =		
48 UOS.		
432 sessions annually for 10 months x 0.83 hour/session x 100%	348	418
= 300 UOS.	540	410
432 sessions annually for 2 months x 1 client/session x $80\% = 58$		
NOC.		
432 sessions annually for 10 months x 1 client/session x 100% =		
360 NOC.		
Social Marketing		
1 UOS = 1 month	12	n/a
2 months of social marketing $x 80\% = 2$ UOS.	12	10.04
10 months of social marketing x $100\% = 10$ UOS.		
Condom Distribution		
1 UOS = 1 month	12	n/a
2 months of condom & lube distribution $x 80\% = 2$ UOS.	12	10 66
10 months of condom & lube distribution $x 100\% = 10$ UOS.		
Training		
1 UOS = 1 hour		
1 training/month x 2 months x 2 hours each x $80\% = 3$ UOS.		
1 training/month x 10 months x 2 hours each x $100\% = 20$ UOS.	23	116
1 training/month x 2 months x 10 attendees/training x $80\% = 16$		
NOC.		
1 training/month x 10 months x 10 attendees/training x 100% =		
100 NOC.	1	

07/01/2013 - 06/30/2014

Units of Service (UOS) Description	Units of Service (UOS)	Number of Contacts (NOC)
Condom Distribution		
1 UOS = 1 month	12	n/a
12 months of condom & lube distribution x $100\% = 12$ UOS.		
Events		
1 UOS = 1 event	34	1,496
34 events annually for 12 months x $100\% = 34$ UOS.		

Average of 44 contacts/event = 1,496 NOC.		
Groups		
1 UOS = 1 hour		
276 groups annually for 12 months x 1.5 hour/group x 100% =	414	1,380
414 UOS.	717	1,500
276 groups annually for 12 months x 5 clients/group x 100% =		
1,380 NOC.		
Individual Risk Reduction Counseling		
1 UOS = 1 hour		
255 sessions annually for 12 months x 0.94 hour/session x 100%	240	255
= 240 UOS.	210	200
255 sessions annually for 12 months x 1 client/session x $100\% =$		
255 NOC.		
Prevention Case Management		
1 UOS = 1 hour		
374 sessions annually for 12 months x 0.96 hour/session x 100%	359	374
= 359 UOS.		informatik – 184
374 sessions annually for 12 months x 1 client/session x $100\% =$		
374 NOC.		
Recruitment & Linkages		
1 UOS = 1 hour	720	2 000
720 hours annually for 12 months x 100% = 720 UOS.	720	2,880
4 contacts/hour x 720 hours annually for 12 months x 100% =		
2,880 NOC.		
Training 1 UOS = 1 hour		
	24	120
1 training/month x 12 months x 2 hours each x 100% = 24 UOS. 1 training/month x 12 months x 10 attendees/training x 100% =	24	120
120 NOC.		
Social Marketing		
1 UOS = 1 month	12	n/a
12 months of social marketing x $100\% = 10$ UOS.	12	II/a
$12 \mod 000$ social marketing x 100% – 10 005.	l	

6. Methodology

Please see Appendix A-2, Section 6.

7. Objectives and Measurements

A. Required Objectives

The San Francisco AIDS Foundation agrees to collect data in the San Francisco data collection system as required and be prepared to report on evaluation, data collection and findings in cooperation with the HIV Prevention Section.

The San Francisco AIDS Foundation will work with the HIV Prevention Section to measure some or all of the following outcomes as appropriate for the service category and data collection system maturity.

	HERR to Address Drivers			
Citywide Goal System of Prevention Objective				
Increase status awareness	• By 06/30/2014, 90% of males who have sex with males of of HIV-			
	negative and unknown status of the SFAF-Stonewall Project will be			
	offered at least one HIV test annually, as measured by client treatment			
	plan and progress notes.			
	• By 06/30/2014, 60% of HIV-negative/unknown status MSM clients of			
	The Stonewall Project will report having had an HIV test in the prior 6			
	months, as measured or documented by self-report, EvaluationWeb			
	and/or client treatment plans.			
Increase viral load	• By 06/30/2014, 80% of HIV-positive clients in the SFAF Stonewall			
suppression	Project either testing positive or who have not seen an HIV primary care			
	provider in the prior 6 months will be offered linkage to care as measured			
	or documented by client treatment plans.*			
Maintain or increase levels	• By 06/30/2014, the SFAF Stonewall Project will distribute at least			
of protected sex	50,000 condoms annually as measured by invoices and programs records.			

*Programs are not directly responsible for offering linkage to care or partner services. Programs are responsible and should develop objectives for linking HIV-positive clients to the Citywide LINCS Program.

8. Continuous Quality Improvement

Please see Appendix A-2, Section 8.

1.	Program Name:	African American Prevention Initiative
	Program Address:	1035 Market Street, Suite 400
	City, State, Zip Code:	San Francisco, CA 94103
	Telephone:	(415) 487-3000
	Facsimile:	(415) 487-3094

2. Nature of Document (check one)

	New		Renewal	\boxtimes	Modification
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3. Goal Statement

Goal: To reduce new HIV infections by 50% by 2017.

4. Target Population

The target population of this project is African-American gay men and other MSM (G/MSM) who reside in San Francisco, with a focus on the Tenderloin and Castro neighborhoods.

5. Modality(ies)/Interventions

09/01/2011 - 12/31/2011

Units of Service (UOS) Description	Units of Service (UOS)	Number of Contacts (NOC)
Events		
1 UOS = 1 event	7	287
27 events annually for 4 months x $80\% = 7$ UOS.	/	207
Average 41 contacts/event x 7 events = 287 NOC.		
Groups		
1 UOS = 1 hour		
279 groups annually for 4 months x 3 hour/group x $80\% = 223$	222	1 100
UOS.	223	1,198
279 groups annually for 4 months x average of 16.1 clients/group		
x 80% = 1,198 NOC.		
HIV Testing		
1 UOS = 1 test for 1 client.	160	160
600 tests annually for 4 months $\times 80\% = 160$ tests.	160	160
160 tests = 160 UOS and $160 contacts$.		
Individual Risk Reduction Counseling		
1 UOS = 1 hour.		
480 sessions annually for 4 months x 1 hour/session x $80\% = 128$	100	100
UOS.	128	128
480 sessions annually for 4 months x 1 client/session x 80% =		
128 NOC.		

Linkage		
1 UOS = 1 linkage to LINCS Program	20	20
75 linkages annually for 4 months $x 80\% = 20$ linkages.	20	20
20 linkages = 20 UOS and 20 NOC.		

01/01/2012 - 12/31/2012

Units of Service (UOS) Description	Units of Service (UOS)	Number of Contacts (NOC)
Events		
1 UOS = 1 event		
23 events annually for 8 months $x 80\% = 12$ UOS.	20	820
23 events annually for 4 months $x 100\% = 8$ UOS.		
Average 41 contacts/event x 20 events = 943 NOC.		
Groups		
1 UOS = 1 hour		
318 groups annually for 8 months x average 1.82 hour/group x $80\% = 309$ UOS.		
318 groups annually for 4 months x average 1.82 hour/group x $100\% = 194$ UOS.	503	4,272
318 groups annually for 8 months x average of 15.5 clients/group x $80\% = 2,629$ NOC.		
318 groups annually for 4 months x average of 15.5 clients/group $x 100\% = 1,643$ NOC.		
HIV Testing	0.02	······································
1 UOS = 1 test for 1 client.		
500 tests annually for 8 months x $80\% = 267$ tests.	433	433
500 tests annually for 4 months x $100\% = 167$ tests.		
433 tests = 433 UOS and 433 contacts.		
Individual Risk Reduction Counseling		
1 UOS = 1 hour.		
680 sessions annually for 8 months x 1 hour/session x $80\% =$		
363 UOS.		
680 sessions annually for 4 months x 1 hour/session x $100\% =$	589	589
226 UOS.	209	202
680 sessions annually for 8 months x 1 client/session x 80% =		
363 NOC.		
680 sessions annually for 4 months x 1 client/session x $100\% =$		
226 NOC.		
Linkage		
1 UOS = 1 linkage to LINCS Program		
75 linkages annually for 8 months $x 80\% = 40$ linkages.	65	65
75 linkages annually for 4 months x $100\% = 25$ linkages.		
65 linkages = 65 UOS and 65 NOC.		

01/01/2013 - 6/30/2013

Units of Service (UOS) Description	Units of Service (UOS)	Number of Contacts (NOC)
Events 1 UOS = 1 event	10	192
23 events annually for 6 months x $100\% = 12$ UOS. Average 41 contacts/event x 12 events = 492 NOC.	12	492 (7.10.13)
Groups		
1 UOS = 1 hour		
318 groups annually for 6 months x average 1.82 hour/group x $100\% = 290$ UOS.	290	2,465
318 groups annually for 6 months x average of 15.5 clients/group $x 100\% = 2,465$ NOC.		
HIV Testing		
1 UOS = 1 test for 1 client.	250	250
500 tests annually for 6 months x $100\% = 250$ tests.	250	250
250 tests = 250 UOS and 250 contacts.		
Individual Risk Reduction Counseling		
1 UOS = 1 hour.		
680 sessions annually for 6 months x 1 hour/session x $100\% =$	340	340
340 UOS.		
680 sessions annually for 6 months x 1 client/session x $100\% =$		
340 NOC.		
Linkage		
1 UOS = 1 linkage to LINCS Program	38	38
75 linkages annually for 6 months x 100% = 38 linkages. 38 linkages = 38 UOS and 38 NOC.		

07/01/2013 - 06/30/2014

Units of Service (UOS) Description	Units of Service (UOS)	Number of Contacts (NOC)
Events 1 UOS = 1 event 24 events annually for 12 months x 100% = 24 UOS. Average 41 contacts/event x 24 events = 984 NOC.	24	984
Groups 1 UOS = 1 hour 193 groups annually for 12 months x average of 3 hours/group x 100% = 580 UOS. 193 groups annually for 12 months x average of 17.2 clients/ group x 100% = 3,320 NOC.	580	3,320
HIV Testing 1 UOS = 1 test for 1 client. 500 tests annually for 12 months x 100% = 500 tests.	500	500

500 tests = 500 UOS and $500 contacts$.		
Individual Risk Reduction Counseling		
1 UOS = 1 hour.		
792 sessions annually for 12 months x .33 hour/session x $100\% =$	262	792
262 UOS.	202	192
792 sessions annually for 12 months x 1 client/session x 100% =		
792 NOC.		
Prevention Case Management		
1 UOS = 1 hour.		
200 sessions annually for 12 months x 1 hour/session x $100\% =$	200	200
200 UOS.	200	200
200 sessions annually for 12 months x 1 client/session x $100\% =$		
200 NOC.		

6. Methodology

Please see Appendix A-2, Section 6.

7. Objectives and Measurements

A. Required Objectives

The San Francisco AIDS Foundation agrees to collect data in the San Francisco data collection system as required and be prepared to report on evaluation, data collection and findings in cooperation with the HIV Prevention Section.

The San Francisco AIDS Foundation will work with the HIV Prevention Section to measure some or all of the following outcomes as appropriate for the service category and data collection system maturity.

Community-Based HIV Testing			
Citywide Goal	System of Prevention Objective		
Increase status awareness	 By 06/30/2014, SFAF African American Special Project will achieve a 1.3% positivity rate as measured by Evaluation Web and HIV acute infection data. By 06/30/2014, 65% of HIV negative/unknown status African American males who have sex with males of the African American Special Project will report having had an HIV test in the prior 6 months, as measured or documented by self-report, EvaluationWeb. By 06/30/2014, 90% of people testing HIV-positive at the SFAF African American Special Project will be offered partner services as measured by EvaluationWeb.* 		
Increase viral load suppression	• By 06/30/2014, 90% of HIV-positive clients in the SFAF African		

Community-Based HIV Testing		
	American Special Project either testing positive or who have not seen an HIV primary care provider in the prior 6 months will be offered linkage to care as measured or documented by EvaluationWeb and or administrative data.*	
Maintain or increase levels of protected sex	• By 06/30/2014, the SFAF African American Special Project will distribute at least 80,000 condoms annually as measured by invoices.	

	HERR to Address Drivers		
Citywide Goal	System of Prevention Objective		
Increase status awareness	• By 06/30/2014, 90% of HIV-negative/unknown status African American		
	males who have sex with males of the African American Special Project		
	will be offered at least one HIV test annually as measured by admistative		
	data.		
	• By 06/30/2014, 65% of HIV negative/unknown status African American		
	males who have sex with males of the African American Special Project		
	will report having had an HIV test in the prior 6 months, as measured or		
	documented by self-report, EvaluationWeb.		
Increase viral load	• By 06/30/2014, 90% of HIV-positive clients in the SFAF African		
suppression	American Special Project either testing positive or who have not seen an		
	HIV primary care provider in the prior 6 months will be offered linkage		
	to care as measured or documented by EvaluationWeb and or		
	administrative data.*		
Maintain or increase levels	• By 06/30/2014, the SFAF African American Special Project will		
of protected sex	distribute at least 80,000 condoms annually as measured by invoices.		

*Programs are not directly responsible for offering linkage to care or partner services. Programs are responsible and should develop objectives for linking HIV-positive clients to the Citywide LINCS Program.

8. Continuous Quality Improvement

Please see Appendix A-2, Section 8.

Contractor: San Francisco AIDS Foundation Program: Stonewall Castro/LIFE Program CMS#: 7164

1.	Program Name:	Stonewall Castro/LIFE Program
	Program Address:	1035 Market Street, Suite 400
	City, State, Zip Code:	San Francisco, CA 94103
	Telephone:	(415) 487-3000
	Facsimile:	(415) 487-3094

2. Nature of Document (check one)

	New		Renewal	\boxtimes	Modification
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3. Goal Statement

Goal: To reduce new HIV infections by 50% by 2017.

4. Target Population

The target population of this project is gay men and other MSM (G/MSM) who reside in San Francisco and use methamphetamine and other substances. This includes all G/MSM who are residents of San Francisco regardless of age, race, ethnicity, sexual orientation, gender identity, religion and spirituality, socioeconomic class, partner status, physical and mental ability, or HIV serostatus.

5. Modality(ies)/Interventions

09/01/2011 - 06/30/2012

Units of Service (UOS) Description	Units of Service (UOS)	Number of Contacts (NOC)
HIV Testing 1 UOS = 1 test for 1 client 600 tests annually for 10 months x 80% = 400 tests. 400 tests = 400 UOS and 400 contacts	400	400
Individual Risk Reduction Counseling 1 UOS = 1 hour 288 sessions annually for 10 mos. x 0.5 hr./session x 80% = 96 UOS. 288 sessions annually for 10 mos. x 1 client/session x 80% = 192 NOC.	96	192
Prevention Case Management 1 UOS = 1 hour 480 sessions annually for 10 mos. x 1 hr./session x 80% = 320 UOS. 480 sessions annually for 10 mos. x 1 client/session x 80% = 320 NOC.	320	320
Groups 1 UOS = 1 hour 207 groups annually for 10 mos. x 1.5 hr./group x 80% = 207	207	690

UOS.		
207 groups annually for 10 mos. x 5 clients/group x $80\% = 690$		
NOC.		
Shanti L.I.F.E. Program – Individual Risk Reduction		
Counseling		
1 UOS = 1 hour		
160 sessions annually for 10 mos. x 1 hr./session x $80\% = 107$	107	107
UOS.		
160 sessions annually for 10 mos. x 1 client/session x $80\% = 107$		
NOC.		
Shanti L.I.F.E. Program – Prevention Case Management		
1 UOS = 1 hour		
960 sessions annually for 10 mos. x 1.25 hr./session x $80\% = 800$	000	640
UOS.	800	640
960 sessions annually for 10 mos. x 1 client/session x $80\% = 640$		
NOC.		
Shanti L.I.F.E. Program – Groups		
1 UOS = 1 hour		
45 groups annually for 10 mos. x 4 hrs./group x $80\% = 120$ UOS.		
5 groups annually for 10 mos. x 8 hrs./group x $80\% = 27$ UOS.		
48 groups annually for 10 mos. x 3.5 hrs./group x $80\% = 112$		
UOS	403	1,423
48 groups annually for 10 mos. x 2 hrs./group x $80\% = 64$ UOS		-,
48 groups annually for 10 mos. x 2.5 hrs./group x $80\% = 80$ UOS		
194 groups annually for 10 mos. x avg. 11 clients/group x 80% =		
1,423 NOC.		
Shanti L.I.F.E. Program – Recruitment and Linkage		
1 UOS = 1 hour		
600 sessions annually for 10 mos. x .5 hr./session x $80\% = 200$		
UOS.	200	400
600 sessions annually for 10 mos. x 1 client/session x $80\% = 400$		
NOC.		
	L	

07/01/2012 - 06/30/2013

Units of Service (UOS) Description	Units of Service (UOS)	Number of Contacts (NOC)
HIV Testing		
1 UOS = 1 test for 1 client		
600 tests annually for $2 \mod x \ 80\% = 80$ tests.	580	580
80 tests = 80 UOS and $80 contacts$		
600 tests annually for 10 mos. $x 100\% = 500$ tests.		
500 tests = 500 UOS and $500 contacts$		
Individual Risk Reduction Counseling		
1 UOS = 1 hour	139	278
288 sessions annually for 2 mos. x 0.5 hr./session x $80\% = 19$	139	270
UOS.		

288 sessions annually for 10 mos. x 0.5 hr./session x $100\% = 120$		A.00
UOS.		
288 sessions annually for 2 mos. x 1 client/session x $80\% = 38$ NOC.		
288 sessions annually for 10 mos. x 1 client/session x $100\% =$		
240 NOC.		
Prevention Case Management		
1 UOS = 1 hour		
480 sessions annually for 2 mos. x 1 hr./session x $80\% = 64$		
UOS.		
480 sessions annually for 10 mos. x 1 hr./session x $100\% = 400$	464	464
$\frac{1}{100} = \frac{1}{100} = \frac{1}$		
480 sessions annually for $2 \mod x \ 1$ client/session $x \ 80\% = 64$ NOC.		
480 sessions annually for 10 mos. x 1 client/session x 100% =		
400 NOC.		
Groups		
1 UOS = 1 hour		
207 groups annually for 2 mos. x 1.5 hr./group x $80\% = 41$ UOS.		
207 groups annually for 10 mos. x 1.5 hr./group x $100\% = 259$		
UOS.	300	1,000
207 groups annually for 2 mos. x 5 clients/group x $80\% = 138$		
NOC.		
207 groups annually for 10 mos. x 5 clients/group x $100\% = 862$		
NOC.		
Shanti L.I.F.E. Program – Individual Risk Reduction		
Counseling 1 UOS = 1 hour		
160 sessions annually for 2 mos. x 1 hr./session x $80\% = 21$		
UOS.		
160 sessions annually for 10 mos. x 1 hr./session x $100\% = 133$	155	155
UOS.		
160 sessions annually for $2 \mod x \ 1$ client/session $x \ 80\% = 21$		
NOC.		
160 sessions annually for 10 mos. x 1 client/session x $100\% =$		
133 NOC.		
Shanti L.I.F.E. Program – Prevention Case Management		
1 UOS = 1 hour		
960 sessions annually for 2 mos. x 1.25 hr./session x $80\% = 160$		
UOS. (100)		
960 sessions annually for 10 mos. x 1.25 hr./session x $100\% = 1000$ UOS.	1160	928
260 sessions annually for 2 mos. x 1 client/session x $80% = 128$		
NOC.		
260 sessions annually for 10 mos. x 1 client/session x $100% =$		
800 NOC.		
and the second s		
Shanti L.I.F.E. Program – Groups	584	2,062

45 groups annually for 2 mos. x 4 hrs./group x $80\% = 24$ UOS.		
45 groups annually for 10 mos. x 4 hrs./group x $100\% = 150$		
UOS.		
5 groups annually for 2 mos. x 8 hrs./group x $80\% = 5$ UOS.		
5 groups annually for 10 mos. x 8 hrs./group x $100\% = 33$ UOS.		
48 groups annually for 2 mos. x 3.5 hrs./group x $80\% = 22$ UOS.		
48 groups annually for 10 mos. x 3.5 hrs./group x $100\% = 140$		
UOS		
48 groups annually for 2 mos. x 2 hrs./group x $80\% = 13$ UOS.		
48 groups annually for 10 mos. x 2 hrs./group x $100\% = 80$ UOS		
48 groups annually for 2 mos. x 2.5 hrs./group x $80\% = 16$ UOS.		
48 groups annually for 10 mos. x 2.5 hrs./group x $100\% = 100$		
UOS		
194 groups annually for 2 mos. x avg. 11 clients/group x 80% =		
284 NOC.		
194 groups annually for 10 mos. x avg. 11 clients/group x 100%		
= 1,778 NOC.		
Shanti L.I.F.E. Program – Recruitment and Linkage		
1 UOS = 1 hour		
600 sessions annually for 2 mos. x .5 hr./session x $80\% = 40$		
UOS.		
600 sessions annually for 10 mos. x .5 hr./session x $100\% = 250$	200	500
UOS.	290	580
600 sessions annually for 2 mos. x 1 client/session x $80\% = 80$		
NOC.		
600 sessions annually for 10 mos. x 1 client/session x 100% =		
500 NOC.		
	L	

07/01/2013 - 06/30/2014

Units of Service (UOS) Description	Units of Service (UOS)	Number of Contacts (NOC)
HIV Testing 1 UOS = 1 test for 1 client 600 tests annually for 12 mos. x 100% = 600 tests. 600 tests = 600 UOS and 600 contacts	600	600
Individual Risk Reduction Counseling 1 UOS = 1 hour 159 sessions annually for 12 mos. x 0.91 hr./session x 100% = 145 UOS. 159 sessions annually for 12 mos. x 1 client/session x 100% = 159 NOC.	145	159
Prevention Case Management 1 UOS = 1 hour 480 sessions annually for 12 mos. x 1 hr./session x 100% = 480 UOS.	480	480

480 sessions annually for 12 mos. x 1 client/session x $100\% =$ 480 NOC.		
Groups 1 UOS = 1 hour 207 groups annually for 12 mos. x 1.5 hr./group x 100% = 311 UOS. 207 groups annually for 12 mos. x 5 clients/group x 100% = 1,035 NOC.	311	1,035
Shanti L.I.F.E. Program – Individual Risk Reduction Counseling 1 UOS = 1 hour 144 sessions annually for 12 mos. x 1 hr./session x 100% = 144 UOS. 144 sessions annually for 12 mos. x 1 client/session x 100% = 144 NOC.	144	144
Shanti L.I.F.E. Program – Prevention Case Management 1 UOS = 1 hour 864 sessions annually for 12 mos. x 1.25 hr./session x 100% = 1080 UOS. 864 sessions annually for 12 mos. x 1 client/session x 100% = 864 NOC.	1080	864
Shanti L.I.F.E. Program – Groups 1 UOS = 1 hour 45 groups annually for 12 mos. x 4 hrs./group x 100% = 180 UOS. 5 groups annually for 12 mos. x 8 hrs./group x 100% = 40 UOS. 48 groups annually for 12 mos. x 3.5 hrs./group x 100% = 168 UOS 48 groups annually for 12 mos. x 2 hrs./group x 100% = 96 UOS 48 groups annually for 12 mos. x 2.5 hrs./group x 100% = 120 UOS 194 groups annually for 12 mos. x avg. 11 clients/group x 100% = 2,134 NOC.	604	2,134
 2,154 ROC. Shanti L.I.F.E. Program – Recruitment and Linkage 1 UOS = 1 hour 750 sessions annually for 12 mos. x .5 hr./session x 100% = 375 UOS. 750 sessions annually for 12 mos. x 1 client/session x 100% = 750 NOC. 	375	750

6. Methodology

Please see Appendix A-2, Section 6.

7. Objectives and Measurements

A. Required Objectives

The San Francisco AIDS Foundation agrees to collect data in the San Francisco data collection system as required and be prepared to report on evaluation, data collection and findings in cooperation with the HIV Prevention Section.

The San Francisco AIDS Foundation will work with the HIV Prevention Section to measure some or all of the following outcomes as appropriate for the service category and data collection system maturity.

	Community-Based HIV Testing
Citywide Goal	System of Prevention Objective
Increase status awareness	• By 06/30/2014, SFAF-Stonewall will achieve a 1.3% positivity rate measured by EvaluationWeb and HPS acute infection data.
	 By 06/30/2014, 60% of HIV-negative/unknown status MSM clients of
	the The Stonewall Project will report having had an HIV test in the prior
	6 months, as measured or documented by self-report, EvaluationWeb
	and/or Client Treatment plans.
	• By 06/30/2014, 90% of people testing HIV-positive at SFAF will be
	offered partner services as measured by EvaluationWeb.*
Increase viral load	• By 06/30/2014, 80% of HIV-positive clients in The Stonewall Project
suppression	either testing positive or who have not seen an HIV primary care
	provider in the prior 6 months will be offered linkage to care as measured
	or documented by self report or client record.*
Maintain or increase levels	• By 06/30/2014, the SFAF Stonewall Project will distribute at least
of protected sex	50,000 condoms annually as measured by invoices and/or programs
	records.

	HERR to Address Drivers
Citywide Goal	System of Prevention Objective
Increase status awareness	• By 06/30/2014, 90% of males who have sex with males of SFAF-
	Stonewall will be offered at least one HIV test annually, as measured by
	client treatment plans and progress note.
Increase viral load	• By 06/30/2014, 80% of HIV-positive clients in The Stonewall Project
suppression	either testing positive or who have not seen an HIV primary care provider
	in the prior 6 months will be offered linkage to care as measured or
	documented by self report or client record.*
Maintain or increase levels	• By 06/30/2014, the SFAF Stonewall Project will distribute at least
of protected sex	50,000 condoms annually as measured by invoices and/or programs

	HERR to Address Drivers
Citywide Goal	System of Prevention Objective
	records.

*Programs are not directly responsible for offering linkage to care or partner services. Programs <u>are</u> responsible and should develop objectives for linking HIV-positive clients to the Citywide LINCS Program.

8. Continuous Quality Improvement

Please see Appendix A-2, Section 8.

