

File No. 171116

Committee Item No. 2

Board Item No. 12

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date November 30, 2017

Board of Supervisors Meeting

Date 12/12/2017

#### Cmte Board

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Introduction Form                            |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form                       |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 – Ethics Commission                 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

#### OTHER (Use back side if additional space is needed)

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Recreation and Park Commission Resolution</u> |
| <input type="checkbox"/>            | <input type="checkbox"/> | _____  |
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Completed by: Linda Wong Date November 14, 2017  
 Completed by: Linda Wong Date 12/4/17

1 [Accept and Expend Grant - San Francisco Parks Alliance - Recreation and Park  
2 Department's Scholarship Program - \$110,000]

3 **Resolution retroactively authorizing the Recreation and Park Department to accept and**  
4 **expend a grant of \$110,000 from the San Francisco Parks Alliance to benefit the**  
5 **Department's scholarship program for the project term of December 1, 2017, through**  
6 **June 30, 2018.**

7  
8 WHEREAS, The City, through the Recreation and Park Department ("RPD"), operates  
9 a scholarship program which helps to subsidize the cost of attending RPD recreation  
10 programs for eligible residents, ensuring that all San Franciscans can access RPD programs  
11 regardless of ability to pay; and

12 WHEREAS, Since 1971 the San Francisco Parks Alliance ("SFPA"), a non-profit  
13 organization, has been a partner of, fiscal sponsor to and philanthropic benefactor of the  
14 Recreation and Park Department, supporting San Francisco's parks, open spaces and  
15 recreation programs; and

16 WHEREAS, RPD, in partnership with SFPA as fiscal sponsor, holds an annual  
17 fundraiser event each February known as Crab Fest, which provides important support each  
18 year for the scholarship program; and

19 WHEREAS, SFPA wishes to grant RPD a cash grant of \$110,000, generated from this  
20 year's Crab Fest event, to benefit the scholarship program; and

21 WHEREAS, On June 15, 2017, the Recreation and Park Commission, by Resolution  
22 No. 1706-008, recommended that the Board of Supervisors authorize RPD to accept and  
23 expend a cash grant in the amount of \$110,000 from SFPA to support the scholarship  
24 program; now, therefore, be it  
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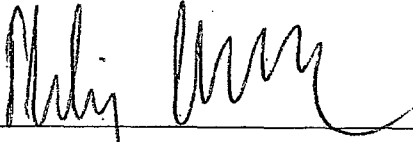
RESOLVED, That the Board of Supervisors approves the Grant and authorizes the Recreation and Park Department General Manager to accept and expend the Grant, and to perform all acts required of the City there under; and, be it

FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of indirect costs in the grant budget; and, be it

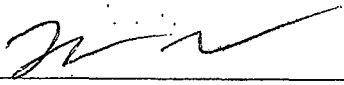
FURTHER RESOLVED, That the Board of Supervisors authorizes the Recreation and Park General Manager to enter into any modifications to the Grant that the Recreation and Park General Manager determines, in consultation with the City Attorney, are in the best interests of the City and do not materially increase the obligations or liabilities of the City, are necessary or advisable to effectuate the purposes of the Grant or this Resolution, and are in compliance with all applicable laws, including the City's Charter.

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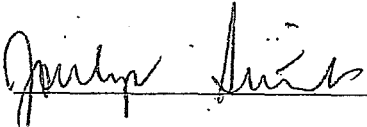
Recommended:

  
\_\_\_\_\_  
General Manager, Recreation and Park Department

Approved:

  
\_\_\_\_\_  
Mayor

Approved:

  
\_\_\_\_\_  
Controller

File Number: \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Scholarships Grant
2. Department: Recreation and Park Department
3. Contact Person: Nathan Tinclair, Assistant Director of Partnerships Telephone: 415-831-6842
4. Grant Approval Status (check one):

Approved by funding agency

Not yet approved

5. Amount of Grant Funding Approved or Applied for: \$110,000

6a. Matching Funds Required: \$0

b. Source(s) of matching funds (if applicable): N/A

7a. Grant Source Agency: San Francisco Parks Alliance

b. Grant Pass-Through Agency (if applicable): N/A

8. Proposed Grant Project Summary: The San Francisco Parks Alliance is providing the Recreation and Park Department with a \$110,000 grant to benefit the Department's scholarship program. These funds are proceeds from the annual Crab Fest event that the Department held in partnership with the Parks Alliance in February.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: 12/1/17

End-Date: 6/30/18

10a. Amount budgeted for contractual services: \$0

b. Will contractual services be put out to bid? N/A

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? N/A

d. Is this likely to be a one-time or ongoing request for contracting out? N/A

11a. Does the budget include indirect costs?

Yes

No

b1. If yes, how much?

b2. How was the amount calculated?

c1. If no, why are indirect costs not included?

