File No\ 80866	Committee Item No3 Board Item No2\
	ARD OF SUPERVISORS KET CONTENTS LIST
Committee: Budget & Finance Com	mittee Date Septembe / 20, 2018
Board of Supervisors Meeting	Date Septembe 120, 2018 Date October 2, 2018
Cmte Board Motion Resolution Ordinance Legislative Digest Budget and Legislativ Youth Commission Resolution Form Department/Agency Company MOU Grant Information Form Grant Budget Subcontract Budget Contract/Agreement Form 126 – Ethics Company Award Letter Application Public Correspondence	e Analyst Report eport over Letter and/or Report m
OTHER (Use back side if addi	tional space is needed)
Completed by: Linda Wong Completed by: Linda Wong	Date September 27, 2018

[Accept and Expend Grant - California Governor's Office of Emergency Services - County Victim Services Program - \$1,331,556]

Resolution retroactively authorizing the Office of the District Attorney to accept and expend a grant increase of \$560,258 for a total amount of \$1,331,556 from the California Governor's Office of Emergency Services for the County Victim Services Program, for the grant period July 1, 2016, through December 31, 2019.

WHEREAS, The initial amount awarded to the Office of the District Attorney from the California Governor's Office of Emergency Services (Cal OES) for the County Victim Services Program was \$771,298; and

WHEREAS, On March 29, 2018, Cal OES awarded an additional \$560,258 to the Office of the District Attorney for the County Victim Services (XC) Program; and

WHEREAS, The total amount awarded to the Office of the District Attorney for the XC Program is \$1,331,556; and

WHEREAS, The purpose of the grant is to provide comprehensive coordination and planning to assist victims and witnesses of crime in the event of a mass casualty criminal event, and to handle the trauma experienced by victims and witnesses to allow for faster and more complete recovery from the effects of crime; and

WHEREAS, The grant does not require an amendment to the Annual Salary Ordinance (ASO) Amendment; and

WHEREAS, The grant includes a required match of 20% of the project budget or \$332,890; the source of match is through volunteer hours and general funds; and

WHEREAS, The grant includes provision for indirect costs of \$80,299; now, therefore, be it

RESOLVED, That the Board of Supervisors hereby authorizes the Office of the District Attorney to retroactively accept and expend, on behalf of the City and County of San Francisco, a grant from the California Governor's Office of Emergency Services for the Elder Abuse Program in the amount of \$1,331,556 for the County Victim Services Program.

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	lumber: rovided by	180866 (Clerk of Board of Supervisors)		
			olution Information Form Effective July 2011)	
	se: Acco		ervisors resolutions authorizing a Departme	ent to accept and
The fo	ollowing	describes the grant referred to in t	he accompanying resolution:	
1.	Grant	Title: County Victim Services Pro	ogram	
2.	Depart	tment: Office of the District Attor	ney	
3.	Contac	ct Person: Lorna Garrido	Telephone: (415) 553-9258	
4.	Grant	Approval Status (check one):		
-	[X] Ap _l	proved by funding agency	[] Not yet approved	•
5.	Amour	nt of Grant Funding Approved or A	pplied for: \$1,331,556	
6.	a. b.	Matching Funds Required: \$332, Source(s) of matching funds (if a		•
7. Servic	a. b. ces		ertment of Justice, Office of Justice Prog pplicable): California Governor's Office o	
	to plar		nhance the local county victim assistance pond to civilian mass casualty crime vic	
9.		Project Schedule, as allowed in ap art-Date: July 1, 2016	proval documents, or as proposed: End-Date: December 31, 2019	
10	a. b. c. d.	Enterprise (LBE) requirements? r	ut to bid? n/a ofurther the goals of the Department's Loca	al Business

2. How was the amount calculated? 10% of modified total direct costs

If no, why are indirect costs not included? 1.

If yes, how much? \$80,299

[] Not allowed by granting agency

Does the budget include indirect costs?

[] No

[] To maximize use of grant funds on direct services

[] Other (please explain):

[X] Yes

1.

11. a.

b.

2. If no indirect costs are included, what would have been the indirect costs? C.

12. Any other significant grant requirements or comments:

We request for approval of the \$700,323 increase in total project cost from \$964,123 to \$1,664,446 including match of \$332,890. In addition, the project performance period end date changed from June 30, 2018 to December 31, 2019.

	ecklist***(Department must forw Mayor's Office of Disability)	vard a copy of all completed Grant
13. This Grant is intended for	or activities at (check all that apply):
[X] Existing Site(s) [] Rehabilitated Site(s) [] New Site(s)	[] Existing Structure(s) [] Rehabilitated Structure(s) [] New Structure(s)	[X] Existing Program(s) or Service(s) [] New Program(s) or Service(s)
concluded that the project a other Federal, State and loc	s proposed will be in compliance v	on Disability have reviewed the proposal and with the Americans with Disabilities Act and all tions and will allow the full inclusion of persons ed to:
 Having staff trained in I 	now to provide reasonable modific	eations in policies, practices and procedures;
Having auxiliary aids ar	nd services available in a timely m	nanner in order to ensure communication access;
	approved by the DPW Access Co	n to the public are architecturally accessible and mpliance Officer or the Mayor's Office on
If such access would be tecl	nnically infeasible, this is describe	d in the comments section below:
Comments:		·
Departmental ADA Coordina	ntor or Mayor's Office of Disability	Reviewer:
Jessica Geiger	20 jar Jessace	Reiger
(Name)	•	0 0
Facilities Manager		(Title)
Date Reviewed:7	/2/18	
		(Signature Required)
	·	
•		
Department Head or Desig	nee Approval of Grant Informat	tion Form:
Eugene Clendinen		
(Name) _Chief Administrative & Fina	uncial Officer	
(Title)	/	

(Signature Required)

Date Reviewed:

Subrecipient: City and County of San Francisco	Su	Subaward #: XC16 01 0380								
A. Personal Services – Salaries/Employee Benefits	-	VOCA 15	VOCA 15 Match	VOCA 17	VOCA 17 Match	COST				
0040 Oklaf af Vilatina Canadana	Т									
0942 Chief of Victim Services		62.004	£4.030	ſ	[ተ ያ 040				
Social Security: \$303.32 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.50 FTE Social Security: \$303.32 bi-weekly x 26 pay periods (July 1, 2018 - June 30, 2019) x 0.50 FTE	1	\$2,904	\$1,039	\$3,943		\$3,943 \$3,943				
Social Security: \$303.32 bi-weekly x 26 pay periods (July 1, 2018 - Julie 30, 2019) x 0.30 FTE	:TC			\$1,001		\$3,943 \$1,001				
Social Sec Medicare: \$119.15 bi-weekly x 26 pay periods (July 1, 2019 - December 51, 2019) x 0.50 FTE	1	\$1,141	\$408	\$1,001		\$1,501 \$1,549				
Social Sec Medicare: \$119.15 bi-weekly x 26 pay periods (July 1, 2018 - June 30, 2019) x 0.50 Fi	TC	Ψ1,141	φ400	\$1,549	•	\$1,549 \$1,549				
Social Sec Medicare: \$119.15 bi-weekly x 13.2 pay periods (July 1, 2010 - Julie 30, 2019) x 0.30 r		l l		\$393		\$393				
Flexible Benefits - \$194.08 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.50 FTE	X U.2	\$1,858	\$665	\$393		\$2;523				
Flexible Benefits - \$194.08 bi-weekly x 26 pay periods (July 1, 2018 - June 30, 2019) x 0.50 FTE		\$1,000	\$000	\$2,523		\$2,523				
Flexible Benefits - \$194.08 bi-weekly x 25 pay periods (July 1, 2018 - Julie 30, 2019) x 0.50 FTE	l cct			\$640		\$640				
Health Insurance: \$148.65 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.50 FTE	.5 F I	\$1,423	\$509	φ0-401		\$1,932				
Health Insurance: \$148.65 bi-weekly x 26 pay periods (July 1, 2018 - June 30, 2019) x 0.50 FTE		\$1,423	\$309	\$1,932		\$1,932 \$1,932				
Health Insurance: \$148.65 bi-weekly x 25 pay periods (July 1, 2018 - Julie 30, 2019) x 0.50 FTE	1	 -	ļ	\$491		\$1,932 \$491				
) 		61 211	क्ष्मग्रा	1	\$4,597				
Dependent Coverage: \$353.58 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.50 FTE		\$3,386	\$1,211	\$4,597		\$4,597 \$4,597				
Dependent Coverage: \$353.58 bi-weekly x 26 pay periods (July 1, 2018 - June 30, 2019) x 0.50 F Dependent Coverage: \$353.58 bi-weekly x 13.2 pay periods (July 1, 2019 - December 31, 2019)				\$1,167		\$1,167				
Retirement: \$1,656.59 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.50 FTE	1	\$15,862	¢5 674	\$1,107		\$1,167 \$21,536				
Retirement: \$1,656.59 bi-weekly x 26 pay periods (July 1, 2018 - June 30, 2019) x 0.50 FTE		\$10,002	\$5,674	\$21,536		\$21,536 \$21,536				
	<u>.</u> .				1					
Retirement: \$1,656.59 bi-weekly x 13.2 pay periods (July 1, 2019 - December 31, 2019) x 0.25 F	1	6010	\$76	\$5,467		\$5,467 \$288				
Unemployment insurance: \$22.19 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.50 FTE	١	\$212	\$10	\$288		\$288				
Unemployment Insurance: \$22.19 bi-weekly x 26 pay periods (July 1, 2018 - June 30, 2019) x 0.5		i		\$73		⊅200 \$73				
Unemployment Insurance: \$22.19 bi-weekly x13.2 pay periods (July 1, 2019 - December 31, 201	ejxi I	\$598	\$213	\$/3		ุจ≀ว \$811				
Dental Rate: \$62.42 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.50 FTE		้ออลอ	\$213	\$811						
Dental Rate: \$62.42 bi-weekly x 26 pay periods (July 1, 2018 - June 30, 2019) x 0.50 FTE				\$206		\$811				
Dental Rate: \$62.42 bi-weekly x 13.2 pay periods (July 1, 2019 - December 31, 2019) x 0.25 FTE			1	\$206		\$206				
0923 Deputy Chief of Victim Services										
Social Security: \$303.32 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.60 FTE		\$3,943	\$789	i		\$4,732				
Flexible Benefits - \$194.08 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.60 FTE		\$2,523	\$505			\$3,028				
Health Insurance: \$148.65 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.60 FTE		\$1,933	\$386		j	\$2,319				
Dependent Coverage: \$353.58 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.60 FTE		\$4,597	\$919		1	\$5,516				
Retirement: \$1,656.59 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.60 FTE		\$21,536	\$4,307			\$25,843				
Unemployment Insurance: \$22.19 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.60 FTE	1	\$288	\$58	l	İ	\$346				
Dental Rate: \$62.308 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.60 FTE	1	\$811	\$161			\$972				
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Grant Match				l						
Total Salary \$643,274 \$312,063		·			i					
Total Fringe \$300,580 \$16,920				ļ	1					
Total FTE 5.5128 4.3256										
Personal Section Totals	上	\$422,963	\$188,918	\$520,891	\$140,065	\$1,272,837				
PERSONAL SECTION TOTAL						\$1,272,837				

