BOARD of SUPERVISORS

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DATE: August 28, 2018

TO: Members of the Board of Supervisors

FROM: Angela Calvillo, Clerk of the Board

SUBJECT: 2017-2018 Civil Grand Jury report, entitled "Our Lovable Pets: Dogs and Public Safety in San Francisco

We are in receipt of the following required responses to the San Francisco Civil Grand Jury report released June 25, 2018, entitled: "Our Lovable Pets: Dogs and Public Safety in San Francisco." Pursuant to California Penal Code, Sections 933 and 933.05, named City Departments shall respond to the report within 60 days of receipt, or no later than August 24, 2018.

For each finding the Department response shall:

1) agree with the finding; or
2) disagree with it, wholly or partially, and explain why.

As to each recommendation the Department shall report that:

1) the recommendation has been implemented, with a summary explanation; or
2) the recommendation has not been implemented but will be within a set timeframe as provided; or
3) the recommendation requires further analysis. The officer or agency head must define what additional study is needed. The Grand Jury expects a progress report within six months; or
4) the recommendation will not be implemented because it is not warranted or reasonable, with an explanation.

The Civil Grand Jury Report identified the following City Departments to submit responses (attached):

- Animal Care and Control:
  Received August 24, 2018, for
  Finding Nos. F1, F2, F3, F4, F5, F6, F8, F9, F10, F11, F12, F13, F14, and F15; and
  Recommendation Nos. R1, R2, R3, R4, R5, R7, R8, R9, R10, and R11.

- Office of the City Administrator:
  Received August 24, 2018 for
  Finding Nos. F7, F17, F18, and F19; and
  Recommendation Nos. R6, R13, and R14.

Continues on next page

- Department of Technology:
  Received August 24, 2018 for
  Finding Nos. F10 and F11; and
  Recommendation Nos. R9, and R10.

- Police Department:
  Received August 24, 2018 for
  Finding Nos. F16 and F17; and
  Recommendation Nos. R12, and R13.

These departmental responses are being provided for your information, as received, and may not conform to the parameters stated in California Penal Code, Section 933.05 et seq. The Government Audit and Oversight Committee will consider the subject report, along with the responses, at an upcoming hearing.

c:
Honorable Teri L. Jackson, Presiding Judge
Kanishka Karunaratne Cheng, Mayor's Office
Mawuli Tugbenyoh, Mayor's Office
Andres Power, Mayor's Office
Marie Valdez, Mayor's Office
Naomi Kelly, City Administrator
Lynn Khaw, Office of the City Administrator
William Scott, Police Chief
Rowena Carr, Police Department
Asja Steeves, Police Department
Virginia Donohue, Executive Director, San Francisco Animal Care and Control
Linda Gerull, Executive Director, Department of Technology
David German, Department of Technology
Ben Rosenfield, Office of the Controller
Jon Givner, Office of the City Attorney
Alisa Somera, Office of the Clerk of the Board
Debra Newman, Budget and Legislative Analyst
Severin Campbell, Budget and Legislative Analyst
Ashley Clark, Budget and Legislative Analyst
Lori Campbell, Foreperson, San Francisco Civil Grand Jury

August 24, 2018

The Honorable Teri L. Jackson
Presiding Judge, Superior Court of California, County of San Francisco
400 McAllister Street, Room 008
San Francisco, CA 94102

Dear Judge Jackson:

In accordance with Penal Code 933 and 933.05, the following is the response to the 2017-2018 Civil Grand Jury Report, "Our Lovable Pets: Dogs and Public Safety in San Francisco." We would like to thank the members of the Civil Grand Jury for their interest in ensuring the continued safety and security of San Franciscans and visitors to the City and County of San Francisco.

The departments appreciate and understand the Grand Jury's desire to support SFACC and SFPD in their efforts to increase efficiency, transparency and safety to the citizens and dogs within the city and county of San Francisco.

A detailed response from the City Administrator's Office and the Police Department is attached.

Thank you again for the opportunity to comment on this Civil Grand Jury report.