Appendix B Calculation of Charges

1. Method of Payment

Contractor shall submit monthly invoices in the format attached in Appendix F, by the fifteenth (15th) working day of each month for reimbursement of the actual costs for Services of the immediately preceding month. All costs associated with the Services shall be reported on the invoice each month. All costs incurred under this Agreement shall be due and payable only after Services have been rendered and in no case in advance of such Services.

2. Program Budgets and Final Invoice

A. Program Budgets supporting the period 09/01/2011 -06/30/2014 may be found in the following Appendixes:

Appendix B, 09/01/2011 - 06/30/2013, Page 1-7 **Budget Summary** Appendix B-1, 09/01/11-06/14/12, Pages 1-4 Appendix B-1a, 06/15/12-06/14/13, Pages 1-4 Appendix B-1b, 06/15/13-06/14/14, Pages 1-3 Appendix B-2, 09/01/11-12/31/11, Pages 1-7 Appendix B-2a, 01/01/12-12/31/12, Pages 1-7 Appendix B-2b, 01/01/13-06/30/13, Pages 1-7 Appendix B-2c, 07/01/14-06/30/14, Pages 1-7 Appendix B-3, 09/01/11-06/30/12, Pages 1-7 Appendix B-3a, 07/01/12-06/30/13, Pages 1-7 Appendix B-3b, 07/01/13-06/30/14, Pages 1-7 Appendix B-4, 09/01/11-12/31/11, Pages 1-8 Appendix B-4a, 01/01/12-12/31/12, Pages 1-9 Appendix B-4b, 01/01/13-06/30/13, Pages 1-8 Appendix B-4c, 07/01/13-06/30/14, Pages 1-9 Appendix B-5, 09/01/11-06/30/12, Pages 1-7 Appendix B-5a, 07/01/12-06/30/13, Pages 1-8 Appendix B-5b, 07/01/13-06/30/14, Pages 1-9 Appendix B-6, 09/01/11-06/30/12, Pages 1-9 Appendix B-6a, 09/01/11-06/30/12, Pages 1-2 Appendix B-6b, 09/01/11-06/30/12, Pages 1-2 Appendix B-6c, 09/01/11-06/30/12, Pages 1-2 Appendix B-6d, 07/01/12-06/30/13, Pages 1-11 Appendix B-6e, 07/01/12-06/30/13, Pages 1-2 Appendix B-6f, 07/01/12-06/30/13, Pages 1-2 Appendix B-6g, 07/01/12-06/30/13, Pages 1-2

HIV Testing - STOP Study HIV Testing - STOP Study HIV Testing - STOP Study Community Based HIV Testing Community Based HIV Testing **Community Based HIV Testing** Community Based HIV Testing The Stonewall Project The Stonewall Project The Stonewall Project African American Prevention Initiative African American Prevention Initiative African American Prevention Initiative African American Prevention Initiative Stonewall Castro/ LIFE Program Stonewall Castro/ LIFE Program Stonewall Castro/ LIFE Program Syringe Access Services Syringe Access Services

B. Contractor understands that, of the maximum dollar obligation listed in Section 5 of this Agreement, \$300,000 is included as a contingency amount and is neither to be used in Program Budgets attached to this Appendix, or available to Contractor without a modification to this Agreement executed in the same manner as this Agreement or a revision to the Program Budgets of Appendix B, which has been approved by Contract Administrator. Contractor further understands that no payment of any portion of this contingency amount will be made unless and until such modification or budget revision has been fully approved and executed in accordance with applicable City and Department of Public Health laws, regulations and policies/procedures and certification as to the availability of funds by Controller. Contractor agrees to fully comply with these laws, regulations, and policies/procedures.

The maximum dollar for each funding source shall be as follows:

Original Agreement	Federal CDC	\$53,166	09/01/11 -06/14/12
Original Agreement	Federal CDC	\$1,826,548	09/01/11-12/31/12
Original Agreement	CCSF General Fund	\$3,619,919	09/01/11-06/30/13
Original Agreement	CCSF General Children Fund	\$326,659	09/01/11-06/30/13
Internal Contract Revision #1	CCSF General Fund	\$63,525	09/01/11-06/30/12
Amendment #1	Federal CDC	\$23,417	06/15/12-06/14/13
Amendment #1	Federal CDC	-\$648,595	01/01/12-12/31/12
Amendment #1	CCSF General Fund	\$1,370,894	01/01/12-06/30/13
Amendment #1	CCSF General Children Fund	\$3,403	07/01/12-06/30/13
Amendment #2	Federal CDC	\$16,500	06/15/13-06/14/14
Amendment #2	CCSF General Fund	\$2,474,546	07/01/13-06/30/14
		\$9,129,982	
	Contingency	\$300,000	
	· · _	\$9,429,982	

C. Contractor agrees to comply with its Program Budgets of Appendix B in the provision of Services. Changes to the budget that do not increase or reduce the maximum dollar obligation of the City are subject to the provisions of the Department of Public Health Policy/Procedure Regarding Contract Budget Changes. Contractor agrees to comply fully with that policy/procedure.

D. A final closing invoice, clearly marked "FINAL," shall be submitted no later than forty-five (45) calendar days following the closing date of the Agreement, and shall include only those costs incurred during the referenced period of performance. If costs are not invoiced during this period, all unexpended funding set aside for this Agreement will revert to City.

	ABC	D	E	F	G	н	1	J	К
1	Check one:						Appendix B	Page 3	
2	г т	New	[] Renewal	[X] Modific	ation	An	pendix Term:	9/1/11 -	6/30/14
3	If modification	Effective Date of I		T A T Mound		1			
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-	FISCAL YEAR: 2								
5			AME: San Francisco AIDS Foundation			VENDOR ID (D	HANSING AND AND		ale a de la de la de
6	LEGAL ENTITY C	ODE: (CBHS Only	y)						
7	CONTRACTOR/ F	PROVIDER NAME:	San Francisco AIDS Foundation						
8	PROGRAM/ PRO	VIDER NAME: San	Francisco AIDS Foundation						
9									
10			APPENDIX NUMBER (Narrative/Budget)	A-1/B-1	A-1/B-1a	A-2/B-2	A-2/B-2a	A-2/B-2b	
11			APPENDIX TERM	9/1/11-6/14/12	6/15/12-6/14/13	9/1/11-12/31/11	1/1/12-12/31/12	1/1/13-6/30/13	TOTALS
12	EXPENSES:				Contraction of the second	and the second second	No. States	The state of the s	A COMPANY
13			SALARIES & EMPLOYEE BENEFITS	21,274	41,879		507,289		993,183
14		CADITAL	OPERATING EXPENSE		3,576		284,433	142,218	527,929
15 16		CAPITAL	OUTLAY (COST \$5,000 AND OVER) SUBTOTAL DIRECT COSTS	0 24,166		-	791,722	-	1,521,112
17			INDIRECT COST AMOUNT:	2,417	4,545	26,391	79,172	39,585	152,110
18			INDIRECT RATE :	10.0%			10.0%	10.0%	
19			TOTAL EXPENSES:	26,583	50,000	290,298	870,894	435,447	1,673,222
20					1				
21	REVENUES:	And A Property and		and the second second	日日の一日二日	The second second	History and the state		and the second second
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36	A COMPANY OF THE OWNER OWNER OWNER OWNER OWNER OWNER OWNER OWNER OWNER OWNE	(HIV Prevention I	PS) FUNDING SOURCES:	26.583	50,000	290,298	479,451	Service and the service of the servi	846,332
37	General Fun			20,000	50,000	200,200	391,443	435,447	826,890
38		ng Source (identif	y by name)						0
39		General Fund							0
40	TOTAL HIV	PREVENTION S	ECTION FUNDING SOURCES	28,583	50,000	290,298	870,894	435,447	1,673,222
41	A REAL PROPERTY AND INCOME.	and the second second second second	PRODUCT A DESIGNATION OF A						
42 49	HIV HEALIN SI	ERVICES (HHS)	FUNDING SOURCES:	A Contraction of the					
50	TOTAL HIV	HEALTH SERVIC	CES FUNDING BOURCES	Cold State of Cold	Martin States	Contraction of the local division of the loc	100 March 100	No. of Concession, Name	A STATE OF A STATE
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63 80	MCAH FUNDIN		UDCER		- Year - Ma		A DECEMBER OF THE OWNER OWNER OF THE OWNER O	and the second second	
81	IOTAL MCA	h funding so	UNUED						
82	TOTAL DPH	REVENUES	The set of the set of the set of the	26,583	50,000	290,298	870,894	435,447	1,673,222
89	A R. P. R. Martin Manual Annual Statements	ER/ NON-DPH R	EVENUE			the second second		AND REAL	and the set of the set
90									
91	TOTAL RI	EVENUES (D	PH AND NON-DPH)	26,583	50,000	290,298	870,894	435,447	1,673,222
92	Prepared by/Pho	one # Larry Zapat	ka / 415-487-3055						

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2	[]	New	[] Renewal	[X] Modific	ation	Ap	pendix Term:	-	6/30/14
3	If modification	, Effective Date o	of Mod. No. of Mod. 2						
4	FISCAL YEAR:	2012-13							DPH1
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7			: San Francisco AIDS Foundation				-		
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11			APPENDIX TERM:	9/1/11-6/30/12	7/1/12-6/30/13	9/1/11- 12/31/11	1/1/12- 12/31/12	1/1/13-6/30/12	TOTALS
12	EXPENSES:	The same the					IN STREET	in the second	
13			SALARIES & EMPLOYEE BENEFITS	207,512		72,707	218,123		1,904,858
14 15		CADITAL	OPERATING EXPENSE	60,342		\$ 78,510 0	235,529		1,043,365
16	·	CAPITAL	L OUTLAY (COST \$5,000 AND OVER) SUBTOTAL DIRECT COSTS	267.854	•	151,217	453.652	-	2,948,22
17			INDIRECT COST AMOUNT:	26,785		15.123	45,365	22,683	294.823
18			INDIRECT RATE :	10.0%	10.0%	10.0%	10.0%	10.0%	
19			TOTAL EXPENSES:	294,639	360,320	166,340	499,017	249,508	3,243,046
20									
21	REVENUES:	Marine Mirile		The second second	A STATE AND A STATE AND	and the second		COLOR DE COLOR	The state
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38		ding Source (iden	tify by name)	204,000	300,320		207,100	245,000	1,300,010
39		n General Fund	any by name,						Ő
40	TOTAL HI	PREVENTION	SECTION FUNDING SOURCES	294,639	360,320	166,340	499,017	249,508	3,243,046
41									
42	HIV HEALTH	SERVICES INHS	FUNDING SOURCES:	and the second second	and a part of	a manager and			1 1 1 1 1
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81 82	TOTAL DE	H REVENUES	An	294,639	360,320	166,340	499,017	249,508	3,243,046
89	the second second second	HER/ NON-DPH	REVENUE	104,033	500,520	100,340	455,011	245,300	01240,040
90				and the second second		and the state of the			
91	TOTAL	REVENUES (I	OPH AND NON-DPH)	294,639	360,320	166,340	499,017	249,508	3,243,046
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2	1	New	[] Renewal	[X] Modific	ation	An	pendix Term:	9/1/11 - 0	6/30/14
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4	FISCAL YEAR:								DPH1
5	LEGAL ENTITY	ORGANIZATION I	AME: San Francisco AIDS Foundation	a tar a		VENDOR ID (DI	ah USE ONLY)		62.9.3 3 . 2
6	LEGAL ENTITY	CODE: (CBHS Or	ly)						
7	CONTRACTOR	PROVIDER NAME	: San Francisco AIDS Foundation						
8	PROGRAM PR	OVIDER NAME: Se	In Francisco AIDS Foundation						
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10			APPENDIX NUMBER (Narrative/ Budget)	A-5/B-5	A-5/B-5a	A-6/B-6	A-6/B-6a	A/6/B-6b	
11			APPENDIX TERM:	9/1/21-6/30/12	7/1/12-6/30/13	9/1/11-6/30/12	9/1/11-6/30/12	9/1/11-6/30/12	TOTALS
12	EXPENSES:							- Alexandren	Charles Ser
13			SALARIES & EMPLOYEE BENEFITS	120,563			0	-	2,378,17
14 15		CADITAL	OPERATING EXPENSE OUTLAY (COST \$5,000 AND OVER)	338,335		\$ 622,182 0	68,665	60,407	2,511,72
16		CATITAL	SUBTOTAL DIRECT COSTS	458,898		830,256	68,665	60,407	4,889,8
17	1		INDIRECT COST AMOUNT:	61,487	69,532	83,026	6,866	6,041	521,77
18			INDIRECT RATE :	13.4%		10.0%	10.0%	10.0%	
19 20			TOTAL EXPENSES:	520,385	592,976	913,282	75,531	66,448	5,411,66
20	REVENUES:			the second second			-		-
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o∠ 89	and the second second second	HERI NON-DPH	REVENUE	520,365	592,876	013,262	12/221	00,448	5,411,00
90	Children and		T BAR D BATTE OF BA			and the second second	the state of the s		
91	TOTAL	REVENUES (D	OPH AND NON-DPH)	520,385	592,976	913,282	75,531	66,448	5,411,66
		hone # Larry Zap				the second second second second			

	ABCD		E	F	G	Н	I	J	К
1	Check one:	-				Appendix B	Page 6		
2	[] New		[] Renewal			pendix Term:		C/20/44	(2)
3		D.1		[X] Modific	Ab	pendix remi:	3/1/11	6/30/14	
<u> </u>	If modification, Effective	Date of	Mod. No. of Mod.						
4	FISCAL YEAR: 2011-12					and the second second	G	DPH1	
5	LEGAL ENTITY/ ORGANIZ	ATION N/	ME: San Francisco AIDS Foundation		VENDOR (D. (P)	HUSE ONLY			
6	LEGAL ENTITY CODE: (C	BHS Only	0		-				11
7	CONTRACTOR/ PROVIDE	R NAME:	San Francisco AIDS Foundation						
8	PROGRAM/ PROVIDER NA	ME: San	Francisco AIDS Foundation						
9						Garchier, Sec		and sounds	
10				A 2/0 0C	A-6/B-6d	A-6/B-6e	A-6/B-6f	A 8/0.0-	S
10			APPENBIX NUMBER (Narrative/ Budget)	A-6/B-6C	W-GED-OU	M-0/D-04	M-0/13-01	A-6/B-6g	
11			APPENDIX TERM:	0/1/11_6/20/12	7/1/22 8/20/13	7/1/12-6/30/13	7/1/12.6/20/13	7/1/12-6/20/12	TOTALS
12	EXPENSES:			-0/11/11-0/00/12	THEE WOULD	111112-0100110	W 11 12 000 10	IT IT IZ COLLED FE	TOTALO
13		5	SALARIES & EMPLOYEE BENEFITS	0	249,690	0	Ö		2,627,860
14			OPERATING EXPENSE	5,912	695,024	83,972	73,874	7,230	3,377,735
15	C	APITAL	OUTLAY (COST \$5,000 AND OVER)	0	0	0	0	0	0
16			SUBTOTAL DIRECT COSTS	5,912	944,714	83,972	73,874		6,005,595
17			INDIRECT COST AMOUNT:	591	94,471	8,396	7,386		633,341
18			INDIRECT RATE :	10.0%	10.0%	10.0%	10.0%		10.0%
19			TOTAL EXPENSES:	6,503	1,039,185	92,368	81,260	7,952	6,638,936
20	REVENUES:	-							
EL	ALVENUES.				KO- K- KO	A CHERT	DR HERMAN C		
23			IUH) FUNDING SOURCES			CARLEN COLOR			
33	TOTAL HOUSING &	URBAN	TOTAL HOUSING & URBAN HEAL	TH FUNDING SC	KIRGES	0	Shere the out	Section 200	Đ,
34 35	IN MARIANTIAN OF	TION OF	nes Prising of impres.	and the second sec	the second second second				and the surgery of the local division of the
36	CDC Grant (HIV Pre		PS) FUNDING SOURCES:	and the second sec				al some a set	1,254,536
37	General Fund	venuon	roject)		1,039,185				5,054,338
38	Other Funding Sourc	e (identii	v hv name)		1,000,100				3,034,330
39	Children General		<i>y by namey</i>	6,503		92,368	81,260	7,952	330,062
40			ECTION FUNDING SOURCES	6,503	1,039,185	92,368	81,260	10-10-10-10-10-10-10-10-10-10-10-10-10-1	6,638,936
41									
42	HIV HEALTH SERVICES	(HHS)	FUNDING SOURCES:	CINE CONTRACTOR	Entrail and	The Section		All and a state	100
49									
50	TOTAL HIV HEALTH	SERVIC	CES FUNDING SOURCES						
51									
52	CHPP FUNDING SOUR	the second second second		1025-1050-S		100 100 10 10 10 10 10 10 10 10 10 10 10		and the Way Same	10 11 2
61	TOTAL CHPP FUND	ing sou	JRCES	ULKER LAND			and the second second	- 20 - 19 B	
62	MCALL CITAINALC POST	ACO.			The second second		in the second second	Alexandra and a second	
63 80	MCAH FUNDING SOUR TOTAL MCAH FUND	and the second second	IDCES	in the second		Trade Internet			And the state
81	TOTAL MONT FUNL	1140 00	UNUED			and the second s	and the second second		and the second
82	TOTAL DPH REVEN	UES	Card a point of the second state	6,503	1,039,185	92,368	81,260	7,952	6,638,936
89	TOTAL OTHER/ NON	and the second se	EVENUE	01000	1,00,150	001000	a shear	TICOL	0,00,000
90								1	
91	TOTAL REVENU	ES (DI	PH AND NON-DPH)	6,503	1,039,185	92,368	81,260	7,952	6,638,936
92	Prepared by/Phone # La	ту Zapa	ka / 415-487-3055						

Department of Public Health Contract Budget Summary by Program (HUH, HPS, HHS, CHPP and MCAH)

2 3 4 5 6 7	FISCAL YEAR: LEGAL ENTITY LEGAL ENTITY CONTRACTOR	ORGANIZATION N CODE: (CBHS On	AME: San Francisco AIDS Foundation	[X] Modific	Ар	Appendix B pendix Term:	Page 7 9/1/11-	6/30/14	
3 4 5 6 7 8 9	If modification FISCAL YEAR: LEGAL ENTITY LEGAL ENTITY CONTRACTOR	, Effective Date of 2011-12 / ORGANIZATION N CODE: (CBHS On	Mod. No. of Mod.	[X] Modific	Ар		9/1/11-	6/30/14	
3 4 5 6 7 8 9	FISCAL YEAR: LEGAL ENTITY LEGAL ENTITY CONTRACTOR	, Effective Date of 2011-12 / ORGANIZATION N CODE: (CBHS On	Mod. No. of Mod.						
4 5 6 7 8 9	FISCAL YEAR: LEGAL ENTITY LEGAL ENTITY CONTRACTOR	2011-12 / ORGANIZATION N CODE: (CBHS On	AME: San Francisco AIDS Foundation						
5 6 7 8 9	LEGAL ENTITY LEGAL ENTITY CONTRACTOR	ORGANIZATION N CODE: (CBHS On						DPH1	
6 7 8 9	LEGAL ENTITY	CODE: (CBHS On			a time of the second second				
7 8 9	CONTRACTOR		(y)		VENDOR ID (DI	HUSE ONLY	12 A.M. 22	all a shere is	
8 9		PROVIDER NAME							
9	PROGRAM/ PR		San Francisco AIDS Foundation	1.01					
-		OVIDER NAME: Sa	n Francisco AIDS Foundation						
10								A. 194 - 519	
10			APPENDIX NUMBER (Narrative/ Budget)	A-1/B-1b	A-2/B-2c	A-3/B-3b	A-4/B-4c	A-5/B-5b	
11		1	APPENDIX TERM:	7/1/13-6/30/14	7/1/13- 6/30/14	7/1/13- 6/30/14	7/1/13- 6/30/14	7/1/13- 6/30/14	TOTALS
12	EXPENSES:	and the second		A LEAD STATE	A CONTRACTOR OF		Ne Construction		
13			SALARIES & EMPLOYEE BENEFITS			277,534	381,887	178,889	4,035,660
14 15		Abres	OPERATING EXPENSE	1,795		55,237	107,380	386,024	4,218,665
15 16		CAPITAL	OUTLAY (COST \$5,000 AND OVER) SUBTOTAL DIRECT COSTS		0 846,779	332,771	489,267	564.913	0 8,254,32
17			INDIRECT COST AMOUNT:	1,500	84,678	33,277	48,925	73,936	875,657
18			INDIRECT RATE :	10.0%	10.0%	10.0%	10.0%	13.1%	10.0%
19			TOTAL EXPENSES:	16,500	931,457	366,048	538,192	638,849	9,129,982
20									
	REVENUES:	A STATE MARKS	and an an an and the second second		A STATE OF A			NUMBER OF STREET, STRE	R-8- 1748
23	ACTIVISING & I	THE AN INCAS THE	HUH) FUNDING SOURCES				S & LA STREET		A COLUMN TO A
33	TOTAL HO	USING & URBAN	TOTAL HOUSING & UREAN HEAL	TH FUNDING SC	URCES			International Providence	0
34		A designed	Shotle Steam Intel Bar Matthews						
35	HIV PREVENT	TION SECTION (H	PS) FUNDING SOURCES:		NEXMINER IN	CARALTER PAR	The State ging	A Day & Standing	57.5 28.8
36	CDC Grant	(HIV Prevention	Project)	16,500					1,271,036
37	General Fu				931,457	366,048	538,192	638,849	7,528,884
38		ling Source (ident	fy by name)						0
39		n General Fund		10 000	001 100	000 010		000 010	330,062
40 41	TOTAL MIN	PREVENTION :	ECTION FUNDING SOURCES	16,500	931,457	366,048	538,192	638,849	9,129,982
42	UN LIE AL TH	EEDINEE MALE	FUNDING SOURCES:	State Inc. (Science)		The second second second	Concernation of the	and the second se	State of the second
49	ALM STREET, ST	aritaisea (ma)	TORDING GOORGES.						
50	TOTAL HD	HEALTH SERVI	CES FUNDING SOURCES	No. of Concession, Name	Contraction of the local division of the loc		the second s	A STATE OF THE OWNER	the second second second
51									
52	CHPP FUNDIN	NG SOURCES:			Maria California	1617 316 C 44	ER. EALLS	12 AM 3745	12 2 2 2 2
61	TOTAL CH	IPP FUNDING SO	URCES	and the second second		In Design and	Margaret 1		A CHARLES
62									
_	of the state of th	NG SOURCES:		and the second second	la manala	En Tras	F. 17 1918		
80 81	TOTAL MO	ah funding so	AUNCES			WAR DI PACING	ALL THE TANK	State-Month ()	
82	TOTAL DR	H REVENUES		16.500	931,457	365,048	538,192	638,849	9,129,982
89		HER/ NON-DPH I	EVENILE	10,000	331,437	300,040	550,192	030,043	3,125,961
90	The Price of I	ALL DESCRIPTION OF THE PARTY OF		No. Contraction	Real works of the			and the second se	and the second of
91	TOTAL	REVENUES (D	PH AND NON-DPH)	16,500	931,457	366,048	538,192	638,849	9,129,98
-	And the second second second second	County South Property States of Street, St	ntka / 415-487-3055						

	Α	В	C	D	E	F	G	н	l í
1	Contractor Name: S	an Francisc	o AIDS Found	lation			A	ppendix B-1b	Page 1
2	Contract Term: 9		1				App	endix Term:	6/15/13-06/14/14
3	Funding Source: C	DC							
4						2			
5					CONTRACT				
6		UOS C	COST ALLO	CATION E	BY SERVICE	MODE			
7			r		SERVICE N	IODES			1
	Personnel Expenses		Ter	ting	BERVICE N				
	Position Titles	FTE	Salaries	% FTE	Salaries	% FTE	Salaries	% FTE	Contract Totals
-	Magnet Director	0.10	3,043	100%	Ocidinos	70111	Galarios		3,043
	HIV CTL Services Manager	0.40	7,693	100%					7,693
13		0.10	1,000	10070	-				1,000
14				<u> </u>					
15									
16									
17				1					
18									
19									
20								, i i i i i i i i i i i i i i i i i i i	
21	Total FTE & Total Salaries	0.50	10,736	100%					10,736
	Fringe Benefits	23%	2,469	100%					2,469
23	Total Personnel Expenses		13,205	100%					13,205
24									
25	Operating Expenses		Expenditure	%	Expenditure	%			Contract Total
	Total Occupancy		1,605	100%					1,605
	Total Materials and Supplies		70	100%					70
	Total General Operating		120	100%					120
29	Total Staff Travel								
30	Consultants/Subcontractor:						_		
31								Ļ	
32	Other:								
33									
34									l
35									
36 37									
37									
39					╢───┤				
40	Total Operating Expenses		\$ 1,795	100%					\$ 1,795
40	I orai Aheigniik Evheijses		ψ 1,730	10070					• 1,785
41	Total Direct Expenses		15,000	100%	1			1	15,000
42	Indirect Expenses	10%		100%					1,500
43	TOTAL EXPENSES	1070	\$ 16,500	100%	4				\$16,500
44			ψ 10,000	10070				1	
_	Number of Late of Canalas (1100) and	onder Hede	4						4
46 47	Number of Units of Service (UOS) per S Cost Per Unit of Service by S			95.00					4
	Number of Unduplicated Clients (UDC) per S		₽4,12	0.00				10 K	
	rumber of Unduplicated Clients (UDC) per S	ALAICE MODE	I		1	i			
49									Rev. 05/2010
00	DPH #1A(1)								Nev. 03/2010

BUDGET JUSTIFICATION Community-Based HIV Testing

Salaries and Benefits

Magnet Director

Responsible for staff recruitment and supervision. Oversees day-to-day management of facility. Coordinates training and insures contract compliance. Serves as spokesperson as well as primary liaison to SFDPH.