Section Sect	Subrecipient: City and County of San Francisco	Subaward #: X	C16 01 0380			
S. Operating Expenses St. Operating Expenses		VOCA 15		VOCA 17		
	B. Operating Expenses		···atori		MULCH	COST
Properties South	Supplies	1				
Sample Section Secti	Laptops: \$2,500 each x 12 units = \$30,000			·		\$30,0
Soliding labbles: \$300 each x 10 units = \$3,000 \$3,00					ı	\$2,5
Same	Canopy tents: \$500 each x 5 units = \$2,500	\$2,500)			\$2,5
Section Sect	Folding tables: \$300 each x 10 units = \$3,000	\$3,000)			\$3,0
Section Sect	Chairs: \$40 each x 50 units = \$2,000					\$2,0
30 kits is 100 each x 50 unite = \$5,000 TOTAL Supplies : \$50,000 Ass Crime Victim Casualty Training Citical Incident Stress Management Certification: \$10,000 Ass Crime Victim Casualty Training Citical Incident Stress Management Certification: \$10,000 COR Disaster Institute: \$20,000 \$10,000 \$10,000 \$10,000 \$20,000	Victim gift cards: \$100 each x 50 units = \$5,000				Ì	\$5,0
Mass Crime Victim Casualty Training Silicol Stress Management Certification: \$10,000 \$10,0	Go kits: \$100 each x 50 units = \$5,000	\$5,000)			\$5,0
Strictar Incident Stress Management Certification: \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$20,000 \$	TOTAL Supplies: \$50,000				}	
Strictar Incident Stress Management Certification: \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$10,000 \$20,000 \$	Mass Crime Victim Casualty Training	11				
Strist Preparedness Training \$10,000 \$10,000 \$20,0		\$10,000	, 			\$10.0
CCCR Diseaser Institute: \$20,000 \$20,000						
Assa Causuity Crime Victim Incident Training: \$10,000 TOTAL Mass Crime Victim Casualty Prill Incident Training: \$50,000 Assa Crime Victim Casualty Drill Incident Training: \$50,000 Assa Crime Victim Casualty Drill Incident Training: \$50,000 Assa Crime Victim Casualty Drill Incident Training: \$2,000 Scient Equipment Rental (speakers, mics, etc.): \$17,148 S17,148 S11,000 S115,000 S						
STAL Mass Crime Victim Casualty Training: \$50,000						
### Add		\$10,000	Ί			\$10,0
Table Top Event						
Seality Feetlate \$2,000 \$2,000 \$2,000 \$4,000 \$17,148 \$17,748 \$15,000 \$15,500 \$15,500 \$15,500 \$15,500 \$15,500 \$15,500 \$15,500 \$15,500 \$15,500 \$17,748 \$17			-			
Facility Rental of AT&T Park: \$115,000	Facility Rental: \$2,000	\$2,000				\$2.0
### Special Control of Parts State						
Tech Equipment Rental (speakers, mics, etc.): \$17,148					}	
Site	Tech Equipment Rental (speakers, mics, etc.): \$17,148					\$4,0 \$17,1
Sacity Rental of AT&T Park: \$115,000						*
Semising Fees: \$5,000		\$115,000	, l]	\$11E 0
Photographer: \$4,000 IDTAL Mass Crime Victim Casualty Drill Events: \$152,148 IOVA Basic Training Registration: \$375 × 20 staff IOVA Advance Training (Boulder, Colorado) Registration: \$350 × 4 staff IOVA Advance Training (Boulder, Colorado) Registration: \$350 × 4 staff IOVA Advance Training (Boulder, Colorado) Registration: \$350 × 4 staff IOVA Basic Training Registration: \$395 × 4 staff IOVA Basic Training Registration: \$395 × 4 staff IOVA Train the Trainer Registration: \$375 × 4 staff IOVA Train the Trainer Registration: \$375 × 4 staff IOVA Train the Trainer Registration: \$375 × 4 staff IOVA Train the Trainer Registration: \$375 × 4 staff IOVA Train the Trainer Registration: \$375 × 4 staff IOVA Train the Trainer Registration: \$375 × 4 staff IOVA Train the Trainer Registration: \$375 × 4 staff IOVA Train the Trainer Registration: \$375 × 4 staff IOVA Train the Trainer Registration: \$375 × 4 staff IOVA Train the Trainer Registration for 29 attendees at \$75.9 each = \$75.9 × 29 = \$2,200 IOUTeach Materials (brochures, report, etc.) = \$16,702 IOUTeach Materials (broch					1	
NOVA Basic Training Segistration: \$375 x 20 staff S7,500 S						
Segistration: \$375 x 20 staff \$7,500 \$7,60	TOTAL Mass Crime Victim Casualty Drill Events: \$152,148	\$4,000	1			\$4,0
Segistration: \$375 x 20 staff \$7,500 \$7,60					}	
NOVA Advance Training (Boulder, Colorado)		\$7.500	,[\$7.5
Registration: \$350 x 4 staff Per Diem: \$99 x 3.5 days x 4 staff Per Diem: \$99 x 3.5 days x 4 staff Per Diem: \$99 x 3.5 days x 4 staff Per Diem: \$99 x 3.5 days x 4 staff Per Diem: \$99 x 3.5 days x 4 staff Per Diem: \$90 x 3.5 days x 4 staff Per Diem: \$90 x 3.5 days x 4 staff Per Diem: \$271 x 4 staff Per Diem: \$40 x 5 days x 4 staff Per D		1 1				Ψ, ,ο
Section Sect		i i	1		1	
Per Diem: \$59 x 3.5 days x 4 staff Sround Transportation: \$168 x 4 staff Sround Transportation: \$168 x 4 staff St.,084 St.,084 St.,084 St.,084 St.,084 St.,084 St.,084 St.,084 St.,084 St.,084 St.,084					,	\$1,4
Scound Transportation: \$168 x 4 staff \$1,084						\$2,0
Strict S						\$8
ROVA Train the Trainer Registration: \$375 x 4 staff Iotel: \$125 x 5 nights x 4 staff Iotel: \$125 x 5 nights x 4 staff Iscound Transportation: \$100 x 4 staff Iscound Transport					,	\$6
Registration: \$375 x 4 staff folcie: \$125 x 5 nights x 4 staff \$2,500 \$2,500 \$3,280 \$1,40	Airfare: \$271 x 4 staff	\$1,084	H			\$1,0
## ## ## ## ## ## ## ## ## ## ## ## ##	NOVA Train the Trainer					
Section Sect	Registration: \$375 x 4 staff	\$1,500	ol .			\$1,5
### Per Diem: \$64 x 5 days x 4 staff Ground Transportation: \$100 x 4 staff \$4,00	Hotel: \$125 x 5 nights x 4 staff					
### Strought Transportation: \$100 x 4 staff					,	
All Health First Aid Training Registration for 29 attendees at \$75.9 each = \$75.9 x 29 = \$2,200 Putreach Materials (brochures, report, etc.) = \$16,702 Rent Calculated \$2.33 per square feet/month @ 125 square feet per FTE = otal \$36,318.88, only charging grant \$19,356 Uty 2017 to August 2017 for 3.1FTE x \$2.33 x 2 months x 125 = \$13,368.25 Dut, 2017 to June 2018 for 5.1 FTE x \$2.33 x 9 months x 125 = \$19,659.38 Indirect - 10% de Minimis andirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect - \$1,272,837 direct salary/fringe + \$291,954 operating Use for indirect - general administration, Finance, Payroll, Human Resources, Information Technology, and Executive Management S1,400 \$2,200 \$2,200 \$12,801 \$3,907 \$3,907 \$3,907 \$13,947 \$19,369 \$19,369 \$19,369 \$409 \$55,409 \$13,947 \$19,369 \$19,369 \$55,409 \$10,409 \$11,400 \$2,200 \$12,801 \$3,907 \$13,947 \$19,369 \$19,369 \$19,369 \$19,369 \$25,160 \$30,200 \$30,200 \$30,367 \$30,367 \$30,367 \$30,367 \$30,367 \$30,367 \$30,367 \$30,367 \$30,367 \$30,367					ļ	
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Decating Section Totals Description Section Total Section Total Section Section Total Section Sec	Outreach Materials (brochures, report, etc.) = \$16,702	\$12,801	\$3,907	\$260		\$16,9
Decating Section Totals Description Section Total Section Total Section Section Total Section Sec	Rent	\$5,409	,	\$13.947		\$19.3
otal \$36,318.88, only charging grant \$19,356 uly 2017 to August 2017 for 3.1FTE x \$2.33 x 125 = \$902.88 August 2017 to Oct 2017 for 4.1FTE x \$2.33 x 2 months x 125 = \$2,388.25 oct. 2017 to June 2018 for 5.1 FTE x \$2.33 x 9 months x 125 = \$133,368.37 uly 2018 to Dec 2019 for 3.75 FTE x \$2.33 x 18 months x 125 = \$19,659.38 indirect - 10% de Minimis indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 indy charging grant \$80,299 ATDC = \$1,272,837 direct salary/fringe + \$291,954 operating Jise for indirect - general administration, Finance, Payroll, Human Resources, Information Technology, and Executive Management Operating Section Totals \$348,335 \$3,907 \$39,367 \$0 \$391,6	Calculated \$2.33 per square feet/month @ 125 square feet per FTE =	1				Ψ,10,10
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\$13,368.37 **Luly 2018 to Dec 2019 for 3.75 FTE x \$2.33 x 18 months x 125 = \$19,659.38 **Indirect - 10% de Minimis** **Minimis** **Minimis** **Minimis** **Minimis** **S55,139 **S5	\$2,388.25	1]				
Suly 2018 to Dec 2019 for 3.75 FTE x \$2.33 x 18 months x 125 =						
sign,659.38 Indirect - 10% de Minimis Indirect - 10% de Minimis Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect @ 10% x \$1,564,791 Modified T	· · · · · · · · · · · · · · · · · · ·	1 1	1			
Indirect - 10% de Minimis Indirect (20 10% x \$1,564,791 Modified Total Direct Costs = \$156,479) Indirect (20 10% x \$1,564,791 Modified Total Direct Costs = \$156,479) Indirect (20 10% x \$1,564,791 Modified Total Direct Costs = \$156,479) Indirect (20 10% x \$1,272,837 direct salary/fringe + \$291,954 operating) Is go for indirect - general administration, Finance, Payroll, Human Resources, Information Technology, and Executive Management Indirect (20 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect (20 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect (20 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect (20 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect (20 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect (20 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect (20 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect (20 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect (20 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect (20 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect (20 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect (20 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect (20 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect (20 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect (20 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect (20 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect (20 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect (20 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect (20 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect (20 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect (20 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect (20 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect (20 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 Indirect (20 10% x \$1						
ndirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479 nly charging grant \$80,299 MTDC = \$1,272,837 direct salary/fringe + \$291,954 operating Jse for indirect - general administration, Finance, Payroll, Human Resources, Information Technology, and Executive Management Operating Section Totals \$348,335 \$3,907 \$39,367 \$0 \$391,6		1				
only charging grant \$80,299 ATDC = \$1,272,837 direct salary/fringe + \$291,954 operating Use for indirect - general administration, Finance, Payroll, Human Resources, Information Technology, and Executive Management Operating Section Totals \$348,335 \$3,907 \$39,367 \$0 \$391,6	ndirect - 10% de Minimis	\$55,139		\$25,160		\$80,2
MTDC = \$1,272,837 direct salary/fringe + \$291,954 operating Jise for indirect - general administration, Finance, Payroll, Human Resources, Information Technology, and Executive Management Operating Section Totals \$348,335 \$3,907 \$39,367 \$0 \$391,6	ndirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$156,479					
Use for indirect - general administration, Finance, Payroll, Human Resources, Information Technology, and Executive Management Operating Section Totals \$348,335 \$3,907 \$39,367 \$0 \$391,6	only charging grant \$80,299	1 1				•
Use for indirect - general administration, Finance, Payroll, Human Resources, Information Technology, and Executive Management Operating Section Totals \$348,335 \$3,907 \$39,367 \$0 \$391,6	MTDC = \$1,272,837 direct salary/fringe + \$291,954 operating	1 1	1		· 1	
Resources, Information Technology, and Executive Management Operating Section Totals \$348,335 \$3,907 \$39,367 \$0 \$391,6	Jse for indirect - general administration, Finance, Payroll, Human		,			
	Resources, Information Technology, and Executive Management					
	Operation Section Totals	¢3/0 225	\$2.007	¢20.267	601	man: -
	rporating decilon rotals	1 9340,335	φ3,907	\$39,307	ቅ ሀ	\$391,6

Subrecipient: City and County of San Francisco	Subaward #: XC16 01 0380										
C. Equipment		VOCA 15	VOCA 15 Match	VOCA 17	VOCA 17 Match	COST					
None Requested											
			,	•							
	١.										
•											
		E 1		. "							
						,					
						-					
Equipment Section Totals	<u> </u>	\$0	\$0								
EQUIPMENT SECTION TOTAL		_				\$0					
Category Totals	WANTED WANTED			GENERAL MENTERS OF THE STREET							
Same as Section 12G on the Grant Subaward Face Sheet		\$771,298	\$192,825	\$560,258	\$140,065						