Sincerely,

Naomi Kelly
City Administrator

William Scott
Chief of Police

1 Dr. Carlton B. Goodlett Place, Room 200
San Francisco, California 94102-4681
Telephone: (415) 554-6141

Report Title [Publication Date]	F#	Finding (text may be duplicated due to spanning and multiple respondent effects)	Respondent Assigned by CGJ [Response Due Date]	Finding Response (Agree/Disagree)	Finding Response Text	R# [for F#]	Recommendation (text may be duplicated due to spanning and multiple respondent effects)	Respondent Assigned by CGJ [Response Due Date]	Recommendation Response	Recommendation Response Text
Our Lovable Pets: Dogs and Public Safety in San Francisco [Published: June 25, 2018]	F1	Lack of support for SFPD officers by trained SFACC ACOs during the hours between 1:00 AM and 6:00 AM can increase the risk to SFPD officers and the public from difficult and dangerous dogs.	Animal Care and Control [Response due: August 24, 2018]	Disagree, partially	ACC has not received any complaints from SFPD and no examples have been provided to substantiate this finding. Initial indications are that ACC receives most of its calls when the public is out and about in the city.	R1 [F1, F2]	Recommends the Executive Director of the San Francisco Animal Care and Control (SFACC) study methods to provide 24-hour ACO coverage, either by full staffing or by on-call staffing, and report on this matter to the City Administrator by April 1, 2019.	Animal Care and Control [Response due: August 24, 2018]	Will not be implemented because it is not warranted or reasonable	Using the formula recommended by the National Animal Care and Control Association, ACC would need an additional three officers to be on duty an additional six hours a day, seven days a week. Using that same model, ACC is already two officers below recommended levels for current hours of operation.
Our Lovable Pets: Dogs and Public Safety in San Francisco [Published: June 25, 2018]	F2	Lack of support for SFPD officers by trained SFACC ACOs during the hours between 1:00 AM and 6:00 AM can cause delays and waste time for SFPD officers who may have to stay with a dog that they are unable to capture until an ACO is on duty and can pick up the dog.	Animal Care and Control [Response due: August 24, 2018]	Disagree, wholly	ACC is not aware of SFPD officers remaining with dogs whom they are unable to capture. Dogs who need to be held or receive veterinary services may be brought to the SPCA Pacific Heights campus which has a contract with ACC for emergency care. Again, ACC has received no complaints from SFPD and no examples are provided in the report.	R1 [F1, F2]	Recommends the Executive Director of the San Francisco Animal Care and Control (SFACC) study methods to provide 24-hour ACO coverage, either by full staffing or by on-call staffing, and report on this matter to the City Administrator by April 1, 2019.	Animal Care and Control [Response due: August 24, 2018]	Will not be implemented because it is not warranted or reasonable	Using the formula recommended by the National Animal Care and Control Association, ACC would need an additional three officers to be on duty an additional six hours a day, seven days a week. Using that same model, ACC is already two officers below recommended levels for current hours of operation.
Our Lovable Pets: Dogs and Public Safety in San Francisco [Published: June 25, 2018]	F3	Lack of immediate access to Chameleon data (e.g. previous dog behavior, owner location) by the SFPD Vicious and Dangerous Dog unit officer causes delays in dog attack and dog bite investigations, compromising public safety against dog attacks.	Animal Care and Control [Response due: August 24, 2018]	Disagree, partially	ACC provided SFPD access to Chameleon more than a year ago. SFPD reports that its firewall prevents access to Chameleon and that the condition is unlikely to be remedied. As a result, SFPD will continue to call in for information or may come to the ACC squad room.	