



London Breed
Mayor

Jaci Fong
Director and Purchaser

Purchasing

July 16, 2018

To: Angela Calvillo, Clerk of the Board

From: Jaci Fong, Director of Office of Contract Administration (OCA) and Purchaser

Subject: Resolution approving contract over \$10 million with Western States Oil for gasoline

The Office of Contract Administration is submitting the enclosed resolution that would authorize a contract of \$40 million with Western States Oil for gasoline. The \$40 million amount represents five years of estimated spending.

The contract was solicited and awarded on the condition that there would be a primary and a secondary contractor. If there are no performance problems, the primary contractor will receive 100% of the City's business under the contract. The primary contract will be with Western States Oil and the secondary contract with SC Fuels .

The contract with Western States has an initial term of three (3) years, with the possibility of two one-year extensions, for a total of five years. Likewise, the contract with SC Fuels will be for the same duration.

If you have any questions or require additional information, please contact Florence Kyaun on my team, at 415-554-6263.

Enclosure: Resolution approving contract over \$10 million with Western States Oil for gasoline fuel