San Francisco International Airport

July 9, 2018

Ms. Angela Calvillo
Clerk of the Board
Board of Supervisors
City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689

Subject: Terminal 2 Specialty Retail Concession Lease No. 5 – Lease No.18-0156
            between XpresSpa S.F. International, LLC and the City and County of San
            Francisco, acting by and through its Airport Commission

Dear Ms. Calvillo:

Pursuant to Section 9.118 of the City Charter, I am forwarding for the Board of Supervisors'
approval, an original single-sided and two single-sided, black and white copies of the proposed
Resolution, which approves Terminal 2 Specialty Retail Concession Lease No. 5 – Lease
No. 18-0156 between the City and County of San Francisco, acting by and through its Airport
Commission, and XpresSpa S.F. International, LLC.

The following is a list of accompanying documents (three sets):

• Board of Supervisors Resolution (one original and two copies);
• Approved Airport Commission Resolution No. 18-0156;
• Memorandum accompanying Airport Commission Resolution No. 18-0156;
• SFEC-126 (Board of Supervisors and Mayor's Office) for XpresSpa SF
  International, LLC, and;
• A copy of Terminal 2 Specialty Retail Concession Lease No. 5 –
  Lease No. 18-0156 approved as to form by the City Attorney's Office.

The following person may be contacted regarding this matter:

Cheryl Nashir
Director, Revenue Development and Management
(650) 821.4500
cheryl.nashir@flysfo.com

Very truly yours,

Corina Monzon
Commission Secretary

Enclosures

cc: Cheryl Nashir, Revenue Development and Management
    Cathy Widener, Governmental Affairs