R2 [F3]	Recommends the Executive Director of SFACC provide the SFPD VDD Unit with RDP (remote desktop protocol) or VPN (virtual private network) access to Chameleon, one seat license and a login to Chameleon, by January 1, 2019.	Animal Care and Control [Response due: August 24, 2018]	Has been implemented	ACC provided SFPD access to Chameleon more than a year ago. SFPD reports that its firewall prevents access to Chameleon and that the condition is unlikely to be remedied. As a result, SFPD will continue to call in for information or may come to the ACC squad room.
Our Lovable Pets: Dogs and Public Safety in San Francisco [Published: June 25, 2018]	F4	Public access to statistics about the circumstances of dog bites would improve public policy decisions that affect the safety of the public against dog bites. These statistics would include the circumstance of whether the dog bite was provoked or unprovoked, and whether the biting dog was on or off a leash.	Animal Care and Control [Response due: August 24, 2018]	Disagree, wholly	Access to statistics about whether a dog was leashed or a bite was provoked will not improve public policy decisions. Dogs are already required to be on leash and are not considered vicious and dangerous if they bite when provoked. A bite report usually does not include enough information to determine if the dog was provoked.	R3 [F4]	Recommends the Executive Director of SFACC publish on their website, for each of the most current five years, statistics about dog bites against humans in San Francisco, divided into categories based on whether the bites were provoked, and whether the biting dog was on a leash at the time of the bite. This to be implemented no later than July 1, 2019.	Animal Care and Control [Response due: August 24, 2018]	Will not be implemented because it is not warranted or reasonable	ACC records this data from the bite reports, if it is available, but we do not believe it to be useful for formulating policy. For example, dogs who bite people when they are on their guardian's property are often off-leash, but this is what would be expected. The bite report was developed to obtain data for rabies prevention, not for behavior analysis.
Our Lovable Pets: Dogs and Public Safety in San Francisco [Published: June 25, 2018]	F5	Public access to the locations and descriptions and/or photos of dogs officially designated Vicious and Dangerous would improve the safety of the public against future dog attacks and bites. Such access is available in many other jurisdictions.	Animal Care and Control [Response due: August 24, 2018]	Disagree, wholly	Dogs who are officially designated as vicious and dangerous are already required to wear special tags, and their houses are required to have warning signs posted. None of the jurisdictions listed are in California.	R4 [F5]	Recommends the Executive Director of SFACC publish on their website up-to-date information for all dogs that have been deemed Vicious and Dangerous by an authorized Hearing Officer and for which that status is still in effect. This information to include the residential address of the dog and/or its location on a map, the name of the dog, the breed of the dog, either a description or a photo of the dog, and the date of the most recent enforcement field visit by an ACO. This to be implemented no later than January 1, 2020.	Animal Care and Control [Response due: August 24, 2018]	Will not be implemented because it is not warranted or reasonable	ACC could post this information on its website. However, we believe that public notice has already been served by the existing requirements of a special dog tag and the signage on the house. Posting this information on ACC's website seems to be an unwarranted invasion of privacy, disproportionate to the potential harm. If a resident has concerns about a particular dog, ACC is available to provide that information.