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES

GRANT SUBAWARD	AMENDMENT		SUBA	NARD#: XC16	010380
Federal Grant #		FIPS# 075-0	00000	Am	endment# 1
Project # N/A	DUNS# 143602105	Pe	rformance Period	07/01/2016	to 12/31/2019
			nergency Services,	hereafter calle	d Cal OES, and the
Grant Subaward XC160	10380 between the part	ies hereto is l	nereby amended	to:	
Increase the 2017 VOC	A match by \$140,065 fro	m \$ 0 to \$140	0,065;		
Change the Performance	e Period of Subaward fr	om 6/30/18 to	12/31/19		•
	n the amount of \$771,29			ne amount of S	\$192,825 must be
	•				\$140,065 must be
All other provisions of th	is agreement shall rema	in as previou	sly agreed upon.		
	Subrecipient (Certif	ication and Sig	nature of Author	ized Agent)	
By (Authorized Signature)	7		Date		
1/4			9-21-1	7	To encount for plantable decision to encountry transition
Printed Name	<u> </u>			· ·	
Address			District Attorne	y	
850 Bryant Street, Roor	m 322, San Francisco, C	A 94103-460	0 .		
	Governor's Office of En	nergency Servi	ces (For Cal OES u	se only)	
By Director or Designee			Date		
					Top on the second
Printed Name	<u> </u>		litle		
Amount Encumbered by this D	Occument Program/Comp	onent	Match	Į.	em
Prior Amount Encumbered	Fund Source		Chapter	Statute	Fiscal Year
	·				
Total Amount Encumbered to	Date PCA#		Project #		CFDA#
					ŀ
I hereby certify upon my own	personal knowledge that budge	ted funds are ava	ilable for the period a	and purpose of the	expenditure stated above
Signature of Cal OES Fiscal Off	so amendment is between the California Governor's Office of Emergency Services, hereafter called Cal OES, and the ant Subrecipient: City and County of San Francisco Int Subward XC16010380 between the parties hereto is hereby amended to: Interesse the 2017 VOCA funds by \$560,258 from \$ 0 to \$560,258; Irease the 2017 VOCA match by \$140,065 from \$ 0 to \$4,123 to \$1,664,446. Interesse the 2017 VOCA match by \$140,065 from \$ 0 to \$4,123 to \$1,664,446. Interesse the Performance Period of Subaward from 6/30/18 to 12/31/19 ECIAL CONDITIONS: 2015 VOCA funds in the amount of \$771,298 and 2015 VOCA Match in the amount of \$192,825 must be bended by 6/30/18 and the final 2-201 must be submitted by 8/31/2018. 2017 VOCA funds in the amount of \$560,258 and 2017 VOCA Match in the amount of \$140,065 must be bended by 12/31/2019 and the final 2-201 must be submitted by 2/28/2020. In the Interest of this agreement shall remain as previously agreed upon. Subrecipient (Certification and Signature of Authorized Agent) Authorized Signature Date Title Orge Gascón Forson/Component Program/Component Match Item Program/Component Match Firstlyear Firstlyear Firstlyear				

C PANT SUBAWARD MODIFICAT N

MAIL TO:	California Governor	's Office Of Em	ergency Service	es			1	. Subaward	#: XC16 0	1 0380
	3650 Schriever Ave Mather, CA 95655:						2	. Modificatio	n# 2	
3. Subrec	cipient/Implemer	nting Agency:	City &	County of	San Franc	cisco/Distri	ct Attorney	's Office		
4. Projec		unty Victim					-			
5. Contac	ct Person: Lori	na Garrido			Phone:	(415) 553-	9258	Fax:	(415) 55	3-9700
	Address: lorr					ormance Peri		016 to	12/31/201	9
7. Paym	ent Mailing Addr	ess: 850 l	Bryant Stre				CA 94103		Check he	ere if new.
I	Current			and the design section and the control	sion to Bເ	ıdget				Γ
	Allocation	A.	Grant B.	Funds	r	A.]	Require B.	d Match	T	
FISCAL YEAR	Select Acronym from list	Personal Services	Operating Expenses	C. Equipment	Fund Total	Personal Services	Operating Expenses	C. Equipment	Match Total	Total
15	VOCA	\$417,615	\$353,683	\$0	\$771,298	\$192,825			\$192,825	\$964,123
17	VOCA				\$0				\$0	\$0
Yr	Fund			:	\$0				\$0	\$0
Yr	Fund		,		\$0				\$0	\$0
Yr	Fund				\$O	·			\$0	\$0
Propose	d Change {add ((+) or subtract	(-) from budg	eted amount	}					1 2 2 2 2
15	VOCA	\$5,348	(\$5,348)	: 	\$0	(\$3,907)	\$3,907		\$0	\$0
17	VOCA	\$520,891	\$39,367		\$560,258	\$140,065			\$140,065	\$700,323
Yr	Fund				\$0				\$0	\$0
Yr	Fund				\$0				\$0	\$0
Yr	Fund		,		\$0				\$0	\$0
Revised	Allocation					100 mm		de la sa		
15	VOCA	\$422,963	\$348,335	\$0	\$771,298	\$188,918	\$3,907	\$0	\$192,825	\$964,123
17	VOCA	\$520,891	\$39,367	\$0	\$560,258	\$140,065	\$0	\$0	\$140,065	\$700,323
Yr	Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Yr ·	Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Yr	Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
The bud \$560,25	fication for Moget pages and n 8; increase the 2 3 to \$1,664,446;	arrative are a	attached to sh natch by \$140	now the follow 0,065 from \$	wing changes 0 to \$140,06	s: increase th	e 2017 VOC		560,258 fron	
10. Sub	recipient Approval	S	Andrew Control of the	and American Company					to a such that white	an di di di diplomitatio
Delia M					Euge	ne Clendir	nen			
Project D	Difector (typed name	ne)		9/25/	Finan	cial Officer (typ	ped name)		9/25	5/17
Project D	Director Signature	1/		Date		cial Officer sig	nature		Date	k s & spacetonic
Cal OES	Approval Signatu	ires		Cal OES	USE ONLY					
Program	Specialist		•	Date	Ur	nit Chief		•	Date	
Grants P	rocessing			Date						

∴ ANT SUBAWARD MODIFICAT. → N Cal OES 2-223 INSTRUCTIONS

	our old L-220 markoonone	
9. Justification for Modification (cont.)	· · · · · · · · · · · · · · · · · · ·	
	•	

Subrecipient: City and County of San Francisco	Su	baward #: XC	16 01 0380			•
		V004 45	VOCA 15	VIO.04.47	VOCA 17	
A. Personal Services – Salaries/Employee Benefits		VOCA 15	Match	VOCA 17	Match	COST
A. Personal Services – Salahesi Employee Benefits	+					0001
SALARY:						
8133 Victim Witness Investigator III						
\$3,951 bi-weekly x 19.5 pay periods (October 2, 2017 - June 30, 2018)		\$77,045				\$77,045
\$4,069.53 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)				\$159,526		\$159,526
Indon M. G. Miller and Investment and						
8129 Victim Witness Investigator I \$2,484 bi-weekly x 22 pay periods (August 28, 2017 - June 30, 2018)		\$54,648				\$54,648
\$2,609 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)		\$0.1,0.0		\$61,985	\$40,287	\$102,272.80
0942 Chief of Victim Services			PDD 444			000 444
\$8,217.21 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.13173 FTE \$8,217.21 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.3683 FTE		\$78,681	\$28,144	-		\$28,144 \$78,681
\$8,463.73 bi-weekly x 26 pay periods (July 1, 2018 - June 30, 2019) x 0.50 FTE		Ψ10,001		\$110,029		\$110,029
\$8,463.73 bi-weekly x 13.2 pay periods (July 1, 2019 - December 31, 2019) x 0.25 FTE		·		\$27,930		\$27,930
	ł					
0923 Deputy Chief of Victim Services	1.	£72 400	£14 600			€00 11 E
\$5,648.41 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.60 FTE		\$73,429	\$14,686			\$88,115
Volunteer Match, 8129 Victim Witness Investigator I						
\$31.05 hourly x 2080 hours x 1 year (July 2017 - Jun 2018) x 2 FTE	-		\$129,168			\$129,168
\$31.98 hourly x 2,080 hours x 1.5 years (July 1, 2018 - December 31, 2019) x 1 FTE					\$99,778	\$99,778
PHISTITO						
BENEFITS:						
8133 Victim Witness Investigator III						
Social Security: \$244.96 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)	1	\$6,369				\$6,369
Social Security: \$244.96 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)				\$9,602	1	\$9,602
Social Sec Medicare: \$57.29 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$1,490				\$1,490
Social Sec Medicare: \$57.29 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)				\$2,246		\$2,246
Health Insurance: \$151.77 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$3,946	1			\$3,946
Health Insurance: \$151.77 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)				\$5,949		\$5,949
Dependent Coverage: \$340.42 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$8,851				\$8,851
Dependent Coverage: \$340.42 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)				\$13,344		\$13,344
Long Term Disability: \$15.41 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$401				\$401
Long Term Disability: \$15.41 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)				\$604		\$604
Retirement: \$796.52 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$20,710				\$20,710
Retirement: \$796.52 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)				\$31,224		\$31,224
Unemployment Insurance: \$10.67 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$277				\$277
Unemployment Insurance: \$10.67 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 201	19)			\$418		\$418
Dental Rate: \$56.12 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$1,459				\$1,459
Dental Rate: \$56.12 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)				\$2,200		\$2,200
		1				
8129 Victim Witness Investigator I						,
Social Security: \$154.01 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$4,004				\$4,004
Social Security: \$154.01 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)				\$6,037		\$6;037
Social Sec Medicare: \$36.02 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$937	·			\$937
Social Sec Medicare: \$36.02 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)				\$1,412		\$1,412
Health Insurance: \$151.77 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$3,946				\$3,946
Health Insurance: \$151.77 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)				\$5,949		\$5,949
Dependent Coverage: \$340.42 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)	-	\$8,851				\$8,851
Dependent Coverage: \$340.42 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)				\$13,344		\$13,344
Long Term Disability: \$9.69 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$252				\$252
Long Term Disability: \$9.69 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)				\$380		\$380
Retirement: \$500.77 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)	1	\$13,020			[\$13,020
Retirement: \$500.77 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)			'	\$19,630		\$19,630
Unemployment Insurance: \$6.71 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$174				\$174
Unemployment Insurance: \$6.71 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019	10	1		\$263	1	\$263

Subrecipient: City and County of San Francisco	Sub	paward #: XC	16 01 0380	•		·
A. Personal Services – Salaries/Employee Benefits		VOCA 15	VOCA 15 Match	VOCA 17	VOCA 17 Match	cost
Dental Rate: \$56.12 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$1,459				\$1,459
Dental Rate: \$56.12 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)				\$2,200	İ	\$2,200
			-			
		•				
0942 Chief of Victim Services						
Social Security: \$303.32 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.50 FTE		\$2,904	\$1,039			\$3,943
Social Security: \$303.32 bi-weekly x 26 pay periods (July 1, 2018 - June 30, 2019) x 0.50 FTE		-		\$3,943		\$3,943
Social Security: \$303.32 bi-weekly x 13.2 pay periods (July 1, 2019 - December 31, 2019) x 0.25 F	TE			\$1,001	1	\$1,001
Social Sec Medicare: \$119.15 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.50 FTE		\$1,141	\$408			\$1,549
Social Sec Medicare: \$119.15 bi-weekly x 26 pay periods (July 1, 2018 - June 30, 2019) x 0.50 FI	TE			\$1,549		\$1,549
Social Sec Medicare: \$119.15 bi-weekly x 13.2 pay periods (July 1, 2019 - December 31, 2019) >	(0.2	5 FTE		\$393		\$393
Flexible Benefits - \$194.08 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.50 FTE		\$1,858	\$665			\$2,523
Flexible Benefits - \$194.08 bi-weekly x 26 pay periods (July 1, 2018 - June 30, 2019) x 0.50 FTE				\$2,523		\$2,523
Flexible Benefits - \$194.08 bi-weekly x 13.2 pay periods (July 1, 2019 - December 31, 2019) x 0.25	FTE	: .		\$640		\$640
Health Insurance: \$148.65 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.50 FTE		\$1,423	\$509			\$1,932
Health Insurance: \$148.65 bi-weekly x 26 pay periods (July 1, 2018 - June 30, 2019) x 0.50 FTE				\$1,932		\$1,932
Health Insurance: \$148.65 bi-weekly x 13.2 pay periods (July 1, 2019 - December 31, 2019) x 0.25	5 FTE	Ξ ,		\$491		\$491
Dependent Coverage: \$353.58 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.50 FTE		\$3,386	\$1,211	•		\$4,597
Dependent Coverage: \$353.58 bi-weekly x 26 pay periods (July 1, 2018 - June 30, 2019) x 0.50 FT	E	_		\$4,597	İ	\$4,597
Dependent Coverage: \$353.58 bi-weekly x 13.2 pay periods (July 1, 2019 - December 31, 2019) x	0.25	5 FTE		\$1,167	i	\$1,167
Retirement: \$1,656.59 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.50 FTE		\$15,862	. \$5,674			\$21,536
Retirement: \$1,656.59 bi-weekly x 26 pay periods (July 1, 2018 - June 30, 2019) x 0.50 FTE				\$21,536		\$21,536
Retirement: \$1,656.59 bi-weekly x 13.2 pay periods (July 1, 2019 - December 31, 2019) x 0.25 FTI	Ė			\$5,467		\$5,467
Unemployment Insurance: \$22.19 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.50 FTE		\$212	\$76			\$288
Unemployment Insurance: \$22.19 bi-weekly x 26 pay periods (July 1, 2018 - June 30, 2019) x 0.50	o FTI		·	\$288		\$288
Unemployment Insurance: \$22.19 bi-weekly x13.2 pay periods (July 1, 2019 - December 31, 2019				\$73	l [\$73
Dental Rate: \$62.42 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.50 FTE	ĺ	\$598	\$213	·		\$811
Dental Rate: \$62.42 bi-weekly x 26 pay periods (July 1, 2018 - June 30, 2019) x 0.50 FTE		,	,	\$811		\$811
Dental Rate: \$62.42 bi-weekly x 13.2 pay periods (July 1, 2019 - December 31, 2019) x 0.25 FTE				\$206		\$206
DEFINITION 10 10 10 10 10 10 10 1	1			4		7-55
0923 Deputy Chief of Victim Services				•		
Social Security: \$303.32 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.60 FTE		\$3,943	\$789			\$4,732
Flexible Benefits - \$194.08 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.60 FTE		\$2,523	\$505			\$3,028
Health Insurance: \$148.65 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.60 FTE		\$1,932	\$386			\$2,319
Dependent Coverage: \$353.58 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.60 FTE		\$4,597	\$919			\$5,516
Retirement: \$1,656.59 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.60 FTE		\$21,536	\$4,307			\$25,843
Unemployment Insurance: \$22.19 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.60 FTE		\$288	\$58			\$25,643 \$346
Dental Rate: \$62.42 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.60 FTE		\$200 \$811	\$162			\$974
Deliter trace, 202,72 privectily x 20 has beliede free 501, 2010,		ΨΟΙΙ	ΨίΟΖ			4014
Grant Match						
Total Salary \$283,802 \$671,532						
1			,			
Total Fringe \$139,161 \$63,539 Total FTE 5.5302 4.1083						
1000 4.1000						
Personal Section Totals		\$422,963	\$188,918	\$520,891	\$140,065	\$1,272,837
PERSONAL SECTION TOTAL			· -			\$1,272,837
		 				Ψ1,212,031

