

File No. 180216

Committee Item No. 4

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date April 11, 2018

Board of Supervisors Meeting

Date _____

Cmte Board

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| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Memorandum of Understanding (MOU) |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 - Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 700 |
| <input type="checkbox"/> | <input type="checkbox"/> | Vacancy Notice |
| <input type="checkbox"/> | <input type="checkbox"/> | Information Sheet |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

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Completed by: Alisa Somera Date April 6, 2018

Completed by: _____ Date _____

1 [Administrative Code - Composition and Sunset Date - Family Violence Council]

2
3 **Ordinance amending the Administrative Code to change the composition of the Family**
4 **Violence Council and extend the sunset date for the Council to May 1, 2021.**

5 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
6 **Additions to Codes** are in *single-underline italics Times New Roman font*.
7 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.
8 **Board amendment additions** are in double-underlined Arial font.
9 **Board amendment deletions** are in ~~strikethrough Arial font~~.
10 **Asterisks (* * * *)** indicate the omission of unchanged Code
11 subsections or parts of tables.

12 Be it ordained by the People of the City and County of San Francisco:

13 Section 1. Sections 5.190, 5.190-1, 5.190-2, 5.190-3, 5.190-4, 5.190-5, 5.190-6, and
14 5.190-7 of the Administrative Code (Chapter 5, Article XIX) are hereby renumbered as
15 Sections 5.19-1, 5.19-2, 5.19-3, 5.19-4, 5.19-5, 5.19-6, 5.19-7, and 5.19-8, respectively.

16 Section 2. The Administrative Code is hereby amended by revising existing Sections
17 5.190-4 and 5.190-7 (newly-renumbered Sections 5.19-5 and 5.19-8, respectively), to read as
18 follows:

19
20 **SEC. ~~5.190-4~~5.19-5. FAMILY VIOLENCE COUNCIL – COMPOSITION – TERMS OF**
21 **OFFICE.**

22 (a) **Composition.** The composition of the Council shall broadly represent the ethnic,
23 racial, gender, age, and sexual orientation diversity of the City and County. The Council shall
24 consist of the following individuals or their respective designees:

- 25 (1) Presiding Judge of the Superior Court;

- 1 (2) Mayor;
- 2 (3) President of the Board of Supervisors;
- 3 (4) District Attorney;
- 4 (5) Chief of Police;
- 5 (6) Sheriff;
- 6 (7) President of the Commission on the Status of Women;
- 7 (8) Chief of Adult Probation;
- 8 (9) Executive Director of Department of Emergency Management;
- 9 (10) Executive Director of the Domestic Violence Consortium;
- 10 (11) Executive Director of Human Services Agency;
- 11 (12) Executive Director of the Consortium for Elder Abuse Prevention;
- 12 (13) Executive Director of Safe & Sound the San Francisco Child Abuse Council;
- 13 (14) Director of the Department of Public Health;
- 14 (15) Executive Director of the Department of Adult and Aging Services;
- 15 (16) Executive Director of the Department of Children, Youth, ~~and~~ Their
- 16 Families;
- 17 (17) Chair of the Consortium of Batterer's Intervention Programs Medical Examiner;
- 18 (18) Director of the Department of Child Support Services;
- 19 (19) Chief of Juvenile Probation;
- 20 (20) Public Defender;
- 21 (21) Director of the Department of Animal Care and Control;
- 22 (22) Superintendent of San Francisco Unified School District;
- 23 (23) Human Resources Director; *and*
- 24 (24) Chief of the Fire Department; *and*
- 25 (25) Director of the Department of Homelessness and Supportive Housing.

1 If at any time an agency responsible for designating a member to Seat 1, 10, 12, 13,
2 ~~17~~, or 22 declines to designate a member and leaves the seat vacant for 60 days or longer,
3 the Board of Supervisors may appoint a member of the public to fill the seat until such time as
4 the agency designates a member.