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Our Lovable Pets: Dogs and Public Safety in San Francisco [Published: June 25, 2018]	F6	The SFACC practice of favoring dog owner education on the benefits of dog leashes in lieu of issuing off-leash citations has not increased the percentage of leashed dogs in San Francisco. Improving leash compliance will improve dog welfare and increase public safety regarding unleashed dog attacks.	Animal Care and Control [Response due: August 24, 2018]	Disagree, wholly	There is no data to support this finding. ACC has no information on the percentage of dogs who are leashed; nor does it have any trend data.	R5 [F6]	Recommends the Executive Director of SFACC change the current practice of only teaching dog owners about the benefits of keeping their dog(s) on a leash, to include issuing a citation to those dog owners whose dogs are in violation of the city leash law, as provided in Health Code Sections 41.12(a) and 41.13. This to be implemented no later than January 1, 2019.	Animal Care and Control [Response due: August 24, 2018]	Will not be implemented because it is not warranted or reasonable	ACC currently issues off leash citations if a dog is actively causing a problem or if the dog is so far away from the guardian that the officer has difficulty matching the dog with the guardian. Successfully implementing a more stringent level of enforcement would require public comment and support.
Our Lovable Pets: Dogs and Public Safety in San Francisco [Published: June 25, 2018]	F7	"Ex Parte" communications occur when a party to a case, or someone involved with a party, talks, writes or otherwise communicates with the Hearing Officer about issues in a case or Decision, without the other parties' knowledge or consent. Consequently, such communications violate due process of law and deprive the parties of a fair Hearing, and are therefore impermissible.	City Administrator [Response due: August 24, 2018]	Agree with the finding		R6 [F7]	Recommends the City Administrator instruct the VDD Hearing Officers that Ex Parte communications involving any issue in any case are not allowable outside the Hearing unless all parties to the Hearing are present. These instructions to be given as soon as practicable, and no later than January 1, 2019.	City Administrator [Response due: August 24, 2018]	Has been implemented	The Office of the City Attorney already provides this instruction in its annual training for hearing officers. The hearing officer who violated this procedure is no longer actively hearing cases.
Our Lovable Pets: Dogs and Public Safety in San Francisco [Published: June 25, 2018]	F8	Where inaccurate data exists in Chameleon there will be inaccurate statistical reporting and other undesirable results. For example, duplicate or obviously invalid dog owner addresses make it more difficult to contact dog owners with dog license reminders.	Animal Care and Control [Response due: August 24, 2018]	Agree with the finding		R7 [F8, F9]	Recommends the Executive Director of SFACC establish a data entry manual that includes standard procedures written for all Chameleon data entry, no later than July 1, 2019.	Animal Care and Control [Response due: August 24, 2018]	Will be implemented	There is a manual for Chameleon, but the department would benefit from improved documentation. ACC is in the midst of making revisions to Chameleon and will update materials afterwards.
Our Lovable Pets: Dogs and Public Safety in San Francisco [Published: June 25, 2018]	F8	Where inaccurate data exists in Chameleon there will be inaccurate statistical reporting and other undesirable results. For example, duplicate or obviously invalid dog owner addresses make it more difficult to contact dog owners with dog license reminders.	Animal Care and Control [Response due: August 24, 2018]	Agree with the finding		R8 [F8, F9]	Recommends the Executive Director of SFACC establish data entry training and supervision over data entry procedures in Chameleon, to ensure accurate and uniform data entry, no later than July 1, 2019.	Animal Care and Control [Response due: August 24, 2018]	Has been implemented	Staff are trained and supervised on data entry, and manuals will be updated. ACC audits and corrects shelter data monthly.
Our Lovable Pets: Dogs and Public Safety in San Francisco [Published: June 25, 2018]	F8	Where inaccurate data exists in Chameleon there will be inaccurate statistical reporting and other undesirable results. For example, duplicate or obviously invalid dog owner addresses make it more difficult to contact dog owners with dog license reminders.	Animal Care and Control [Response due: August 24, 2018]	Agree with the finding		R9 [F8, F10]	Recommends the Executive Director of SFACC authorize and work with the Information Technology Director of San Francisco Department of Administrative Services to implement the changes in Chameleon data entry setup which were recommended by the paid consultant, Dr. Delany; this work to be finished no later than July 1, 2019.	Animal Care and Control [Response due: August 24, 2018]	Will be implemented	ACC has been steadily implementing many of Dr. Delaney's recommendations. She made 29 recommendations; 7 have been completed, 13 are in progress, 7 have not been started and 2 will not be implemented.
Our Lovable Pets: Dogs and Public Safety in San Francisco [Published: June 25, 2018]	F9	Data entry into Chameleon is not well regulated by current training, supervision or by the current software implementation.	Animal Care and Control [Response due: August 24, 2018]	Disagree, wholly	ACC audits and corrects shelter data monthly.	R7 [F8, F9]	Recommends the Executive Director of SFACC establish a data entry manual that includes standard procedures written for all Chameleon data entry, no later than July 1, 2019.	Animal Care and Control [Response due: August 24, 2018]	Will be implemented	There is a manual for Chameleon, but the department would benefit from improved documentation. ACC is in the midst of making revisions to Chameleon and will update materials afterwards.
Our Lovable Pets: Dogs and Public Safety in San Francisco [Published: June 25, 2018]	F9	Data entry into Chameleon is not well regulated by current training, supervision or by the current software implementation.	Animal Care and Control [Response due: August 24, 2018]	Disagree, wholly	ACC audits and corrects shelter data monthly.	R8 [F8, F9]	Recommends the Executive Director of SFACC establish data entry training and supervision over data entry procedures in Chameleon, to ensure accurate and uniform data entry, no later than July 1, 2019.	Animal Care and Control [Response due: August 24, 2018]	Has been implemented	Staff are trained and supervised on data entry, and manuals will be updated. ACC audits and corrects shelter data monthly.

