



[Appropriation - Cigarette Litter Abatement Fees - Public Works Street Cleaning Program - \$300,000 - FY2017-2018]

**Ordinance appropriating \$300,000 of cigarette litter abatement fees to Public Works for street cleaning program in FY2017-2018.**

Note: Additions are single-underline italics Times New Roman; deletions are ~~strikethrough italics Times New Roman~~. Board amendment additions are double underlined. Board amendment deletions are ~~strikethrough normal~~.

Be it ordained by the People of the City and County of San Francisco:

Section 1. The sources of funding outlined below are herein appropriated in Fiscal Year 2017-18.

**SOURCES Appropriation**

Fund / Department ID	Project & Activity / Authority	Account	Description	Amount
13850 / 229994	10026725 / 0001	460201	Cigarette Litter	\$300,000
SR Cigarette Litter Abatement / ENV Environment	EV Environmental Services	Cigarette Litter Abatement Fee	Abatement Fees	
<b>Total SOURCES Appropriation</b>				<b>\$300,000</b>

Section 2. The uses of funding outlined below are herein appropriated to Department of Public Works to fund street cleaning program in Fiscal Year 2017-2018.

**Uses Appropriation**

1 **Uses Appropriation**

2 Fund /	Project & Activity /	Account	Description	Amount
3 Department ID	Authority			
4 10000 / 207956	10029977 / 0001	XXXXXX	Street Cleaning	\$300,000
5 GF Annual Account	/10000		Services	
6 Ctrl / DPW SES	PW-Cleaning			
7 Budgetary	Services			
8				
9 <b>Total USES Appropriation</b>				<u>\$300,000</u>

11 Section 3. The Controller is authorized to record transfers between funds and adjust  
 12 the accounting treatment of sources and uses appropriated in this Ordinance as necessary  
 13 to conform to Generally Accepted Accounting Principles.

18 APPROVED AS TO FORM:  
 DENNIS J. HERRERA, City Attorney

19 By: B. Delventhal  
 20 BUCK DELVENTHAL  
 21 Deputy City Attorney


FUNDS AVAILABLE:  
 BEN ROSENFELD, Controller

22 By: B. Rosenfield  
 23 BEN ROSENFELD  
 24 Controller

OFFICE OF THE MAYOR  
SAN FRANCISCO



EDWIN M. LEE

TO: Angela Calvillo, Clerk of the Board of Supervisors  
FROM: ~~for~~ Mayor Edwin M. Lee   
RE: Appropriation – \$300,000 of Cigarette Litter Abatement Fees to  
Department of Public Works for Street Cleaning Program - \$300,000 -  
FY2017-18  
DATE: December 5, 2017

---

Attached for introduction to the Board of Supervisors is an ordinance appropriating \$300,000 of cigarette litter abatement fees to Department of Public Works for street cleaning program in FY2017-18.

I respectfully request that this item be heard at Budget & Finance Committee on January 9, 2017.

Should you have any questions, please contact Mawuli Tugbenyoh (415) 554-5168.

RECEIVED  
BOARD OF SUPERVISORS  
2017 DEC -5 PM 4:41  
AK

<p><b>Item 5</b> <b>File 17-1282</b></p>	<p><b>Department:</b> General Services Agency - Department of Public Works (DPW)</p>
<p><b>EXECUTIVE SUMMARY</b></p>	
<p style="text-align: center;"><b>Legislative Objectives</b></p>	
<p>The proposed ordinance appropriates \$300,000 of cigarette litter abatement fees to Public Works to fund a street cleaning program in FY 2017-18.</p>	
<p style="text-align: center;"><b>Key Points</b></p>	
<ul style="list-style-type: none"> <li>• The Street Environmental Services bureau of the Department of Public Works (Public Works) provides street cleaning services citywide. The department has zones that provide scheduled street sweeping, steam cleaning, manual cleaning, and litter control on pre-determined routes as well as based on service requests. There are six zones in the City; each zone generally covers two supervisor districts, with the exception of District 6, which is its own zone. There are also crews that focus on hot spots, encampments, alleys, and swing and night shift operations.</li> </ul>	
<p style="text-align: center;"><b>Fiscal Impact</b></p>	
<ul style="list-style-type: none"> <li>• The appropriation of \$300,000 would be drawn from the Cigarette Litter Abatement fund, which has a balance of \$4,945,357 as of January 4, 2018.</li> <li>• The funds would be used for temporary salaries for additional 9916 Public Service Aide – Public Works positions to conduct manual street cleaning throughout the City. The hourly rate for 9916 Public Service Aides, adjusted for mandatory fringe benefits and department overhead, is \$33.41. The appropriation of \$300,000 would fund 8,979 hours of manual street cleaning services on an as needed basis.</li> </ul>	
<p style="text-align: center;"><b>Recommendation</b></p>	
<ul style="list-style-type: none"> <li>• Approve the proposed ordinance.</li> </ul>	

**MANDATE STATEMENT**

City Charter Section 9.105 states that amendments to the Annual Appropriations Ordinance, after the Controller certifies the availability of funds, are subject to Board of Supervisors approval by ordinance.

**BACKGROUND**

The Street Environmental Services bureau of the Department of Public Works (Public Works) provides street cleaning services citywide. The department has zones that provide scheduled street sweeping, steam cleaning, manual cleaning, and litter control on pre-determined routes as well as based on service requests. There are six zones in the City; each zone generally covers two supervisor districts, with the exception of District 6, which is its own zone. There are also crews that focus on hot spots, encampments, alleys, and swing and night shift operations.

**DETAILS OF PROPOSED LEGISLATION**

The proposed ordinance appropriates \$300,000 of cigarette litter abatement fees to Public Works to fund a street cleaning program in FY 2017-18.

**FISCAL IMPACT**

The appropriation of \$300,000 would be drawn from the Cigarette Litter Abatement fund, which has a balance of \$4,945,357<sup>1</sup> as of January 4, 2018. The funds would be used for temporary salaries for additional 9916 Public Service Aide – Public Works positions to conduct manual street cleaning throughout the City. According to Mr. Bruce Robertson, Finance Manager of Public Works, the hourly rate for 9916 Public Service Aides, adjusted for mandatory fringe benefits and department overhead, is \$33.41. At this rate, the appropriation of \$300,000 would fund 8,979 hours of street cleaning services, as shown in Table 1 below.

**Table 1: Sources and Uses of \$300,000 Appropriation**

<b>Sources</b>		
Cigarette Litter Abatement Fund		\$300,000
<b>Total Sources</b>		<b>\$300,000</b>
<b>Uses</b>		
<i>Hourly Rate for 9916 Public Service Aide</i>	<i>Hours</i>	<i>Total</i>
\$33.41	8,979	\$299,985
<b>Total Uses</b>		<b>\$299,985</b>

<sup>1</sup> According to Mr. Joe Salem, Program Manager of Finance and Administration for the Department of the Environment, the budget for the Cigarette Litter Abatement Fund is comprised of work orders to Public Works and the Treasurer/Tax Collector's Office. The Department of the Environment does not have data on how much these departments have spent, but not billed, to date.

According to Mr. Robertson, the additional positions hired with the funds from the proposed appropriation would be assigned to the Public Works zone crews and would provide manual cleaning as needed and based on requests, such as 311 calls, or patrol in hot spots with demonstrated cleaning needs.

**RECOMMENDATION**

Approve the proposed ordinance.