	Minimum Qualifications: Bachelor's degree with .10 FTE x \$91,300 = \$9,130 per year <u>HIV CTL Services Manager</u> Manages clinic staff and oversees phlebotomy st testing and RNA testing at multiple sites. Super SFDPH laboratory. Oversees quality assurance	ar/ 12 months = \$760.84/mo. x 4.0 months = services for confirmatory HIV antibody vises specimen collection for transport to	\$	3,043
	Minimum Qualifications: Bachelor's Degree, ce phlebotomist. At least two years demonstrated working with populations at risk for HIV/STD infe	experience managing clinic operations and		
	.40 FTE x \$ 57,700 =\$23,080 per y	rear/ 12 mo. = \$1,923.34/mo x 4.0 months =	\$	7,693
	Total Salaries		\$	10,736
	Total Benefits 23% c	of \$ 10,736 total salaries =	\$	2,469
	Social Security, Worker's Compensation, Health Federal Taxes, Retirement Plan.	n Benefits, Unemployment, State and		
	TOTAL SALARIES & BENEFITS		\$	13,205
Ор	erating Expenses			
	Rent: SFAF is requesting reimbursement for rent throughout San Francisco, including the Ma district and SFAF's main offices at 1035 Ma determined. Monthly estimate is based on	expense at various locations agnet program location in the Castro arket St. Other locations to be		
	per month x 10.55 FTEs.	10 per month x .50 FTE x 4.0 months =	\$	1,420
	<u>Utilities:</u> Telephone expense based on SFAF's expe			147
	Maintenance Building maintenance & repair \$18.	.95 per month x .50 FTE x 4.0 months = $\frac{1}{2}$		38
	Building maintenance & repair \$18.	95 per month x .50 FTE x 4.0 months =	\$ \$	38 1,605

San Francisco AIDS Foundation CDC Contract Term: 09/01/11-06/30/14 Appendix Term: 06/15/13-06/14/14

APPENDIX TOTAL			\$	16,50
10% of Total Expense \$15,000 = TOTAL INDIRECT COSTS	5	1,500	\$	1,50
CT COSTS ect expenses for the San Francisco AIDS Foundation are approximately 17%				
TOTAL DIRECT COSTS			\$	15,00
Total Capital Expenditures:	\$	-		
nal Gipandinuregi (modo) / Altitatud el Incarej				
AL OPERATING EXPENSES	\$	1,795		
Total Other:	\$	-		
Total Consultants/Subcontractors:	\$	•		
sultants/Subcontractors:				
Total Staff Travel:	\$	-		
Travel (Local & Out of Town):				
Total General Operating:	\$	120	•	
eral Ciperating: rance: upancy insurance expense based on SFAF's experience rate of \$60.00 per \$60.00 per month x .50 FTE x 4.0 months	= \$	120		
Total Materials and Supplies:	\$	70	•	
\$35 per month x .50 FTE x 4.0 months	= \$	70		
per month.				

10 11 12 13 14 15 16 16 17 18 19 20	Contractor Name: Contract Term: Funding Source: Personnel Expenses Position Titles Magnet Director Director of Government Contracts Evaluation Associate HIV CTL Services Manager HIV Coordinator Receptionist Phlebotomist Data Manager HIV Counselor	9/1/2011-6/30 General Fund	744 SFDPH AII COST ALLO Salaries 7,604 4,500 5,800 34,620	S OFFICE	SERV	VICE N VICE M lobile Te	ODES	G Ap App Salaries	pendix B-2c endix Term: % FTE	7/1/2013-6/3	
3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20	Funding Source: Personnel Expenses Position Titles Magnet Director Director of Government Contracts Evaluation Associate HIV CTL Services Manager HIV Coordinator Receptionist Phlebotomist Data Manager	General Fund UOS C FTE 0.10 0.05 0.10 0.60 0.80	SFDPH AII COST ALLO Tes Salaries 7,604 4,500 5,800 34,620	ting % FTE 83% 100%	BY SERV	VICE N VICE M lobile Te	ODES esting				
4 5 6 7 8 9 10 11 12 13 14 15 14 15 16 7 18 17 6 18 19 19 19 10 10	Personnel Expenses Position Titles Magnet Director Director of Government Contracts Evaluation Associate HIV CTL Services Manager HIV Coordinator Receptionist Phlebotomist Data Manager	UOS C FTE 0.10 0.05 0.10 0.60 0.80	SFDPH AII COST ALLO Tes Salaries 7,604 4,500 5,800 34,620	ting % FTE 83% 100%	BY SERV	VICE N VICE M lobile Te	ODES esting	Salaries	% ETE	Contract 1	
5 6 7 8 9 10 11 12 13 14 15 16 15 16 17 18 19 19 19 19	Position Titles Magnet Director Director of Government Contracts Evaluation Associate HIV CTL Services Manager HIV Coordinator Receptionist Phlebotomist Data Manager	UOS C FTE 0.10 0.05 0.10 0.60 0.80	COST ALLO Te: Salaries 7,604 4,500 5,800 34,620	ting % FTE 83% 100%	BY SERV	VICE N VICE M lobile Te	ODES esting	Salaries	% ETE	Contract 1	
6 7 8 9 10 11 12 13 14 15 14 15 16 17 18 19 19 19 19	Position Titles Magnet Director Director of Government Contracts Evaluation Associate HIV CTL Services Manager HIV Coordinator Receptionist Phlebotomist Data Manager	UOS C FTE 0.10 0.05 0.10 0.60 0.80	COST ALLO Te: Salaries 7,604 4,500 5,800 34,620	ting % FTE 83% 100%	BY SERV	VICE N VICE M lobile Te	ODES esting	Salaries	% FTF	Contract 1	
7 8 9 10 11 12 13 14 15 16 17 18 19 20	Position Titles Magnet Director Director of Government Contracts Evaluation Associate HIV CTL Services Manager HIV Coordinator Receptionist Phlebotomist Data Manager	FTE 0.10 0.05 0.10 0.60 0.80	Tes Salaries 7,604 4,500 5,800 34,620	ting % FTE 83% 100%	SER	VICE M lobile Te	ODES esting	Salaries	% FTF	Contract	
8 991 101 1111 121 136 136 141 151 166 177 166 177 180 196 196 197 197 107 107 107 107 107 107 107 107 107 10	Position Titles Magnet Director Director of Government Contracts Evaluation Associate HIV CTL Services Manager HIV Coordinator Receptionist Phlebotomist Data Manager	0.10 0.05 0.10 0.60 0.80	Salaries 7,604 4,500 5,800 34,620	% FTE 83% 100%	М	lobile Te	esting	Salaries	% FTF	Contract 1	
10 11 12 13 14 15 16 16 17 18 19 20	Position Titles Magnet Director Director of Government Contracts Evaluation Associate HIV CTL Services Manager HIV Coordinator Receptionist Phlebotomist Data Manager	0.10 0.05 0.10 0.60 0.80	Salaries 7,604 4,500 5,800 34,620	% FTE 83% 100%		1		Salaries	% FTF	Contract 1	
11 12 13 14 15 16 17 18 19 20	Magnet Director Director of Government Contracts Evaluation Associate HIV CTL Services Manager HIV Coordinator Receptionist Phlebotomist Data Manager	0.10 0.05 0.10 0.60 0.80	7,604 4,500 5,800 34,620	83% 100%	Sala	ries	% FTE	Salaries	% FTF	Contract 1	
12 [13] 14] 15] 16] 16] 17] 18 [19] 20]	Director of Government Contracts Evaluation Associate HIV CTL Services Manager HIV Coordinator Receptionist Phlebotomist Data Manager	0.05 0.10 0.60 0.80	4,500 5,800 34,620	100%			And the second second		70116		otals
13 14 15 16 17 18 19 20	Evaluation Associate HIV CTL Services Manager HIV Coordinator Receptionist Phlebotomist Data Manager	0.10 0.60 0.80	5,800 34,620			1,526	17%				9,130
14 15 16 17 18 19 20	HIV CTL Services Manager HIV Coordinator Receptionist Phlebotomist Data Manager	0.60 0.80	34,620	100%							4,500
15 16 17 18 19 20	HIV Coordinator Receptionist Phlebotomist Data Manager	0.80		10070							5,800
16 17 18 19 20	Receptionist Phlebotomist Data Manager		Sector and Sector	100%							34,620
17 18 19 20	Phlebotomist Data Manager	1.80	36,266	84%		6,934	16%				43,200
18 [19 20 \	Data Manager		73,213	100%							73,213
19 H 20 \		3.75	161,925	100%							161,925
20	UN/ Courseler	0.80	40,000	100%							40,000
		0.40	18,970	100%							18,970
21	Volunteer Coordinator	0.80	37,920	100%							37,920
	Network Coordinator	0.30				6,750	100%				6,750
22 1	Testing Counselor	0.40				9,000	100%				9,000
_	Total FTE & Total Salaries	9.90	420,818	95%		24,210	5%				445,028
24 F	Fringe Benefits	25%	105,205	95%		6,052	5%				111,257
_	Total Personnel Expenses		526,023	95%		30,262	5%				556,285
26										L	
27 (Operating Expenses		Expenditure	%	Expen	diture	%			Contract	Total
	Total Occupancy		93,087	100%	1						93,087
and the owner where the party is not the	Total Materials and Supplies		44,542	96%		1,828	4%				46,370
_	Total General Operating		19,632	100%	-	-					19,632
	Total Staff Travel		5,040	72%		2,000	28%				7,040
	Consultants/Subcontractor:		124,365	100%		-					124,365
33							2				
34 (Other:										
35											
36											
37					1						
38											
39					1						
40					1						
41					1						
	otal Operating Expenses		\$ 286,666	99%	\$	3,828	1%	Î		\$	290,494
43	· · · · · · · · · · · · · · · · · · ·										
	otal Direct Expenses	· · · ·	812,689	96%	3	34,090	4%				846,779
	Indirect Expenses	10%	81,269	96%	1	3,409	4%				84,678
	OTAL EXPENSES		\$ 893,958	96%	\$ 3	37,499	4%			ŝ	931,457
47					1				-		
48	Number of Units of Service (UOS) per	Service Mode	9,700			480		·			10,180
49	Cost Per Unit of Service by		\$92	.16		\$78.12	2				
50	Number of Contacts (NOC) per										
51			51		<u>II</u>				· · · · · · · · · · · · · · · · · · ·		
	DPH #1A(1)									Der	05/2010

 San Francisco AIDS Foundation General fund Contract Term: 9/1/11-6/30/14 Appendix Term: 7/1/13-6/30/14

BUDGET JUSTIFICATION Community-Based HIV Testing

Salaries and Benefits

Magnet Director

Responsible for staff recruitment and supervision. Oversees day-to-day management of facility. Coordinates training and insures contract compliance. Serves as spokesperson as well as primary liaison to SFDPH.

Minimum Qualifications: Bachelor's degree with five years HIV and STD experience.

Annual Salary \$ 91,300 x 0.10 FTE = \$ 9,130

Director of Government Contracts

Responsible for all data management and contract related activities. Maintains operational and statistical reporting mechanisms in accordance with contract and departmental requirements, produces routine and ad hoc reporting as needed, and ensures the integrity of the service database by overseeing database quality assurance activities.

Minimum Qualifications: Bachelor's degree and at least two years demonstrated experience in health services program planning, design, and evaluation; grant development and writing; government contracts management and negotiations.

Annual Salary \$ 90,000 x 0.05 FTE = \$ 4,500

Evaluation Associate

Responsible for data collection, quality assurance, reporting adn summaries to ensure foundation programs are rigorously evaluated for process and health outcomes and public health impact. Responsible for review, abastraction from client records and database entry of all data collected from clients as well as data analysis to meet programmatic requirements

Minimum Qualifications: Bachelor's degree and 2 years experience managing and ensuring quality for large client data sets or 5 years equivalent experience.

Annual Salary \$ 58,000 x 0.10 FTE = \$ 5,800

HIV CTL Services Manager

Manages clinic staff and oversees phlebotomy services for confirmatory HIV antibody testing and RNA testing at multiple sites. Supervises specimen collection for transport to SFDPH laboratory. Oversees quality assurance efforts.

Minimum Qualifications: Bachelor's Degree, certified HIV test counselor and State certified phlebotomist. At least two years demonstrated experience managing clinic operations and working with populations at risk for HIV/STD infection.

HIV Coordinator

Coordinates and provides phlebotomy services for confirmatory HIV antibody testing and RNA testing at multiple sites. Prepares specimen collection for transport to SFDPH laboratory. Assists with quality assurance activities. Minimum Qualifications: Bachelor's Degree, certified HIV test counselor and State certified phlebotomist. At least one year demonstrated experience in a multi-site clinic environment and working with populations at risk for HIV/STD infection. Annual Salary $$54,000 \times 0.80$ FTE = \$43,200 Receptionist Greets clients and provides an overview of services. Conducts data entry. Minimum Qualifications: High school diploma or equivalency and one year of customer Annual Salary \$ 40,674 x 1.80 FTE = \$ 73,213 **Phlebotomist** Performs phiebotomy services for confirmatory HIV antibody testing and RNA testing. Prepares specimen collection for transport to SFDPH laboratory. Minimum Qualifications: State certified phlebotomist. Annual Salary \$ 43,180 x 3.75 FTE = \$ 161,925 Data Manager Manages data collection activities at all sites. Ensures the completeness, accuracy and timely entry of data into database systems. Assists with database quality assurance activities. Minimum Qualifications: Bachelor's degree and at least two years demonstrated experience in database management. Annual Salary \$ 50,000 x 0.80 FTE = \$ 40.000 **HIV Counselor** Provides individual and/or group counseling to clients on issues related to HIV/STD testing, prevention and treatment. Minimum Qualifications: Bachelor's Degree and certified HIV test counselor with at least two years of experience counseling populations at risk for HIV/STD infection. Annual Salary \$ 47,424 x 0.40 FTE = \$ 18,970 Volunteer Coordinator

Responsible for recruiting, training, and supervising volunteers.

Minimum Qualifications: High school diploma or equivalency and one year of experience working with volunteers.

Annual Salary \$ 47,400 x 0.80 FTE = \$ 37,920

Network	Coordinat	or
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Network Coordinator Network Coordinator: Network Coordinator: Supports all components of RV and venue-based HIV testing. Provides administrative and logistical support for testing including driving and parking RV, working with SFDPT to secure parking permits are in place and enforced, and insures the RV is properly stocked with clinic supplies, fuel, etc. Recruits clients to test during mobile shifts. Conducts data entry			
Minimum qualifications : Bachelor's degree and 2 years experience in a public health organization or equivalent years	•	0.750	
Annual Salary \$ 45,000/12 mo= \$3,750.00/mo x 0.30 FTE x 6 mo = Testing Counselor:	Ф	6,750	
Provides informed consent, HIV/RNA counseling and test disclosure information to clients being tested. Performs specimen collection (finger sticks) for HIV antibody rapid test. Processes, develops, and interprets HIV antibody testing kits (OraQuick and StatPak) and document results. Assists in data entry. State of California HIV Test Counselor Certification is required.			
Minimum qualifications : State of California Test counselor certification is required.			
Annual Salary \$ 45,000/12 mo= \$3,750.00/mo x 0.40 FTE x 6 mo =	\$	9,000	
Total Salaries	\$	445,028	
Total Benefits 25% of \$445,028 total salaries =	\$	111,257	
Federal Taxes, Retirement Plan.			
TOTAL SALARIES & BENEFITS	\$	556,285	
Operating Expenses Occupancy Rent:			
SFAF is requesting reimbursement for rent expense at various locations \$710 per month x 9.90 FTE x 12 mo =	\$	84,348	
Telephone expense based on SFAF's experience rate of \$73.57 per FTE per \$73.56 per month x 9.90 FTE x 12 months =	\$	8,739	
Total Occupancy:	\$	93,087	
Materials and Supplies: Office Supplies/Postage:			
Office supplies/postage expense based on SFAF's experience rate of \$35.00 per \$35 per month x 9.90 FTE x 12 months =	\$	4,158	
Program/Medical Supplies:			
Program materials needed to carry out day to day operations. Materials include but not limited to condoms & lube \$16,212; medical supplies such as syringes, needles, gloves \$15,000, etc; medical record charts and labels \$3,000; biowaste			
disposal \$8,000	\$	42,212	
Total Materials and Supplies:	\$	46,370	

General Operating: Insurance:		
Occupancy insurance expense based on SFAF's experience rate of \$60.00 per FTE per month.		
\$60 per month x 9.90 FTE x 12 months =	\$	7,128
Outside Storage:		
Storage expense based on SFAF's experience rate of \$4.25 per FTE per month. \$4.25 per month x 9.90 FTE x 12 months =	\$	505
Rental/Maintenance of Equipment:		
Equipment rental expense based on SFAF's experience rate of \$59.00 per FTE per month. Equipment maintenance expense based on SFAF's experience rate of \$42.00 per FTE per month.		
Rental - \$59 per month x 9.90 FTE x 12 months = Maintenance - \$42 per month x 9.90 FTE x 12 months =		7,009 4,990
Total General Operating:	\$	19,632
Staff Travel (Local & Gut of Town): 7 monthly Clipper Cards for staff to travel to multiple testing locations.		
7 monthly passes x \$60 per pass x12 months =	\$	5,040
R.V Expense to include fuel 7 maintenance		
\$333.34/mo x 6 mo	C.	
++++++++++++++++++++++++++++++++++++++	\$	2,000
Total Staff Travel: Consultants/Subcontractors:	Ф \$	2,000 7,040
Total Staff Travel: Consultants/Subcontractors: St. James Infirmary Provide venue-based testing and counseling services for marginalized MSM, IDUs Harm Reduction Counseling Coordinator: Coordinates all Harm Reduction & Peer Counseling/HIV Counseling and Testing activities; coordinates quality assurance activities. Minimum Qualifications: Experience coordinating Harm		
Total Staff Travel: Consultants/Subcontractors: St. James Infirmary Provide venue-based testing and counseling services for marginalized MSM, IDUs Harm Reduction Counseling Coordinator: Coordinates all Harm Reduction & Peer Counseling/HIV Counseling and Testing activities; coordinates quality assurance activities. Minimum Qualifications: Experience coordinating Harm Reduction services and supervising staff. 0.5 FTE x \$31,400 per year =	\$	
Total Staff Travel: Consultants/Subcontractors: St. James Infirmary Provide venue-based testing and counseling services for marginalized MSM, IDUs Harm Reduction Counseling Coordinator: Coordinates all Harm Reduction & Peer Counseling/HIV Counseling and Testing activities; coordinates quality assurance activities. Minimum Qualifications: Experience coordinating Harm Reduction services and supervising staff.	\$	7,040
Total Staff Travel: Consultants/Subcontractors: St. James Infirmary Provide venue-based testing and counseling services for marginalized MSM, IDUs Harm Reduction Counseling Coordinator: Coordinates all Harm Reduction & Peer Counseling/HIV Counseling and Testing activities; coordinates quality assurance activities. Minimum Qualifications: Experience coordinating Harm Reduction services and supervising staff. 0.5 FTE x \$31,400 per year = Phlebotomist: Certified for specimen collection .25 FTE x \$47,840 per year = Total Salarles Benefits: Social Security, Worker's Compensation, Health Benefits, Unemployment, State and Federal Taxes, Retirement Plan.	\$ \$ \$ \$	7,040 15,700 11,960
Total Staff Travel: Consultants/Subcontractors: St. James Infirmary Provide venue-based testing and counseling services for marginalized MSM, IDUs Harm Reduction Counseling Coordinator: Coordinates all Harm Reduction & Peer Counseling/HIV Counseling and Testing activities; coordinates quality assurance activities. Minimum Qualifications: Experience coordinating Harm Reduction services and supervising staff. 0.5 FTE x \$31,400 per year = Phlebotomist: Certified for specimen collection .25 FTE x \$47,840 per year = Senefits: Social Security, Worker's Compensation, Health Benefits, Unemployment, State and Federal Taxes, Retirement Plan. 20% of \$ 27,660 total salariesx =	\$ \$ \$ \$ \$ \$	7,040 15,700 11,960 27,660 5,532
Total Staff Travel: Consultants/Subcontractors: St. James Infirmary Provide venue-based testing and counseling services for marginalized MSM, IDUs Harm Reduction Counseling Coordinator: Coordinates all Harm Reduction & Peer Counseling/HIV Counseling and Testing activities; coordinates quality assurance activities. <i>Minimum Qualifications:</i> Experience coordinating Harm Reduction services and supervising staff. 0.5 FTE x \$31,400 per year = Phlebotomist: Certified for specimen collection .25 FTE x \$47,840 per year = Total Salaries Benefits: Social Security, Worker's Compensation, Health Benefits, Unemployment, State and Federal Taxes, Retirement Plan. 20% of \$ 27,660 total salariesx = Otal Salaries & Benefits Pavroll & Accounting Services: Agency expense budgeted at \$30,000 per	\$ \$ \$ \$ \$ \$	7,040 15,700 11,960 27,660
Total Staff Travel: Consultants/Subcontractors: St. James Infirmary Provide venue-based testing and counseling services for marginalized MSM, IDUs Harm Reduction Counseling Coordinator: Coordinates all Harm Reduction & Peer Counseling/HIV Counseling and Testing activities; coordinates quality assurance activities. Minimum Qualifications: Experience coordinating Harm Reduction services and supervising staff. 0.5 FTE x \$31,400 per year = Phlebotomist: Certified for specimen collection .25 FTE x \$47,840 per year = Total Salaries Benefits: Social Security, Worker's Compensation, Health Benefits, Unemployment, State and Federal Taxes, Retirement Plan. 20% of \$ 27,660 total salariesx =	\$ \$ \$ \$ \$ \$ \$	7,040 15,700 11,960 27,660 5,532
Total Staff Travel: Consultants/Subcontractors: St. James Infirmary Provide venue-based testing and counseling services for marginalized MSM, IDUs Harm Reduction Counseling Coordinator: Coordinates all Harm Reduction & Peer Counseling/HIV Counseling and Testing activities; coordinates quality assurance activities. Minimum Qualifications: Experience coordinating Harm Reduction services and supervising staff. 0.5 FTE x \$31,400 per year = Phlebotomist: Certified for specimen collection .25 FTE x \$47,840 per year = Total Salaries Benefits: Social Security, Worker's Compensation, Health Benefits, Unemployment, State and Federal Taxes, Retirement Plan. 20% of \$ 27,660 total salariesx = otal Salaries & Benefits Pavroll & Accounting Services: Agency expense budgeted at \$30,000 per year. Requesting 8% of annual cost.	\$ \$ \$ \$ \$ \$ \$	7,040 15,700 11,960 27,660 5,532 33,192

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<u>Glide</u> <u>HIV Services Program Manager:</u> Oversees all HIV Prevention Programs and activities under the direct supervision of the Glide Health Services Medical Director. Coordinates quality assurance activities, oversees all evaluation activities, prepares monthly invoices, annual agency reports, and maintains communications with all collaborative partners. <i>Minimum Qualifications:</i> Master's degree in Social Work, Public Health, or other related fields, or equivalent work experience.	00 500	
0.37FTE x \$60,989 per year = <u>Administrative Assistant:</u> Responsible for assisting with all administrative tasks, including: answering phones during business hours, checking phone messages and calling back individuals who request general information (Glide hours, services, location). Works with the Program Manager and Coordinators/ counselor/outreach workers to create monthly schedules for all HIV Prevention activities and assists with ordering and maintaining all program supplies. <i>Minimum Qualifications</i> : Experience in or knowledge of HIV Prevention. Experience working with people of different ethnic backgrounds, sexual identity and orientations, and people living with HIV/AIDS; Good written, verbal and organizational skills and data entry experience.	\$ 22,566	
0.037 FTE x \$31,973 per year = Outreach Counselors: Coordinates monthly outreach schedules, provides on-	\$ 1,183	
call/back-up coverage for outreach workers during weekly shifts, organizes and maintains information and data related to target population venues,		
outreach contacts, and community resource listings and materials. Provide		
assistance with evaluation activities and provides programmatic support		
during monitoring periods. Minimum Qualifications: Experience coordinating		
outreach services and supervising staff; Experience with HIV/STI prevention education including safer sex education; Experience working with people of different ethnic backgrounds, sexual identity and orientations, and people		
n/c	-	
Total Salarles <u>Benefits:</u> Social Security, Worker's Compensation, Health Benefits, Unemployment, State and Federal Taxes, Retirement Plan.	\$ 23,749	
approx 27.16% of \$ 23,749 total salaries =	\$ 6,450	
Total Salaries & Benefits	\$ 30,199	
Supplies: Programatic and administrative supplies.	\$ 2,012	
Staff Training/Travel: Trainings for staff to keep current on related issues	\$ 1,592	
<u>Rent:</u> Prorated rent for program staff	\$ 1,722	
Program Materials: Condoms for outreeach	\$ 4,545.00	
Gilde Total	\$ 40,070	
YTH (formally ISIS) YTHS will develop and maintain an electronic system that will remind Magnet		
<u>Deputy Director</u> : Provides overall leadership and direction and is responsible for project deliverables. <i>Minimum Qualifications</i> : Masters in health services.		
0.06 FTE x \$104,500 per year = <u>Program Manager:</u> Responsible for day to day activities including reporting, managing consultants and text message development. <i>Minimum</i>	\$ 6,270	

managing consultants and text message development. Minimum

Qualifications: Masters in health services.

0.10 FTE x \$95,000 per year = \$ 9,500

Program Assistant: Responsible for all administrative activities, loading text messages and tech problem solving. <i>Minimum Qualifications:</i> High school diploma or equivalency.		
0.22 FTE x \$50,000 per year =	\$	11,000
Toal Salaries	\$	26,770
<u>Benefits:</u> Social Security, Worker's Compensation, Health Benefits, Unemployment, State and Federal Taxes, Retirement Plan.		
approx 28.525% of \$ 26,770 total salaries =	\$	7,636
Total Salaries & Benefits	\$	34,406
Professional Services: For developing text message platform and maintenance.		
40 hrs/yr @ 95.475 =	\$	3,819
Short code networking, for shared shortcode,		
keyword and campaign pushes \$500/mo x 12 mo.	\$	6,000
YTH (formally ISIS) Total	· •	44,225
2		
Total Consultants/Subcontractors:	\$	124,365
Other:		
Total Other:	\$	
TOTAL OPERATING EXPENSES	\$	290,494
CAPITAL EXPENDITURES. (If needed - A unit valued at 55,000 or mare)		
Total Capital Expenditures:	\$	-

TOTAL DIRECT COSTS

\$ 846,779

INDIRECT COSTS

Indirect expenses for the San Francisco AIDS Foundation are approximately 17% of operating costs. SFAF requests reimbursement at 10% of the total direct costs in this proposal to cover operating expenses incurred by the Foundation, including finance and administrative staff, building maintenance, equipment rental & maintenance and information technology services.