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Our Lovable Pets: Dogs and Public Safety in San Francisco [Published: June 25, 2018]	F10	Implementing the software changes recommended by the consultant — hired to identify potential improvements to Chameleon — would improve the integrity of data in the animal shelter activity area of Chameleon.	Animal Care and Control [Response due: August 24, 2018]	Agree with the finding		R9 [F8, F10]	Recommends the Executive Director of SFACC authorize and work with the Information Technology Director of San Francisco Department of Administrative Services to implement the changes in Chameleon data entry setup which were recommended by the paid consultant, Dr. Delany; this work to be finished no later than July 1, 2019.	Animal Care and Control [Response due: August 24, 2018]	Will be implemented	ACC has been steadily implementing many of Dr. Delaney's recommendations. She made 29 recommendations; 7 have been completed, 13 are in progress, 7 have not been started and 2 will not be implemented.
Our Lovable Pets: Dogs and Public Safety in San Francisco [Published: June 25, 2018]	F10	Implementing the software changes recommended by the consultant — hired to identify potential improvements to Chameleon — would improve the integrity of data in the animal shelter activity area of Chameleon.	Department of Technology [Response due: August 24, 2018]	Agree with the finding		R9 [F8, F10]	Recommends the Executive Director of SFACC authorize and work with the Information Technology Director of San Francisco Department of Administrative Services to implement the changes in Chameleon data entry setup which were recommended by the paid consultant, Dr. Delany; this work to be finished no later than July 1, 2019.	Department of Technology [Response due: August 24, 2018]	Will be implemented	This finding and recommendation was meant to be directed to the General Services Agency - Information Technology division of the City Administrator's Office. ACC has been steadily implementing many of Dr. Delaney's recommendations. She made 29 recommendations; 7 have been completed, 13 are in progress, 7 have not been started and 2 will not be implemented.
Our Lovable Pets: Dogs and Public Safety in San Francisco [Published: June 25, 2018]	F11	A study of data entry improvements in the field services area of Chameleon and implementation of valid recommendations would improve the integrity of the data in this area and improve the accuracy of reports about dog attacks and bites.	Animal Care and Control [Response due: August 24, 2018]	Disagree, wholly	There is not an accuracy problem in the field services area of Chameleon. For example, the Civil Grand Jury asked ACC to run a report on how many notices of violation were issued for a particular infraction. ACC ran the report and supported the results with physical copies of the notices.	R10 [F11]	Recommends the Executive Director of SFACC request Friends of SFACC to fund a study by a qualified expert of Chameleon data entry for the Field activity division, and to authorize and work with the Information Technology Director of San Francisco Department of Administrative Services to implement those changes in Chameleon that will improve data entry accuracy and integrity. This work to be concluded no later than January 1, 2021.	Animal Care and Control [Response due: August 24, 2018]	Will not be implemented because it is not warranted or reasonable	There is not an accuracy problem in the data.
Our Lovable Pets: Dogs and Public Safety in San Francisco [Published: June 25, 2018]	F11	A study of data entry improvements in the field services area of Chameleon and implementation of valid recommendations would improve the integrity of the data in this area and improve the accuracy of reports about dog attacks and bites.	Department of Technology [Response due: August 24, 2018]	Disagree, wholly	This finding and recommendation was meant to be directed to the General Services Agency - Information Technology division of the City Administrator's Office. There is not an accuracy problem in the field services area of Chameleon. For example, the Civil Grand Jury asked ACC to run a report on how many notices of violation were issued for a particular infraction. ACC ran the report and supported the results with physical copies of the notices.	R10 [F11]	Recommends the Executive Director of SFACC request Friends of SFACC to fund a study by a qualified expert of Chameleon data entry for the Field activity division, and to authorize and work with the Information Technology Director of San Francisco Department of Administrative Services to implement those changes in Chameleon that will improve data entry accuracy and integrity. This work to be concluded no later than January 1, 2021.	Department of Technology [Response due: August 24, 2018]	Will not be implemented because it is not warranted or reasonable	This finding and recommendation was meant to be directed to the General Services Agency - Information Technology division of the City Administrator's Office. There is not an accuracy problem in the data.

