

File Number: 180933
(Provided by Clerk of Board of Supervisors)

Grant Ordinance Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors ordinances authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: The Financial Justice Project
2. Department: Office of the Treasurer & Tax Collector
3. Contact Person: Christa Brown Telephone: (415) 554-5314
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$415,597
6. a. Matching Funds Required: \$0
b. Source(s) of matching funds (if applicable):
7. a. Grant Source Agency: Laura and John Arnold Foundation
b. Grant Pass-Through Agency (if applicable):
8. Proposed Grant Project Summary:
To support the efforts of the Financial Justice Project to develop a replicable model of local government-driven fine and fee reform.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: June 1, 2018 End-Date: May 31, 2020
10. Number of new positions created and funded: 1
11. Explain the disposition of employees once the grant ends? Position is project-based exempt, either the position will be funded by another grant source or eliminated.
12. a. Amount budgeted for contractual services: \$95,661
b. Will contractual services be put out to bid? Yes
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? Yes
d. Is this likely to be a one-time or ongoing request for contracting out? One-time
13. a. Does the budget include indirect costs?
 Yes No
b. 1. If yes, how much? \$
b. 2. How was the amount calculated?
c. 1. If no, why are indirect costs not included?
 Not allowed by granting agency To maximize use of grant funds on direct services
 Other (please explain):

c. 2. If no indirect costs are included, what would have been the indirect costs?

Indirect costs would have been minimal as the Financial Justice Project is currently operational. Similar grants included a 5% indirect cost rate which would result in approximately \$20,000 over two years.

14. Any other significant grant requirements or comments:

****Disability Access Checklist****

15. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

16. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:
This is for a staff position only

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Nicole Bohn

(Name)

Director, Mayor's Office on Disability

(Title)

Date Reviewed: *7/24/2013* _____

(Signature Required)

Overall Department Head or Designee Approval:

Tajal Shah

(Name)

Chief Assistant Treasurer

(Title)

Date Reviewed: *7/26/2013* _____

(Signature Required)