

File No. 180711

Committee Item No. 21

Board Item No. 13

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight

Date: July 18, 2018

Board of Supervisors Meeting:

Date: July 24, 2018

#### Cmte Board

- |                                     |                                     |                                              |
|-------------------------------------|-------------------------------------|----------------------------------------------|
| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Introduction Form                            |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU                                          |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

#### OTHER

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| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
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| <input type="checkbox"/> | <input type="checkbox"/> | _____ |

Prepared by: John Carroll

Date: July 13, 2018

Prepared by: John Carroll

Date: July 20, 2018

1 [Settlement of Unlitigated Claim - Sarah Vigil - \$50,000]

2

3 **Resolution approving the settlement of the unlitigated claim filed by Sarah Vigil against**  
4 **the City and County of San Francisco for \$50,000; the claim was filed on**  
5 **October 6, 2017; the claim involves a bodily injury arising from a multiple rear-end**  
6 **vehicle accident.**

7

8 WHEREAS, Sarah Vigil filed a claim on October 6, 2017, against the City and County  
9 of San Francisco; and

10 WHEREAS, The claim involves a bodily injury claim arising from a multiple rear-end  
11 vehicle accident; and

12 WHEREAS, The Police Department has recommended settlement of the claim by  
13 payment of \$50,000; now, therefore, be it

14 RESOLVED, That pursuant to Administrative Code, Section 10.22, the Board of  
15 Supervisors hereby authorizes the City Attorney to settle and compromise the claim by  
16 payment of \$50,000.

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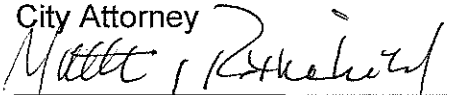
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APPROVED:

DENNIS J. HERRERA  
City Attorney



MATTHEW J. ROTHSCHILD  
Chief of Claims Division

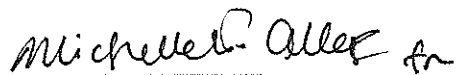
RECOMMENDED:

San Francisco Police Department



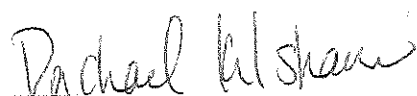
WILLIAM SCOTT  
Chief of Police

FUNDS AVAILABLE:



BEN ROSENFELD  
Controller

APPROVED:



RACHAEL KILSHAW  
Commission Secretary

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Date 01/22/18

File Number (if applicable) 180711

- Legislation for Introduction (NEW)                   ▶▶▶ Legislative Clerk
- Legislation Pending in Committee (AMENDED)   ▶▶▶ Committee Clerk
- Legislation for Board Agenda (AMENDED)       ▶▶▶ Deputy Clerk

**Supervisor, Mayor, and Departmental Submittals**

**Grant Ordinance**

- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents: 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (if applicable) in **Word** format
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to **BOS.Legislation@sfgov.org**

BOARD OF SUPERVISORS  
STAFF SERVICES  
2018 JUN 22 PM 2:30  
AK

**Ordinance**

- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature: City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents: 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to **BOS.Legislation@sfgov.org**

**Grant Resolution**

- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents: 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (if applicable) in **Word** format
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to **BOS.Legislation@sfgov.org**

**Resolution**

- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature: None (Note: Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents: 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to **BOS.Legislation@sfgov.org**

Joy Perez 554-3869  
Name and Telephone Number

City Attorney  
Department

Clerk's Office/Forms/Legislation Received Checklist (1/2015) for more help go to: [sfbos.org/about-the-board/general/legislative-process-handbook](http://sfbos.org/about-the-board/general/legislative-process-handbook)