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Our Lovable Pets: Dogs and Public Safety in San Francisco [Published: June 25, 2018]	F12	Failure to follow up on the "Final Notice" dog license and license renewal letters reduces the rate of compliance for dog licensing in San Francisco.	Animal Care and Control [Response due: August 24, 2018]	Disagree, partially	ACC has been exploring ways to improve licensing compliance. This is a nationwide problem.	R11 [F12, F13, F14, F15]	Recommends the Executive Director of SFACC study methods to increase compliance with dog license laws in San Francisco by at least 50% as measured by the number of active dog licenses as of December 31, 2017; the study to include but not limited to such options as lowering license fees across the board, adding some benefit(s) to dog owners for having dogs licensed, instituting a meaningful follow-up to the "final notice" automated dog license letters, and finding a better online interface for dog license applications, plus any other means that may occur to them. This study to be completed and submitted to the City Administrator no later than July 1, 2019.	Animal Care and Control [Response due: August 24, 2018]	Will not be implemented because it is not warranted or reasonable	ACC has been actively exploring alternatives to the current on-line system. When current supplies of tags are exhausted, ACC will begin using a new tag which includes a 24-hour lost dog hotline and a QR code to assist in uniting pets and families faster.
Our Lovable Pets: Dogs and Public Safety in San Francisco [Published: June 25, 2018]	F13	The technologically out-of-date and clumsy version of licensepet.com that SFAC uses results in many users abandoning online attempts to license their dogs. This reduces the dog license compliance rate in San Francisco.	Animal Care and Control [Response due: August 24, 2018]	Disagree, partially	ACC has no data on how many users abandon the attempt.	R11 [F12, F13, F14, F15]	Recommends the Executive Director of SFACC study methods to increase compliance with dog license laws in San Francisco by at least 50% as measured by the number of active dog licenses as of December 31, 2017; the study to include but not limited to such options as lowering license fees across the board, adding some benefit(s) to dog owners for having dogs licensed, instituting a meaningful follow-up to the "final notice" automated dog license letters, and finding a better online interface for dog license applications, plus any other means that may occur to them. This study to be completed and submitted to the City Administrator no later than July 1, 2019.	Animal Care and Control [Response due: August 24, 2018]	Will not be implemented because it is not warranted or reasonable	ACC has been actively exploring alternatives to the current on-line system. When current supplies of tags are exhausted, ACC will begin using a new tag which includes a 24-hour lost dog hotline and a QR code to assist in uniting pets and families faster.
Our Lovable Pets: Dogs and Public Safety in San Francisco [Published: June 25, 2018]	F14	A current dog license provides no additional benefit to the dog owner if the dog is already microchipped and vaccinated, a fact which tends to further reduce the dog license compliance rate in San Francisco.	Animal Care and Control [Response due: August 24, 2018]	Agree with the finding		R11 [F12, F13, F14, F15]	Recommends the Executive Director of SFACC study methods to increase compliance with dog license laws in San Francisco by at least 50% as measured by the number of active dog licenses as of December 31, 2017; the study to include but not limited to such options as lowering license fees across the board, adding some benefit(s) to dog owners for having dogs licensed, instituting a meaningful follow-up to the "final notice" automated dog license letters, and finding a better online interface for dog license applications, plus any other means that may occur to them. This study to be completed and submitted to the City Administrator no later than July 1, 2019.	Animal Care and Control [Response due: August 24, 2018]	Will not be implemented because it is not warranted or reasonable	ACC has been actively exploring alternatives to the current on-line system. When current supplies of tags are exhausted, ACC will begin using a new tag which includes a 24-hour lost dog hotline and a QR code to assist in uniting pets and families faster.