\$846,779 x 10% =

TOTAL INDIRECT COSTS	\$ 84,678
APPENDIX TOTAL	\$ 931,457

	Α	В	С	D	E	F	G	Н	
1	Contractor Name:	San Francisc	-					pendix B-3t	Page 1
2	Contract Term:								7/1/13-6/30/14
3	Funding Source:								
4									
5					CONTRACT				
6	4	UOS C	COST ALLO	CATION B	Y SERVICE N	MODE			
7									1
8	Personnel Expenses		Descultures	0 Linkagaa	SERVICE M		Crew		
9	Position Titles	FTE	Recruitment Salaries	% FTE	Salaries	% FTE	Grou Salaries	% FTE	Page Total
	Vice-President of Program & Services	0.05	1,600	20%	1,680	21%	1,120	14%	4,400
	Director of Government Contracts	0.05	990	25%	810	20%	1,035	26%	2,835
	Evaluation Associate	0.10	928	12%	696	9%	1,334	17%	2,958
	Stonewall Director	0.20	2,024	12%	2,024	12%	3,128	18%	7,176
1000.0004	Director of Clinical Operations	0.15	1,080	10%	1,080	10%	3,000	29%	5,160
	Health Educator	0.80	11,981	31%	11,981	31%	4,608	12%	28,570
	Project Assistant	0.70	5,342	20%	5,342	20%	6,010	23%	16,694
	Speed Project Coordinator	0.90	12,879	30%	12,879	30%	4,770	11%	30,528
19	Counselor I/II	0.80	10,617	26%	6,001	14%	15,233	37%	31,851
20		0.00	10,017	2070	0,001	1470	10,200	0170	01,001
21		0.75	47.444	040/	40.400	400/	40.000	400/	400.470
22	Total FTE & Total Salaries	3.75	47,441	21%	42,493	19%	40,238	18%	130,172
	Fringe Benefits	25%	11,860	21%	10,623	19%	10,060	18%	32,543
24	Total Personnel Expenses		59,301	21%	53,116	19%	50,298	18%	162,715
25									
26	Operating Expenses		Expenditure	%	Expenditure	%			Page Total
27	Total Occupancy		8,570	22%	7,401	19%	7,012	18%	22,983
28	Total Materials and Supplies		1,294	22%	1,117	19%	. 1,058	18%	3,469
29	Total General Operating		1,430	22%	1,235	19%	1,170	18%	3,835
30	Total Staff Travel								
31	Consultants/Subcontractor:		550	22%	475	19%	450	18%	1,475
32									
33	Other:		308	22%	266	19%	252	18%	826
34									
35									
36									
37					1				
38									1
38 39					╢────┤				
39 40					1				
	Total Onemting Process		B 40.450	450	6 40 404	400/	0.040	13%	00 500
	Total Operating Expenses		\$ 12,152	15%	\$ 10,494	13%	9,942	13%	\$ 32,588
42									
43	Total Direct Expenses		71,453	22%	63,610	19%	60,240	18%	195,303
44	Indirect Expenses	10%	7,145	22%	6,361	19%	6,024	18%	19,530
	TOTAL EXPENSES		\$ 78,598	22%	\$ 69,971	19%	66,264	18%	\$214,833
46									
47	Number of Units of Service (UOS) pe		720		34		414		1,168
48	Cost Per Unit of Service by		\$109			2057.97		160.06	
49	Number of Contacts (NOC) pe	r Service Mode	2,8	80	1,496	6	138	0	
50									
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	A	В	С	D	E	F	G	Н		1 +	
1	Contractor Name:	San Francisc	o AIDS Found	ation			Ap	pendix B-3t)	Page 2	
2	Contract Term:	9/1/11-6/30/14	4					endix Term:			
3	Funding Source:	General Fun	d								
4											
5											
6	UOS COST ALLOCATION BY SERVICE MODE										
7											
8					SERVICE N	IODES					
_	Personnel Expenses		IRI		PCI		Social Ma	rketing			
	Position Titles	FTE	Salaries	% FTE	Salaries	% FTE	Salaries	% FTE	Pa	ige Total	
	Vice-President of Program & Services	0.05	720	9%	960	12%	1,520	19%		7,600	
12	Director of Government Contracts	0.05	405	10%	540	14%	495	12%		4,275	
13	Evaluation Associate	0.10	522	7%	696	9%	1,334	17%		5,510	
14	Stonewall Director	0.20	2,944	17%	3,680	21%	2,576	15%		16,376	
	Director of Clinical Operations	0.15	2,160	21%	2,400	23%	1,680	16%		11,400	
	Health Educator	0.80	2,765	7%	0	0%	11,520	30%		42,855	
And and a state of the state of	Project Assistant	0.70	3,005	11%	4,006	15%	8,013	30%		31,718	
	Speed Project Coordinator	0.90	2,862	7%	0	0%	11,448	27%		44,838	
19	Counselor I/II	0.80	2,770	7%	8,770	21%	923	2%		44,314	
20										0	
21										0	
22	Total FTE & Total Salaries	3.75	18,153	8%	21,052	9%	39,509	18%		208,886	
23	Fringe Benefits	25%	4,538	8%	5,263	9%	9,877	18%		52,221	
24	Total Personnel Expenses		22,691	8%	26,315	9%	49,386	18%		261,107	
25											
26	Operating Expenses		Expenditure	%	Expenditure	%			Pa	ige Total	
27	Total Occupancy		3,117	8%	3,507	9%	7,012	18%		36,619	
28	Total Materials and Supplies		470	8%	529	9%	1,059	18%		5,527	
29	Total General Operating		520	8%	585	9%	1,170	18%		6,110	
30	Total Staff Travel										
31	Consultants/Subcontractor:		200	8%	225	9%	450	18%		2,350	
32										0	
33	Other:		112	8%	126	9%	252	18%		1,316	
34											
35											
36											
37											
38											
39											
40											
-	Total Operating Expenses	at the second	\$ 4,419	6%	\$ 4,972	6%	9,943	13%	\$	51,922	
42			M 20 - 20 - 20 - 20 - 20 - 20 - 20 - 20								
43	Total Direct Expenses		27,110	8%	31,287	10%	59,329	18%		313,029	
44	Indirect Expenses	10%	2,711	8%	3,129	10%	5,933	18%		31,303	
45	TOTAL EXPENSES		\$ 29,821	8%	\$ 34,416	10%	65,262	18%		\$344,332	
46											
47	Number of Units of Service (UOS) pe	Service Mode	240		359		12			611	
48	Cost Per Unit of Service by	Service Mode	\$124	.25	95.8	95.87		.50			
49	Number of Contacts (NOC) per	Service Mode	25	5	374						
50			- 276/2 101100000000000000000000000000000	244 August 10				* (£		
51	DPH #1A(1)									Rev. 05/2010	

Pos 11 Vice 12 Dire 13 Eval 14 Stor 15 Dire 16 Hea 17 Proj 18 Spe 19 Cou 20 21 22 Tota 23 Fring	Contract Term: Funding Source: Funding Source: Severation Titles Severation Titles Severation Associate Severation	General Fund UOS C FTE 0.05 0.05 0.10 0.20 0.15 0.80 0.70 0.90 0.80	SFDPH AIDS	Stribution % FTE 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3%	CONTRACT Y SERVICE M SERVICE M Trainin Salaries 160 90 116 920 240 921	ODES	Salaries	% FTE	7/1/13-6/30/14 Contract Totals 8,000 4,500 5,800
4 5 6 7 8 9 9 10 92 11 12 13 14 15 15 16 17 15 16 17 18 19 10 20 21 22 12 13 14 15 16 17 18 19 10 20 21 22 10 23 12 24 10	rsonnel Expenses sition Titles ce-President of Program & Services rector of Government Contracts aluation Associate onewall Director rector of Clinical Operations alth Educator oject Assistant eed Project Coordinator unselor I/II tal FTE & Total Salarles nge Benefits	UOS C FTE 0.05 0.05 0.10 0.20 0.15 0.80 0.70 0.90 0.80	SFDPH AIDS COST ALLOC Condom dis Salaries 240 135 174 1,104 360 2,304 1,002 1,908	Stribution % FTE 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3%	Y SERVICE M SERVICE M Salaries 160 90 116 920 240	ODES 19 % FTE 2% 2% 2% 5%	Salarles	% FTE	8,000 4,500
5 6 7 8 9 Perr 10 Pos 11 Vice 12 Dire 13 Eval 14 Stor 15 Dire 16 Hea 17 Proj 18 Spe 19 Cou 20 21 22 Tota 23 Fring 24 Tota	sition Titles ce-President of Program & Services rector of Government Contracts aluation Associate onewall Director rector of Clinical Operations reath Educator oject Assistant eed Project Coordinator runselor I/II tal FTE & Total Salarles nge Benefits	UOS C FTE 0.05 0.05 0.10 0.20 0.15 0.80 0.70 0.90 0.80	Condom dis Salaries 240 135 174 1,104 360 2,304 1,002 1,908	Stribution % FTE 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3%	Y SERVICE M SERVICE M Salaries 160 90 116 920 240	ODES 19 % FTE 2% 2% 2% 5%	Salarles	% FTE	8,000 4,500
6 7 8 9 99 Person 10 Pose 11 Vice 12 Dire 13 Eval 14 Stor 15 Dire 16 Hea 17 Proj 18 Spe 19 Cou 20 21 22 Tota 23 Frinn 24 Tota	sition Titles ce-President of Program & Services rector of Government Contracts aluation Associate onewall Director rector of Clinical Operations reath Educator oject Assistant eed Project Coordinator runselor I/II tal FTE & Total Salarles nge Benefits	UOS C FTE 0.05 0.05 0.10 0.20 0.15 0.80 0.70 0.90 0.80	Condom dis Salaries 240 135 174 1,104 360 2,304 1,002 1,908	Stribution % FTE 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3%	Y SERVICE M SERVICE M Salaries 160 90 116 920 240	ODES 19 % FTE 2% 2% 2% 5%	Salarles	% FTE	8,000 4,500
7 8 9 Pera 10 Pos 11 Vice 12 Dire 13 Eval 14 Stori 15 Dire 16 Hea 17 Proj 18 Spe 19 Cou 20 21 22 Tota 23 Fring 24 Tota	sition Titles ce-President of Program & Services rector of Government Contracts aluation Associate onewall Director rector of Clinical Operations reath Educator oject Assistant eed Project Coordinator runselor I/II tal FTE & Total Salarles nge Benefits	0.05 0.05 0.10 0.20 0.15 0.80 0.70 0.90 0.80	Salaries 240 135 174 1,104 360 2,304 1,002 1,908	% FTE 3% 3% 3% 6% 3% 5% 3%	Training Salaries 160 90 116 920 240	Ng % FTE 2% 2% 2% 5%	Salaries	% FTE	8,000 4,500
9 Permitting 10 Position 11 Vice 12 Dire 13 Eval 14 Stor 15 Dire 16 Hea 17 Proj 18 Spe 19 Cou 20 21 22 Tota 23 Fring 24 Tota	sition Titles ce-President of Program & Services rector of Government Contracts aluation Associate onewall Director rector of Clinical Operations reath Educator oject Assistant eed Project Coordinator runselor I/II tal FTE & Total Salarles nge Benefits	0.05 0.05 0.10 0.20 0.15 0.80 0.70 0.90 0.80	Salaries 240 135 174 1,104 360 2,304 1,002 1,908	% FTE 3% 3% 3% 6% 3% 5% 3%	Training Salaries 160 90 116 920 240	Ng % FTE 2% 2% 2% 5%	Salarles	% FTE	8,000 4,500
Pos 11 Vice 12 Dire 13 Eval 14 Stor 15 Dire 16 Hea 17 Proji 18 Spe 19 Cou 20 21 22 Tota 23 Fring 24 Tota	sition Titles ce-President of Program & Services rector of Government Contracts aluation Associate onewall Director rector of Clinical Operations reath Educator oject Assistant eed Project Coordinator runselor I/II tal FTE & Total Salarles nge Benefits	0.05 0.05 0.10 0.20 0.15 0.80 0.70 0.90 0.80	Salaries 240 135 174 1,104 360 2,304 1,002 1,908	% FTE 3% 3% 3% 6% 3% 5% 3%	Salaries 160 90 116 920 240	% FTE 2% 2% 2% 5%	Salaries	% FTE	8,000 4,500
11 Vice 12 Dire 13 Eval 14 Stor 15 Dire 16 Hea 17 Proj 18 Spe 19 Cou 20 21 22 Tota 23 Fring 24 Tota	tel FTE & Total Salarles nge Benefits	0.05 0.05 0.10 0.20 0.15 0.80 0.70 0.90 0.80	240 135 174 1,104 360 2,304 1,002 1,908	3% 3% 3% 6% 3% 5% 3%	160 90 116 920 240	2% 2% 2% 5%	Salaries	% FTE	8,000 4,500
12 Dire 13 Eval 14 Stor 15 Dire 16 Hea 17 Proj 18 Spe 19 Cou 20 21 22 Tota 23 Fring 24 Tota	tal FTE & Total Salarles	0.05 0.10 0.20 0.15 0.80 0.70 0.90 0.80	135 174 1,104 360 2,304 1,002 1,908	3% 3% 6% 3% 5% 3%	90 116 920 240	2% 2% 5%			4,500
13 Eval 14 Stor 15 Dire 16 Hea 17 Proj 18 Spe 19 Cou 20 21 22 Tota 23 Fring 24 Tota	aluation Associate onewall Director rector of Clinical Operations alth Educator oject Assistant eed Project Coordinator unselor I/II tal FTE & Total Salaries nge Benefits	0.10 0.20 0.15 0.80 0.70 0.90 0.80	174 1,104 360 2,304 1,002 1,908	3% 6% 3% 5% 3%	116 920 240	2% 5%			
14 Stor 15 Dire 16 Hea 17 Proj 18 Spe 19 Cou 20 21 22 Tota 23 Fring 24 Tota	onewall Director rector of Clinical Operations realth Educator Direct Assistant eed Project Coordinator runselor I/II tal FTE & Total Salaries nge Benefits	0.20 0.15 0.80 0.70 0.90 0.80	1,104 360 2,304 1,002 1,908	6% 3% 5% 3%	920 240	5%			5,800
15 Dire 16 Hea 17 Proj 18 Spe 19 Cou 20 21 22 Tota 23 Fring 24 Tota	tal FTE & Total Salarles	0.15 0.80 0.70 0.90 0.80	360 2,304 1,002 1,908	3% 5% 3%	240	2004/00/01			and the second se
16 Hea 17 Proj 18 Spe 19 Cou 20	alth Educator oject Assistant eed Project Coordinator unselor I/II tal FTE & Total Salaries nge Benefits	0.80 0.70 0.90 0.80	2,304 1,002 1,908	5% 3%		20/			18,400
17 Proj 18 Spe 19 Cou 20	oject Assistant eed Project Coordinator unselor I/II tal FTE & Total Salarles nge Benefits	0.70 0.90 0.80	1,002 1,908	3%	921			<u> </u>	12,000
18 Spe 19 Cou 20 21 21 22 23 Fring 24 Tota	eed Project Coordinator unselor I/II tal FTE & Total Salarles nge Benefits	0.90 0.80	1,908	and the local division of the state of the s		2%			46,080
19 Cou 20 21 21 22 22 Tota 23 Fring 24 Tota	unselor I/II tal FTE & Total Salaries nge Benefits	0.80			667	2%			33,387
20 21 22 Tota 23 Fring 24 Tota	tal FTE & Total Salaries nge Benefits		923	4%	954	2%			47,700
21 22 Tota 23 Frin 24 Tota	nge Benefits			2%	923	2%			46,160
22 Tota 23 Frin 24 Tota	nge Benefits								[
23 Frin 24 Tota	nge Benefits		0.450	40/	4.004	00/			000.007
24 Tota		3.75	8,150	4%	4,991	2%	··· ·· -· .		222,027
_	la Personner Expenses	25%	2,038	4%	1,248	2% 2%			55,507 277,534
151			10,188	4%	6,239	2%			211,004
				0/					
and the second se	erating Expenses		Expenditure	%	Expenditure	%			Contract Total
	otal Occupancy		1,559	4%	779	2%			38,957
	otal Materials and Supplies		236	4%	118	2%			5,881
	otal General Operating otal Staff Travel		260	4%	129	2%			6,499
and the second s	onsultants/Subcontractor:		100	4%	50	2%			2,500
32	bisularits/Subcontractor.		100	470		270			2,300
	ther:		56	4%	28	2%		<u> </u>	1,400
34			50	4 70	20	270	0 000 0 000 00		1,400
35					┣				(
36									
37									()
38	· · · · · · · · · · · · · · · · · · ·								
39									
10									
0001100	tal Operating Expenses		\$ 2,211	4%	\$ 1,104	2%			\$ 55,237
12					,				
	tal Direct Expenses	1	12,399	4%	7,343	2%			332,771
	direct Expenses	10%		4%	734	2%			33,277
	TAL EXPENSES	1076	\$ 13,639	4%	\$ 8,077	2%			\$366,048
6			÷ 10,000	-170	ф 0,071	2.70		I	
	Number of Units of Service (UOS) per		12		24				1,815
8	Cost Per Unit of Service by			58	336.5	4			1,010
9	Number of Contacts (NOC) per		0	.50	120	<u> </u>			
10	Humber of Contacts (HOC) per	Service mode			120				
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BUDGET JUSTIFICATION Stonewall Project

Salaries and Benefits

Vice-President of Program & Services

Responsible for ensuring the implementation, management and evaluation of the program structure and provision of professional oversight to create a service delivery continuum that is responsive to the current health and well-being needs, including HIV needs of gay & bisexual men.

Minimum Qualifications: Master's degree in psychology, social services, business or related disciplines. Requirements also include three years' experience in supervisory capacity, especially in HIV prevention and demonstrated program management and program development experience.

Annual Salary \$ 160,000 x 0.05 FTE = \$ 8,000

Director of Government Contracts

Responsible for all data management and contract related activities. Maintains operational and statistical reporting mechanisms in accordance with contract and departmental requirements, produces routine and ad hoc reporting as needed, and ensures the integrity of the service database by overseeing database quality assurance activities.

Minimum Qualifications: Bachelor's degree and at least two years demonstrated experience in health services program planning, design, and evaluation; grant development and writing; government contracts management and negotiations.

Annual Salary \$ 90,000 x 0.05 FTE = \$ 4,500

Evaluation Associate

Responsible for coordinating data collection, quality assurance, reporting and summaries to ensure foundatoin programs are rigorously evaluated for process and health outcomes and public health impact. Responsible for review, abstraction from client records and database enry of all data collected from cleints as well as data analysis to meet programmatic and contract requirements.

Minimum Qualifications: Bachelor's degree an 2 years experience managing and ensuring quality for large client data sets or 5 years equivalent experience required.

Annual Salary \$ 58,000 x 0.10 FTE = \$ 5,800

Stonewall Director

Responsible for oversight of all operations including documentation of all services, administrative supervision of staff, analyzing data and writing reports. Provides HIV prevention and care services to a caseload of Stonewall clients.

Minimum Qualifications: Master's degree and at least five years experience in managing at social services programs.

Annual Salary \$ 92,000 x 0.20 FTE = \$ 18,400

Director of Clinical Operations

Dir. Of Clinical Operations assists with daily operations, provides HIV prevention and care services to a caseload of Stonewall clients.

Minimum Qualifications: Masters Degree and three years experience in managing at social services programs.

Annual Salary \$ 80,000 x 0.15 FTE = \$ 12,000

Health Educator

Responsible for coordinating web site, MSW, IRRC, Health Ed, Referral & linkages, training, scheduling and management of the Peer Educators, overseeing and reviewing log sheets, field notes, and performs field observations.

Minimum Qualifications: High school diploma or equivalency and at least 5 years experience in HIV prevention and education.

Annual Salary \$ 57,600 x 0.80 FTE = \$ 46,080

Project Assistant

Provides administrative support to the program. And will assist in data collecting and data entry. *Minimum Qualifications:* High school diploma or equivalency and two years experience in office clerical work and computer skills.

Annual Salary \$ 47,695 x 0.70 FTE = \$ 33,387

Speed Project Coordinator

Responsible for the Speed Project field implementation. Will recruit peer advocates from the speed using community and those in recovery from speed use. Responsible for supervision and performance of Peer Advocates, ensuring that they are receiving all necessary logistical support. The Speed Project Outreach Coordinator will help develop and implement the initial training for the peer advocates as well as ongoing training activities.

Minimum Qualifications: Experience in health/human services and or related disciplines. Also requires experience coordinating outreach activities among communities of color and MSM populations, experience providing HIV/AIDS services and knowledge of substance use and harm reduction services.

Annual Salary \$ 53,000 x 0.90 FTE = \$ 47,700

Counselor I/II

Responsible for intake assessments, individual and group counseling, referrals to psychiatrist, documentation of all counseling.

Minimum Qualifications: Master's degree or at least five years experience in substance use, mental health, or HIV counseling.

Annual Salary \$ 57,700 x 0.80 FTE = \$ 46,160 \$ 222,027

Total Salaries

Total Benefits

25% of \$ 222,027 total salaries = \$ 55,507

Social Security, Worker's Compensation, Health Benefits, Unemployment, State and Federal Taxes, Retirement Plan.

BENEFITS

Operating Expenses

Rent: Rent expense based on SFAF's experience rate of \$792.13 per FTE per month.

\$792.13 per month x 3.75 FTE x 12 months = \$ 35,646

\$ 277,534

Telephone expense based on SFAF's experience rate of \$73.57 per FTE per month. \$73.57 per month x 3.75 FTE x 12 months = \$;	3,311
Total Occupancy:		38,957
Materials and Supplies: Office Supplies/Postage: Office supplies/postage expense based on SFAF's experience rate of \$75.41 per FTE per		
month. \$75.41 per month x 3.75 FTE x 12 months = \$;	3,393
Program/Medical Supplies: Condoms, lubricant, T-shirts, hats and other like items to be distributed to clients to promote awareness. \$;	1,000
Printing & Reproduction Printing flyers, stickers, palm cards and other reproduction costs. 2,976 pieces x \$0.50 average estimated cost per piece = \$	5	1,488
Total Materials and Supplies:	i	5,881
General Operating: Insurance: Occupancy insurance expense based on SFAF's experience rate of \$45.14 per FTE per month. \$45.14 per month x 3.75 FTE x 12 months = \$;	2,031
Rental/Maintenance of Equipment: Equipment rental expense based on SFAF's experience rate of \$44.71 per FTE per month. Equipment maintenance expense based on SFAF's experience rate of \$50.33 per FTE per month. Rental - \$44.71 per month x 3.75 FTE x 12 months = \$ Maintenance - \$50.33 per month x 3.75 FTE x 12 months = \$		2,012 2,265
Outside Storage: Storage expense based on SFAF's experience rate of \$4.25 per FTE per month. \$4.25 per month x 3.75 FTE x 12 months = \$		191
Total General Operating:	i	6,499
Consultants/Subcontractors: Clinical Consultant - bi-weekly meetings with program staff		
\$100 per hours x 25 meetings = \$ Total Consultants/Subcontractors: \$		2,500
Other:		_,_ **

<u>Staff Training</u> Registration and/or travel for trainings and conferences

 San Francisco AIDS Foundation General Fund Contract Term: 09/01/11-06/30/2014 Appendix Term: 7/1/2013-6/30/2014

	\$350 per registration x 4 conference/seminars =	\$	1,400
Total Other:		\$	1,400
TOTAL OPERATING EXPENSES	6	\$5	5,237
CAPITAL EXPENDITURES: (Il needed «A \$5,000 or more)	unit velued at		
Total Capital Expenditures:		\$	
TOTAL DIRECT COSTS			\$ 332,771
INDIRECT COSTS	AIDO Foundation and annualmentals 470/ of		

Indirect expenses for the San Francisco AIDS Foundation are approximately 17% of operating costs. SFAF requests reimbursement at 12% of the total direct costs in this proposal to cover operating expenses incurred by the Foundation, including finance and administration.