Subrecipient: City and County of San Francisco	Şι	baward #: XC	16 01 0380			***************************************
B. Operating Expenses		VOCA 15	VOCA 15 Match	VOCA 17	VOCA 17 Match .	COST
Supplies _aptops: \$2,500 each x 12 units = \$30,000		\$30,000				#20.00
Pre-paid cell phones: \$50 each x 50 units = \$2,500		\$2,500				\$30,00 \$2,50
Canopy tents: \$500 each x 5 units = \$2,500	1	\$2,500				\$2,50 \$2,50
Folding tables: \$300 each x 10 units = \$3,000		\$3,000				\$3,00
Chairs: \$40 each x 50 units = \$2,000		\$2,000				\$2,00
/ictim gift cards: \$100 each x 50 units = \$5,000		\$5,000				\$5,00
Go kits: \$100 each x 50 units = \$5,000		\$5,000	•			\$5,00
TOTAL Supplies: \$50,000						
Mass Crime Victim Casualty Training						
Critical Incident Stress Management Certification: \$10,000	1	\$10,000				\$10,00
Crisis Preparedness Training: \$10,000		\$10,000				\$10,00
NCCR Disaster Institute: \$20,000		\$20,000		•		\$20,00
Mass Casualty Crime Victim Incident Training: \$10,000		\$10,000				\$10,00
TOTAL Mass Crime Victim Casualty Training: \$50,000						
Wass Crime Victim Casualty Drill	.					
Table Top Event						
Facility Rental: \$2,000		\$2,000				\$2,00
Facilitator: \$5,000		\$5,000	ļ			\$5,00
Photographer: \$4,000		\$4,000				\$4,00
Fech Equipment Rental (speakers, mics, etc.): \$17,148		\$17,148				\$17,14
Prill						
Facility Rental of AT&T Park: \$115,000		\$115,000				\$115,00
Permits/Fees: \$5,000		\$5,000				\$5,00
Photographer: \$4,000 FOTAL.Mass Crime Victim Casualty Drill Events: \$152,148		\$4,000				\$4,00
NOVA Basic Training Registration: \$375 x 20 staff		\$7,500				\$7,50
		4.,000				7.,
Advance Training Registration: \$375 x 4 staff		\$1,500				\$1,50
Hotel: \$125 x 4 nights x 4 staff		\$2,000			٠	\$2,00
Per Diem: \$64 x 4 days x 4 staff		\$1,024				\$1,02
Ground Transportation: \$100 x 4 staff		\$400				. \$40
Airfare: \$350 x 4 staff		\$1,400				\$1,40
Frain the Trainer						
Registration: \$375 x 4 staff		\$1,500				\$1,50
Hotel: \$125 x 5 nights x 4 staff]	\$2,500	- 1			\$2,50
Per Diem: \$64 x 5 days x 4 staff		\$1,280				\$1,28
Ground Transportation: \$100 x 4 staff		\$400		'		\$40
hirfare: \$350 x 4 staff		\$1,400				\$1,40
Mental Health First Aid Training		\$2,200				\$2,20
Outreach Materials (brochures, report, etc.) = \$16,702		\$12,535	\$3,907	\$260		\$16,70
Rent		\$5,409		\$13,947		\$19,3
25 square feet per FTE x \$28 per square feet x 5.5302 FTE		,=,:30				
ndirect - 10% de Minimis		\$55,139		\$25,160		\$80,2
ndirect @ 10% x \$1,335,845 Modified Total Direct Costs = \$133,585		,,		,		, ,
only charging grant \$80,299						
ATDC = \$1,043,891 direct salary/fringe + \$291,954 operating						
Jse for indirect - general administration, Finance, Payroll, Human	$ \cdot $	l				
Resources, Information Technology, and Executive Management						
perating Section Totals	\dagger	\$348,335	\$3,907	\$39,367	\$0	\$391,6

Subrecipient: City and County of San Francisco	Sul	baward #: XC16	6 01 0380				
C. Equipment		VOCA 15	VOCA 15 Match	VOCA 17	VOCA 17 Match	COST	
None Requested							\$
							·
				,			
					,	}	
		,					
		·				:	
						,	
			1.		,		
Equipment Section Totals		\$0	\$0				\$
EQUIPMENT SECTION TOTAL						\$0	
Catalon Table	₩		***************************************				₩
Category Totals Same as Section 12G on the Grant Subaward Face Sheet		\$771,298	\$192,825	\$560,258	\$140,065		***
Total Project Cost	L_	ψ111,230	4192,023	#300,236	φ (4υ,υ05)	<u> </u>	※

Budget Narrative

The following section outlines the project's proposed budget and how it supports the objectives and activities of the grant. We have developed our proposed budget to focus on these outcomes and minimize administrative costs and maximizing matching funds of leadership staff and volunteers.

A. Personal Services- Salaries/Employee Benefits-

a. One full time Victim Witness Investigator III and one full time Victim Witness Investigator I will lead the Victim Services Steering Committee Mass Casualty Crime Victim Planning Process. These staff positions will be responsible for coordinating and managing the multiagency steering committee; convening members of the committee and subcommittees; working with partner agencies to review and analyze existing plans, protocols and policies; assist in the writing of a final plan or planning documents; coordinate and manage all Victim Services Division trainings including two large scale drills; evaluate, analyze and report on practice drills, and update plans and protocols as needed; facilitate printing, publication and distribution of report; coordinate all community outreach, engagement and public information campaigns related to work outlined in the proposal and associated with serving victims of crime. Additionally, they will be leading the Victim Service Division mass crime victim event response plan and leading the Bay Area Victim Service Mass Casualty Crime Response Team. Qualification for these positions will include: BA in organizational development, social sciences, public health or other related field; experience managing large multiagency steering committees; experience working on disaster or mass casualty events; experience working with victims of crime; experience writing, editing and publishing citywide policy and planning publications.

The Chief of Victim Services has and will continue to fulfill the roles outlined for new staff positions above until filled and then play a key role in direct supervision of program staff, chairing the steering committee, ensuring the objectives and activities of the proposal are me, and overseeing the development of report and protocols.

The Deputy Chief of Victim Services will play a key role in the training, supervision and evaluation of staff members on this grant. She is also responsible for the oversight of the day to day work of all the staff of the VSD including the Mass Casualty Response Team. The Deputy Chief participate in all training and practice drills, deploy to any mass casualty event if needed and supervisor VSD staff members at any of these events. She is also responsible for deployment of one of the victim service dogs. Finally, the Deputy Chief will be responsible for timely delivery of grant reports and data collection.

- b. Match Funding The match will be through volunteer hours calculated at Step 1 of the 8129 victim advocate classification and a portion of the Chief of Victim Services' salaries and fringe. Volunteers will engage in planning, training and development of the Mass Crime Victim Response Plan; and other related duties.
- c. Benefits for designated full time staff member include social security, medicare,

health insurance, dependent coverage, retirement, unemployment insurance and dental insurance.

B. Operating Expenses

- a. Supplies
 - i. Laptop computers for Victim Services Staff members to use for training, practice and in the event of an actual mass casualty crime victim incident. Laptops will be equipped to allow advocates and claim staff to provide direct services to victim in the field including at a command center or family resource center.
 - ii. Pre-paid cell phones for use by victim services staff and victims in the field in the event of a mass casualty crime victim incident.
 - iii. Canopies, folding tables and chairs to be used for practice exercises and mass casualty victim of crime events to facilitate providing services.
 - iv. Gift cards for victim expenses in the event of a mass casualty victim crime event including: food, medication, transportation, clothing, and other urgent and immediate needs as a result of the event).
 - v. Go Kits are for staff members to take with them in the event of deployment for a mass crime victim casualty. Kits include pens, forms, emergency food, water, flashlights, cell phone battery charges, and badges.
- b. Mass Crime Victim Casualty trainings for Victim Services Division staff members in areas associated with responding to victims of mass casualty crime events, crisis counseling, managing family resource centers, communications and media, grief and loss support and self care for first responders. Expenses associated with hiring trainers, registration fees, certification fees, and travel expenses.
- c. Mass Crime Victim Casualty Drills for Victim Services Division staff members to prepare for responding to mass casualty crime victim events. Two drill are proposed: a discussion based/desk top drill and a city wide large scale drill at AT&T Park or another suitable venue. Expenses are associated with facility rental, equipment rental, photographer to document event and permit fees.
- d. NOVA Crisis Response Team Trainings: VSD Crisis Team members will participate in both Basic Training and Advanced Training. Supervisors and Mass Casualty Coordinator and staff will also participate in the Train the Trainer Training.
 - Basic Training NOVA's Basic CRT training is a twenty-four hour training in preparing for and responding to mass casualty events. This is a forty-hour CRT version that offers the basic core competencies in crisis response with expanded skill-building and scenario application.
 -]Advance Training NOVA's Advanced CRT is twenty-four hour training that builds upon the essential CRT protocols with current best practices for planning, deployment and incident management.

- iii. Train the Trainer NOVA's **Trainer of Trainers** is a qualification process for an individual to become a NOVA-approved Basic CRT Trainer. It is a 40 hour course on improving the skills of victim services trainers. This course is a qualification process for an individual to become a NOVA approved Basic CRT Trainer and will allow us to continue to train new staff members as we hire new employees or change team members.
- e. Outreach Materials: Printing of materials for the action steps of the steering committee, drills and practice exercises; publication of reports; public information materials.
- f. Rent at the Hall of Justice where XC staff will be working is \$28 per square feet @, 125 square feet per FTE = \$3,500 per FTE.
- g. Indirect expenses: The Modified Total Direct Cost (MTDC) is \$1,335,845 and includes direct salary and fringe (\$1,043,891) and operating costs (\$291,954). A 10% de Minimis of the MTDC is \$133,585, only charging grant \$80,299 in indirect costs to pay for salaries and fringe for general administration, finance, payroll, human resources, information technology, and executive management.





March 29, 2018

Gena Castro-Rodriguez Chief, Victim Services Division San Francisco, City & County of - District Attorney's Office 850 Bryant Street, Room 322 San Francisco, CA 94103-4600

Subject:

Approval of Subaward Amendment #1

County Victim Services Program Subaward #: XC16 01 0380

Dear Ms. Castro-Rodriguez:

The California Governor's Office of Emergency Services (Cal OES) has received and approved the enclosed subaward amendment request, for the subject grant.

All other agreements shall remain as previously agreed upon.

Please contact your Program Specialist if you have any questions about this amendment.

