

# City and County of San Francisco



*London Breed, Acting Mayor*

# Human Services Agency

Department of Human Services  
Department of Aging and Adult Services

*Trent Rhorer, Executive Director*

December 28, 2017

Ms. Angela Calvillo  
Clerk of the Board of Supervisors  
City and County of San Francisco  
401 Van Ness, Room 308  
San Francisco, CA 94102

RE: Modification of the contract with Allied Universal Security for the provision of security services at Human Service Agency sites and facilities.

Dear Ms. Calvillo:

Enclosed for the Board of Supervisors' consideration and approval, please find a resolution which will authorize the modification of the contract between the City and County of San Francisco and Allied Universal Security for the amount of \$3,534,242, resulting in a total contract amount of \$26,062,288 for the period of February 1, 2014 to June 30, 2018.

The purpose of this modification is to extend the term and provide additional funds to the contract to provide security services at Human Services Agency sites and facilities while the replacement procurement is being processed. HSA is working with the Office of Contract Administration to procure security services for HSA and HSH sites starting July 1, 2018.

Because this action involves modification of over \$500,000 to a contract which, taken in totality, exceeds \$10,000,000, the Department is requesting approval from the Board of Supervisors in accordance with the Administrative Code.

Attached please find a copy of the proposed resolution. John Tsutakawa, HSA Director of Contracts, (415-557-6299) can provide further information. Please schedule this item for the earliest meeting possible, as this is a time sensitive matter. Please notify Mr. Tsutakawa when the matter has been processed

Thank you for your assistance.

Yours Truly,

A handwritten signature in blue ink, appearing to read "Trent Rhorer", written over a horizontal line.

Trent Rhorer  
Executive Director

12/28/17