\$332,771 x 10% = \$ 33,277

TOTAL INDIRECT COSTS

APPENDIX TOTAL

\$ 366,048

33,277

\$

	A	В	С	D	E	F	G	Н	
1	Contractor Name:			ation				pendix B-40	
2	Contract Term:		and the second sec				Appe	endix Term:	7/1/13-6/30/14
3	Funding Source:	General Fund	9						
5	1		SEDPH AID	S OFFICE	CONTRACT				
6					Y SERVICE N	IODE			
7	1								_
8					SERVICE M	IODES			
9	Personnel Expenses		Eve	nts	Grou	ps	Testi	ng	
10	Position Titles	FTE	Salaries	% FTE	Salaries	% FTE	Salaries	% FTE	Page Total
11	Vice-President of Program & Services	0.10	2,880	18%	7,520	47%	3,360	21%	13,760
12	Director of Government Contracts	0.05	225	5%	3,105	69%	1,035	23%	4,365
13	Evaluation Associate	0.05	145	5%	2,001	69%	667	23%	2,813
14	Contracts & Purchasing Manager	0.05	225	5%	3,105	69%	1,035	23%	4,365
15	BBE MGR	0.80	16,600	32%	29,120	56%	0	0%	45,720
16	Community Organizer/Mobilization Manager	0.80	18,600	36%	27,040	52%	0	0%	45,640
17	Health Educator	0.10	2,419	42%	0	0%	1,210	21%	3,629
	Speed Project Coord	0.10	1,113	21%	2,014	38%	0	0%	3,127
	Counselor I/II	0.20	Ō	0%	4,501	39%	4,385	38%	8,886
-	Administrative Assistant	0.10	315	6%	4,463	85%	315	6%	5,093
	Dir., Prevention Services	0.15	15,345	62%	5,940	24%	3,218	13%	24,503
	Dir., Program Development & Ops	0.10	4,650	62%	1,800	24%	975	13%	7,425
	YBMSM Program Manager	0.90	32,643	62%	12,636	24%	6,845	13%	52,124
24	YBMSM Program Coordinator	0.50	13,237	62%	5,124	24%	2,775	13%	21,136
25 26	Outreach /Testing Counselor Testing Coordinator	0.40	0	62%	2,700	24%	14,959	100% 13%	14,959
	Media Designer	0.25	6,975 5,084	62%	1,968	24%	1,463 1,066	13%	11,138 8,118
	Volunteer Manager	0.10	3,162	62%	1,900	24%	663	13%	5,049
29	Total FTE & Total Salaries	4.85	123,618	93%	114,261	86%	43,971	33%	281,850
_	Fringe Benefits	25%	30,905	101%	28,565	93%	10,993	36%	70,463
31	Total Personnel Expenses		154,523	94%	142,826	87%	54,964	33%	352,313
32									
-	Operating Expenses		Expenditure	%	Expenditure	%	Expenditure	%	Contract Total
	Total Occupancy		5,672	11%	17,016	33%	7,465	15%	30,153
	Total Materials and Supplies		4,951	13%	23,700	62%	6,566	17%	35,217
	Total General Operating		1,630	11%	9,782	69%	1,644	12%	13,056
37	Consultants/Subcontractor		385	11%	2,415	69%	385	11%	3,185
38	Consultants/Cubcontractor			1170	2,415	0370		1170	5,100
39					 		┦───┤		
_	Other		<u> </u>	· · · ·			∦∔		
_	Other:						┨────┤		· · ·
41							⊪∔		
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43							∦↓		
44							∥ ↓		
45									
46									
47									
-	Total Operating Expenses		\$ 12,638	20%	\$ 52,913	85%	16,060	26%	\$ 81,611
49									
50	Total Direct Expenses		167,161	74%	195,739	86%	71,024	31%	433,924
51	Indirect Expenses	10%	16,716	74%	19,573	86%	7,102	31%	43,391
52	TOTAL EXPENSES		\$ 183,877	74%	\$ 215,312	86%	78,126	31%	\$477,315
53	······································							107 (1070)	
54	Number of Units of Service (UOS) per	Service Mode	24		580		500		1,104
55	Cost Per Unit of Service by		\$7,661	.54	\$371.2	3	156.2	5	1,104
	and the second		Distance in the second se					and the second se	
56	Number of Contacts (NOC) per	Service Model	984	1	3,320	}	500		

1	Α	B	C	D		E	F	G	Н		1
	Contractor Name:								ppendix B-4c		Page 2
2	Contract Term:								pendix Term:		
3	Funding Source:										
4				8-50 (B)							
5	1		SFDPH AI	DS OFFI	CE CO	NTRACT					
6	1	UOS C	OST ALL	CATIO	N BY S	ERVICE N	MODE				
7	1										
8	1					SERVICE N	IODES			1	
9	Personnel Expenses		1	RRC		PCM	A				
10	Position Titles	FTE	Salaries	% FT	E	Salaries	% FTE	Salaries	% FTE	Contra	ct Totals
11	Vice-President of Program & Services	0.10	1,24) 8%		1,000	6%	a Marata di Salarana di Sa			16,000
12		0.05	13			0	0%		1		4,500
13	Evaluation Associate	0.05	8	7 3%		0	0%				2,900
14	Contracts & Purchasing Manager	0.05	13			0	0%				4,500
15	BBE MGR	0.80	52			5,760	11%				52,000
16		0.80	1,04	-		5,320	10%				52,000
17		0.10	92			1,210	21%				5,760
18		0.10				2,173	41%				5,300
19		0.20	2,192			462	4%				11,540
20		0.10	2,10			157	3%				5,250
21	Dir., Prevention Services	0.15	24			0	0%				24,750
22		0.10	7			0	0%				7,500
23		0.90	520			0	0%				52,650
24		0.50	214			0	0%				21,350
25		0.40		_		0	0%				14,959
_	Testing Coordinator	0.40	112			0	0%				11,250
27		0.20	8	_		0	0%				8,200
28		0.10	5			0	0%				and the second se
_	Total FTE & Total Salaries	4.85	and and a state of the state of				0% 5%				5,100
29			7,57			16,082	5% 5%				305,509
30		23%	1,894			4,021			<u> </u>		76,378
31	Total Personnel Expenses		9,471	2%		20,103	5%				381,887
32									1		
			Expenditure			xpenditure	%			Contra	act Total
34			18,907			2,363	5%				51,423
35			1,317			1,645	4%				38,178
	Total General Operating		544	and the second se		679	5%				14,279
37	Consultants/Subcontractor		(0%		315	9%				3,500
38											
39											
40	Other:										
41											
42											
43											-
44											
45											
46											
47											
48	Total Operating Expenses		\$ 20,768	19%	\$	5,002	5%			\$	107,380
49						in manuar					
50	Total Direct Expenses		30,239	6%		25,105	5%				489,267
51	Indirect Expenses	10%	3,024			2,510	5%				48,925
52	TOTAL EXPENSES		\$ 33,263		\$	27,615	5%				\$538,192
53						211910					
54	Number of Units of Service (UOS) per	Soncion Made	262			200					1,566
	Cost Per Unit of Service (005) per			6.96		\$138.0	8				1,000
			and the second se	/92		\$138.0					
55	Number of Contests (100)					2111					
55 56	Number of Contacts (NOC) per	Service Mode		92		200	- H				
55 56 57	Number of Contacts (NOC) per	Service Mode		52		200				-	ev. 05/2010

BUDGET JUSTIFICATION African-American Prevention Initiative

Salaries and Benefits

Vice-President of Program & Services

Responsible for ensuring the implementation, management and evaluation of the program structure and provision of professional oversight to create a service delivery continuum that is responsive to the current health and well-being needs, including HIV needs of gay & bisexual men.

Minimum Qualifications: Master's degree in psychology, social services, business or related disciplines. Requirements also include three years' experience in supervisory capacity, especially in HIV prevention and demonstrated program management and program development experience.

Director of Government Contracts

Responsible for all data management and contract related activities. Maintains operational and statistical reporting mechanisms in accordance with contract and departmental requirements, produces routine and ad hoc reporting as needed, and ensures the integrity of the service database by overseeing database quality assurance activities.

Minimum Qualifications: Bachelor's degree and at least two years demonstrated experience in health services program planning, design, and evaluation; grant development and writing; government contracts management and negotiations.

Evaluation Associate

Responsible for coordinating data collection, quality assurance, reporting and summaries to ensure foundatoin programs are rigorously evaluated for process and health outcomes and public health impact. Responsible for review, abstraction from client records and database enry of all data collected from cleints as well as data analysis to meet programmatic and contract requirements.

Minimum Qualifications: Bachelor's degree an 2 years experience managing and ensuring quality for large client data sets or 5 years equivalent experience required.

Annual Salary \$ 58,000 x 0.05 FTE = \$ 2,900

San Francisco AIDS Foundation General Fund Contract Term: 9/01/11-6/30/14 Appendix Term: 7/1/13-6/30/14

Contracts & Purchasing Manager

Prepares monthly contract invoices, records contract accruals into financial management system, prepares budgets for contract proposals, modifications, and revisions. Prepares reports for contract financial information and maintains databases related to contract allocations.

Minimum Qualifications: Bachelor's degree in Finance or related field or equivalent experience in accounting, budgeting and contract management. Two years demonstrated experience in a finance/contract management capacity.

Annual Salary \$ 90,000 x 0.05 FTE = \$

4,500

BBE MGR

Manages and coordinates all day-to-day aspects of the program. Responsible for the development, administration and facilitation of all BBE group program activities. Duties include co-facilitation of the weekly drop-in support group (Phoenix Rising), coordination of all workshops (Afrochats, Many Men, Many Voices, Healthy relationships) curricula development and logistic support and facilitation of the BBE Steerign Committee.

Minimum Qualifications: Experience in health/human services and or related disciplines. Also requires experience coordinating outreach activities among African American populations, experience providing HIV/AIDS services and knowledge of substance use an harm reduction services.

Annual Salary \$ 6	5,000 x 0.80 FTE = \$	52,000
Community Organizer/Mobilization Manager		
Responsible for the development and implementation of group a interventions that organizes and mobilizes communities in order level of social capital. This position provides a clinical/social see how to work with individuals in our target population and engage building activities. Targets health promotion and wellness amor gay and bisexual and same gender loving men.	r to increase their rvices perspective on e them in community	
Minimum Qualifications: Bachelor's degree in psychology, soci discipline. Also requires experience coordinating outreach activ		

communities of color and MSM populations, experience providing HIV/AIDS services and knowledge of substance use and harm reductions services.

Health Educator

Performs phlebotomy services for confirmatory HIV antibody testing and RNA testing. Prepares specimen collection for transport to SFDPH laboratory. *Minimum Qualifications:* State certified phlebotomist.

Annual Salary \$ 57,600 x 0.10 FTE = \$ 5,760

from the speed using community and tho	ance of Peer Advocates, ensuring that they port. The Speed Project Outreach nent the initial training for the peer	
Minimum Qualifications: Experience in h disciplines. Also requires experience co communities of color and MSM population and knowledge of substance use and ha	ordinating outreach activities among ns, experience providing HIV/AIDS services	
	Annual Salary \$ 53,000 x 0.10 FTE =	\$ 5,300
Counselor I/II Responsible for intake assessments, ind psychiatrist, documentation of all counse		
Minimum Qualifications: Master's degree substance use, mental health, or HIV cou	• •	
	Annual Salary \$ 57,700 x 0.20 FTE =	\$ 11,540
<u>Administrative Assistant</u> Provide administrative office support to the filing, ordering supplies, scheduling meet	ne BBE program (including correspondence, ings, and preparing materials packets).	
Minimum Qualifications: High school dip experience working as an Administrative		
	Annual Salary \$ 52,500 x 0.10 FTE =	\$ 5,250
Director, Prevention Services: Responsite act as liaison to prevention and care part implementation and evaluation. <i>Minimur</i> years community organizing & disease p combination of education and experience	n qualifications: Master's Degree and 4 reventionexperience or an equivalent	
education/training; keeps up to date on n toward possible program impacts; works	on program design and delivery plan, and <i>m qualifications:</i> Masters in Public Health ublic health experience or an equivalent	\$ 24,750

combination of education and experience.

Annual Salary \$75,000 x .10 FTE = <u>YBMSM Program Manager</u> : Responsible for program oversight and supervision of YBMSM Program Coordinator. Responsible for program design input, program implementation, and evaluation. Oversees outreach efforts to community providers and provides case management to link clients to resources and services. Oversees HIV testing efforts, recruits participants for annual Black PLUS, and arranges Black PLUS logistics with Positive Force staff. <i>Minimum qualifications:</i> Demonstratable cultural competence and a Master's degree in a relevant field (Counseling, MSW, Psychology, MFT, etc) and 3 years related experience.	: \$	7,500
Annual Salary \$58,500 x .90 FTE = <u>YBMSM Program Coordinator:</u> Responsible for HIV testing recruitment, client outreach, program delivery. Oversees drop-in space and coordinates drop-in space logistics. <i>Minimum qualifications:</i> BA or one year experience in community organizing and health promotion, or an equivalent combination.	: \$	52,650
Annual Salary \$42,700 x .50 FTE =	: \$	21,350
<u>Outreach/Testing Counselor</u> : Conducts targeted recruitment activities for HIV testing at specific venues in the community. This can include accompanying client to testing site. Provides informed consent, HIV/RNA counseling and test disclosure information to clients being tested. Perform specimen collection (finger stick) for HIV antibody rapid test. Processes, develops, and interprets HIV antibody testing kits (OraQuick and StatPak) document results. Assists in data entry. Minimum qualifications: State of California HIV Test Counselor Certification required.	1	
Annual Salary \$37,398 x .40 FTE =	\$	14,959
<u>Testing Coordinator</u> : Responsible for managing the testing calendar and coordinating shift logistics with AHP staff; responsible for RV maintenance including, but not limited to, any pertinent permit and parking issues, driving, managing client flow and providing HIV testing services. <i>Minimum qualifications</i> : BA degree or 2 years related work experience; state-certified IRRC counselor and certified		
phlebotomist. Annual Salary \$45,000 x .25 FTE =	\$	11,250
<u>Media Designer</u> : Designs social marketing campaigns and promotional media pieces. <i>Minimum qualifications:</i> BA and 2 years experience or an equivalent combination of education and experience.		
Annual Salary \$82,000 x .10 FTE =	\$	8,200

<u>Volunteer Manager</u> : Performs intake interviews with potential volunteers to match skills & interests to components of our programs; develops & implements plans to increase volunteerism; develops & coordinates volunteer orientations and trainings; develops & implements performance evaluation methods; tracks volunteer hours worked; develops support and retentions activities and designs leadership development curriculum for volunteers in order to increase retention. <i>Minimum</i> <i>qualifications:</i> BA and 2 years experience in volumteer coordinatio, or an equivalent combination of education and experience.	
Annual Salary \$51,000 x .10 FTE =	\$ 5,100
Total Salaries	\$ 305,509
	\$ 76,378
Social Security, Worker's Compensation, Health Benefits, Unemployment, State and	
TOTAL SALARIES & BENEFITS	\$ 381,887
Operating Expenses Occupancy: Rent: Rent expense based on SFAF's experience rate of \$792.13 per FTE per month.	
\$792.13 per month x 4.95 FTE x 12 months =	\$ 47,053
<u>Utilities:</u> Telephone expense based on SFAF's experience rate of \$73.57 per FTE per month.	•
\$73.57 per month x 4.95 FTE x 12 months =	\$ 4,370
Total Occupancy:	\$ 51,423
Materials and Supplies: <u>Office Supplies/Postage:</u> Office supplies/postage expense based on SFAF's experience rate of \$75.41 per FTE per month. \$75.41 per month x 4.95 FTE x 12 months =	\$ 4,482
<u>Case Management/Event Expense:</u> Food and supplies for drop-in space, MUNI cards for client appointments, and fees/expenses associated with program promotion at community events (street fairs, Pride Parade, Juneteenth, Kwanzaa, etc.).	
200 drop-in + 75 case mgmt clients annually x approx \$58.35/client Approx 6 community Events x \$2,941.60 per event	\$ 16,047 \$ 17,650

San Francisco AIDS Foundation General Fund Contract Term: 9/01/11-6/30/14 Appendix Term: 7/1/13-6/30/14

Total Materials and Supplies:	\$ 38,178
General Operating:	
Insurance: Occupancy insurance expense based on SFAF's experience rate of \$45.14 per FTE per month. \$45.14 per month x 4.95 FTE x 12 months =	\$ 2,681
<u>Outside Storage:</u> Storage expense based on SFAF's experience rate of \$4.25 per FTE per month.	
\$4.25 per month x 4.95 FTE x 12 months =	\$ 252
Rental/Maintenance of Equipment: Equipment rental expense based on SFAF's experience rate of \$44.71 per FTE per month. Equipment maintenance expense based on SFAF's experience rate of \$50.33 per FTE per month.	
Rental - \$44.71 per month x 4.95 FTE x 12 months = Maintenance - \$50.33 per month x 4.95 FTE x 12 months =	2,656 2,990
Program Incentives: \$20 testing incentives x 125 tests = \$2,500	\$ 2,500
<u>Communications/Promotional Media:</u> Promote one Black PLUS events (2 days session), 2 Status Awareness events and 1 Major event. \$400 each media buy	\$ 1,600
<u>Misc.</u> Fuel and parking space rental for R.V. for HIV/STD testing Prorated fuel and parking for RV @\$133.33/mo x 12 mo	\$ 1,600
Total General Operating:	\$ 14,279
Consultants/Subcontractors: Temporary Staff	
Youth to help administer YBMSM program, assist with outreach, set-up and clean up \$20/hour x 7 hours/week x 25 weeks	\$ 3,500
Total Consultants/Subcontractors:	\$ 3,500
TOTAL OPERATING EXPENSES	\$ 107,380
TOTAL DIRECT COSTS	\$ 489,267

INDIRECT COSTS

Indirect expenses for the San Francisco AIDS Foundation are approximately 17% of operating costs. SFAF requests reimbursement at 10% of the total direct costs in this proposal to cover operating expenses incurred by the Foundation, including finance and administration.

	\$489,266 x 10% = \$	48,927
TOTAL INDIRECT COSTS	\$	48,927
APPENDIX TOTAL	\$	538,194

	A	В	С	D	E	F	G	Н		
1	Contractor Name:			and the second				pendix B-5t)	Page 1
2	Contract Term:							endix Term:		
3	Funding Source:									
4										
5			SFDPH AID	S OFFICE	CONTRACT					
6		UOS C	OST ALLO	CATION B	Y SERVICE N	MODE				
7										
8					SERVICE N	ODES			1	
	Personnel Expenses		Test	lina	IRRO	2	PC	W		
	Position Titles	FTE	Salaries	% FTE	Salaries	% FTE	Salaries	% FTE	l Pa	ge Total
	Director of Clinical Operations	0.20	5,440	34%	960	6%	4,320	27%		10,720
	Director of Government Contracts	0.10	3,060	34%	360	4%	2,610	29%	1	6,030
	Evaluation Associate	0.10	1,972	34%	232	4%	1,682	29%		3,886
	HIV CTL Services Manager	0.40	13,706	78%	351	2%	1,406	8%	╢────	15,463
	Data Manager	0.10	1,700	34%	400	8%	1,250	25%	1	3,350
	Counselor I and II	1.25	6,057	9%	8,076	12%	28,266	42%		42,399
_	Outreach/Testing Counselor	0.60	22,439	100%	0,070	12.70	0	72.70	╂───	22,439
18	Outreacture sung courseion	0.00	22,400	10070						
19							+			
20							╟────┤	Sector of Concession,	╏────	
20										
									-	
22										
23		0.70	54.074	100/	40.070	00/	00.504	0.40/	∦	404.007
24	Total FTE & Total Salaries	2.75	54,374	46%	10,379	9%	39,534	34%	╟───	104,287
_	Fringe Benefits	25%	13,594	38%	2,595	7%	9,884	28%		26,073
26	Total Personnel Expenses		67,968	38%	12,974	7%	49,418	28%		130,360
27										
										Inda T dam
	Operating Expenses		Expenditure	%	Expenditure	%	Expenditure	%	Con	tract Total
29	Total Occupancy		9,315	48%	1,806	9%	4,514	23%	Con	15,635
29 30	Total Occupancy Total Materials and Supplies		the second se			9% 11%	4,514	23% 42%	Cont	15,635 13,379
29	Total Occupancy Total Materials and Supplies Total General Operating		9,315	48%	1,806	9%	4,514	23%	Cont	15,635
29 30	Total Occupancy Total Materials and Supplies Total General Operating Total Staff Travel		9,315 4,834	48% 30%	1,806 1,741	9% 11%	4,514	23% 42%		15,635 13,379
29 30 31	Total Occupancy Total Materials and Supplies Total General Operating		9,315 4,834	48% 30%	1,806 1,741	9% 11%	4,514	23% 42%		15,635 13,379
29 30 31 32	Total Occupancy Total Materials and Supplies Total General Operating Total Staff Travel		9,315 4,834	48% 30%	1,806 1,741	9% 11%	4,514	23% 42%		15,635 13,379
29 30 31 32 33	Total Occupancy Total Materials and Supplies Total General Operating Total Staff Travel		9,315 4,834	48% 30%	1,806 1,741	9% 11%	4,514	23% 42%		15,635 13,379
29 30 31 32 33 34	Total Occupancy Total Materials and Supplies Total General Operating Total Staff Travel Consultants/Subcontractor:		9,315 4,834	48% 30%	1,806 1,741	9% 11%	4,514	23% 42%		15,635 13,379
29 30 31 32 33 34 35	Total Occupancy Total Materials and Supplies Total General Operating Total Staff Travel Consultants/Subcontractor:		9,315 4,834	48% 30%	1,806 1,741	9% 11%	4,514	23% 42%		15,635 13,379
29 30 31 32 33 34 35 36	Total Occupancy Total Materials and Supplies Total General Operating Total Staff Travel Consultants/Subcontractor:		9,315 4,834	48% 30%	1,806 1,741	9% 11%	4,514	23% 42%	Cont	15,635 13,379
29 30 31 32 33 34 35 36 37	Total Occupancy Total Materials and Supplies Total General Operating Total Staff Travel Consultants/Subcontractor:		9,315 4,834	48% 30%	1,806 1,741	9% 11%	4,514	23% 42%		15,635 13,379
29 30 31 32 33 34 35 36 37 38	Total Occupancy Total Materials and Supplies Total General Operating Total Staff Travel Consultants/Subcontractor:		9,315 4,834	48% 30%	1,806 1,741	9% 11%	4,514	23% 42%	Cont	15,635 13,379
29 30 31 32 33 34 35 36 37 38 39	Total Occupancy Total Materials and Supplies Total General Operating Total Staff Travel Consultants/Subcontractor:		9,315 4,834	48% 30%	1,806 1,741	9% 11%	4,514	23% 42%	Cont	15,635 13,379
29 30 31 32 33 34 35 36 37 38 39 40	Total Occupancy Total Materials and Supplies Total General Operating Total Staff Travel Consultants/Subcontractor:		9,315 4,834	48% 30%	1,806 1,741	9% 11%	4,514	23% 42%	Cont	15,635 13,379
29 30 31 32 33 34 35 36 37 38 39 40 41 42	Total Occupancy Total Materials and Supplies Total General Operating Total Staff Travel Consultants/Subcontractor: Other:		9,315 4,834 721	48% 30% 48%		9% 11% 9%	4,514 6,804 350	23% 42% 23%		15,635 13,379 1,211
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43	Total Occupancy Total Materials and Supplies Total General Operating Total Staff Travel Consultants/Subcontractor:		9,315 4,834	48% 30%	1,806 1,741	9% 11%	4,514	23% 42%	Cont 	15,635 13,379
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44	Total Occupancy Total Materials and Supplies Total General Operating Total Staff Travel Consultants/Subcontractor: Other: Total Operating Expenses		9,315 4,834 721	48% 30% 48%	1,806 1,741 140	9% 11% 9% 	4,514 6,804 350	23% 42% 23%		15,635 13,379 1,211 30,225
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45	Total Occupancy Total Materials and Supplies Total General Operating Total Staff Travel Consultants/Subcontractor: Other: Total Operating Expenses	10%/15%	9,315 4,834 721	48% 30% 48% 48% 48% 15%	1,806 1,741 140 	9% 11% 9% 	4,514 6,804 350	23% 42% 23% 3%		15,635 13,379 1,211 30,225 160,585
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46	Total Occupancy Total Materials and Supplies Total General Operating Total Staff Travel Consultants/Subcontractor: Other: Total Operating Expenses Total Direct Expenses Indirect Expenses	10%/15%	9,315 4,834 721 	48% 30% 48% 48% 15% 11%	1,806 1,741 140 	9% 11% 9% 	4,514 6,804 350 	23% 42% 23% 3% 11% 8%		15,635 13,379 1,211 30,225 160,585 16,059
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47	Total Occupancy Total Materials and Supplies Total General Operating Total Staff Travel Consultants/Subcontractor: Other: Total Operating Expenses	10%/15%	9,315 4,834 721	48% 30% 48% 48% 48% 15%	1,806 1,741 140 	9% 11% 9% 	4,514 6,804 350	23% 42% 23% 3%		15,635 13,379 1,211 30,225 160,585
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48	Total Occupancy Total Materials and Supplies Total General Operating Total Staff Travel Consultants/Subcontractor: Other: Other: Total Operating Expenses Total Direct Expenses Indirect Expenses TOTAL EXPENSES		9,315 4,834 721 	48% 30% 48% 48% 15% 11%	1,806 1,741 140 	9% 11% 9% 	4,514 6,804 350 	23% 42% 23% 3% 11% 8%		15,635 13,379 1,211 30,225 160,585 16,059 \$176,644
29 30 31 32 33 34 35 36 37 38 39 40 41 42 44 45 46 47 48 49	Total Occupancy Total Materials and Supplies Total General Operating Total Staff Travel Consultants/Subcontractor: Other: Other: Total Operating Expenses Total Direct Expenses Indirect Expenses Indirect Expenses TOTAL EXPENSES	r Service Mode	9,315 4,834 721 	48% 30% 48% 48% 48% 15% 11% 14%	1,806 1,741 140 	9% 11% 9%	4,514 6,804 350 	23% 42% 23% 3% 11% 8% 11%		15,635 13,379 1,211 30,225 160,585 16,059
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50	Total Occupancy Total Materials and Supplies Total General Operating Total Staff Travel Consultants/Subcontractor: Other: Other: Total Operating Expenses Total Direct Expenses Indirect Expenses Indirect Expenses TOTAL EXPENSES Number of Units of Service (UOS) per Cost Per Unit of Service by	r Service Mode / Service Mode	9,315 4,834 721 	48% 30% 48% 48% 15% 11% 14% 87	1,806 1,741 140 	9% 11% 9% 1% 3% 2% 3% 3%	4,514 6,804 350 11,668 61,086 61,086 6,109 67,195 480 139.9	23% 42% 23% 3% 11% 8% 11%		15,635 13,379 1,211 30,225 160,585 16,059 \$176,644
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51	Total Occupancy Total Materials and Supplies Total General Operating Total Staff Travel Consultants/Subcontractor: Other: Other: Total Operating Expenses Total Direct Expenses Indirect Expenses Indirect Expenses TOTAL EXPENSES	r Service Mode / Service Mode	9,315 4,834 721 	48% 30% 48% 48% 15% 11% 14% 87	1,806 1,741 140 	9% 11% 9% 1% 3% 2% 3% 3%	4,514 6,804 350 	23% 42% 23% 3% 11% 8% 11%		15,635 13,379 1,211 30,225 160,585 16,059 \$176,644
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52	Total Occupancy Total Materials and Supplies Total General Operating Total Staff Travel Consultants/Subcontractor: Other: Other: Total Operating Expenses Indirect Expenses Indirect Expenses Indirect Expenses TOTAL EXPENSES Number of Units of Service (UOS) per Cost Per Unit of Service by Number of Contacts (NOC) per	r Service Mode / Service Mode	9,315 4,834 721 	48% 30% 48% 48% 15% 11% 14% 87	1,806 1,741 140 	9% 11% 9% 1% 3% 2% 3% 3%	4,514 6,804 350 11,668 61,086 61,086 6,109 67,195 480 139.9	23% 42% 23% 3% 11% 8% 11%		15,635 13,379 1,211 30,225 160,585 16,059 \$176,644
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52	Total Occupancy Total Materials and Supplies Total General Operating Total Staff Travel Consultants/Subcontractor: Other: Other: Total Operating Expenses Total Direct Expenses Indirect Expenses Indirect Expenses TOTAL EXPENSES Number of Units of Service (UOS) per Cost Per Unit of Service by	r Service Mode / Service Mode	9,315 4,834 721 	48% 30% 48% 48% 15% 11% 14% 87	1,806 1,741 140 	9% 11% 9% 1% 3% 2% 3% 3%	4,514 6,804 350 11,668 61,086 61,086 6,109 67,195 480 139.9	23% 42% 23% 3% 11% 8% 11%	\$	15,635 13,379 1,211 30,225 160,585 16,059 \$176,644

