

File No. 180867

Committee Item No. A

Board Item No. \_\_\_\_\_

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date September 20, 2018

Board of Supervisors Meeting

Date \_\_\_\_\_

### Cmte Board

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Introduction Form                            |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 – Ethics Commission                 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

### OTHER (Use back side if additional space is needed)

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Completed by: Linda Wong

Date September 14, 2018

Completed by: Linda Wong

Date \_\_\_\_\_

1 [Accept and Expend In-Kind Gift - Urban Institute - Technical Assistance, Data Analytics and  
2 Research Support - \$50,000]

3 **Resolution retroactively authorizing the Office of the District Attorney to accept and**  
4 **expend an in-kind gift estimated at \$50,000 from the Urban Institute for data analytics**  
5 **and research support, from January 1, 2017, through June 15, 2018.**

6  
7 WHEREAS, The San Francisco Sentencing Commission, an initiative of the District  
8 Attorney's Office, was created to analyze sentencing patterns, solutions and outcomes; and to  
9 provide recommendations to the Mayor and Board of Supervisors that lead to a reduction in  
10 incarceration, lower recidivism rates, safer communities, and ensure that victims are made  
11 whole; and the San Francisco Sentencing Commission is committed to data driven decision  
12 making and seeks technical assistance in creating a data dashboard that lends itself to  
13 undertaking reliable analyses of subsequent criminal justice contact in San Francisco, as well  
14 as assistance in performing those analyses; and

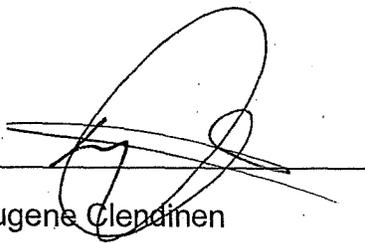
15 WHEREAS, This justice dashboard is an innovative resource which will establish a  
16 data system to manage, analyze, and share data with key decision makers and the public  
17 which will improve San Francisco's ability to make data-driven sentencing and supervision  
18 policies that will guide the use of county jail resources and ultimately reduce crime and  
19 victimization; and

20 WHEREAS, The mission of the Urban Institute, and the MacArthur Foundation Safety  
21 and Justice Challenge is providing support to local leaders from across the country who are  
22 determined to tackle one of the greatest drivers of jail utilization; and

23 WHEREAS, The Urban Institute has proposed to provide in-kind data analytics  
24 assistance and research as it pertains to the development of a justice data dashboard valued  
25 at \$50,000.; now, therefore, be it

1 RESOLVED, That the Board of Supervisors approves the in-kind gift estimated at  
2 \$50,000 and authorizes the Office of the District Attorney on behalf of the San Francisco  
3 Sentencing Commission to accept the technical assistance from the Urban Institute.  
4

5 Recommended:

6  
7  
8   
9 Eugene Glendinen

10 Chief Administrative & Financial Officer

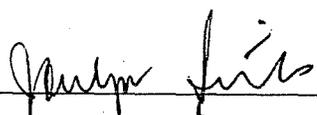
11 for George Gascón

12 District Attorney

Approved: 

for London N. Breed

Mayor

Approved: 

for Ben Rosenfield

Controller

File Number: 180867  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **In-kind support for prosecution study**
2. Department: **Office of the District Attorney**
3. Contact Person: **Tara Anderson** Telephone: **415-553-1203**
4. Grant Approval Status (check one):  
 Approved by funding agency  Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$50,000 (in-kind support)**
6. a. Matching Funds Required: **n/a**  
b. Source(s) of matching funds (if applicable): **n/a**
7. a. Grant Source Agency: **MacArthur Foundation**  
b. Grant Pass-Through Agency (if applicable): **Urban Institute**
8. Proposed Grant Project Summary: **To provide in-kind data analytics assistance and research to the San Francisco Sentencing Commission.**
9. Grant Project Schedule, as allowed in approval documents, or as proposed:  
Start-Date: **1/1/2017** End-Date: **6/15/2018**
10. a. Amount budgeted for contractual services: **n/a**  
b. Will contractual services be put out to bid? **n/a**  
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **n/a**  
d. Is this likely to be a one-time or ongoing request for contracting out? **n/a**
11. a. Does the budget include indirect costs?  
 Yes  No  
b. 1. If yes, how much? **n/a**  
b. 2. How was the amount calculated? **n/a**  
c. 1. If no, why are indirect costs not included? **n/a**  
 Not allowed by granting agency  To maximize use of grant funds on direct services  
 Other (please explain): **This is an in-kind support.**  
c. 2. If no indirect costs are included, what would have been the indirect costs? **If calculated at 10% of the estimated in-kind gift amount, the indirect cost for this program would have been \$5,000.**
12. Any other significant grant requirements or comments: **None**

**\*\*Disability Access Checklist\*\*\*(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s)      | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s)       | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s)                 |
| <input type="checkbox"/> New Site(s)                 | <input type="checkbox"/> New Structure(s)           |   |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

