



To: Angela Calvillo, Clerk of the Board of Supervisors
From: Kelly Kirkpatrick, Mayor's Acting Budget Director
Date: May 1, 2018
Re: Interim Exceptions to the Annual Salary Ordinance

I herein present exceptions to the Annual Salary Ordinance (ASO) for May 1 departments for consideration by the Budget and Finance Committee of the Board of Supervisors. The City's standard practice is to budget new positions beginning in pay period 7, at 0.77 FTE. Where there is justification for expedited hiring however, the Board may authorize exceptions to the Interim ASO, which allow new positions to be filled in the first quarter of the fiscal year, prior to final adoption of the budget.

An exception is being requested for the following position:

- **Port (0.5 FTE)**
The position begins in pay period 1 and is funded for a partial year. It must begin in pay period 1 because the role is currently filled and is required to convert to a new PEX requisition per a labor agreement. This is part of a two year apprenticeship program where the apprentice promotes in the second year.

Please do not hesitate to contact me if you have any questions regarding the requested interim exception to the May 1 Annual Salary Ordinance.

Sincerely,

A handwritten signature in black ink, appearing to read "Kelly Kirkpatrick".

Kelly Kirkpatrick
Acting Mayor's Budget Director

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BOARD OF SUPERVISORS
SAN FRANCISCO
2018 MAY -1 PM 2:55
BY [Signature]

cc: Members of the Budget and Finance Committee
Harvey Rose
Controller