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1	Contractor Name:								pendix B-5t)	Page 2
2											
3	Funding Source:	General fund									
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5			SFDPH AID								
6		UOS C	COST ALLOC	CATION B	Y SEF	IVICE N	MODE				
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9 10	Fersonnel Expenses Position Titles	FTE	Grou Salaries	% FTE		alaries	% FTE	Salaries	% FTE	Cont	act Totals
_	Director of Clinical Operations	0.20	5,280	33%		alaries	70 FIL	Jaidiles	70 FIE	Conu	16,000
	Director of Government Contracts	0.10	2,970	33%				╢───┤			9,000
_	Evaluation Associate	0.10	1,914	33%							5,800
	HIV CTL Services Manager	0.40	2,109	12%	╢───			╢────┤			17,572
The subscription of the local division of th	Data Manager	0.10	1,650	33%				∦ †			5,000
	Counselor I and II	1.25	24,901	37%	+			<u>∦</u> †			67,300
17	Outreach/Testing Counselor	0.60	0					1			22,439
18								1			
19								1			
20											
21									100 10		
22											
23											
24	Total FTE & Total Salaries	2.75	38,824	33%							143,111
25	Fringe Benefits	25%	9,705	27%							35,778
26	Total Personnel Expenses		48,529	27%							178,889
27											
	Operating Expenses		Expenditure	%	Expe	enditure	%	Expediture	%	Con	ract Total
	Total Occupancy		3,611	33%							19,246
30	Total Materials and Supplies		3,006	13%							16,385
_	Total General Operating		279	33%					a	<u> </u>	1,490
32	Total Staff Travel									ļ	0
33	Consultants/Subcontractor:					31,401	9%	125,605	37%	l	157,006
34	Other				-			∦∤		 	
35 36	Other:							╉────┤			
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39 40							·	╟────┤			
40								┣───┤			···
42	<u> </u>				1			1		1	
43	Total Operating Expenses		\$ 6,896	2%	\$	31,401	8%	125,605	33%	\$	194,127
44			• 0,000		<u>+-</u> -	0.,101				-	
1.00	Total Direct Expenses		55,425	10%		31,401	6%	125,605	22%		373,016
46		10%/15%	5,543	7%		4,710	6%	18,841	25%		45,153
	TOTAL EXPENSES		\$ 60,968	10%	\$	36,111	6%	144,446	23%		\$418,169
47			+ 50,000		Ť.	,	- 10				4.1.01100
		Service Mode	311			144		1,080			1,535
48	Number of Units of Service (UOS) not									1,000	
48 49	Number of Units of Service (UOS) per Cost Per Unit of Service by		\$196	04	\$250.77		\$133.75		FI		
48 49 50	Cost Per Unit of Service by	Service Mode			╟───				and the second se		
48 49 50 51		Service Mode				\$250.7		\$133.	and the second se		
48 49 50 51 52	Cost Per Unit of Service by	Service Mode							and the second se		Rev. 05/2010

10 Positi 11 Direct 12 Direct 13 Evalue 14 HIV C 15 Data I 16 Couns 17 Outree 18 19 20 21 22 22 23 Couns 24 Total 25 Fringe 26 Total 27 28 29 Tota 30 Tota 31 Tota	Funding Source onnel Expenses tion Titles tor of Clinical Operations tor of Government Contracts uation Associate CTL Services Manager	2 9/1/11-06/30/ Ceneral fund	I4 SFDPH AID:	S OFFICE CATION B roups % FTE 0% 0% 0% 0% 0%	E CONTRACT Y SERVICE N SERVICE N LIFE R Salaries	IODES	G App Salaries	H ppendix B-5b bendix Term: % FTE	Page 3 07/1/13-06/30/14 Contract Totals 16,000
3 4 5 6 7 8 9 Perso 10 Positi 11 Direct 12 Direct 13 Evalue 14 HIV C 15 Data I 16 Counse 17 Outreat 18 19 20 22 23 24 24 Total 25 Fringe 26 Total 27 28 28 Operation 1 30 Total 31 Total 32 Total 33 Consi 34 35	Contract Term Funding Source onnel Expenses tion Titles tor of Clinical Operations tor of Government Contracts uation Associate CTL Services Manager Manager iselor I and II each/Testing Counselor	: 9/1/11-06/30/ : General fund UOS C FTE 0.20 0.10 0.10 0.40 0.10 1.25	I4 SFDPH AID COST ALLO LIFE G	S OFFICE CATION B roups % FTE 0% 0% 0% 0% 0%	Y SERVICE I SERVICE I LIFE R	IODES & L	App	bendix Term:	07/1/13-06/30/14 Contract Totals
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6 7 8 9 9 Perso 10 Positi 11 Direct 12 Direct 13 Evalua 14 HIV C 15 Data I 16 Couns 17 Outrea 18 19 20 21 22 23 24 Total 25 Fringe 26 Total 27 28 28 Opera 30 Tota 31 Tota 32 Tota 33 Cons 34 35	tion Titles stor of Clinical Operations stor of Government Contracts uation Associate CTL Services Manager Manager Isolor I and II each/Testing Counselor	UOS C FTE 0.20 0.10 0.10 0.40 0.10 1.25	COST ALLOO LIFE G	CATION B roups % FTE 0% 0% 0% 0% 0%	Y SERVICE I SERVICE I LIFE R	IODES & L	Salaries	% FTE	
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8 9 Perso 10 Positi 11 Direct 13 Evalua 14 HIV C 15 Data I 16 Cours 17 Outrea 18 19 20 21 23 22 23 24 26 Total 27 28 28 Opera 30 Tota 31 Tota 32 Tota 33 Cons 34 So Othe	tion Titles stor of Clinical Operations stor of Government Contracts uation Associate CTL Services Manager Manager Isolor I and II each/Testing Counselor	0.20 0.10 0.10 0.40 0.10 1.25		% FTE 0% 0% 0% 0% 0%	LIFE R	&L	Salaries	% FTE	
9 Perso 10 Positi 11 Direct 12 Direct 13 Evalue 14 HIV C 15 Data I 16 Couns 17 Outree 18	tion Titles stor of Clinical Operations stor of Government Contracts uation Associate CTL Services Manager Manager Isolor I and II each/Testing Counselor	0.20 0.10 0.10 0.40 0.10 1.25		% FTE 0% 0% 0% 0% 0%	LIFE R	&L	Salaries	% FTE	
10 Positi 11 Direct 12 Direct 13 Evaluation 14 HIV C 15 Data I 16 Couns 17 Outreation 18 19 20 22 21 22 23 24 24 Total 25 Fringe 26 Total 27 28 29 Tota 30 Tota 31 Tota 32 Tota 33 Cons 34 35	tion Titles stor of Clinical Operations stor of Government Contracts uation Associate CTL Services Manager Manager Isolor I and II each/Testing Counselor	0.20 0.10 0.10 0.40 0.10 1.25		% FTE 0% 0% 0% 0% 0%			Salaries	% FTE	
11 Direct 12 Direct 13 Evalue 14 HIV C 15 Data I 16 Couns 17 Outreat 18 Image: Couns 19 Image: Couns 20 Image: Couns 21 Image: Couns 22 Image: Couns 23 Image: Couns 24 Total 25 Fringe 26 Total 27 Image: Couns 28 Opera 29 Tota 30 Tota 32 Tota 33 Cons 34 Image: Couns 35 Other	tor of Clinical Operations tor of Government Contracts uation Associate CTL Services Manager Manager Iselor I and II each/Testing Counselor	0.20 0.10 0.10 0.40 0.10 1.25	Salaries	0% 0% 0% 0% 0%	Salaries	% FTE	Salaries	% FTE	1
12 Direct 13 Evaluation 14 HIV C 15 Data I 16 Counsition 17 Outreation 18 Image: Constant Strain	ctor of Government Contracts uation Associate CTL Services Manager Manager Iselor I and II each/Testing Counselor	0.10 0.10 0.40 0.10 1.25		0% 0% 0% 0%					16 000
13 Evalua 14 HIV C 15 Data I 16 Couns 17 Outrea 18	uation Associate CTL Services Manager Manager Iselor I and II each/Testing Counselor	0.10 0.40 0.10 1.25		0% 0% 0% 0%					
14 HIV C 15 Data I 16 Cours 17 Outres 18 19 20 21 22 23 23 24 24 Total 25 Fringe 26 Total 27 28 29 Total 30 Tota 31 Tota 32 Tota 33 Cons 34 35	CTL Services Manager Manager Iselor I and II each/Testing Counselor	0.40 0.10 1.25		0% 0% 0%					9,000
15 Data I 16 Couns 17 Outree 18 - 19 - 20 - 21 - 22 - 23 - 24 Total 25 Fringe 26 Total 27 - 28 Operation 30 Total 31 Total 32 Total 33 Constal 34 - 35 Other	Manager Iselor I and II each/Testing Counselor	0.10 1.25		0% 0%					5,800
16 Couns 17 Outreat 18 19 20 20 21 22 23 24 24 Total 25 Fringe 26 Total 27 28 28 Operation 30 Total 31 Total 32 Total 33 Constant 34 35	selor I and II each/Testing Counselor	1.25		0%					17,572
17 Outreat 18 19 19 20 21 22 23 24 24 Total 25 Fringe 26 Total 27 28 29 Total 30 Total 32 Total 33 Cons 34 35	each/Testing Counselor								5,000
18 19 20 21 22 23 24 7 28 0pera 30 70tal 23 24 7 28 0pera 30 70ta 32 70ta 33 Cons 34 35 Other		0.60							67,300
19 20 21 22 23 24 7 28 0pera 30 70tal 27 28 7 30 70ta 31 70ta 32 70ta 33 70ta 33 70ta 34 35 70te	I FTE & Total Salaries			0%					22,439
20 21 22 23 24 7 26 7 28 0pera 29 70tal 30 7 28 0pera 30 70ta 31 70ta 32 70ta 33 Cons 34 35 Other	I FTE & Total Salaries								
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25 Fringe 26 Total 27 28 Opera 29 Tota 30 Tota 31 Tota 32 Tota 33 Cons 34	FTE & Total Salaries								
26 Total 27 28 29 Tota 30 Tota 31 Tota 32 Tota 33 Cons 34 35		2.75	0	0%					143,111
27 28 Operation 29 Tota 30 Tota 30 Tota 31 Tota 32 Tota 33 Cons 33 Cons 34 35		25%	0	0%					35,778
28 Operation 29 Tota 30 Tota 31 Tota 32 Tota 33 Cons 34 35	Personnel Expenses		0	0%					178,889
29 Tota 30 Tota 31 Tota 32 Tota 33 Cons 34 35 Othe									
30 Tota 31 Tota 32 Tota 33 Cons 34 35	ating Expenses		Expenditure	%	Expenditure	%			Contract Total
 31 Tota 32 Tota 33 Cons 34 35 Othe 	al Occupancy			0%					19,246
32 Tota 33 Cons 34 35 Othe	al Materials and Supplies			0%					16,385
33 Cons 34 35 Othe	al General Operating			0%					1,490
34 35 Othe	al Staff Travel								0
35 Othe	sultants/Subcontractor:		153,517	44%	38,380	11%			348,903
36	er:								
				5.000 million 4.000					
37									İ
38									
39									
40									
41									
42	······································								
	Operating Expenses		\$ 153,517	40%	\$ 38,380	10%			\$ 386,024
44									
	Direct Expenses		153,517	27%	38,380	7%			564,913
46 indir	rect Expenses	10%/15%	23,028	31%	5,756	8%			73,936
47 TOTA	L EXPENSES		\$ 176,545	28%	\$ 44,136	7%			\$638,849
48									
49 Nu		er Service Mode	604		375				3,739
50		Number of Units of Service (UOS) per Service Mode		29	\$117.7	0			
51	lumber of Units of Service (UOS) pe				750				
52	lumber of Units of Service (UOS) pe Cost Per Unit of Service b		2,13						d
53 DPH #	lumber of Units of Service (UOS) pe								
	lumber of Units of Service (UOS) pe Cost Per Unit of Service b Number of Contacts (NOC) pe								Rev. 05/2010

BUDGET JUSTIFICATION Stonewall Castro/ LIFE Program

Salaries and Benefits

Director of Clinical Operations

Dir. Of Clinical Operations assists with daily operations, provides HIV prevention and care services to a caseload of Stonewall clients.

Minimum Qualifications: Master's degree and at least five years experience in managing at social services programs.

.20 FTE x \$ 80,000 = \$16

\$16,000

Director of Government Contracts

Responsible for all data management and contract related activities. Maintains operational and statistical reporting mechanisms in accordance with contract and departmental requirements, produces routine and ad hoc reporting as needed, and ensures the integrity of the service database by overseeing database quality assurance activities.

Minimum Qualifications: Bachelor's degree and at least two years demonstrated experience in health services program planning, design, and evaluation; grant development and writing; government contracts management and negotiations.

.10 FTE x \$ 90,000 = \$9,000

Evaluation Associate

Responsible for coordinating data collection, quality assurance, reporting and summaries to ensure foundatoin programs are rigorously evaluated for process and health outcomes and public health impact. Responsible for review, abstraction from client records and database enry of all data collected from cleints as well as data analysis to meet programmatic and contract requirements.

Minimum Qualifications: Bachelor's degree an 2 years experience managing and ensuring quality for large client data sets or 5 years equivalent experience required.

.10 FTE x \$ 58,000 = \$5,800

HIV CTL Services Manager

Manages clinic staff and oversees phlebotomy services for confirmatory HIV antibody testing and RNA testing at multiple sites. Supervises specimen collection for transport to SFDPH laboratory. Oversees quality assurance efforts.

San Francisco AIDS Foundation General Fund Contract Term: 9/01/11-6/30/14 Appendix Term: 7/1/13-6/30/14

Minimum Qualifications: Bachelor's Deg	gree, certified HIV test counselor					
and State certified phlebotomist. At lease experience managing clinic operations a for HIV/STD infection.	st two years demonstrated					
	.40 FTE x \$ 43,930 =	\$17,572				
Data Manager						
Manages data collection activities at all accuracy and timely entry of data into data database quality assurance activities. Minimum Qualifications: Bachelor's deg	atabase systems. Assists with					
demonstrated experience in database m	nanagement.					
Counselor I and II	.10 FTE x \$ 50,000=	\$5,000				
Responsible for intake assessments, ind referrals to psychiatrist, documentation of <i>Minimum Qualifications:</i> Master's degre substance use, mental health, or HIV co	of all counseling. e or at least five years experience in					
HIV testing at specific venues in the com accompanying client to testing site. Pro- counseling and test disclosure information specimen collection (finger stick) for HIV develops, and interprets HIV antibody te document results. Assists in data entry.	1.25 FTE x \$ 53,840= <u>Outreach/Testing Counselor:</u> Conducts targeted recruitment activities for HIV testing at specific venues in the community. This can include accompanying client to testing site. Provides informed consent, HIV/RNA counseling and test disclosure information to clients being tested. Perform specimen collection (finger stick) for HIV antibody rapid test. Processes, develops, and interprets HIV antibody testing kits (OraQuick and StatPak) document results. Assists in data entry. Minimum qualifications: State of					
California HIV Test Counselor Certification	on required.					
	.60 FTE x \$37,398=	\$22,439				
Total Salarles	_	\$143,111				
Total Benefits	25% of \$ 143,111 total salaries =	\$35,778				
State and Federal Taxes, Retirement Pla	an.					
TOTAL SALARIES & BENEFITS	_	\$178,889				
Operating Expenses Notupanty, Rent:						

Rent:

Rent expense based on SFAF's experience rate of \$583.22 per FTE per month.	
\$583.22 per mo. x 2.75 FTE x 12 months =	\$19,246
Total Occupancy:	\$19,246
Materials and Supplies:	
<u>Program/Medical Supplies:</u> Condoms and lubricant to distribute to clients. 107,312 condoms x \$0.08 per condom = 312 incentives @ \$25.00 each =	\$8,585 \$7,800
Total Materials and Supplies:	\$16,385
General Operating: Insurance: Occupancy insurance expense based on SFAF's experience rate of \$45.14 per month.	
\$45.14 per mo. X 2.75 FTE x 12 months =	\$1,490
Total General Operating:	\$1,490
Total General Operating: Staff Travel (Local & Gutrof Town):	\$1,490
	\$1,490 \$0
Staff Travel (Local & Out of Town)	
Staff Travel (Local & Gut of Town): Total Staff Travel: Consultants/Subcontractors: Shanti Project	

and reporting.

San Francisco AIDS Foundation General Fund Contract Term: 9/01/11-6/30/14 Appendix Term: 7/1/13-6/30/14

> Minimum Qualifications: Graduate degree in health servicesrelated field and/or 3 years experience in providing health servicesrelated program management.

> > .50 FTE x \$55,000 = \$27,500

Senior Health Coordinator I/ Clinical Supervisor

Responsible for: CRCS counseling; facilitation of SSG Health Education and MSW groups; clinical intakes; assists with outreach; intakes and follow-up; lead Health Counselor; provides clinical supervision, performance feedback and staff training on clinical topics.

Minimum Qualifications: Professional degree in Psychology, Clinical Social Work, Counseling and/or valid California license as a Clinical Psychologist, Clinical Social Worker, or Marriage and Family Therapist; 5 years direct service experience in mental health counseling and/or health services-related field; 4 years experience working with adults in a clinical setting; 2 years experience working in a supervisory capacity.

.9 FTE x \$50,000 =	\$45,000
.25 FTE X \$156,000 =	\$39,000

Senior Health Coordinator II

Responsible for: CRCS counseling; facilitation of SSG Health Education and MSW groups; clinical intakes; assists with outreach; intakes and follow-up; provides coordination of and outreach for communities of color interventions.

Minimum Qualifications: Graduate degree in mental health counseling or health services related field and/or 3 years direct service experience in mental health counseling and/or health services-related field; 3 years experience providing or coordinating direct services for communities of color and/or peer-based trainings and workshops.

.90 FTE x \$48,611 \$43,750

Health Counselor

Responsible for: CRCS counseling; facilitation of SSG Health Education and MSW groups; clinical intakes; assists with outreach. *Minimum Qualifications:* College degree in health service-related field and/or 2 years direct service experience in mental health counseling, small group facilitation, client advocacy and/or health education.

1.1 FTE x \$45,397 = \$49,937

Admin Assistant

Responsible for: data entry; logistical and administrative support.

Minimum Qualifications: College degree and/or minimum 3 years experience in administrative assistance within health services-related field.	
.30 FTE x \$29,120 =	\$8,737
<u>Benefits:</u> Social Security, Worker's Compensation, Health Benefits, Unemployment, State and Federal Taxes, Retirement Plan. Approx. 19.5% of total salaries (\$262,924) =	\$51,249
Rent	
Rental of property including rent, utilities, building maintenance and IT services including pro-rata share of shared expenses.	
\$1,659.17 x 12 months=	\$19,910
Materails & Supplies	
Supplies, postage, printing and photocopying of materials, educational materials, food, software, telehone/internet including pro- rata share of shared expenses.	
\$791.67/month x 12 months =	\$9,500
General Operating	
Staff training, staff travel, insurance and equipment rental including pro-rata share of shared expenses.	
\$291.67/ month x 12 months =	\$3,500
Advertising	
Costs for advertising placement for client recruitment and program based social marketing campaigns and related materials.	
.67/ month x 12 months less inkind funding for advertising of \$7090 = \$666.67 x12 =\$8,000 less \$7,090=	\$910
Intervention Materials	
Incentives to support recruitment, attendance, punctuality and	
retention and related materials.	¢040
\$786.83/ month x 12 months less \$8,531 inkind funding for materials \$786.75 x 12 mo = \$9,441 less \$\$8,531 =	\$910
ψ100.70 X 12 mo = ψ0; 171 1633 ψψ0;001 =	
Total Consultants/Subcontractors:	\$348,903

	+•
Other:	
Total Other:	\$0
TOTAL OPERATING EXPENSES	\$386,024
CAPITAL EXPENDITURES: (If needed - A unit valged at \$5,000 or more)	
Total Capital Expenditures:	\$0

TOTAL DIRECT COSTS

\$564,913

San Francisco AIDS Foundation General Fund Contract Term: 9/01/11-6/30/14 Appendix Term: 7/1/13-6/30/14

INDIRECT COSTS Stonewall Castro Indirect expenses for the San Francisco AIDS Foundation are		
\$ 216,010 x 10%=	\$21,601	
LIFE Program		
Indirect expenses for the San Francisco AIDS Foundation & Shanti		
\$ 348,903 x 15%=	\$52,335	
TOTAL INDIRECT COSTS		\$73,936

APPENDIX TOTAL

\$638,849

Appendix D **Additional Terms**

1. HIPAA

The parties acknowledge that City is a Covered Entity as defined in the Healthcare Insurance Portability and Accountability Act of 1996 ("HIPAA") and is therefore required to abide by the Privacy Rule contained therein. The parties further agree that Contractor falls within the following definition under the HIPAA regulations:



A Covered Entity subject to HIPAA and the Privacy Rule contained therein; or

A Business Associate subject to the terms set forth in Appendix E;

Not Applicable, Contractor will not have access to Protected Health Information.

2. THIRD PARTY BENEFICIARIES

No third parties are intended by the parties hereto to be third party beneficiaries under this Agreement, and no action to enforce the terms of this Agreement may be brought against either party by any person who is not a party hereto.

3. MATERIALS REVIEW

Contractor agrees that all materials, including without limitation print, audio, video, and electronic materials, developed, produced, or distributed by personnel or with funding under this Agreement shall be subject to review and approval by the Contract Administrator prior to such production, development or distribution. Contractor agrees to provide such materials sufficiently in advance of any deadlines to allow for adequate review. City agrees to conduct the review in a manner which does not impose unreasonable delays on Contractor's work, which may include review by members of target communities.

4. **EMERGENCY RESPONSE**

CONTRACTOR will develop and maintain an Agency Disaster and Emergency Response Plan containing Site Specific Emergency Response Plan(s) for each of its service sites. The agency-wide plan should address disaster coordination between and among service sites. CONTRACTOR will update the Agency/site(s) plan as needed and CONTRACTOR will train all employees regarding the provisions of the plan for their Agency/site(s). CONTRACTOR will attest on its annual Community Programs' Contractor Declaration of Compliance whether it has developed and maintained an Agency Disaster and Emergency Response Plan, including a site specific emergency response plan for each of its service site. CONTRACTOR is advised that Community Programs Contract Compliance Section staff will review these plans during a compliance site review. Information should be kept in an Agency/Program Administrative Binder, along with other contractual documentation requirements for easy accessibility and inspection

In a declared emergency, CONTRACTOR'S employees shall become emergency workers and participate in the emergency response of Community Programs, Department of Public Health. Contractors are required to identify and keep Community Programs staff informed as to which two staff members will serve as CONTRACTOR'S prime contacts with Community Programs in the event of a declared emergency.

5. **CERTIFICATION REGARDING LOBBYING**

Contractor certifies to the best of its knowledge and belief that:

No federally appropriated funds have been paid or will be paid, by or on behalf of Contractor to any A. persons for influencing or attempting to influence an officer or an employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the entering into of any federal cooperative agreement, or the extension, continuation, renewal, amendment, or modification of a federal contract, grant, loan or cooperative agreement.

If any funds other than federally appropriated funds have been paid or will be paid to any persons for B. influencing or attempting to influence an officer or employee of an agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan or cooperative agreement, Contractor shall complete and submit Standard Form -111, "Disclosure Form to Report Lobbying," in accordance with the form's instructions.

C. Contractor shall require the language of this certification be included in the award documents for all subawards at all tiers, (including subcontracts, subgrants, and contracts under grants, loans and cooperation agreements) and that all subrecipients shall certify and disclose accordingly.

D. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Appendix E

BUSINESS ASSOCIATE ADDENDUM

This Business Associate Addendum ("Addendum") supplements and is made a part of the contract ("Contract") by and between the City and County of San Francisco, Covered Entity ("CE") and Contractor, Business Associate ("BA").

RECITALS

- A. CE wishes to disclose certain information to BA pursuant to the terms of the Contract, some of which may constitute Protected Health Information ("PHI") (defined below).
- B. CE and BA intend to protect the privacy and provide for the security of PHI disclosed to BA pursuant to the Contract in compliance with the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 ("HIPAA"), the Health Information Technology for Economic and Clinical Health Act, Public Law 111-005 ("the HITECH Act"), and regulations promulgated thereunder by the U.S. Department of Health and Human Services (the "HIPAA Regulations") and other applicable laws.
- C. As part of the HIPAA Regulations, the Privacy Rule and the Security Rule (defined below) require CE to enter into a contract containing specific requirements with BA prior to the disclosure of PHI, as set forth in, but not limited to, Title 45, Sections 164.314(a), 164.502(a) and (e) and 164.504(e) of the Code of Federal Regulations ("C.F.R.") and contained in this Addendum.