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Our Lovable Pets: Dogs and Public Safety in San Francisco [Published: June 25, 2018]	F15	A higher compliance rate for dog licensing would be a positive outcome for San Francisco and its residents.	Animal Care and Control [Response due: August 24, 2018]	Agree with the finding		R11 [F12, F13, F14, F15]	Recommends the Executive Director of SFACC study methods to increase compliance with dog license laws in San Francisco by at least 50% as measured by the number of active dog licenses as of December 31, 2017; the study to include but not limited to such options as lowering license fees across the board, adding some benefit(s) to dog owners for having dogs licensed, instituting a meaningful follow-up to the "final notice" automated dog license letters, and finding a better online interface for dog license applications, plus any other means that may occur to them. This study to be completed and submitted to the City Administrator no later than July 1, 2019.	Animal Care and Control [Response due: August 24, 2018]	Will not be implemented because it is not warranted or reasonable	ACC has been actively exploring alternatives to the current on-line system. When current supplies of tags are exhausted, ACC will begin using a new tag which includes a 24-hour lost dog hotline and a QR code to assist in uniting pets and families faster.
Our Lovable Pets: Dogs and Public Safety in San Francisco [Published: June 25, 2018]	F16	Some sections of SFPD General Order 6.07 (issued 7/27/94) are out of date and contradict either current practice or relevant local ordinances or both. Updating or re-issuing this General Order would help avoid confusion among SFPD officers about their duties regarding dog complaints.	Police Department [Response due: August 24, 2018]	Agree with finding		R12 [F16]	Recommends the San Francisco Chief of Police modify General Order 6.07 to bring it into compliance with local ordinances and with current practice. The General Order will also be modified to include the existence and function of the SFPD Vicious and Dangerous Dog Unit. These changes, either incorporated into the existing General Order or into a new superseding General Order, to be presented to the Police Commission for approval no later than April 1, 2019.	Police Department [Response due: August 24, 2018]	The recommendation has not been, but will be, implemented in the future	The General Order is being revised to meet today's and future standards for the members of the San Francisco Police Department in handling dog bite reports, dog barking complaints, and dog related incidents such as encountering vicious and dangerous dogs. The function and duties of the Vicious and Dangerous Dog Unit will also be addressed. The San Francisco Police Department released Department Bulletin 18-123 to cover the needed changes to further protect public safety until the new San Francisco Police Department General Order is finalized. The San Francisco Police Department will work with Animal Care and Control and members of the Commission of Animal Welfare to develop the best General Order possible. The presentation and review schedule of SFPD DGOs to the Police Commission is set by that body; currently this DGO is scheduled for review in 2022. SFPD will not meet the CGJ deadline of April 2019.