VSPS GRANTS PROCESSING

Enclosure

c: Subrecipient file Program Specialist



SUBAWARD #: XC16010380

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES

Federal Grant # 2015-VA -

Federal Grant # 2017 - UA - 6X - 008 4 FIPS# 075-1	00000 Amendment#⊍1 V⊀
	rformance Period 07/01/2016 to 12/31/2019
This amendment is between the California Governor's Office of En Grant Subrecipient: City and County of San Francisco	nergency Services, hereafter called Cal OES, and the
Grant Subaward XC16010380 between the parties hereto is h	
Increase the 2017 VOCA funds by \$560,258 from \$ 0 to \$560 increase the 2017 VOCA match by \$140,065 from \$ 0 to \$140 increase the Total Project Cost by \$700,323 from \$964,123 to	0,065; SEP 2 8 2017
Change the Performance Period of Subaward from 6/30/18 to) 12/31/19
SPECIAL CONDITIONS: The 2015 VOCA funds in the amount of \$771,298 and 2015 \ expended by 6/30/18 and the final 2-201 must be submitted by	
The 2017 VOCA funds in the amount of \$560,258 and 2017 \ expended by 12/31/2019 and the final 2-201 must be submitted.	
All other provisions of this agreement shall remain as previou	sly agreed upon.
Subrecipient (Certification and Sig	gnature of Authorized Agent)
By (Authorized Signature)	Date
	9-21-17
Brinted Name George Gascon	District Attorney
Address	
850 Bryant Street, Room 322, San Francisco, CA 94103-460	0
Governor's Office of Emergency Servi	ces (For Cal OES use only)
By Director or Designee	Date Date
Printed Name	3-28-18 Title
labitha Stout	Assistant Director
Amount Encumbered by this Document Program/Component	Match Item. 20% CIK based on Character Acceptance
560,268 4020.451	TPC 0690.102.089.0
Prior Amount Encumbered Fund Source	Chapter Statute Fiscal Year
771,298 Federal Trust	23/4 2016/201 2016-17
Total Amount Encumbered to Date PCA #	Project # CFDA #
1,331,666 18405/18407	15VOCA/17VOCA 16.575
I hereby certify upon my own personal knowledge that budgeted funds are available.	ilable for the period and purpose of the expenditure stated above.
Signature of Cal OES Fiscal Officer Dat	
Mary Bucker 3	3/27/18

FIPS# 075-00000

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES SUPPLEMENTAL GRANT SUBAWARD INFORMATION

1. Cal OES Contact Information Section:

Governor's Office of Emergency Services Mark S. Ghilarducci, Director 3650 Schriever Avenue Mather, CA 95655 (916) 845-8506 phone • (916) 845-8511 fax

2. Federal Awarding Agency Section:

Fund Year	Federal Program Fund / CFDA #			Total Local Assistance Amount	
2015	Victims of Crime Act (VOCA) / 16.575	Office for Victims of Crime	\$232,722,931	\$223,414,013	
2017	Victims of Crime Act (VOCA) / 16.575	Office for Victims of Crime	\$218,943,281	\$210,185,550	
Choose an item.	Choose an item.	Choose an item.	\$	\$	
Choose an item.	Choose an item.	Choose an item.	\$	\$.	
Choose an item.	Choose an item.	Choose an item.	\$	\$	

3. Project Description Section:

- Project Acronym (Please choose from drop down): County Victim Services Program (XC)
- Project Description (Please type the Project Description):

Provides one-time federal VOCA funding to each of California's 58 counties and the City of Los Angeles to help fill self-identified victim services gaps/needs.

4.	Research	X	Dev	ero	pment	Section:

• Is this Subaward a Research & Development grant?	Yes □	No ⊠
--	-------	------

EIDVAGNIORE GYOVIETANOR



YOUR ATTENTION IS DRAWN TO THE CONDITION(S): PLACED ON THIS DOCUMENT

EFOP Grant Subarvard Condition

Guardi subaward #XXC 16:00.06330 is hereby approved with the following conditions:

One of the following must be submitted within 60 days of the Executive Directof's signature on the Grapt Subawend Frace Sheet to the Governor's Office of Emergency Services, USO Office.

Please sand the above requested documents by mallion and the following:

Coversor's Office of Lineagency Services

Adir EEO Office

3050Sdhifever Avenive

McClien, CA 95655

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Hallure to comply with these requirements may result in the withholding or disallow meeoi grant peyments, the reduction or termination of the game subsward and/or the dentallof future game, subswards

For instituctions on complying with the IEOR regulitation, please visitable U.S. Department of Institut, Office of Institut Programs website as:

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C ANT SUBAWARD MODIFICATION

•	•					*					
MAIL TO:	California Governo	r's Office Of Em	ergency Service	es .			1.	Subaward #	: XC16 01	0380	
	3650 Schriever Ave Mather, CA 95655			•		•	2.	Modification	1# 2		_
3. Subre	ecipient/Impleme	ntina Aaencv:	City &	County of	San Franc	cisco/Distri	ct Attorney	's Office	•		
4. Proje	_	unty Victim			(xc)					40	Ā
5. Conta	ct Person: Lor	na Garrido			Phone:	(415) 553-	9258	Fax:	(415) 55	3-9700	-
	I Address: lori						od: <u>07/01/2</u>	016 to 1	12/31/2019	9	_
7. Payn	nent Mailing Add	ress: 850 F	Bryant Stre				CA 94103	[Check he	ere if new,	
	Current			W. W. Land	sion to Bu	idget I					} .
	Allocation	A.	Grant B.	77-71-0-11-25-96-46-		A.	Require B.				
FISCA YEAR			Operating Expenses	C. Equipment	Fund Total	Personal Services	Operating Expenses	C. Equipment	Match Total	Total	
15	VOCA	\$417,615	\$353,683	\$0	\$771,298	\$192,825			\$192,825	\$964,123	
17	VOCA	0	0		\$0	ತಿ			\$0	\$0	NA
Yr	Fund				\$0			•	\$0	\$0] .
Yr	Fund.				\$0				\$0	\$0	
Yr .	Fund				\$0				\$0	\$0	
Propos	ed Change {add	(+) or subtract	(s) from budg	jeted amount							
15	VOCA	\$5,348	(\$5,348)		\$0	(\$3,907)	\$3,907		\$0	\$0	
17	VOCA	\$520,891	\$39,367		\$560,258	\$140,065			\$140,065	\$700,323	
Yr	Fund				\$0		-		\$0	\$0]
Yr	Fund				\$0		-		\$0	\$0	
Yr	Fund				\$0			c.	\$0	\$0	1
Revise	d Allocation									X4XXX	
15	VOCA	\$422,963	\$348,335	\$0	\$771,298	\$188,918	\$3,907	\$0	\$192,825	\$964,123	
17	VOCA	\$520,891	\$39,367	\$0	\$560,258	\$140,065	\$0	\$0	\$140,065	\$700,323	
Yr	Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Yr	Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Yr	Fund	\$0	′ \$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
The bud \$560,25 \$964,12	tification for Mo dget pages and r 58; increase the 23 to \$1,664,446	narrative are a 2017 VOCA n and new end	nttached to sh natch by \$14	now the follow 0,065 from \$	wing change: 0 to \$140,06	s: increase th 55; increase t	e 2017 VOC		560,2 <u>5</u> 8 fron		
	brecipient/Approva	IST CASE TO									١.
	Montiel Difector (typed na	me)(ene Clendii cial Officer (typ			·		
De	In Mint	Tost		9/251	17 -	And			9/25	5/17	
Project	Director Signature			Date	Finañ	cial(Officer/Sig	nature '		Date		
CallOE	SApprovalisionali	ires de		valiues \	NUSE UNLY						
	2 - 1/12			<u> 3/10</u>	1/18	M			Bank # 8, A	5/19/	18
	m Specialist	Diedel		Date ZInc	nie	fit Chief			™Date • • • • • • • • • • • • • • • • • • •	National Section 1	
-	Processing	<u> </u>	***************************************	<u> </u>	sto .		•	n sep	, S. g. voil	**************************************	
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brecipient: City and County of San Francisco	Sub	award #; XC16	01 0380			
		VOCA 15	VOCA 15	VOCA 17	VOCA 17	
. Personal Services - Salaries/Employee Benefits		VOUA 15	Match	VOUA I/	Match	COST
	**		```			
LARY:						
33 Viotim Witness Investigator III		1			- 1	
,951 bi-weekly x 19,5 pay periods (October 2, 2017 - June 30, 2018)		\$77,045		6450 508	1	\$77,045
069.60 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)			. 1	\$159,528	1	\$159,528
29 Victim Witness Investigator I			.		· [
484 bi-weekly x 22 pay periods (August 28, 2017 - June 30, 2018)		\$54,648		\$61,986	940 207	\$54,648
609 bl-weekly x 39,2 pay periods (July 1, 2018 - December 31, 2019)		. 1	1	401,400	\$40,287	\$102,273
42 Chief of Victim Services		1		· l	,	
,217.21 bl-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.13173 FTE ,217.21 bl-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.3683 FTE Charrying "18 Just 1		\$78,681	\$28,144		Į.	\$28,144
463,73 bi-weekly x 26 pay periods (July 1, 2018 - June 30, 2019) x 0.50 FTE		Ψ10,001	.	\$110,028		\$78,681 \$110,028
463.73 bi-weekly x 13.2 pay periods (July 1, 2019 - December 31, 2019) x 0.25 FTE		•		\$27,930	1	\$27,93
STED with Oblef of Makes One done				. ,		
23 Deputy Chief of Victim Services ,648.35 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.60 FTE		73,428	\$14,686		1	\$88,114
		,•			1	+441114
to the selection of GD Virging 1888 was a layer blooder?				٠ ا		
<u>funiteer Match, 8129 Victim Witness Investigator I</u> 1.05 hourly x 2,080 hours x 1 year (July 2017 - Jun 2018) x 2 FTE		-	\$129,168			\$129,166
1.98 hourly x 2,080 hours x 1.5 years (July 1, 2018 - December 31, 2019) x 1 FTE			, 4120,100		\$99,778	\$99,778
						•
NEFITS:		•				
33 Viotim Witness Investigator III					[
cial Security: \$244.96 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$6,369			1	\$6,36
cial Security: \$244.96 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)	H	4-,		\$9,602	I	\$9,60
cial Sec Medicare: \$57.29 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)	ll	\$1,490				\$1,49
cial Sec Medicare: \$57.29 bl-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)	П			\$2,246	į.	\$2,24
alth Insurance: \$151.77 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)	1	\$3,946		ĺ	. 1	\$3,94
alth Insurance: \$151.77 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)				\$5,949	Į.	\$5,94
pendent Coverage: \$340.42 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$8,851		***		\$8,85
pendent Coverage: \$340.42 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019) ng Term Disability: \$15.41 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		0404		\$13,344		\$13,34
ng Term Disability: \$15.41 bi-weekly x 25 pay periods (July 1, 2017 - June 30, 2016)		\$401	·	\$604	•	\$40 \$60
tirement: \$796.52 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)	П	\$20,710	1	, 4001	l	\$20,71
tirement: \$796.52 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)		, ,	. '	\$31,224		\$31,22
employment insurance: \$10.67 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$277			}	\$27
employment Insurance: \$10.67 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)			\$418		\$41
ntal Rate: \$56.12 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$1,459	1		1	\$1,45
ntal Rate: \$56.12 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)	H	1		\$2,200	•	\$2,20
		·			1	
29 Victim Witness Investigator I			-			
cial Security: \$154.01 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$4,004		•	1	\$4,00
cial Security: \$154.01 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)				\$6,037		\$6,03
cial Sec Medicare: \$36.02 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018) cial Sec Medicare: \$36.02 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)		\$937]	\$1,412	}	\$93
cial Sec Medicare: \$35.02 bi-weekly x 39.2 pay periods (July 1, 2017 - December 31, 2019)		\$3,946		\$1,412	,	\$1,412 \$3,946
raith Insurance: \$151.77 bi-weekly x 20 pay periods (July 1, 2018 - December 31, 2019)		ψ0,0403		\$5,949		\$5,940 \$6,949
pendent Coverage: \$340.42 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$8,851				\$8,85°
pendent Coverage: \$340.42 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)				\$13,344		\$13,344
ng Term Disability: \$9.69 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$252			1	\$25
ng Term Disability: \$9.69 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)	•		ĺ	\$380		\$38
tirement: \$500.77 bl-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$13,020	- 1	. [\$13,02
tirement: \$500.77 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)		1]	\$19,630		\$19,63
employment insurance: \$6.71 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$174			Į	\$17
employment Insurance: \$6.71 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)			. }	\$263	ľ	\$263
ntal Rate: \$56.12 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018) Intal Rate: \$56.12 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)		\$1,459	į	\$2,200	·	\$1,459 \$2,200