In consideration of the mutual promises below and the exchange of information pursuant to this Addendum, the parties agree as follows:

1. Definitions

- a. **Breach** shall have the meaning given to such term under the HITECH Act and HIPAA Regulations [42 U.S.C. Section 17921 and 45 C.F.R. Section 164.402].
- b. **Breach Notification Rule** shall mean the HIPAA Regulation that is codified at 45 C.F.R. Parts 160 and 164, Subparts A and D.
- c. **Business Associate** shall have the meaning given to such term under the Privacy Rule, the Security Rule, and the HITECH Act, including, but not limited to, 42 U.S.C. Section 17938 and 45 C.F.R. Section 160.103.
- d. **Covered Entity** shall have the meaning given to such term under the Privacy Rule and the Security Rule, including, but not limited to, 45 C.F.R. Section 160.103.

- e. Data Aggregation shall have the meaning given to such term under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.501.
- f. **Designated Record Set** shall have the meaning given to such term under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.501.
- g. Electronic Protected Health Information means Protected Health Information that is maintained in or transmitted by electronic media.
- h. Electronic Health Record shall have the meaning given to such term in the HITECT Act, including, but not limited to, 42 U.S.C. Section 17921.
- i. Health Care Operations shall have the meaning given to such term under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.501.
- j. **Privacy Rule shall mean the HIPAA Regulation that is codified at 45 C.F.R. Parts 160 and 164, Subparts A and E.**
- k. Protected Health Information or PHI means any information, whether oral or recorded in any form or medium: (i) that relates to the part, present or future physical or mental condition of an individual; the provision of health care to an individual; or the past, present or future payment for the provision of health care to an individual; and (ii) that identifies the individual or with respect to which there is a reasonable basis to believe the information can be used to identify the individual, and shall have the meaning given to such term under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.501. Protected Health Information includes Electronic Protected Health Information [45 C.F.R. Sections 160.103, 164.501].
- I. **Protected Information** shall mean PHI provided by CE to BA or created, maintained, received or transmitted by BA on CE's behalf.
- m. Security Incident shall have the meaning given to such term under the Security Rule, including, but not limited to, 45 C.F.R. Section 164.304.
- n. Security Rule shall mean the HIPAA Regulation that is codified at 45 C.F.R. Parts 160 and 164, Subparts A and C.
- Unsecured PHI shall have the meaning given to such term under the HITECH Act and any guidance issued pursuant to such Act including, but not limited to, 42 U.S.C. Section 17932(h) and 45 C.F.R. Section 164.402.

2. Obligations of Business Associate

a. **Permitted Uses.** BA shall use Protected Information only for the purpose of performing BA's obligations under the Contract and as permitted or required under the Contract and Addendum, or as required by law. Further, BA shall not use Protected Information in any manner that would constitute a violation of the Privacy Rule or the HITECH Act if so used by CE. However, BA may use Protected Information as necessary (i) for the proper management and administration of BA; (ii) to carry out the legal responsibilities of BA; (iii) as required by law; or (iv) for Data Aggregation purposes relating to the Health Care Operations of CE [45 C.F.R. Sections 164.504(e)(2) and 164.504(e)(4)(i)].

- b. Permitted Disclosures. BA shall disclose Protected Information only for the purpose of performing BA's obligations under the Contract and as permitted or required under the Contract and Addendum, or as required by law. BA shall not disclose Protected Information in any manner that would constitute a violation of the Privacy Rule or the HITECH Act if so disclosed by CE. However, BA may disclose Protected Information as necessary (i) for the proper management and administration of BA; (ii) to carry out the legal responsibilities of BA; (ii) as required by law; or (iv) for Data Aggregation purposes relating to the Health Care Operations of CE. If BA discloses Protected Information to a third party, BA must obtain, prior to making any such disclosure, (i) reasonable written assurances from such third party that such Protected Information will be held confidential as provided pursuant to this Addendum and used or disclosed only as required by law or for the purposes for which it was disclosed to such third party, and (ii) a written agreement from such third party to immediately notify BA of any breaches, suspected breaches, security incidents, or unauthorized uses or disclosures of the Protected Information in accordance with paragraph 2. m. of the Addendum, to the extent it has obtained knowledge of such occurrences [42 U.S.C. Section 17932; 45 C.F.R. Section 164.504(e)].
- c. Prohibited Uses and Disclosures. BA shall not use or disclose PHI other than as permitted or required by the Contract and Addendum, or as required by law. BA shall not use or disclose Protected Information for fundraising or marketing purposes. BA shall not disclose Protected Information to a health plan for payment or health care operations purposes if the patient has requested this special restriction, and has paid out of pocket in full for the health care item or service to which the PHI solely relates [42 U.S.C. Section 17935(a) and 45 C.F.R. Section 164.522(a)(vi)]. BA shall not directly or indirectly receive remuneration in exchange for Protected Information, except with the prior written consent of CE and as permitted by the HITECH Act, 42 U.S.C. Section 17935(d)(2), and the HIPAA regulations, 45 C.F.R. Section 164.502(a)(5)(ii); however, this prohibition shall not affect payment by CE to BA for services provided pursuant to the Contract.
- d. Appropriate Safeguards. BA shall implement appropriate safeguards to prevent the use or disclosure of Protected Information other than as permitted by the Contract or Addendum, including, but not limited to, administrative, physical and technical safeguards in accordance with the Security Rule, including, but not limited to, 45 C.F.R. Sections 164.308, 164.310, and 164.312. [45 C.F.R. Section 164.504(e)(2)(ii)(B); 45 C.F.R. Section 164.308(b)]. BA shall comply with the policies and procedures and

documentation requirements of the Security Rule, including, but not limited to, 45 C.F.R. Section 164.316. [42 U.S.C. Section 17931]

- e. Business Associate's Subcontractors and Agents. BA shall ensure that any agents and subcontractors that create, receive, maintain or transmit Protected Information on behalf of BA, agree in writing to the same restrictions and conditions that apply to BA with respect to such Protected Information and implement the safeguards required by paragraph 2.d. above with respect to Electronic PHI [45 C.F.R. Section 164.504(e)(2)(ii)(D); 45 C.F.R. Section 164.308(b)]. BA shall implement and maintain sanctions against agents and subcontractors that violate such restrictions and conditions and shall mitigate the effects of any such violation (see 45 C.F.R. Sections 164.530(f) and 164.530(e)(1)).
- f. Accounting of Disclosures. Within ten (10) calendar days of a request by CE for an accounting of disclosures of Protected Information or upon any disclosure of Protected Information for which CE is required to account to an individual, BA and its agents and subcontractors shall make available to CE the information required to provide an accounting of disclosures to enable CE to fulfill its obligations under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.528, and the HITECH Act, including but not limited to 42 U.S.C. Section 17935 (c), as determined by CE. BA agrees to implement a process that allows for an accounting to be collected and maintained by BA and its agents and subcontractors for at least six(6) years prior to the request. However, accounting of disclosures from an Electronic Health Record for treatment, payment or health care operations purposes are required to be collected and maintained for only three (3) years prior to the request, and only to the extent that BA maintains an Electronic Health Record. At a minimum, the information collected and maintained shall include: (i) the date of disclosure; (ii) the name of the entity or person who received Protected Information and, if known, the address of the entity or person; (iii) a brief description of Protected Information disclosed; and (iv) a brief statement of purpose of the disclosure that reasonably informs the individual of the basis for the disclosure, or a copy of the individual's authorization, or a copy of the written request for disclosure. If a patient submits a request for an accounting directly to BA or its agents or subcontractors, BA shall forward the request to CE in writing within five(5) calendar days.
- g. Governmental Access to Records. BA shall make its internal practices, books and records relating to the use and disclosure of Protected Information available to CE and to the Secretary of the U.S. Department of Health and Human Services (the "Secretary") for purposes of determining BA's compliance with HIPAA [45 C.F.R. Section 164.504(e)(2)(ii)(I)]. BA shall provide CE a copy of any Protected Information and other documents and records that BA provides to the Secretary concurrently with providing such Protected Information to the Secretary.

- h. Minimum Necessary. BA, its agents and subcontractors shall request, use and disclose only the minimum amount of Protected Information necessary to accomplish the purpose of the request, use or disclosure. [42 U.S.C. Section 17935(b); 45 C.F.R. Section 164.514(d)] BA understands and agrees that the definition of "minimum necessary" is in flux and shall keep itself informed of guidance issued by the Secretary with respect to what constitutes "minimum necessary."
- i. **Data Ownership.** BA acknowledges that BA has no ownership rights with respect to the Protected Information.
- j. Notification of Possible Breach. BA shall notify CE within twenty-four (24) hours of any suspected or actual breach of Protected Information; any use or disclosure of Protected Information not permitted by the Contract or Addendum; any security incident (i.e., any attempted or successful unauthorized access, use, disclosure, modification, or destruction of information or interference with system operations in an information system) related to Protected Information, and any actual or suspected use or disclosure of data in violation of any applicable federal or state laws by BA or its agents or subcontractors. The notification shall include, to the extent possible, the identification of each individual who unsecured Protected Information has been, or is reasonably believed by the business associate to have been, accessed, acquired, used, or disclosed, as well as any other available information that CE is required to include in notification to the individual, the media, the Secretary, and any other entity under the Breach Notification Rule and any other applicable state or federal laws, including, but not limited, to 45 C.F.R. Section 164.404 through 45 C.F.R. Section 164.408, at the time of the notification required by this paragraph or promptly thereafter as information becomes available. BA shall take (i) prompt corrective action to cure any deficiencies and (ii) any action pertaining to unauthorized uses or disclosures required by applicable federal and state laws. (This provision should be negotiated.) [42 U.S.C. Section 17921; 45 C.F.R. Section 164.504(e)(2)(ii)(C); 45 C.F.R. Section 164.308(b)]
- k. Breach Pattern or Practice by Business Associate's Subcontractors and Agents. Pursuant to 42 U.S.C. Section 17934(b) and 45 C.F.R. Section 164.504(e)(1)(ii), if the BA knows of a pattern of activity or practice of a subcontractor or agent that constitutes a material breach or violation of the subcontractor or agent's obligations under the Contract or Addendum or other arrangement, the BA must take reasonable steps to cure the breach or end the violation. If the steps are unsuccessful, the BA must terminate the Contract or other arrangement if feasible. BA shall provide written notice to CE of any pattern of activity or practice of a subcontractor or agent that BA believes constitutes a material breach or violation of the subcontractor or agent sobligations under the Contract or Addendum or other arrangement if feasible. BA shall provide written notice to CE of any pattern of activity or practice of a subcontractor or agent that BA believes constitutes a material breach or violation of the subcontractor or agent's obligations under the Contract or Addendum or other arrangement within five (5) days of discovery and shall meet with CE to discuss and attempt to resolve the problem as one of the reasonable steps to cure the breach or end the violation.

3. Termination

- a. Material Breach. A breach by BA of any provision of this Addendum, as determined by CE, shall constitute a material breach of the Contract and shall provide grounds for immediate termination of the Contract, any provision in the Contract to the contrary notwithstanding. [45 C.F.R. Section 164.504(e)(2)(iii)].
- b. Judicial or Administrative Proceedings. CE may terminate the Contract, effective immediately, if (i) BA is named as defendant in a criminal proceeding for a violation of HIPAA, the HITECH Act, the HIPAA Regulations or other security or privacy laws or (ii) a finding or stipulation that the BA has violated any standard or requirement of HIPAA, the HITECH Act, the HIPAA Regulations or other security or privacy laws is made in any administrative or civil proceeding in which the party has been joined.
- c. Effect of Termination. Upon termination of the Contract for any reason, BA shall, at the option of CE, return or destroy all Protected Information that BA and its agents and subcontractors still maintain in any form, and shall retain no copies of such Protected Information. If return or destruction is not feasible, as determined by CE, BA shall continue to extend the protections and satisfy the obligations of Section 2 of this Addendum to such information, and limit further use and disclosure of such PHI to those purposes that make the return or destruction of the information infeasible [45 C.F.R. Section 164.504(e)(ii)(2)(J)]. If CE elects destruction of the PHI, BA shall certify in writing to CE that such PHI has been destroyed in accordance with the Secretary's guidance regarding proper destruction of PHI.

d. Disclaimer

CE makes no warranty or representation that compliance by BA with this Addendum, HIPAA, the HITECH Act, or the HIPAA Regulations will be adequate or satisfactory for BA's own purposes. BA is solely responsible for all decisions made by BA regarding the safeguarding of PHI.

4. Amendment to Comply with Law.

The parties acknowledge that state and federal laws relating to data security and privacy are rapidly evolving and that amendment of the Contract or Addendum may be required to provide for procedures to ensure compliance with such developments. The parties specifically agree to take such action as is necessary to implement the standards and requirements of HIPAA, the HITECH Act, the HIPAA regulations and other applicable state or federal laws relating to the security or confidentiality of PHI. The parties understand and agree that CE must receive satisfactory written assurance from BA that BA will adequately safeguard all Protected

Information. Upon the request of either party, the other party agrees to promptly enter into negotiations concerning the terms of an amendment to this Addendum embodying written assurances consistent with the standards and requirements of HIPAA, the HITECH Act, the HIPAA regulations or other applicable laws. CE may terminate the Contract upon thirty (30) days written notice in the event (i) BA does not promptly enter into negotiations to amend the Contract or Addendum when requested by CE pursuant to this section or (ii) BA does not enter into an amendment to the Contract or Addendum providing assurances regarding the safeguarding of PHI that CE, in its sole discretion, deems sufficient to satisfy the standards and requirements of applicable laws.

5. Reimbursement for Fines

In the event that CE pays a fine to a state or federal regulatory agency based on an impermissible use or disclosure of PHI by BA or its subcontractors or agents, then BA shall reimburse CE in the amount of such fine within thirty (30) calendar days.

,

APPENDIX F-1b Appendix Term: 06/15/13-06/14/14

	PAGE A

						S#	7		voice Num	
Contractor: San Francisco AIDS Found Address: P.O. Box 426182	lation				71	64		XXXX	XXXXA-1	JUN13
				Cor	itract Pui	chase (Order No:			
Telephone: 483-3000						Funding	Source:	F	ederal CI	C
Fax:		HI	PS							
Program Name: HIV Testing - HIV STOP St	Jdy	L			G	rant Coo	le/Detail:	HC	IVPREV	NGR
ACE Control #:					Pro	ject Coo	le/Detail:	ŀ	ICAO24/	13
	l					Invoic	e Period:	06/1	/13 - 06/3	30/13
						FINA	L Invoice		(check if	Yes)
		TAL	DELIV			ERED		OF		JINING RABLES
DELIVERABLES	UOS	NOC	THIS PI	NOC	UOS	NOC	UOS	TAL NOC	UOS	NOC
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Unduplicated Clients for Appendix	- HAVISAN	NOC	1.5.1	NOC		NOC		NOC	27012180	NOC
EXPENDITURES			EXPE		EXPE			OF	REMA	
	BUD		THIS PI	RIOD	TOD	DATE	BUD	GET	BALA	
Total Salaries (See Page B)	\$10,	and the second se		-					\$10,7	
Fringe Benefits	\$2,4	STATISTICS	_	-		_	L		\$2,46	
Total Personnel Expenses	\$13,	205							\$13,2	05.00
Operating Expenses:			-				ļ		04.00	F AA
Occupancy-(e.g., Rental of Property, Utilities,	\$1,6	505	1		ļ				\$1,60	5.00
Building Maintenance Supplies and Repairs)							l			
Meterlele and Overallas (0							670	00
Materials and Supplies-(e.g., Office,	\$7	0	-				ļ		\$70	.00
Postage, Printing and Repro., Program Supplies)							<u> </u>			
Gameral Operating (a to law many Chaff	\$12	00		_					\$120	00
General Operating-(e.g., Insurance, Staff Training, Equipment Rental/Maintenance)	\$12	20							\$120	0.00
Training, Equipment Remai/Maintenance)										
Staff Travel - (e.g., Local & Out of Town)	AT INCOME THE	Training and			<u> </u>					
Stan mayer - (e.g., Local & Out of Town)							<u> </u>			
Consultant/Subcontractor	(1								
				-						
Other - (e.g., Client Food, Client Travel, Client	k 19	a seller								
Activities and Client Supplies)				_			I			
Total Operating Expenses	64 7	05		-					\$1,79	E 00
Capital Expenditures	\$1,7				1				- WI,78	0.00
TOTAL DIRECT EXPENSES	\$15,	lala							\$15,00	00.00
Indirect Expenses	<u>- 510</u>	000							\$1,50	
TOTAL EXPENSES	\$16,								\$16,50	
LESS: initial Payment Recovery	@10,3		-		NOTES				<u> </u>	10.00
Other Adjustments (Enter as negative, if approp	uninte)				10123	•				
REIMBURSEMENT	/ HBI(\$)									
a sum state and by a key the state and a l				N. 1. 1						

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the budget approved for the contract cited for services provided under the provision of that contract. Full justification and backup records for those claims are maintained in our office at the address indicated.

 Date: _____

Send to:	SFDPH Fiscal / Involce Processing		
	1380 Howard Street, 4th Floor		
	San Francisco, CA 94103	By:	Date:
	Attn: Contract Payments	(DPH Authorized Signatory)	

APPENDIX F-1b Appendix Term: 06/15/13-06/14/14 PAGE B

		_	Invoice Number
	an Francisco AIDS Foundation P.O. Box 426182	[XXXXXXA-1JUN13
		Contract Purchase Order No:	
Telephone: 4 Fax:	83-3000	Fund Source:	Federal CDC
Program Name: H	IIV Testing - HIV STOP Study	Grant Code/Detail:	HCHIVPREVNGR
ACE Control #:		Project Code/Detail:	HCAO24/13
	· · · · ·	Involce Period:	06/1/13 - 06/30/13
		FINAL Invoice	(check if Yes)

DETAIL PERSONNEL EXPENDITURES

PERSONNEL	FTE	BUDGETED	EXPENSES THIS PERIOD	EXPENSES TO DATE	% OF BUDGET	REMAINING BALANCE
			THIS PERIOD	TODATE	BUDGET	the design of the local data was not as a second
	040					\$3,043.00
	. 0.40	JOR AND ST			<u> </u>	\$7,085.00
					+	1.0
<u>19</u>					+	
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gent and the second		12-53-1-1		mar mar	<u> </u>	
	16 million	and the second second				
1				-		
16	-					
A CONTRACT OF						
and the second s				-		A. No.
New	-					
te second while a second s						
No						
COTAL SALARIES	0.50	\$10,736				\$10,736.00

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the budget approved for the contract cited for services provided under the provision of that contract. Full justification and backup records for those claims are maintained in our office at the address indicated.

Certified By:

Date:_____

Title:_____

ų

APPENDIX F-2c Appendix Term: 07/01/13-06/30/14

PAGE A

					CM		1	1	olce Num	
Contractor: San Francisco AIDS Foundation					71	64		XXXXX	XXXXA-2	JUL13
Address: P.O. Box 426182				Con	itract Pur	chase C	rder No:			
Telephone: 483-3000 Fax:		HF	be			Funding	Source:	Ge	eneral Fu	ind
F8X.			3		Gr	ant Coo	le/Detail:	HCH	IVPREV	NGF
Program Name: Community Based HIV Tes	ting									
ACE Control #:					Proj	ect Coo	le/Detail:			
						Invoic	e Period:	07/1	/13 - 07/3	31/13
						FINA	. Invoice		(check if	Yes)
	TOT		DELIV		DELM			OF	REMA DELIVE	
DELIVERABLES	CONTR UOS	NOC	THIS PI UOS	NOC	TO D UOS	NOC	UOS	TAL NOC	UOS	NOC
* Aresting	9,700	9,700						#######	9,700	9,700
AV Mobile Testing	480	480							480	480
and the second sec	12-200	TANK								
	I CARE A	-			<u> </u>					
		Contraction of the second								
	Contract of Contract of						I			
		NOC		NOC		NOC		NOC		NOC
Unduplicated Clients for Appendix			-				1.151			
EXPENDITURES	BUD	OFT	EXPEN		EXPE TO D			OF		INING .
Total Salaries (See Page B)	\$445.		THIS PL	RIOD	100	AIE	BUL	GET	\$445.0	
Fringe Benefits	5111	Characteristic Statement of Sta	-						\$111.2	
Total Personnel Expenses	\$556	and the second se		-					\$556,2	and the second se
Operating Expenses:									-	
Occupancy-(e.g., Rental of Property, Utilities,	\$93,	087							\$93,0	87.00
Building Maintenance Supplies and Repairs)	_									
Metadala and Overlag / an	640	370							640.0	70.00
Materials and Supplies-(e.g., Office, Postage, Printing and Repro., Program Supplies)	\$46,	370							\$46,3	/0.00
Postage, Phritting and Repro., Program Supplies)					<u> </u>					
General Operating-(e.g., insurance, Staff	\$19,0	632							\$19,6	32.00
Training, Equipment Rental/Maintenance)			-							
Staff Travel - (e.g., Local & Out of Town)	\$7,0	40							\$7,04	0.00
Consultant/Subcontractor	\$124.	205					<u> </u>		\$124.3	85.00
Consultant/Subcontractor	\$124,	305	-						φ12 4 ,3	05.00
Other - (e.g., Client Food, Client Travel, Client	TO SHE ST			!						
Activities and Client Supplies)										
Total Operating Expenses	\$290,	494		-	-	74			\$290,4	94.00
Capital Expenditures	0010	770							\$846.7	70.00
TOTAL DIRECT EXPENSES	\$846, \$8	119							\$846,7	
Indirect Expenses TOTAL EXPENSES	\$931,	457				_			\$931,4	
LESS: Initial Payment Recovery	4001,				NOTES:				4401,1	
Other Adjustments (Enter as negative, if approp	niate)			1.1						
REIMBURSEMENT				1 M 1						1

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the budget approved for the contract cited for services provided under the provision of that contract. Full justification and backup records for those claims are maintained in our office at the address indicated.

Signature:

Date:

Title:

Send to:	SFDPH Fiscal / Invoice Processing		
	1380 Howard Street, 4th Floor		
1	San Francisco, CA 94103	Ву:	Date:
	Attn: Contract Payments	(DPH Authorized Signate	ory)

	MONTHLY DELIVERABLES AND	D COST REIMBURSEMENT INVOICE	
			APPENDIX F-2c
		Appe	ndix Term: 07/01/13-06/30/14
			PAGE B
			, 11102.0
			Invoice Number
Contractor:	San Francisco AIDS Foundation		XXXXXXXXA-2JUL13
Address'	P.O. Box 426182		
ruai 6001	F.O. DOX 420102	Or street Durch and Order No.	
		Contract Purchase Order No:	
1			
Telephone:	483-3000	Fund Source:	General Fund
Fax:			
		Grant Code/Detail:	HCHIVPREVNGF
Program Name	Community Based HIV Testing		
r rogram name.	Community Dassa The Teating	Project Code/Detail:	
	· · · · · · · · · · · · · · · · · · ·	Project Code/Detail:[
ACE Control #:			
		Invoice Period:	07/1/13 - 07/31/13

ſ

EXPENSES

(check if Yes) FINAL Invoice

% OF

REMAINING

DETAIL PERSONNEL EXPENDITURES BUDGETED EXPENSES

PERSONNEL	FTE	SALARY	THIS PERIOD	TO DATE	BUDGET	BALANCE
Contractor and the second second second] 0.10	S. B. B. S. S.				\$9,130.00
rock: M Covernment Centrads Monitor Alectorie IV CIL Sectors Mangel IV/Classification	0.05	1. 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1				\$4,500.00
	0.10	· 清洁交 等 。				\$5,800.00
MAGINESS STATISTICS	0.60	5) 1 1 1 5 5) 1 1 1 1 1 1 5				\$34,620.00
117760999000	0.80	8 F 1 F				\$43,200.00
	1.80					\$73,213.00
	3.75	\$111.200				\$161,925.00
ninecontes a print sum box TRA-out prints	0.80					\$40,000.00
	0.40	1. K. M. C				\$18,970.00
	0.80	SST.2"/ 1				\$37,920.00
Network Goordinaton	0.30	(D. 201				<u>\$6,750.00</u>
Teshing Counselor	0.40	EDER				\$9,000.00
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	1 200 1	Case I Stalling				
		A SHALL HARD				
and in the second second		STORE STORE				
TOTAL BALANCE	0.00	C445 000			<u> </u>	0.1.15 000 00
TOTAL SALARIES	9.90	\$445,028				\$445,028.00

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the budget approved for the contract cited for services provided under the provision of that contract. Full justification and backup records for those claims are maintained in our office at the address indicated.

