



## San Francisco Department of Public Health

Barbara A. Garcia, MPA  
Director of Health

City and County of San Francisco  
Mark Farrell  
Mayor

February 28, 2018

Honorable Board of Supervisors  
City and County of San Francisco  
City Hall, 1 Dr. Carlton B. Goodlett Place  
San Francisco, California 94102

Re: Lease renewal of 1305 + 1309 Evans, San Francisco, CA

Dear Board Members:

Attached for your consideration is a Resolution authorizing the lease renewal on behalf of the Department of Public Health ("DPH") of the premises located at 1305+1309 Evans, San Francisco, CA, comprising of 12,690± square feet with thirteen parking stalls.

Since November, 2002, the DPH has operated administrative and clinical counseling offices including services for children, youth, and families at the premises. Three programs assist families in the southeast portion of San Francisco with behavioral health, foster care, juvenile justice and special education support.

The proposed lease renewal of the premises is for an initial term of five years with an estimated commencement date of May 1, 2018, or upon approval by the Board of Supervisors and Mayor in their respective sole and absolute discretion, whichever occurs later.

In addition, City shall have one additional five-year option period to extend the lease term based on the same terms and conditions, except that the rent shall be adjusted to 95% of the then prevailing fair market rent, but in no event less than the base rent for the lease year prior to commencement of the option term. Said option term is subject to the enactment of a resolution by the Board of Supervisors and Mayor approving and authoring the same.

On behalf of the DPH, the Real Estate Division negotiated a fully serviced lease at the flat, fair market rent of \$38,070 per month (\$3 per square foot) without adjustments during the initial five year term. Additionally, the Landlord is responsible for the costs of all utilities and janitorial service to the premises.



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The DPH recommends approval of the proposed lease renewal.

Funds are available in the following location:

PS Fund ID – 10000  
PS Dept ID – 251962  
PS Project ID – 10001793  
PS Activity ID – 01  
PS Authority - 10000

If you have any questions, please contact David Borgognoni, DPH Operations Team Manager, at 415-255-3405 or Claudine Venegas with the Real Estate Division, at 415-554-9872.

Respectfully,

A handwritten signature in black ink, appearing to be "BAG", written over a circular stamp.

Barbara Garcia, Director

cvh:\1305+1309EvansBOScvrltr

Attachments: Resolution, lease (proposed + existing), SFEC Forms 126

cc: John Updike, Director, Claudine Venegas, Real Estate Division

Naomi Kelly, City Administrator, David Borgognoni, DPH