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? \$5,500

12. Any other significant grant requirements or comments:

**\*\*Disability Access Checklist\*\* (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Existing Site(s)      | <input type="checkbox"/> Existing Structure(s)      | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s)                 |
| <input type="checkbox"/> New Site(s)           | <input type="checkbox"/> New Structure(s)           |   |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:


Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Lucas Tobin  
(Name)

ADA Coordinator for Programmatic Access, Recreation and Park Department  
(Title)

Date Reviewed: 7/13/17

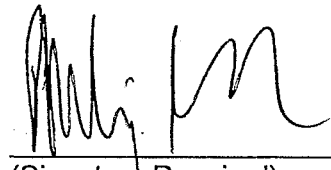
  
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Philip A. Ginsburg  
(Name)

General Manager, Recreation and Park Department  
(Title)

Date Reviewed: 7-6-17

  
(Signature Required)



1663 Mission Street, Suite 320  
San Francisco, CA 94103-2486  
415.621.3260  
[www.sfparksalliance.org](http://www.sfparksalliance.org)

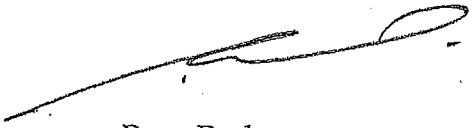
August 2, 2017

Nathan Tinclair  
Assistant Director of Partnerships  
San Francisco Recreation and Park Department  
City & County of San Francisco  
McLaren Lodge in Golden Gate Park  
501 Stanyan Street  
San Francisco, CA 94117  
(415) 831-6842  
[nathan.tinclair@sfgov.org](mailto:nathan.tinclair@sfgov.org)

Dear Mr. Tinclair:

I am confirming that San Francisco Parks Alliance (SFPA) has contributed \$110,000 to the Recreation and Parks Department for the scholarship program.

Sincerely,



Drew Becher  
Chief Executive Officer  
San Francisco Parks Alliance  
1663 Mission Street, Suite 320  
San Francisco, CA 94103  
[drew@sfparksalliance.org](mailto:drew@sfparksalliance.org)

<b>Grant Budget</b>	
Scholarships Grant	
from San Francisco Parks Alliance	
<b>Total Grant Value (Cash)</b>	<b>\$ 110,000</b>
Abatement for Recreation Program Scholarship Subsidy	\$ 110,000



**RECREATION AND PARK COMMISSION**  
**City and County of San Francisco**  
**Resolution No. 1706-008**

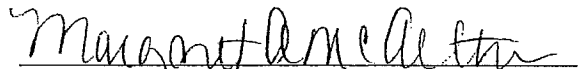
**ACCEPTANCE OF GRANT**  
**SAN FRANCISCO PARKS ALLIANCE**

**RESOLVED**, That this Commission does recommend that the Board of Supervisors authorize the Recreation and Park Department to accept and expend a cash grant from the San Francisco Parks Alliance of approximately \$110,000, generated by the Crab Fest fundraiser event in February, to support the scholarship program.

Adopted by the following vote:

Ayes	6
Noes	0
Absent	1

I hereby certify that the foregoing resolution was adopted at the Recreation and Park Commission meeting held on June 15, 2017.

  
Margaret A. McArthur, Commission Liaison



Edwin M. Lee, Mayor  
Philip A. Ginsburg, General Manager

**TO:** Angela Calvillo, Clerk of the Board of Supervisors  
**FROM:** Nathan Tinclair, SF Recreation and Parks Partnerships  
**DATE:** August 10, 2017  
**SUBJECT:** Accept and Expend Grant Resolution for Scholarships Grant  
**GRANT TITLE:** Scholarships Grant

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Attached please find the original and 4 copies of each of the following:

- Proposed grant resolution; original signed by Department, Mayor, Controller.
- Grant Information form, including disability access check list
- Grant Award Letter
- Grant Budget
- Rec Park Commission Resolution No. 1706-008

**Special Timeline Requirements:**

**Departmental representative to receive a copy of the adopted resolution:**

Name: Nathan Tinclair

Phone: 415-831-6842

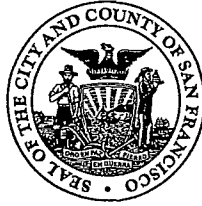
Interoffice Mail Address: [nathan.tinclair@sfgov.org](mailto:nathan.tinclair@sfgov.org)

Certified copy required: Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

OFFICE OF THE MAYOR  
SAN FRANCISCO



EDWIN M. LEE

TO: Angela Calvillo, Clerk of the Board of Supervisors  
FROM: *EL* Mayor Edwin M. Lee *EL*  
RE: Accept and Expend Grant – San Francisco Parks Alliance – Scholarships  
– \$110,000  
DATE: October 17, 2017

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Attached for introduction to the Board of Supervisors is a resolution authorizing the Recreation and Park Department to accept and expend a grant of \$110,000 from the San Francisco Parks Alliance to benefit the Department's scholarship program for the project term of December 1, 2017 through June 30, 2018.

I respectfully request that this item be calendared in Budget & Finance Committee on November 30, 2017.

Should you have any questions, please contact Mawuli Tugbenyoh (415) 554-5168.

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
2017 OCT 17 PM 2:33  
BY *EL*