5 The Steering Committee shall have the authority to appoint up to three members to the
6 Council. Each such member shall have an interest in family violence prevention and
7 experience working in academia or the non-profit, medical, or business community. Each of
8 these members shall serve for a term of one year at the pleasure of the Steering Committee.

9 (b) **Limitations on Service in Community-Based Organization Seats.** No individual
10 may serve as a Council member in seat 10, 12, or 13, ~~or 17~~, either as a named member or as
11 a designee, for more than six years out of any nine-year period. For the purpose of calculating
12 the number of years of service, any service prior to May 1, 2015, shall not count.

13 * * * *

14
15 **SEC. ~~5.190-75.19-8~~. FAMILY VIOLENCE COUNCIL – SUNSET.**

16 Unless the Board of Supervisors by ordinance extends the term of the Family Violence
17 Council, this Article XIX shall expire by operation of law, and the Committee shall terminate,
18 on May 1, ~~2021~~2018. After that date, the City Attorney shall cause this Article to be removed
19 from the Administrative Code.

20
21 Section 3. Effective Date. This ordinance shall become effective 30 days after
22 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
23 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
24 of Supervisors overrides the Mayor's veto of the ordinance.

1 Notwithstanding the Effective Date of this ordinance, it is the intent of the Board that
2 the Family Violence Council shall continue to operate without interruption in the event the
3 Effective Date is after May 1, 2018, and that the changes pertaining to membership of the
4 Council contained in this ordinance shall occur on the Effective Date.

5
6 Section 4. Scope of Ordinance. Except as stated in Section 1, in enacting this
7 ordinance, the Board of Supervisors intends to amend only those words, phrases,
8 paragraphs, subsections, sections, articles, numbers, punctuation marks, charts, diagrams, or
9 any other constituent parts of the Municipal Code that are explicitly shown in this ordinance as
10 additions, deletions, Board amendment additions, and Board amendment deletions in
11 accordance with the "Note" that appears under the official title of the ordinance.

12
13 APPROVED AS TO FORM:
14 DENNIS J. HERRERA, City Attorney

15 By:


16 JON GIVNER
Deputy City Attorney

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LEGISLATIVE DIGEST

[Administrative Code - Composition and Sunset Date - Family Violence Council]

Ordinance amending the Administrative Code to change the composition of the Family Violence Council and extend the sunset date for the Council to May 1, 2021.

Existing Law

The Family Violence Council is an advisory body that makes recommendations to the Board of Supervisors, the Mayor, the Superior Court, and City departments regarding prevention and treatment of child abuse, domestic violence, and elder/dependent adult abuse. Among other duties, the Council recommends strategies to serve survivors of family violence, recommends methods of educating the public about family violence, compiles relevant data, and facilitates communication and cooperation between public and private agencies.

The Council has 24 designated seats: 18 local government officials or their designees and the heads of four community-based organizations or their designees. Three of the members representing community-based organizations serve as the co-chairs of the Council and also serve as the members of the Steering Committee, a three-person committee that sets policy for the Council. The Steering Committee has discretion to appoint three additional members to the Council.

The Council is currently scheduled to terminate on May 1, 2018.

Amendments to Current Law

The proposed ordinance would add seats on the Council for the City's Medical Examiner and the Director of the Department of Homelessness and Supportive Housing. The ordinance would also reflect that the San Francisco Child Abuse Council, which has a seat on the Family Violence Council, is now known as Safe & Sound.

Under Board of Supervisors Rules of Order, Rule 2.21, the ordinance would also provide that the Council will automatically sunset on May 1, 2021 unless extended in a subsequent ordinance.