Report Title [Publication Date]	F#	Finding (text may be duplicated due to spanning and multiple respondent effects)	Respondent Assigned by CGJ [Response Due Date]	Finding Response (Agree/Disagree)	Finding Response Text	R# [for F#]	Recommendation (text may be duplicated due to spanning and multiple respondent effects)	Respondent Assigned by CGJ [Response Due Date]	Recommendation Response	Recommendation Response Text
Our Lovable Pets: Dogs and Public Safety in San Francisco [Published: June 25, 2018]	F17	Current practice is that SFPD VDD Unit has assumed many of the clerical and ministerial functions of the Vicious and Dangerous Dog Hearing process. The GSA sets the framework of Hearings schedules (days, times, locations, assigned Hearing Officers), while the VDD Unit officer does the following: coordinates specific cases and the parties thereof to specific Hearing dates; notifies parties and witnesses to each case when their case will be heard; receives Decisions from Hearing Officers, keeps a file of the originals, and sends copies to the parties of each case and to SFACC; and maintains the Hearing audio recording archive. Only custom obliges SFPD to continue performing these functions. This situation is inherently unstable, and if both parties wish the arrangement to continue, it needs to be regularized.	Police Department [Response due: August 24, 2018]	Disagree with it, partially	SFPD does not conduct or carry out several of the tasks identified by the CGJ in F17. However, SFPD is in discussions with the Office of the City Administrator to identify the proper city agencies and staff to facilitate due process for the parties involved with Vicious and Dangerous Dog Hearings.	R13 [F17]	Recommends the City Administrator's Office and the San Francisco Chief of Police agree on a Memorandum of Understanding (MoU) specifying that San Francisco Police Department will continue to be in charge of the enumerated clerical and ministerial function for the Hearing Officers of the Vicious and Dangerous Dogs Hearings. This MoU to be completed by July 1, 2019.	Police Department [Response due: August 24, 2018]	Will not be implemented because it is not warranted or reasonable	The City Administrator's Office, Police Department, and Department of Public Health will establish policies, procedures, and agreements as needed to enumerate each department's responsibilities related to vicious and dangerous dogs.
Our Lovable Pets: Dogs and Public Safety in San Francisco [Published: June 25, 2018]	F17	Current practice is that SFPD VDD Unit has assumed many of the clerical and ministerial functions of the Vicious and Dangerous Dog Hearing process. The GSA sets the framework of Hearings schedules (days, times, locations, assigned Hearing Officers), while the VDD Unit officer does the following: coordinates specific cases and the parties thereof to specific Hearing dates; notifies parties and witnesses to each case when their case will be heard; receives Decisions from Hearing Officers, keeps a file of the originals, and sends copies to the parties of each case and to SFACC; and maintains the Hearing audio recording archive. Only custom obliges SFPD to continue performing these functions. This situation is inherently unstable, and if both parties wish the arrangement to continue, it needs to be regularized.	City Administrator [Response due: August 24, 2018]	Disagree with it, partially	SFPD does not conduct or carry out several of the tasks identified by the CGJ in F17. However, SFPD is in discussions with the Office of the City Administrator to identify the proper city agencies and staff to facilitate due process for the parties involved with Vicious and Dangerous Dog Hearings.	R13 [F17]	Recommends the City Administrator's Office and the San Francisco Chief of Police agree on a Memorandum of Understanding (MoU) specifying that San Francisco Police Department will continue to be in charge of the enumerated clerical and ministerial function for the Hearing Officers of the Vicious and Dangerous Dogs Hearings. This MoU to be completed by July 1, 2019.	City Administrator [Response due: August 24, 2018]	Will not be implemented because it is not warranted or reasonable	The City Administrator's Office, Police Department, and Department of Public Health will establish policies, procedures, and agreements as needed to enumerate each department's responsibilities related to vicious and dangerous dogs.
Our Lovable Pets: Dogs and Public Safety in San Francisco [Published: June 25, 2018]	F18	A Decision by a Hearing Officer that a dog is Vicious and Dangerous, but holding the Decision in abeyance, or placing a dog on probation, without further explanation in the Decision, does not make clear to any of the parties whether the provisions of SF Health Code section 42.2, et seq., apply (e.g. registration of the dog, payment of a $250 fine, permanently affixed identification, prominent display of signage, etc.).	City Administrator [Response due: August 24, 2018]	Disagree, wholly	Generally the decision specifies what ACC should implement and the department can seek clarificiation if needed.	R14 [F18, F19]	Recommends the San Francisco City Administrator instruct Hearing Officers for the Vicious and Dangerous Dogs Hearings that it is their responsibility, pursuant to SF Health Code sections 42.3(C)(i) and (ii), to find a dog either Vicious or Dangerous or not Vicious and Dangerous, and that holding such Decisions "in abeyance" is no longer an option. This instruction to be given no later than March 31, 2019.	City Administrator [Response due: August 24, 2018]	Will not be implemented because it is not warranted or reasonable	Decision options available to hearing officers were reviewed and approved by the Office of the City Attorney. ACC will consult with the City Attorney's office to determine if revisions should be made.

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Our Lovable Pets: Dogs and Public Safety in San Francisco [Published: June 25, 2018]	F19	A Decision by a Hearing Officer that a dog is Vicious and Dangerous but holding the Decision in abeyance, or placing a dog on probation, is not within the Hearing Officer's jurisdiction, and does not address the public safety requirements of SF Health Code section 42.2.	City Administrator [Response due: August 24, 2018]	Disagree, wholly	This option effectively holds that the dog is not vicious or dangerous but alerts the owner to the need for improved behavior and vigilance to ensure the dog does not do anything vicious or dangerous.	R14 [F18, F19]	Recommends the San Francisco City Administrator instruct Hearing Officers for the Vicious and Dangerous Dogs Hearings that it is their responsibility, pursuant to SF Health Code sections 42.3(C)(i) and (ii), to find a dog either Vicious or Dangerous or not Vicious and Dangerous, and that holding such Decisions "in abeyance" is no longer an option. This instruction to be given no later than March 31,	City Administrator [Response due: August 24, 2018]	Will not be implemented because it is not warranted or reasonable	Decision options available to hearing officers were reviewed and approved by the Office of the City Attorney. ACC will consult with the City Attorney's office to determine if revisions should be made.