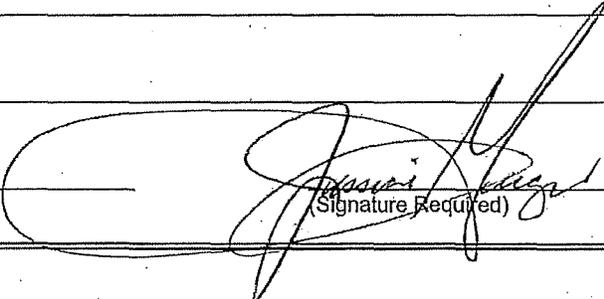
If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Jessica Geiger  
(Name)

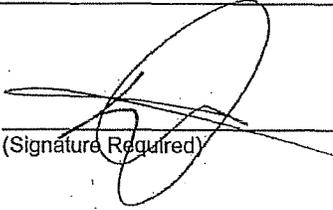
Facilities Manager  
(Title)

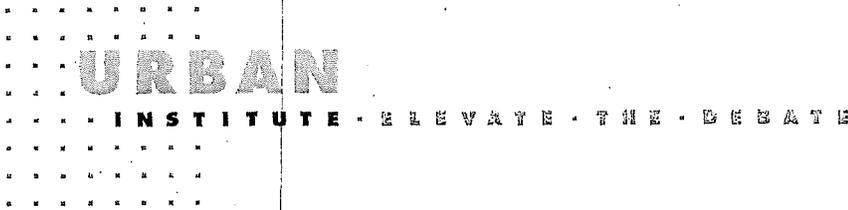
Date Reviewed: 5/21/18   
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Eugene Clendinen  
(Name)

Chief Administrative & Financial Officer  
(Title)

Date Reviewed: 5/21/18   
(Signature Required)



April 11, 2018

Tara Anderson  
Director of Policy  
San Francisco County District Attorney's Office  
850 Bryant Street, Third Floor  
San Francisco, CA 94103

**RE: John D. and Catherine T. MacArthur Foundation Safety and Justice Challenge Network  
Innovation Fund Support to San Francisco County District Attorney's Office  
(Urban Project Number 09258-000-00; Grant No. 16-1512-150472-CJ)**

Dear Ms. Anderson,

The Urban Institute (Urban), under the project entitled "Safety and Justice Challenge Network Innovation Fund" funded by the John D. and Catherine T. MacArthur Foundation (MacArthur) Grant no. 16-1512-150472-CJ, has provided technical assistance support to the San Francisco District Attorney's (SFDA) Office.

The SFDA was selected through a competitive application and invited to participate in the above referenced project from January 1, 2017 to June 15, 2018. The SFDA has received data analytics assistance, research, and dashboard development as it pertains to subsequent criminal justice contact in San Francisco. The technical assistance support and Dashboard Development is valued at \$50,000.

Should you have questions of a technical nature, please direct them to Jesse Jannetta at (202) 261-5593, [JJannetta@urban.org](mailto:JJannetta@urban.org). Questions of a contractual nature should be directed to the undersigned.

Sincerely,

Justin Papka

Justin Papka, Senior Contracts Administrator  
Office of Grants, Contracts, Purchasing and Pricing

Direct Dial: 202-261-5396  
E-mail: [JPapka@urban.org](mailto:JPapka@urban.org)

2100 M Street NW  
Washington DC 20037

[urban.org](http://urban.org)

**TO:** Angela Calvillo, Clerk of the Board of Supervisors  
**FROM:** Lorna Garrido, Grants and Contracts Manager  
**DATE:** May 23, 2018  
**SUBJECT:** Accept and Expend Resolution for In-kind Gift  
**GIFT TITLE:** In-kind Support for Data Analytics and Research

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Attached please find the original\* and 1 copy of each of the following:

Proposed gift resolution; original\* signed by Department, Mayor, Controller

Grant information form, including disability checklist

Grant budget – This in-kind gift does not have a budget portion

Grant application

Gift award letter from funding agency

Ethics Form 126 (if applicable)

Contracts, Leases/Agreements (if applicable)

Other (Explain):

**Special Timeline Requirements:**

Please schedule at the earliest available date.

**Departmental representative to receive a copy of the adopted resolution:**

Name: Lorna Garrido

Phone: (415) 553-9258

Interoffice Mail Address: DAT, 850 Bryant Street, Room 322

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

# Introduction Form

By a Member of the Board of Supervisors or Mayor

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO

2018 SEP 14 AM 1:34

BY [Signature] for meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor [ ] inquiries"
- 5. City Attorney Request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No. [ ]
- 9. Reactivate File No. [ ]
- 10. Topic submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.**

Sponsor(s):

Supervisor Vallie Brown

Subject:

Accept and Expend In-Kind Gift Technical Assistance - Office of the District Attorney - \$50,000

The text is listed:

Resolution retroactively authorizing the Office of the District Attorney to accept and expend an in-kind gift estimated at \$50,000 from the Urban Institute for Data Analytics and research support

Signature of Sponsoring Supervisor:

[Signature]

For Clerk's Use Only