Subrecipient:	City and Coun	ty of San Francisco	Su	Subaward #: XC16 01 0380							
A. Personal	Services – Sal	aries/Émployee Benefits	·	VOCA	\ 15	VOCA 15 Match	VOCA 17	VOCA 17 Match	COST		
0942 Chief of V	/ictim Services							.			
		ekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.50	FTE	1	\$2,904	\$1,039	.		\$3,943		
		ekly x 26 pay periods (July 1, 2018 - June 30, 2019	1	1			\$3,943		\$3,943		
•	•	ekly x 13.2 pay periods (July 1, 2019 - December 3			.	•	\$1,001		\$1,001		
	•	5 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018)			\$1,141	\$408	` ' '		\$1,549		
		5 bi-weekly x 26 pay periods (July 1, 2018 - June 3				•	\$1,549		\$1,549		
		5 bl-weekly x 13.2 pay periods (July 1, 2019 - Dec		5 FTE	į		\$393	ĺ	\$393		
		weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.	1 .	1 .	\$1,858	\$665	. '		. \$2,523		
	•	weekly x 26 pay periods (July 1, 2018 - June 30, 20	B		* -		\$2,523	. [\$2,523		
		weekly x 13.2 pay periods (July 1, 2019 - December		E.	1		\$640	·	\$640		
		weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.5			\$1,423	\$509	77.0	,	\$1,932		
		weekly x 26 pay periods (July 1, 2018 - June 30, 20		1	,		\$1,932	·	\$1,932		
		weekly x 13.2 pay periods (July 1, 2019 - December		F	ì		\$491	į	\$49°		
		B bl-weekly x 26 pay periods (Jul 2017 - Jun 2018)			\$3,386	\$1,211	Ψ-101		\$4,59		
,		B bi-weekly x 26 pay periods (July 1, 2018 - June 3	•	l .	40,000	W1,211	\$4,597		\$4,59;		
		B bi-weekly x 13.2 pay periods (July 1, 2019 - Dece		I 5 ETE			\$1,167		,		
		kly x 26 pay periods (Jul 2017 - Jun 2018) x 0.50 F			15,862	\$5,674	Ψ1,101		\$1,16° \$21,53°		
-	•	kly x 26 pay periods (July 1, 2018 - June 30, 2019)		١ ١	,,0,0021	ψ5,07-7	\$21,536	l			
		kly x 13.2 pay periods (July 1, 2019 - December 3:		Į		.	\$5,467		\$21,53		
		2,19 bi-weekly x 26 pay periods (Jul 2017 - Jun 20		1	\$212	\$76	40,407		\$5,467 \$28		
		2.19 bi-weekly x 26 pay periods (July 1, 2018 - Jur		.t.	Ψ212	\$,0	\$288				
		2.19 bi-weekly x13.2 pay periods (July 1, 2019 - D				[]	\$73		\$28		
		x 26 pay periods (Jul 2017 - Jun 2018) x 0.50 FTE		1	\$598	\$213	Ψ, σ		\$7 \$81		
		x 26 pay periods (July 1, 2018 - June 30, 2019) x	1	1	ψοσα	Ψ213	\$811		\$81		
•		x 13.2 pay periods (July 1, 2019 - December 31, 2	1	1			\$206				
Dental Nate. 20	OZ.42 DI-WEGNI)	A 13.2 pay periods (idiy 1, 2015 " December 01,	2013/10/23/12	ı		ĺ	4200		\$20		
0022 Donuby C	Chief of Victim S	on/inge									
		ekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.60	ETE.		\$3,943	\$789			0470		
	* .	weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.		1	\$2,523	\$505	. 1		\$4,73		
	•	weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.	i i		\$1,933	1	1	1	\$3,02 \$2,31		
	-	B bi-weekly x 26 pay periods (Jul 2017 - Jun 2018)		1	\$4,597				\$2,31 \$5,51		
•	_	kly x 26 pay periods (Jul 2017 - Jun 2018) x 0.60 F	t t] ,	21,536	1 '	ŀ	· · · · · · · · · · · · · · · · · · ·	\$25,84		
	•	2.19 bi-weekly x 26 pay periods (Jul 2017 - Jun 20	l l	1	\$288	\$58	.	Į	\$20,04 \$34		
		ly x 26 pay periods (Jul 2017 - Jun 2018) x 0.60 FT			\$811	\$161			\$34 \$97		
Dental Nate, 91	JEIJOO NI WEEK	't a bat beinges frances and maraly greet it	-	1	4511	, ,,,,	. "		Φ97		
	Grant	Match							-		
Total Salary	\$643,274	\$312,063			·			1			
Total Fringe	\$300,580	\$16,920		1	,			l			
Total FTE	5,5128	4.3256				·Ì		·			
Personal Sect	tion Totals	•		\$4	122,963	\$188,918	\$520,891	\$140,065	\$1,272,83		
	ECTION TOTA			<u> </u>		+112,010	40201001	41.10,000	Ψ1,212,00		

Subrecipient: City and County of San Frâncisco	Su	baward #: XC	16 01 0380	,,			
B, Operating Expenses		VOCA 15	VOCA'15 Match	VOCA 17	VOCA 17 Match	COST	
mt Ab	Н						
Supplies Laptops: \$2,500 each x 12 units = \$30,000 Pre-paid cell phones: \$50 each x 50 units = \$2,500 Canopy tents: \$500 each x 5 units = \$2,500 Folding tables: \$300 each x 10 units = \$3,000 Chairs: \$40 each x 50 units = \$2,000 Victim gift cards: \$100 each x 50 units = \$5,000 Go kits: \$100 each x 50 units = \$5,000		\$30,000 \$2,500 \$2,500 \$3,000 \$2,000 \$5,000				\$30,000 \$2,500 \$2,500 \$3,000 \$2,000 \$5,000 \$5,000	•
TOTAL Supplies; \$50,000 Mass Crime Victim Casualty Training Critical Incident Stress Management Certification: \$10,000 Crisis Preparedness Training: \$10,000 NICCR Disaster Institute: \$20,000 Mass Casualty Crime Victim Incident Training: \$10,000 TOTAL Mass Crime Victim Casualty Training: \$50,000		\$10,000 \$10,000 \$20,000 \$10,000	•			\$10,000 \$10,000 \$20,000 \$10,000	
Mass Crime Victim Casualty Drill Table Top Event		ta ano				AD 000	
Facility Rental: \$2,000 Facilitator: \$5,000 Photographer: \$4,000 Tech Equipment Rental (speakers, mics, etc.): \$17,148		\$2,000 \$5,000 \$4,000 \$17,148				\$2,000 \$5,000 \$4,000 \$17,148	-
Drill Facility Rental of AT&T Park: \$115,000 Permils/Fees: \$5,000 Photographer: \$4,000 TOTAL Mass Crime Victim Casualty Drill Events: \$162,148		\$115,000 \$5,000 \$4,000				\$115,000 \$5,000 \$4,000	·
NOVA Basic Training Registration; \$375 x 20 staff		\$7,500				\$7,500	
NOVA Advance Training (Boulder, Colorado) Registration: \$350 x 4 staff Hotel: \$473 x 3 nights x 4 staff Per Diem: \$59 x 3.5 days x 4 staff Ground Transportation: \$168 x 4 staff Airfare: \$271 x 4 staff		\$1,400 \$2,076 \$826 \$672 \$1,084	·	•		\$1,400 \$2,076 \$826 \$672 \$1,084	
NOVA Train the Trainer Registration: \$375 x 4 staff Hotel: \$125 x 5 nights x 4 staff Per Dlem: \$64 x 5 days x 4 staff Ground Transportation: \$100 x 4 staff Alfare: \$350 x 4 staff		\$1,500 \$2,500 \$1,280 \$400 \$1,400	•			\$1,500 \$2,500 \$1,280 \$400 \$1,400	
Mental Health First Ald Training Registration for 29 attendees at \$75.9 each = \$75.9 x 29 = \$2,206 (\$2,200				\$2,200	V
mental relation for 29 attendees at \$75.9 each = \$75.9 x 29 = \$2,206 (Colly charging 2, 200 Outreach Materials (brochures, report, etc.) = \$46,702		\$12,801 ·	\$3,907	\$260		\$16,968	VA
Rent Calculated \$2.33 per square feet/month @ 125 square feet per FTE = lotal \$36,318.88, only charging grant \$19,356 July 2017 to August 2017 for 3,1FTE x \$2.33 x 125 = \$902.88 August 2017 to Oct 2017 for 4,1FTE x \$2.33 x 2 months x 125 = \$2,388.25		\$5,409		\$13 , 947		\$19,356	•
Oct. 2017 to June 2018 for 5.1 FTE x \$2.33 x 9 months x 125 = \$13,368.37 July 2018 to Dec 2019 for 3.75 FTE x \$2,33 x 18 months x 125 = \$19,859.38				•	,		
Indirect - 10% de Minimis Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$155,479 Indirect @ 10% x \$1,564,791 Modified Total Direct Costs = \$155,479 Indirect = \$1,272,837 direct salary/fringe + \$291,954 operating Use for Indirect - general administration, Finance, Payroll, Human		\$55,139		\$25,160		\$80,299 . ·	
Resources, Information Technology, and Executive Management		1					

Subrecipient: City and County of San Francisco	Su	baward #: XC1	6 01 0380			
C. Equipment		VOCA 15	VOCA 15 · Match	VOCA 17	VOCA 17 Match	COST
None Requested						\$6
			,			
		·				
	,					
	-				٠.	
				·		·
				· ·		,
				·.	,	
Equipment Section Totals		\$0	\$0			\$(
EQUIPMENT SECTION TOTAL		-		· 	110	\$0
Category Totals						
Same as Section 12G on the Grant Subaward Face Sheet		\$771,298	\$192,825	\$560,258	\$140,065	11

Total Project Cost

\$1.664.446

VSPS Budget Summary Report

XC16 Cou	inty Victim Servi	ces Program		Sub	award #: XC16 01	0380	
	co, City & County		•		07/01/16 - 12/31/19		
County Victin	n Services Program	٠.	•	Late	est Request: Dece	ember 2017, No	ot Final 201
A. Persona	al Services - Sala	ries/Employee Benefits	· · ·				•
F/S/L	Funding Source		Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	15VOCA		422,963	34,008	388,955	. 0	388,955
L	15VOCA	-	188,918	8,503	180,415	0	180,415
F	17VOCA		520,891	0	520,891	. "0	520,891
L	17VOCA		140,065	. 0	140,065	0	140,065
Total A. Pe	ersonal Services	- Salaries/Employee Benefits	s: 1,272,837	42,511	1,230,326	• 0	1,230,326
•			· · · · · · · · · · · · · · · · · · ·				
<u>B. Operatin</u>	g Expenses		• .				
<u>F/S/L</u>	Funding Source		Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	15VOCA	•	348,335	2,934	345,401	0	345,401
L	15VOCA		3,907	0 .	3,907	0	3,907
F	17VOCA		39,367	0	39,367	. 0	39,367
L	17VOCA	·	0	0	0	0	. 0
Total B. Op	erating Expense	s:	391,609	2,934	388,675	• 0	388,675
_							•
C. Equipme	<u>ent</u>		•				•
F/S/L	Funding Source		Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F.	15VOCA		-0	. 0	0	0	0
L .	15VOCA		0	0	0	0	0
F	17VOCA	•	0	0	0	. 0	0
L	17VOCA		. 0	0 .	0	. 0	. 0
Total C. Equ	uipment:		0	. o	o	О	. 0
	7	·					

VSPS Budget Summary Report

XC16 County Victim Services Program		Subaward #: XC16 01 0380
San Francisco, City & County	•	Performance Period: 07/01/16 - 12/31/19
County Victim Services Program		Latest Request: December 2017, Not Final 201

	•	Budget Amount	Paid/Expended	<u>Balance</u>	<u>Pending</u>	Pending Balance
Total Local Match:		332,890	8,503	324,387	0	324,387
Total Funded:		1,331,556	36,942	1,294,614	. 0	1,294,614
Total Project Cost:		1,664,446	45,445	1,619,001	0	1,619,001

Budget Narrative

The following section outlines the project's proposed budget and how it supports the objectives and activities of the grant. We have developed our proposed budget to focus on these outcomes and minimize administrative costs and maximizing matching funds of leadership staff and volunteers.

A. Personal Services- Salaries/Employee Benefits-

a. One full time Victim Witness Investigator III and one full time Victim Witness Investigator I will lead the Victim Services Steering Committee Mass Casualty Crime Victim Planning Process. These staff positions will be responsible for coordinating and managing the multiagency steering committee; convening members of the committee and subcommittees; working with partner agencies to review and analyze existing plans, protocols and policies; assist in the writing of a final plan or planning documents; coordinate and manage all Victim Services Division trainings including two large scale drills; evaluate, analyze and report on practice drills, and update plans and protocols as needed; facilitate printing, publication and distribution of report; coordinate all community outreach, engagement and public information campaigns related to work outlined in the proposal and associated with serving victims of crime. Additionally, they will be leading the Victim Service Division mass crime victim event response plan and leading the Bay Area Victim Service Mass Casualty Crime Response Team. Qualification for these positions will include: BA in organizational development, social sciences, public health or other related field; experience managing large multiagency steering committees; experience working on disaster or mass casualty events; experience working with victims of crime; experience writing, editing and publishing citywide policy and planning publications.

The Chief of Victim Services has and will continue to fulfill the roles outlined for new staff positions above until filled and then play a key role in direct supervision of program staff, chairing the steering committee, ensuring the objectives and activities of the proposal are me, and overseeing the development of report and protocols.

Jackie Ortiz has dedicated 30 years to the care and nurturing of victims of crime. Having begun as a member of the frontline staff, she spent 9 years at the Hall of Justice as an advocate and 10 years at the Juvenile Justice Center being the only single advocate assisting all victims of juvenile crimes. Over the course of her career, Jackie has continued onwards in her work to specialize in homicide cases, general crime cases, sexual assault cases, child sexual assault, Juvenile Justice as well as child physical abuse cases. She trained to become a forensic interviewer and worked closely on the development of the multi-interdisciplinary interviewing system.

After 19 years she was promoted to Deputy Chief. For the last 11 years she has dedicated her time to training and mentoring a staff of 34 members. As Deputy Chief, Jackie Ortiz oversees the advocacy and claims department, and strives to implement new policies and procedures to help victims navigate the

intricacies of the criminal justice system. From public awareness events to internal policies, Jackie Ortiz continues to provide the community with the care and service they need. She is part of the California Crime Victims training committee. In the last year Jackie has had extensive training in mass casualty preparation.

Incident Command Training 101 provided through FEMA (3 hours) EOS 101 Training provided through FEMA (3 hours)

Emergency Operations Center Training hosted by SFO

Trainings:

Leave no Victim Behind Conference in Eugene, Oregon Sept. 12, 2017-September 15, 2017

NOVA Basic Training October 16, 2017 – October 18, 2017 (24 hours) Mental Health First Aid Training November 20, 2017 (8 hours)

Exercises participated in:

October 2, 2017 Fleet Week Medical Surge Display hosted by the San Francisco Department of Emergency Management

October 3, 2017 Active Shooter Full Scale Exercise hosted by SFO.VSD participated in the Emergency Operations Center under the Logistics Branch. October 28, 2017 Vigilant Guardian Exercise hosted by the SF Department of Emergency Management. You sat in the Mass Care Branch of the Human Services Section of the Emergency Operations Center and acted as a Mass Care Lead.

The Deputy Chief of Victim Services will play a key role in the training, supervision and evaluation of staff members on this grant. She is also responsible for the oversight of the day to day work of all the staff of the VSD including the Mass Casualty Response Team. The Deputy Chief participate in all training and practice drills, deploy to any mass casualty event if needed and supervisor VSD staff members at any of these events. She is also responsible for deployment of one of the victim service dogs. Finally, the Deputy Chief will be responsible for timely delivery of grant reports and data collection.

- b. Match Funding The match will be through volunteer hours calculated at Step 1 of the 8129 victim advocate classification and a portion of the Chief of Victim Services' salaries and fringe. Volunteers will engage in planning, training and development of the Mass Crime Victim Response Plan; and other related duties.
- c. Benefits for designated full time staff member include social security, medicare, health insurance, dependent coverage, retirement, unemployment insurance and dental insurance.

B. Operating Expenses

a. Supplies

- i. Laptop computers for Victim Services Staff members to use for training, practice and in the event of an actual mass casualty crime victim incident. Laptops will be equipped to allow advocates and claim staff to provide direct services to victim in the field including at a command center or family resource center.
- ii. Pre-paid cell phones for use by victim services staff and victims in the

field in the event of a mass casualty crime victim incident.

- iii. Canopies, folding tables and chairs to be used for practice exercises and mass casualty victim of crime events to facilitate providing services.
- iv. Gift cards for victim expenses in the event of a mass casualty victim crime event including: food, medication, transportation, clothing, and other urgent and immediate needs as a result of the event).
- v. Go Kits are for staff members to take with them in the event of deployment for a mass crime victim casualty. Kits include pens, forms, emergency food, water, flashlights, cell phone battery charges, and badges.
- b. Mass Crime Victim Casualty trainings for Victim Services Division staff members in areas associated with responding to victims of mass casualty crime events, crisis counseling, managing family resource centers, communications and media, grief and loss support and self care for first responders. Expenses associated with hiring trainers, registration fees, certification fees, and travel expenses.
- c. Mass Crime Victim Casualty Drills for Victim Services Division staff members to prepare for responding to mass casualty crime victim events. Two drill are proposed: a discussion based/desk top drill and a city wide large scale drill at AT&T Park or another suitable venue. Expenses are associated with facility rental, equipment rental, photographer to document event and permit fees.
- d. NOVA Crisis Response Team Trainings: VSD Crisis Team members will participate in both Basic Training and Advanced Training. Supervisors and Mass Casualty Coordinator and staff will also participate in the Train the Trainer Training. The City & County of San Francisco's internal travel policy will be used to determine the reimbursement travel/training rates. A copy of the policy is attached for your reference.
 - Basic Training NOVA's Basic CRT training is a twenty-four hour training in preparing for and responding to mass casualty events. This is a forty-hour CRT version that offers the basic core competencies in crisis response with expanded skill-building and scenario application.
 - ii. Advance Training NOVA's Advanced CRT is twenty-four hour training that builds upon the essential CRT protocols with current best practices for planning, deployment and incident management. Training will be held in Boulder, Colorado from May 13 – 16, 2018.
 - iii. Train the Trainer NOVA's **Trainer of Trainers** is a qualification process for an individual to become a NOVA-approved Basic CRT Trainer. It is a 40 hour course on improving the skills of victim services trainers. This course is a qualification process for an individual to become a NOVA approved Basic CRT Trainer and will allow us to continue to train new staff members as we hire new employees or change team members.

- e. Mental Health First Aid Training. Mental Health First Aid is a public education program that introduces participants to risk factors and warning signs of mental health problems, builds understanding of their impact and overviews appropriate supports. This 8-hour course uses roleplaying and simulations to demonstrate how to offer initial help in a mental health crisis and connect people to the appropriate professional, peer, social and self-help care. The program also teaches common risk factors and warning signs of specific illnesses like anxiety, depression, substance use, bipolar disorder, eating disorders and schizophrenia. The training location is in San Francisco for twenty-three (23) Victim Services Division staff and six (6) other VW offices plus California Victims of Crime Board.
- f. Outreach Materials: Printing of materials for the action steps of the steering committee, drills and practice exercises; publication of reports; public information materials.
- g. Rent at the Hall of Justice where XC staff will be working is \$2.33 per square feet @ 125 square feet per FTE = total \$36,318.75, only charging grant \$19,356.
 - i. July 2017 to August 2017 for 3.1FTE x $$2.33 \times 125 = 902.88
 - ii. August 2017 to Oct 2017 for 4.1FTE x \$2.33 x 2 months x 125 = \$2.388.25
 - iii. Oct. 2017 to June 2018 for 5.1 FTE x \$2.33 x 9 months x 125 = \$13,368.37
 - iv. July 2018 to Dec 2019 for 3.75 FTE x \$2.33 x 18 months x 125 = \$19,659.38

 Total \$36,318.88, only charging grant \$19,356
- h. Indirect expenses: The Modified Total Direct Cost (MTDC) is \$1,564,791 and includes direct salary and fringe (\$1,272,837) and operating costs (\$291,954). A 10% de Minimis of the MTDC is \$156,479, only charging grant \$80,299 in indirect costs to pay for salaries and fringe for general administration, finance, payroll, human resources, information technology, and executive management.

Crisis Response Program Overview

NOVA Crisis Response Team (CRT) training has over thirty years of evidence-informed and field-tested best practices as a crisis management utility that includes trauma mitigation and education protocols. With over ten thousand trained in North America and internationally, NOVA CRT training is an effective tool that can be instantly scaled-up for mass-casualty critical incidents.

A NOVA Crisis Response Team is a group of individuals specifically trained to provide trauma mitigation, education and emotional first aid in the aftermath of a critical incident, either small-scale or mass-casualty. NOVA CRT members each have a minimum of twenty-four hours of skill-based, field-tested training. Most teams have extensive training and experience in the widest range of traumatic events, from mass shootings to natural disasters. Since 1986, NOVA has been involved in hundreds of both small-scale critical incidents as well as mass-casualty disasters. NOVA CRT services that have been requested include hurricanes, tornadoes, fires, mass shootings, and as large as the four sites of 9/11 all done in an effort to help stabilize members of their respective communities.

Training Overview

BASIC CRISIS RESPONSE TRAINING

NOVA's Basic CRT training consist of twenty-four hours of techniques and protocols for providing crisis intervention to traumatized individuals. The training focuses on the fundamentals of crisis and trauma, and how to adapt to basic techniques to individuals and groups in this area also known as psychological first aid. Thousands who confront human crisis — victim advocates, law enforcement officer and others — have completed the course and recommend it to others. View sample agenda

ADVANCED CRISIS RESPONSE TRAINING

This course helps those who have completed the Basic CRT course better understand the intellectual foundations of the NOVA Crisis Response Team model and perfect necessary skills in applying the model. This twenty-four hour Advanced course builds upon the essential CRT protocols with current best practices and in a 'refresher' training context. View sample agenda

NOVA'S TRAINER OF TRAINERS



NOVA Crisis Response Team Training™ Advanced Level, Sample 24-Hour/3-Day Agenda

Note: The trainer may after the timing and sequence of topics.

Day One

- Introductions
- Review of Crisis Theory
- Disaster Strikes (Lunch & Break, small group decision)
- Group Reports

Day Two

- Group Reports
- GCI Review
- Break
- GCI: Defusing, Retrospective
- GCI Practice: Basic
- Lunch
- · GCI Practice: Defusing
- GCI Practice: Retrospective
- Break
- Developing a Cross Cultural Action Plan

Day Three

- Children & Elderly Communication Techniques
- Break
- GCI Practice: Children
- GCI Practice: Elderly
- Lunch
- Break
- Review & Questions
- Concluding Remarks & Graduation

CRISIS RESPONSE PROGRAM

The most prominent service NOVA provides is its
Crisis Response Training for caregivers in the
techniques of the delivery of critical education and
emotional first aid to victims, survivors and
community members in the event of a mass-casualty
or natural disaster.

OVERVIEW

MISSION, VISION AND CORE VALUES

TRAINING & REGISTRATION

CRISIS RESPONDER CREDENTIALING PROGRAM

FAQS

Since 1986, NOVA Crisis Response Team (CRT) training has been the standard for evidence-informed and field-tested best practices for instruction relating to trauma mitigation and education protocols. With over ten thousand NOVA-trained Crisis Responders, NOVA CRT training is an effective tool that can be instantly scaled-up for mass-casualty critical incidents.

NOVA-trained responders represent a wide range of contexts and vocations. NOVA CRT training is used by tribal communities, mental health professionals, first responders, school counselors, prosecutors' offices, human resource departments and victim advocates, just to name a few. For school districts seeking a crisis response protocol, NOVA's Basic Community Crisis Response Team training provides extensive preparation for trauma mitigation and education, consistent with the Department of Education Guide for Developing High Quality School Emergency Plans (pg. 52-53).