Certified By:

Title:

Date:

							Append	dix Term:		IDIX F-3b -06/30/14 PAGE A
					CM	S #		im	voice Num	ber
Contractor: San Francisco AIDS Found Address: P.O. Box 426182	ation					64]		A-3JUL1	
San Francisco, CA 94142-4182	2			Cor	tract Pur	chase C	order No:			
Telephone: 487-3000 Fax: 487-3009		HF	00		J	Funding	Source:	G	eneral Fu	und
ovyense			3		G	rant Coo	le/Detall:	HCH	IVPREV	/NGF
Program Name: The Stonewall Project					Pro	ject Coo	le/Detail:			
ACE Control #:						Invoic	e Period:	07/1	/13 - 07/	31/13
						FINA	L Invoice		(check if	Yes)
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DELIVERABLES	CONTR	NOC	THIS P UOS	NOC	TO D UOS	NOC		NOC	UOS	NOC
in Distribution 1 month	12.0	па							12	#######
and i event	34	1,496							34	1,496
Groups 1 hour RRC 1 hour	414 240	1,380							414 240	1,380
CM 1 hour	359	374		-					359	374
ecruitment & Linkages 1 hour	720	2,880					l		720	2,880
training 1 hour	24	120							24	120
ocial Marketing 1 month	12	na						#######	12	######
		NOC		NOC		NOC		NOC		NOC
Unduplicated Clients for Appendix		NOC		NOC		NOC		NOC		NOC
		the second s								
EXPENDITURES	BUD		EXPE THIS P		EXPE TO D			OF GET	BAL	AINING
Total Salaries (See Page B)	\$222,									027.00
Fringe Benefits	\$55,			-					\$55,5	
Total Personnel Expenses	\$277	534	_		-				\$277,	534.00
Operating Expenses: Occupancy-(e.g., Rental of Property, Utilities,	\$38.	057							\$38,9	57.00
Building Maintenance Supplies and Repairs)	900,								400,0	07.00
Materials and Supplies-(e.g., Office,	\$5,8	81							\$5,88	31.00
Postage, Printing and Repro., Program Supplies)										
General Operating-(e.g., Insurance, Staff Training, Equipment Rental/Maintenance)	\$6,4	99							\$6,48	99.00
rearing, Equipment remainmentice)										
Staff Trave! - (e.g., Local & Out of Town)	22 1048	and the second								
Consultant/Subcontractor	\$2,5	00					1		\$2,50	00.00
Other - (Meals, Audit, Transportation Reimb,	\$1,4	00							\$1,40	00.00
Stipends, Facilitators)										
Total Operating Expenses	\$55,2	237							\$55,2	37.00
Capital Excenditures	P. C. Land		-							
TOTAL DIRECT EXPENSES	\$332,	the second s					<u> </u>		\$332,7	and the local division of the local division
Indirect Expenses TOTAL EXPENSES	\$33,3	and the second se		-					\$33,2	
LESS: Initial Payment Recovery	φ300,				NOTES		<u> </u>		L. #300,0	
Other Adjustments (Enter as negative, if approp	riate)				10120					
	A Delivery			-						

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the budget approved for the contract cited for services provided under the provision of that contract. Full justification and backup records for those claims are maintained in our office at the address indicated. Signature:

Date:

Send to:	SFDPH Fiscal / Invoice Processing			
	1380 Howard Street, 4th Floor			
	San Francisco, CA 94103	By:	Date:	
	Attn: Contract Payments	(DPH Authorized	d Signatory)	

Title:_____

APPENDIX F-3b Appendix Term: 07/01/13-06/30/14 PAGE B

			Invoice Number
Contractor:	San Francisco AIDS Foundation		A-3JUL13
Address:	P.O. Box 426182		
	San Francisco, CA 94142-4182	Contract Purchase Order No:	
Telephone:	487-3000	Fund Source:	General Fund
Fax:	487-3009		
		Grant Code/Detail:	HCHIVPREVNGF
Program Name:	The Stonewall Project		
-		Project Code/Detail:	
ACE Control #:			
		Invoice Period:	07/1/13 - 07/31/13

FINAL Invoice (check if Yes)

DETAIL PERSONNEL EXPENDITURES

		BUDGETED	EXPENSES	EXPENSES	% OF	REMAINING
PERSONNEL	FTE	SALARY	THIS PERIOD	TO DATE	BUDGET	BALANCE
and Association and a state of the first of	Treutur 1	and a process				\$8,000.00
on Leloy Leoninicis	0.05	\$ 5.000				\$4,500.00
Evaluation Associate	0.10	\$5,8				\$5,800.00
TO A STREET STREET	0.20	\$18.4				\$18,400.00
Incompare Minicel Operations	0.15	\$12,0	1			\$12,000.00
	0.80	\$46,0				\$46,080.00
Asama constant Constratements Constratements Constratements	0.70	\$33,3				\$33,387.00
see a spordinator	0.90	\$47.1				\$47,700.00
Cuantieller MI	0.80	\$46,1				\$46,160.00
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t					+	
TOTAL SALARIES	3.75	\$222,027	4 .4			\$222,027.00

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the budget approved for the contract cited for services provided under the provision of that contract. Full justification and backup records for those claims are maintained in our office at the address indicated.

Certified By:

Date:	

Title:

							Appen	dix Term:	APPEN 07/01/13-	DIX F-4c -06/30/14 PAGE A
					CN	IS #		Inv	voice Num	ber
Contractor: San Francisco AIDS Found	lation				71	64]	XXXX	XXXXA-4	JUL13
Address: P.O. Box 426182							-			
				Con	tract Pu	chase C	rder No:			
Telephone: 483-3000]	0	Funding	Source:	G	eneral Fu	ind
Fax:			PS							
			-		G	rant Cod	le/Detail:	HCH	IVPREV	NGF
Program Name: African American Preventi	n Initiativ	e		1						
		_			Pro	lect Cod	le/Detail:			
ACE Control #:						,				
	6					Invoice	e Period:	07/1	/13 - 07/3	31/13
						111010101	o i onou.	0//1	10-011	51/15
						FINAL	L Invoice		(check if	Ves)
						1 110 0			Jeneon	100)
	TOT	AL	DELIV	ERED	DELIV	ERED	%	OF		INING
	CONTRA			ERIOD		DATE		TAL		RABLES
DELIVERABLES	UOS	NOC	UOS	NOC	UOS	NOC	UOS	NOC	UOS	NOC
is 1 event	24.0	984		-				98400%		984
HIV Testing 1 test	580	3,320			<u> </u>				580	3,320
	500	500			<u> </u>		<u> </u>		500	500
IRRC 1 hour	262	792				<u> </u>	i		262	792
Linkage 1 linkage	200	200							200	200
							1		I	
		NOC		NOC		NOC		NOC		NOC
Unduplicated Clients for Appendix		IIIOO		1100	10/2410/2	100		1100	Distant	1100
EXPENDITURES	BUDO		EXPE THIS P	NSES ERIOD	EXPE TO D			OF	BALA	INING INCE
Total Salaries (See Page B)	\$305,								\$305,5	
Fringe Benefits	\$76,3								\$76,3	
Total Personnel Expenses	\$381,	887							\$381,8	87.00
Operating Expenses:	671						i			
Occupancy-(e.g., Rental of Property, Utilities,	\$51,4	123							\$51,4	23.00
Building Maintenance Supplies and Repairs)			-							
Materials and Ownelling (000	70							2004	70.00
Materials and Supplies-(e.g., Office,	\$38,1	1/8							\$38,1	78.00
Postage, Printing and Repro., Program Supplies)									<u> </u>	
General Operating-(e.g., Insurance, Staff	\$14,2	70							\$14,27	70.00
Training, Equipment Rental/Maintenance)	014,4	19							\$14,Z	18.00
Training, Equipment RentairMaintenance)	_			_			<u> </u>			
Staff Travel - (e.g., Local & Out of Town)		-								
Stan Haver - (e.g., Locard Odt of Town)	Contraction of the second									
Consultant/Subcontractor	\$3,5	00							\$3,50	0.00
	44,0								40,00	0.00
Other - (e.g., Client Food, Client Travel, Client	STR. ST.	1.1.1	-							
Activities and Client Supplies)	ian									
			A DESCRIPTION OF THE OWNER.		-				64070	80.00
Total Operating Expenses	\$107	380		100					2.01.3	
Total Operating Expenses	\$107,3	380	_						\$107,3	00.00
Capital Expenditures										
Capital Expenditures	\$489,2	267							\$489,2	67.00
Capital Expenditures TOTAL DIRECT EXPENSES Indirect Expenses	\$489,2 \${	267							\$489,2 \$48,92	67.00 25.00
Capital Expenditures TOTAL DIRECT EXPENSES Indirect Expenses TOTAL EXPENSES	\$489,2	267			NOTES				\$489,2	67.00 25.00
Capital Expenditures TOTAL DIRECT EXPENSES Indirect Expenses	\$489, \$ \$538,	267			NOTES				\$489,2 \$48,92	67.00 25.00

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the budget approved for the contract cited for services provided under the provision of that contract. Full justification and backup records for those claims are maintained in our office at the address indicated. Signature:

Date:

	r	TI			
	I	ы	l e	٠	

Send to:	SFDPH Fiscal / Involce Processing		
	1380 Howard Street, 4th Floor		
	San Francisco, CA 94103	By:	Date:
	Attn: Contract Payments	(DPH Authorized Signate	ory)

APPENDIX F-4c Appendix Term: 07/01/13-06/30/14

PAGE B

Contractor: San Francisco AIDS Foundation Address: P.O. Box 426182	Invoice Number XXXXXXXA-4JUL13
	Contract Purchase Order No:
Telephone: 483-3000	Fund Source: General Fund
Fax:	Grant Code/Detail: HCHIVPREVNGF
Program Name: African American Preventin Initiative	Project Code/Detail:
ACE Control #:	Invoice Period: 07/1/13 - 07/31/13
	FINAL Invoice (check if Yes)

DETAIL PERSONNEL EXPENDITURES

		BUDGETED	EXPENSES	EXPENSES	% OF	REMAINING
PERSONNEL	FTE	SALARY	THIS PERIOD	TO DATE	BUDGET	BALANCE
ter Rausse theoreman for the Borne mil	Sec.	Stranger				\$16,000.00
Photo Add Store Contracts	0.001	P. R. (12			#REF!	#REF!
A Charles And Constant Prector	0.05	4 6				\$4,500.00
Manager	0.05					\$2,900.00
	0.80	St. P				\$4,500.00
Control (On Hister/Mobilization M	0.80	Strate of				\$52,000.00
	0.10					\$52,000.00
DICIDENCERCOTO	0.10	\$ × 1				\$5,760.00
e Threeld An	0.20	\$11.5				\$5,300.00
And Antheore Astistant	0.10	\$ 52				\$11,540.00
Dir Prevention Services	0.15	S				\$24,750.00
Directorian Development & Ops	0.10	I CAL				\$7,500.00
CEMSMIProgrammanasian	0.90					\$52,650.00
MBMISIM CrockentRecordinutor	0.50	R ARES I				\$21,350.00
suireach, teaung counselot	0.40	R. Ash				\$14,959.00
Lesting Coordinator	0.25					\$11,250.00
viedia ideolónico	0.10	5				\$8,200.00
Volumeer Manager	0.10	\$5. Lu				\$5,100.00
	2013					
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			·	L	+	
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the second s	and the		0.000		+	
						-
TOTAL SALARIES	4.85	\$305,509				\$305.509.00

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the budget approved for the contract cited for services provided under the provision of that contract. Full justification and backup records for those claims are maintained in our office at the address indicated.

Certified By:

Date:

Title:

4

APPENDIX F-5b Appendix Term: 07/01/13-06/30/14 PAGE A

										FAGEA
					CM	IS #		In	voice Num	ber
Contractor: San Francisco AIDS Founda	ation				71	64			A-5JUL1	3
Address: P.O. Box 426182										
San Francisco, CA 94142-4182				Co	ntract Pu	chase (order No:			
				_						
Telephone: 487-3000				1		Funding	Source:	G	eneral Fu	Ind
Fax: 487-3009		HF	PS	1						
			_		G	rant Coo	le/Detail:	HC	HIVPREV	/NGF
Program Name: Stonewall Castro/LIFE Prog	ram									
					Pro	ject Coo	de/Detail:			
ACE Control #:									-	
						Invoic	e Period:	07/1	/13 - 07/	31/13
									-	
						FINA	L Involce		(check if	Yes)
	-				0.51.0			05	DEM	MNING
	TO CONTR			/ERED		ATE		OF TAL		RABLES
DELIVERABLES	UOS	NOC	UOS	NOC	UOS	NOC	UOS	NOC	UOS	NOC
	600	600							600	600
artic 1 hour	145	159	•	1 1 1 1					145	159
CM 1 hour	480	480		1.1.1.1	1				480	480
Groups 1 hour	311	1.035		-	I				311	1,035
Shanti LIFE Individual Risk Reduction 1 hou	144	144		C.					144	144 864
Shanti LIFE Prevention Case Mgmt 1 hour hanti LIFE Group 1 hour	604	2,134		-					1,080	2,134
hanti LIFE Recruitment & Linkages 1 hour	375	750							375	750
Harry Eliter to contract of the source of th		1.100			U				1 0/0	100
		NOC		NOC		NOC		NOC		NOC
Unduplicated Clients for Appendix			2250		1 2000				1.	
EVERALDES					and a state state					
EXPENDITURES	BUD	GET		NSES PERIOD		NSES DATE		OF		ANCE
Total Salaries (See Page B)	\$143		11101	ERIOD				021	\$143,1	
Fringe Benefits	\$35,							.	\$35,7	
Total Personnel Expenses	\$178								\$178,8	
Operating Expenses:										
Occupancy-(e.g., Rental of Property, Utilities,	\$19,	246							\$19,2	46.00
Building Maintenance Supplies and Repairs)										
Matadala and Overellas (010	002			<u> </u>				646.9	05.00
Materials and Supplies-(e.g., Office,	\$16,	300	-	-			<u> </u>		\$16,3	00.00
Postage, Printing and Repro., Program Supplies)										
General Operating-(e.g., Insurance, Staff	\$1.4	90							\$1.49	00.00
Training, Equipment Rental/Maintenance)	Table 1									
					8					
Staff Travel - (e.g., Local & Out of Town)	and a start	- and the second								
Consultant/Subcontractor	\$348	,903			 		l		\$348,9	03.00
Other Augit Terroristeller Date	And Distance	and the second second	-		I				 	
Other - (Meals, Audit, Transportation Relmb, Stipends, Facilitators)	all and a second		_				I			
Supends, Facilitators)	-				1					
Total Operating Expenses	\$386.	.024		adem vi					\$386,0	24.00
Capital Expenditures	THE REAL	DOS DOM		tole of tred		1027				
TOTAL DIRECT EXPENSES	\$564,	913							\$564,8	
Indirect Expenses	\$73	it calles and							\$73,9	
TOTAL EXPENSES	\$638,	849							\$638,8	349.00
LESS: Initial Payment Recovery					NOTES					
Other Adjustments (Enter as negative, if appropr REIMBURSEMENT	iete)									

I cartify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the budget approved for the contract cited for services provided under the provision of that contract. Full justification and backup records for those claims are maintained in our office at the address indicated.

Signature: _____ Date: _____

	Title:		
Send to:	SFDPH Fiscal / Involce Processing 1380 Howard Street, 4th Floor		····
1	San Francisco, CA 94103	Ву:	Date:
	Attn: Contract Payments	(DPH Authorized Signatory)	

APPENDIX F-5b Appendix Term: 07/01/13-06/30/14 PAGE B

Contractor:	San Francisco AIDS Foundation
Address:	P.O. Box 426182
	San Francisco, CA 94142-4182

Telephone: 487-3000 Fax: 487-3009

Program Name: Stonewall Castro/LIFE Program

ACE Control #:

	Invoice Number
	A-5JUL13
Contract Purchase Order No:	
Fund Source:	General Fund
Grant Code/Detail:	HCHIVPREVNGF
Project Code/Detail:	

Invoice Period: 07/1/13 - 07/31/13

FINAL Invoice (check if Yes)

DETAIL PERSONNEL EXPENDITURES

DETAIL PERSONNEL EXPEND	ITURES					
		BUDGETED	EXPENSES	EXPENSES	% OF	REMAINING
PERSONNEL	FTE	SALARY	THIS PERIOD	TO DATE	BUDGET	BALANCE
diffetine ernie beleineren bereiteren	1	\$				\$16,000.00
Trees. Section		(1)50 3				\$9,000.00
and the sociate	0.10	definition of	-			\$5,800.00
N C L S Ivices Manager	0.40	S ASCO				\$17,572.00
ata Manager	0.10	3. C. C.				\$5,000.00
sounselor I and II	1.25	\$07.5				\$67,300.00
Itreach/Testing Counselor	0.60	\$22,459				\$22,439.00
An and a second s						
the second se	1					<u></u>
A water and the second						
**************************************					· ·	
1						
		1 Contraction				
OTAL SALARIES	2.75	\$143,111				\$143,111.00

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the amount requested for reimbursement is in accordance with the budget approved for the contract cited for services provided under the provision of that contract. Full justification and backup records for those claims are maintained in our office at the address indicated.

Certified By:_____

Date:

Title:

									SANFRAN-02	2	BUCDA1
A	CORD	CER	ΓIF	FIC	ATE OF LIA	BIL	ITY IN	ISURA	NCE		(MM/DD/YYYY) 17/2013
	CERTIFICATE DOES NO	T AFFIRMAT	IVEL	Y O	R OF INFORMATION ON R NEGATIVELY AMEND, E DOES NOT CONSTITU ERTIFICATE HOLDER.	EXTE	ND OR ALT	TER THE CO	OVERAGE AFFORDED	TE HOL BY TH	DER. THIS
1		s of the policy	y, ce	rtain	DDITIONAL INSURED, the policies may require an e						
	DUCER License # 0H81					CONTA NAME:	СТ				
G2 insurance Services, LLC 601 California Street, 3rd Floor San Francisco, CA 94108						PHONE (A/C, N E-MAIL ADDRE	, Ext): (415) 4	26-6600 66	36 FAX (A/C, No):	(415)	426-6601
							INS	URER(S) AFFOR			NAIC #
	URED					INSURE	RA; Berkshir	e Hathaway H	Iomestate Insurance Con	npany	20044
1142	URED					INSURE					
	San Francisco 1035 Market St					INSURE	and sold				
	San Francisco,					INSURE	AND DAY				
						INSURE	······				
CC	VERAGES	CER	TIFI	CATI	E NUMBER:				REVISION NUMBER:		
					SURANCE LISTED BELOW I						
0	ERTIFICATE MAY BE ISS	UED OR MAY	PER	TAIN	THE INSURANCE AFFORM	DED B	THE POLIC	IES DESCRIB	ED HEREIN IS SUBJECT		
				CIES.	LIMITS SHOWN MAY HAVE	BEEN I					
INSI	GENERAL LIABILITY	NCE	INSR	WVD	POLICY NUMBER		(MMDD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	1	
	COMMERCIAL GENERAL								EACH OCCURRENCE DAMAGE TO RENTED	\$	
	CLAIMS-MADE	OCCUR							PREMISES (Ea occurrence) MED EXP (Any one person)	\$	
		7							PERSONAL & ADV INJURY	\$	
									GENERAL AGGREGATE	\$	
	GEN'L AGGREGATE LIMIT APP	LIES PER:							PRODUCTS - COMP/OP AGG	\$	
	POLICY PRO- JECT	LOC		<u> </u>					COMBINED SINGLE LIMIT	\$	
									(Ea accident)	\$	
		CHEDULED							BODILY INJURY (Per person) BODILY INJURY (Per accident)	\$ \$	
	N	UTOS ON-OWNED UTOS							PROPERTY DAMAGE (Per accident)	\$	
	UMBRELLA LIAB	OCCUR							EACH OCCURRENCE	s	
	EXCESS LIAB	CLAIMS-MADE							AGGREGATE	s	
	DED RETENTION	\$		-						\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N							WC STATU- TORY LIMITS ER		
A	ANY PROPRIETOR/PARTNER/EX OFFICER/MEMBER EXCLUDED?		N/A		3300057174-121		7/1/2013	7/1/2014	E.L. EACH ACCIDENT	\$	1,000,000
1	(Mandatory in NH) If ves, describe under								E.L. DISEASE - EA EMPLOYEE	1 · · ·	1,000,000
⊢	DÉSCRIPTION OF OPERATION	S below							E.L. DISEASE - POLICY LIMIT	\$	1,000,000
				ttach	ACORD 101, Additional Remarks S	ichedule,	If more space is	required)			
Evic	lence of Workers Compens	sation Covera	ge					-			
CE	RTIFICATE HOLDER	· ·		_		CANC	ELLATION				
								· · · · · · · · · · · · · · · · · · ·			
						THE	EXPIRATION	I DATE TH	ESCRIBED POLICIES BE C EREOF, NOTICE WILL Y PROVISIONS.		
	04					AUTHOR	ZED REPRESE	TATIVE			- 1000 V
	City and County 101 Grove Stree San Francisco,	et 🛛	PH			(al					

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_	-		CERI	П	10	AIE OF LIA	DIL		JURA	INCE	4	3/2013
CB	ert ElC	IFICATE DOES NO W. THIS CERTIFI	CATE OF INS	IVEL SUR/	Y OI	R OF INFORMATION ON R NEGATIVELY AMEND, DOES NOT CONSTITUTION	EXTE	ND OR ALT	ER THE CO	OVERAGE AFFORDED	BY TH	E POLICIES
-	REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to											
ť	the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).											
-	PRODUCER CONTACT certificates@willis.com											
WHI	Wills insurance Services of California, Inc. PHONE 1977, OAE 7379											
C/O	26 C	entury Blvd. x 305191					E-MAL			1 (A/G, NO):	1	
		e, TN 37230-5191					AVUNC			LDING COVERAGE		NAIC #
Ì.							JANEL USE			ce Alliance of Californi	ia Inc	C0815
INSU	RED								and the second se	- Company		10855
		San Francisco	AIDS Founda	tion			INSURE					
		1035 Market S					INBURE					
		Attn: Controlk San Francisco					INSURE					
		Sati Francisco	, OA 94103				INSURE					
CO	VER	AGES	CER	TIFK	CATE	NUMBER:	1.01530705	N1 .		REVISION NUMBER:		
TI	09	S TO CERTIFY THA	T THE POLICIE	S O	FINE	URANCE LISTED BELOW	HAVE B	EEN ISSUED	TO THE INSU	RED NAMED ABOVE FOR T	HE POI	ICY PERIOD
IN	DIC	TED. NOTWITHSTA	ANDING ANY R BUED OR MAY IONS OF SUCH	PER	REM TAIN, CIES.	ENT, TERM OR CONDITION THE INSURANCE AFFORI LIMITS SHOWN MAY HAVE	n of a Ded by	MY CONTRACT THE POLICI REDUCED BY	CT OR OTHER ES DESCRIB PAID CLAIMS	R DOCUMENT WITH RESPE	ECT TO	WHICH THIS
INSR		TYPE OF INSUR/	INCE	ADDL	SUBR	POLICY NUMBER		POLICY EFF	POLICY EXP (MM/OD/YYYY)	LIMIT	5	
		BRAL LIABILITY								EACH OCCURRENCE	5	1,000,000
A	X	COMMERCIAL GENERAL		X		2013-00950		4/1/2013	4/1/2014	DAMAGE TO RENTED PREMISES (Es accurrence)	\$	600,000 20.000
			OCCUR							MED EXP (Any one person)	\$	1.000.000
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1										GENERAL AGGREGATE	8	3,000,000
		VL AGOREGATE LIMIT AP								PRODUCTS - COMPIOP AGG	\$ \$	3,000,000
<u> </u>	X	POLICY PRO- JECT	LOC							COMBINED SINGLE LIMIT		1,000,000
			1			2013-00950		4/1/2013	4/1/2014	(Es accident) BOO(LY INJURY (Per person)	\$	1,000,000
A	X	ANY AUTO	SCHEOULED	X		2013-00800		W 112013	W 1720 IH	BODILY INJURY (Per accident)	5	
		AUTOS	AUTOS NON-OWNED							PROPERTY DAMAGE	s	
		HIRED AUTOS	AUTOS .		ł.					(PER ACCIDENT)	- 5	
	X	UMBRELLA LIAB										10,000,000
	~	EXCESS LIAB	OCCUR			2013-00950-UMB		4/1/2013	4/1/2014	EACH OCCURRENCE	\$	10,000,000
A			CLAIMS-MADE			2013-00390-0MD		10 17 6U 10	71 116V 14	AGGREGATE	\$	10,000,000
;	WO	DED X RETENTION	16 10,000			· · · ·				X WC STATU OTH- TORY LIMITS ER	a .	
в	AND	EMPLOYERS' LIABILITY	YIN		1	3300057174121		7/1/2012	7/1/2013		S	1,000.000
P	OFF	PROPRIETOR/PARTNER/	by Y	NIA		3300001114121		1116416	77116414	E.L. EACH ACCIDENT	1.0000	1.000.000
	lf ye	ndatory in NH) a, describe under					1			E.L. DISEASE - EA EMPLOYEE		1,000,000
		CRIPTION OF OPERATIO	INS below	\vdash		2013-00950		4/1/2013	4/1/2014	E.L. DISEASE - POLICY LIMIT Comp/Coll Deductible		1,000,000
Α	Gua	11158 AULO				2013-00000		WINDOID	47 17 <i>40</i> 14	onimoni peniennie		1,000
Re: C	mai	ing service contract	t with City and	Cou	ty of	l ACORD 101, Additional Remarks I San Francisco.				<u> </u>		
City	and	County of San France al Liability and Auto	claco, SFDPH, I	its Of	ficen	s, Directors, Employees, A	gents a	nd Represen	tatives are in	cluded as Additional Insi	ureds v	rith respects
เกรน	anc	e listed above is Pri	mary insurance	with	i resj	pect to this contract.						

de- 1

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE
City and County of San Francisco - SFDPH 101 Grove Street San Francisco, CA 94102	Mark Krans-
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ACORD 25 (2010/05)

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POLICY NUMBER: 2013-00950

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR **CONTRACTORS – SCHEDULED PERSON OR** ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location(s) Of Covered Operations
Any person or organization that you are required to add as an additional insured on this policy, under a written contract or agreement currently in effect, or becoming effective during the term of this policy. The additional insured status will not be afforded with re- spect to liability arising out of or related to your activi- ties as a real estate manager for that person or organ- ization.	All insured premises and operations

- A. Section II Who is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:
 - 1. Your acts or omissions: or
 - 2. The acts or omissions of those acting on your behalf.

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

- 1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
- 2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

CG 20 10 07 04



NONPROFITS' INSURANCE ALLIANCE OF CALIFORNIA P.O. Box 8507, Santa Cruz, CA 95061

POLICY CHANGE THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

COMPANY: Nonprofits' Insurance Alliance of California

POLICY NUMBER: 2013-00950-NPO

NAMED INSURED: San Francisco AIDS Foundation*

POLICY CHANGE EFFECTIVE: 04/01/2013

1

COVERAGE PART AFFECTED: BUSINESS AUTO

POLICY CHANGE#:

Page 1

(00950)

The following additional insured(s)/loss payee(s) is/are hereby added to read:

Veh # VIN # Additional insured - NIAC-A1

ALL City And County Of San Francisco, SFDPH, Its Officers, Directors, Employees, Agents and Representatives 101 Grove Street San Francisco, CA 94102 AS RESPECTS: Ongoing service contract with City and County of San Francisco

All other terms, limits and conditions remain the same.

ADDITIONAL PREMIUM: \$0

RETURN PREMIUM: \$0

TOTAL PREMIUM: \$0

amel C. D.

04/04/2013

AUTHORIZED SIGNATURE

(00606)