

File Number: 181005
(Provided by Clerk of Board of Supervisors)

Grant Ordinance Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors ordinances authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **California LUCA Participation Incentive Fund**
2. Department: **Office of Civic Engagement & Immigrant Affairs**
3. Contact Person: **Adrienne Pon** Telephone: **415-581-2317**
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$ 100,000**
6. a. Matching Funds Required: **\$ 0**
b. Source(s) of matching funds (if applicable):
7. a. Grant Source Agency: **California Department of Finance**
b. Grant Pass-Through Agency (if applicable):
8. Proposed Grant Project Summary: **Per the State of California Department of Finance, funds were anticipated to be distributed after the LUCA phase ended and "there are no limits or requirements on how the jurisdiction can use the funds."**
9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: **OCEIA anticipates using the funds starting 11/01/2018** End-Date: **06/30/2019**
10. Number of new positions created and funded: **0**
11. Explain the disposition of employees once the grant ends? **Existing employees will be administering the funds; these funds will not be used for additional salary or personnel expenses.**
12. a. Amount budgeted for contractual services: **\$80,000 for this grant; the California State 2020 Census budget is approved for \$90.5M and we anticipate that CCSF will receive additional funds during FY18-19 and FY19-20 of at least \$100,000.**
b. Will contractual services be put out to bid? **Yes, in the form of an RFP for community outreach and education grants to CBOs.**
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **Yes.**
d. Is this likely to be a one-time or ongoing request for contracting out? **One time each decade.**
13. a. Does the budget include indirect costs?
 Yes No
b. 1. If yes, how much? **\$ 20,000**
2. How was the amount calculated? **Estimated costs for digital divide, SF Complete Count**

Committee facilitation and support, and technology costs.

c. 1. If no, why are indirect costs not included?

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

c. 2. If no indirect costs are included, what would have been the indirect costs?

14. Any other significant grant requirements or comments:

****Disability Access Checklist****

15. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

16. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments: **There are significant concerns about digital inclusion and participation for unwired communities, including persons with disabilities. MOD will be included in both the advisory and City department interagency liaison committees for the 2020 Census.**

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

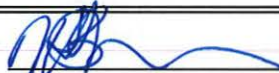
Nicole Bohn

(Name)

Director, Mayor's Office on Disability

(Title)

Date Reviewed: October 5, 2018


(Signature Required)

Overall Department Head or Designee Approval:

Adrienne Pon

(Name)

Executive Director

(Title)

Date Reviewed: 10/05/2018


(Signature Required)