2018 Crisis Response Training Registration

San Diego, California: Basic Crisis Response Team Training
March 5-7, 2018–Registration

Boulder, Colorado: Advanced Crisis Response Team Training May 14-16, 2018—Registration

Bend, Oregon: Basic Regional Crisis Response Training
May 30th-June 1st, 2018–Registration

Cartersville, Georgia: Basic Crisis Response Training
July 23 – 25, 2018–Registration

Boulder, Colorado: Basic Crisis Response Team Training September 5-7, 2018—Registration

Morrow, Georgia: Advanced Crisis Response Training September 24-26, 2018–Registration

Past Crisis Response Trainings 2018

Morrow, Georgia: Basic Crisis Response Team Training

January 23-25, 2018

VICTIM ASSISTANCE HELPLINE

800-879-6682 (800-TRY-NOVA) 9am-5pm Eastern time, Monday-Friday

510 King Street, Suite 424 | Alexandria, VA 22314 | T 703-535-6682 | F 703-535-5500 |

Site Map | Technology Sponsors | © National Organization for Victim
Assistance 2018

Subaward #:

XC 16 01 0380

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES OUT-OF-STATE TRAVEL REQUEST

				\$۱	JBRECIF	PIENT				
Agency;	-	San Fra	anciso	co Distric	t Attorne	ey's Offi	ce, Victim	n S	ervices Divisio	<u>n</u>
Project D	irector:	Jackie Ortiz				Phone #	4 ;	(415) 558-240	8	
Address:	• .	850 Bryant Street, #320								
City:		San Fra	anciso	o, CA			Zip;	94	1103	
			•		P## 1 1 1	· · · · · · · · · · · · · · · · · · ·				
				······································	TTENDE	:E(S)	···			
Name:		Allmend	-		,			,		•
Title:	Mass	Casualty	/ Coo	rdinator		,	_ Phone #:	(4	15) 553-1892	
Name:	Maggi	ie McHa	е					-		•
Title:	Advoc	ate	•			•	Phone #:	(4	15) 734-3222	:
, , , , , , , , , , , , , , , , , , ,				T	RIP DET	AILS				
Trip Date	: [Month/D	ay(s)/Year]	May	13th -16	th, 2018	} .				
Destination (City/State)			Boulder, Colorado							
Description (Meeting/Conference/Other) NOVA Advanced Crisis Response Training										
•			 sic C	risis Res	sponse	raining				
Justificat			for the	trip and the b	enefits to th	ne State. Us	e additional p	oage	s if necessary. Attack	· · · .
NOVA's Crisis Response Team (CRT) trains voluntaer crisis responders to provide critical education and emotional first aid to victims, survivors and community. Link to NOVA training is https://www.trynova.org/crisis-response-program/							nse-program/			
	* ,									
Subre	cipien	t must a	ittacl	h Cost V	Norksh	eet to 1	the Out-	of-	State Travel I	Reques
		5-7		FOR CA	AL OES	USE OI	ILY	N _{ar} ture.		
Recomm	endation	ı:						•		
Approv	e -	Disappro	ve	Program	Specialis		· .	<u>ろ</u> Da	10 / 7 / 2018	
				Janit Chi	ef	1	······································	Da	3/19/18. Ite	· · · · · ·
				B ^F					_	

OUT-OF-STATE TRAVEL REQUEST COST WORKSHEET

Travel Policy – are the rates based on internal policy or the state's travel policy? Please specify:

	Internal Travel Policy State Travel Policy	
Date of Trip:	May 13th -16th, 2018	
Destination:	Boulder, Colorado	
^O urpose;	NOVA Advanced Crisis Response Training	
-urpose,	NOAN VANAILOR Olisia Kesholise Malillilä	
• •	ESTIMATED COSTS	•
TRANSPORT	ATION:	AMOUNT
	Airfare:	\$ 542
Additional Air	port Expenses	ψ 072
taditional ran	Mileage: (54.5 cents per mile)	\$
	Taxi/Shuttle:	\$ 336
	Parking:	\$
Auto Expense	.c.	•
	Private Car:	\$
	Rental Car:	\$
	State/Agency Car:	\$
HOTEL/PER	DIEM	
Hotel:	DICIN	
2 staff x 3	days @ \$ 173 per day =	\$ 1038·
Per diem:		. •
staff x 3.5	days @ <u>\$ 59</u> per day =	\$ 413
OTHER EXPE	ENSES	
	onference Fee:	\$ 700
or 2 staff.		\$
		\$
		\$ \$
		Ψ .
COTAL COST	'S NOT TO EXCEED,	\$ 3029

Subaward #:

XC16 01 0380

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES OUT-OF-STATE TRAVEL REQUEST

			SUBRE	CIPIENT		
Agency:		San Fra	ancisco District Atto	rney's Offic	ce, Victim	n Services Division
Project D)irector:	: Jackie Ortiz			Phone #	<u>(415) 558-2408</u>
Address:	•	850 Bry	ant Street, #320			
City:		San Fra	ancisco, CÁ		Zip:	94103
			ATTEN	DEE(S)		
Name:	Gena	Castro-l	Rodriguez	DLL(U)		
Title:	Chief				Phone #:	(415) 734-3359
Name:	Jackie	e Ortiz	•		•	
Title:	Deputy Chief				Phone #:	(415) 558-2408
Mosson		,	TRIP D	ETAILS		
Trip Date	● [Month/E)ay(s)/Year]	May 13th -16th, 20	118		
Destination (City/State) Boulder, Colorado						
Description (Meeting/Conference/Other) NOVA Advanced Crisis Response Training						aining
supplemental to the Basic Crisis Response Training						
brochure i	f available	.)	for the trip and the benefits to			Dages if necessary. Attach VA trelning is https://www.trynova.org/crisis-response-program/
Subre	cipien	t must a				of-State Travel Reques
			FOR CAL OF	es use on	LY	· · · · · · · · · · · · · · · · · · ·
Recomm	nendation	r.				
Approv	ve	Disappro	Program Specia	alist		3/7/2018 Date
Ø			Jonit Chief		 -	3/2 / 18 Date

OUT-OF-STATE TRAVEL REQUEST COST WORKSHEET

Travel Policy – are the rates based on internal policy or the state's travel policy? Please specify:

•	Internal Travel Policy State Travel Policy	,
Date of Trip:	May 13th -16th, 2018	
Destination:	Boulder, Colorado	•
Purpose:	NOVA Advanced Crisis Response Training	•
•	•	
	ESTIMATED COSTS	
	LSTIMATED COSTS	.'
•		
TRANSPORT	ATION:	AMOUNT
,	Airfare:	\$ 542
Additional Airp	ort Expenses	
•	Mileage: (54.5 cents per mile)	\$
	Taxi/Shuttle:	\$ 336
	Parking:	\$
Auto Expense	s:	
	Private Car;	\$
•	Rental Car:	\$ \$
•	State/Agency Car:	\$.
HOTEL/PER [DIEM	
Hotel:		
2 staff x 3	days @ <u>\$ 173</u> per day =	\$ 1038
		•
Per diem: 2 staff x 3.5	days @ \$ 59 per day =	\$ 413
z stan x 0.5	days @ \$59 per day =	φ 110
ATUED EVDE	NOTO	•
OTHER EXPE	nses onference Fee:	\$ 700
for 2 staff.	Officience ree.	\$ 700 \$
		\$
		\$
		\$
TOTAL COST	S NOT TO EXCEED:	\$ 3029

Subrecipient: City and County of San Francisco	Sul	baward #: XC16	01 0380			
A. Personal Services – Salaries/Employee Benefits		VOCA 15	VOCA 15 Match	VOCA 17	VOCA 17 Match	соѕт
SALARY:	П		***************************************			
8133 Victim Witness Investigator III \$3,951 bi-weekly x 19.5 pay periods (October 2, 2017 - June 30, 2018) \$4,069.60 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)		\$77,045		\$159,528		\$77,045 \$159,528
8129 <u>Victim Witness Investigator I</u> \$2,484 bi-weekly x 22 pay periods (August 28, 2017 - June 30, 2018) \$2,609 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)		\$54,648		\$61,986	\$40,287	\$54,648 \$102,273
0942 Chief of Victim Services \$8,217.21 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.13173 FTE \$8,217.21 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.3683 FTE \$8,463.73 bi-weekly x 26 pay periods (July 1, 2018 - June 30, 2019) x 0.50 FTE \$8,463.73 bi-weekly x 13.2 pay periods (July 1, 2019 - December 31, 2019) x 0.25 FTE		\$78,681	\$28,144	\$110,028 \$27,930		\$28,144 \$78,681 \$110,028 \$27,930
0923 <u>Deputy Chief of Victim Services</u> \$5,648.35 bi-weekly x 26 pay periods (Jul 2017 - Jun 2018) x 0.60 FTE		73,428	\$14,686		į	\$88,114
Volunteer Match, 8129 Victim Witness Investigator I \$31.05 hourly x 2,080 hours x 1 year (July 2017 - Jun 2018) x 2 FTE \$31.98 hourly x 2,080 hours x 1,5 years (July 1, 2018 - December 31, 2019) x 1 FTE			\$129,168		\$99,778	\$129,168 \$99,778
BENEFITS:						
8133 Victim Witness Investigator III Social Security: \$244.96 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018) Social Security: \$244.96 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)		\$6,369		\$9,602		\$6,369 \$9,602
Social Sec Medicare: \$57.29 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018) Social Sec Medicare: \$57.29 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)		\$1,490		\$2,246		\$1,490 \$2,246
Health Insurance: \$151.77 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018) Health Insurance: \$151.77 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019) Dependent Coverage: \$340.42 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$3,946 \$8,851		\$5,949		\$3,946 \$5,949 \$8,851
Dependent Coverage: \$340.42 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019) Long Term Disability: \$15.41 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018) Long Term Disability: \$15.41 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)		\$401		\$13,344 \$604		\$13,344 \$401 \$604
Retirement: \$796.52 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018) Retirement: \$796.52 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019) Unemployment Insurance: \$10.67 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$20,710 \$277		\$31,224		\$20,710 \$31,224
Unemployment Insurance: \$10.67 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019 Dental Rate: \$56.12 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)	9)	\$1,459		\$418		\$277 \$418 \$1,459
Dental Rate: \$56.12 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)				\$2,200	i i	\$2,200
8129 Victim Witness Investigator Social Security: \$154.01 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018) Social Security: \$154.01 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019) Social Sec Medicare: \$36.02 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$4,004 \$937		\$6,037		\$4,004 \$6,037 \$937
Social Sec Medicare: \$36.02 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019) Health Insurance: \$151.77 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$3,946		\$1,412		\$1,412 \$3,946
Health Insurance: \$151.77 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019) Dependent Coverage: \$340.42 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018) Dependent Coverage: \$340.42 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)		\$8,851		\$5,949		\$5,949 \$8,851
Long Term Disability: \$9.69 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018) Long Term Disability: \$9.69 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018) Long Term Disability: \$9.69 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)		\$252		\$13,344 \$380		\$13,344 \$252 \$380
Retirement: \$500.77 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018) Retirement: \$500.77 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019) Unemployment Insurance: \$6.71 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$13,020		\$19,630		\$13,020 \$19,630
Unemployment insurance: \$6.71 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018) Unemployment insurance: \$6.71 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019) Dental Rate: \$56.12 bi-weekly x 26 pay periods (July 1, 2017 - June 30, 2018)		\$174 \$1,459		\$263		\$174 \$263 \$1,459
Dental Rate: \$56.12 bi-weekly x 39.2 pay periods (July 1, 2018 - December 31, 2019)				\$2,200		\$2,200

TO:	Angela Calvillo, Clerk of the Board of Supervisors					
FROM:	Lorna Garrido, Grants and Contracts Manager					
DATE:	June 27, 2018					
SUBJECT:	Accept and Expend Resolution for Subject Grant					
GRANT TITLE:	County Victim Services (XC) Program					
Attached please fir	nd the original* and 1 copy of each of the following:					
X Proposed gran	t resolution; original* signed by Department, Mayor, Controller					
X Grant informati	on form, including disability checklist					
X Grant budget						
X Grant applicat	ion					
X Grant award le	etter from funding agency					
Ethics Form 12	26 (if applicable)					
Contracts, Lea	ses/Agreements (if applicable)					
Other (Explain):					
Special Timeline I						
Please schedule at	the earliest available date.					
Departmental rep	resentative to receive a copy of the adopted resolution:					
Name: Lorna Garri	do Phone: (415) 553-9258					
Interoffice Mail Add	lress: DAT, 850 Bryant Street, Room 322					
Certified copy required Yes ☐ No ⊠						
	nave the seal of the City/County affixed and are occasionally required by lost cases ordinary copies without the seal are sufficient).					

Print Form

Introduction Form

By a Member of the Board of Supervisors or Mayor

I hereby submit the following item for introduction (select only one):

RECEIVED BOARD OF SUPERVISORS

2016 SEP statup PM 1: 35

ar meeting date

1. For reference to Committee. (An Ordinar	nce, Resolution, Motion or Charter Amendment).
2. Request for next printed agenda Without	Reference to Committee.
3. Request for hearing on a subject matter at	Committee.
4. Request for letter beginning:"Supervisor	inquiries"
5. City Attorney Request.	
6. Call File No.	from Committee.
7. Budget Analyst request (attached written	motion).
8. Substitute Legislation File No.	
9. Reactivate File No.	
10. Topic submitted for Mayoral Appearance	te before the BOS on
☐ Small Business Commission ☐ Planning Commission	☐ Youth Commission ☐ Ethics Commission ☐ Building Inspection Commission
Sponsor(s):	n not on the printed agenda), use the Imperative Form.
Supervisor Vallie Brown	
Subject:	
Accept and Expend Grant - California Governo \$1,331556	or's Office of Emergency Services, County Services Program -
The text is listed:	
\$560,258 for a total amount of \$1,31,556 from	of the District Attorney to accept and expend a grant increase of the California Governor's Office of Emergency Services for the period July 1, 2016 through December 31, 2019.
Signature of S	Sponsoring Supervisor:
For Clerk's Use Only	