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place
Room 244
San Francisco, CA 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 544-5227

MEMORANDUM

Date: April 6, 2018
To: The Honorable Members, Board of Supervisors
From: *AC* Angela Calvillo, Clerk of the Board
Subject: Family Violence Council

Board of Supervisors Rules of Order 2.21 establishes certain criteria that must be included in legislation creating and establishing, or reauthorizing, new bodies (boards/commissions/task forces/advisory bodies) and requires the Clerk of the Board to advise the Board on certain matters. In order to fulfill these requirements, the following is provided:

File No. 180216 Administrative Code - Composition and Sunset Date - Family Violence Council

This Ordinance changes the composition of the existing Family Violence Council and establishes a sunset date.

- Does a current body address the same or similar subject matter?

No, there are no other bodies that address the same or similar subject matter.

- Language requiring the body to meet at least once every four months

Section 5.190-4(d) states that the Council shall meet at least once every quarter.

- Language indicating members serve at the pleasure of the appointing authority

The composition of the Council consists mostly of specific department heads, or his/her designee, who are not appointed. Section 5.190-4(a) allows the Steering Committee, which is



made up of three Council members, to appoint up to three additional members to the Council and these members shall serve at the pleasure of the Steering Committee.

- Language establishing attendance requirements

Section 5.190-5(a) states that members appointed by the Steering Committee may be removed by the Steering Committee if they miss three meetings in any one year period. If members are designated by a department head in any of the other seats and miss three meetings in one year, the Council may request that department head designate another individual.

- Number of seats and qualifications

The Council is currently comprised of 27 members. There are 24 designated seats consisting of 18 government officials, or their designees, and four community-based organizations' designees. Three of the members representing community-based organizations serve as the members of the Steering Committee, who has the discretion of appointing three additional members to the Council.

If passed, this Ordinance would add two seats on the Council for the City's Medical Examiner and the Director of the Department of Homelessness and Supportive Housing. It will also reflect the change that the "San Francisco Child Abuse Council," who has a seat on the Council, is now known as "Safe & Sound."

- Term limits (i.e., commencement date? staggered terms?)

Section 5.190-4(b) states that Council members in seats 10, 12, 13, or 17 can only serve for six years out of a nine-year period. Section 5.190-4(a) states that members who are appointed by the Steering Committee serve for one year. The terms for the remaining members are not specified since the seats are specific to a department head, or his/her designee.

- Administering department

The Department on the Status of Women provides administrative support to the Council.

- Reporting requirements

Section 5.190-5(c) states that the Council shall submit an annual report of its recommendations to the Board of Supervisors. The Council may also submit recommendations to the courts and the Mayor.



- Sunset date

Section 5.190-7 currently terminates the Council on May 1, 2018, unless the Board of Supervisors extends the term by Ordinance. If passed, this Ordinance will extend the Council until May 1, 2021, unless extended by a subsequent ordinance.

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MEMORANDUM

TO: Jeff Kositsky, Director, Department of Homelessness and Supportive Housing
Emily Murase, PhD, Executive Director, Department on the Status of Women
Dr. Michael Hunter, Chief Medical Examiner, Office of the Chief Medical Examiner

FROM: *el*
br Alisa Somera, Legislative Deputy Director
Rules Committee

DATE: March 15, 2018

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Rules Committee has received the following proposed legislation, introduced by Supervisor Tang on March 6, 2018:

File No. 180216

Ordinance amending the Administrative Code to change the composition of the Family Violence Council and extend the sunset date for the Council to May 1, 2021.

If you have comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: alisa.somera@sfgov.org.

c: Emily Cohen, Department of Homelessness and Supportive Housing
Minouche Kandell, Department on the Status of Women
Elizabeth Newman, Department on the Status of Women
Christopher Wirowek, Office of the Chief Medical Examiner

Introduction Form

By a Member of the Board of Supervisors or the Mayor

2018 MAR -6 PM 4: 21

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion, or Charter Amendment)
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor inquires"
- 5. City Attorney request.
- 6. Call File No. from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No.
- 9. Reactivate File No.
- 10. Question(s) submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:


- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative Form.

Sponsor(s):

Subject:

The text is listed below or attached:

Signature of Sponsoring Supervisor: 

For Clerk's Use Only: