



Jeff Kositsky
Director

MEMORANDUM

Date September 28, 2018

To Jeff Kositsky, Director

Through Gigi Whitley, Deputy Director for Administration and Finance
Thomas Chen, Manager, Finance
Gilda Kemper, Manager, Contracts

From Monique Colón, Contract Manager

Re AMEND GRANT AGREEMENT APPROVAL: EPISCOPAL
COMMUNITY SERVICES – HOUSING FIRST HOTELS

HSH Agreement # HSH17-18-122

Agreement Action 2nd Amendment

Agreement Term July 1, 2014 to June 30, 2020

Agreement Amount

Current	Amended	New
\$23,844,901	\$15,188,308	\$39,033,209
+\$2,151,036 (contingency)	+\$233,454(contingency)	+\$3,903,320(contingency)
\$23,661,440	\$16,707	\$42,936,530

Funding Source 100% General Fund

The Department of Homelessness and Supportive Housing (HSH) requests authorization to amend the existing grant with Episcopal Community Services for the provision of Housing First Hotels for the period of July 1, 2014 to June 30, 2020, in an additional amount of \$15,432,082. The addition of funds include a Cost of Doing Business (CODB); ongoing and one-time add-backs; and additional performance years. The new amount is \$39,033,209, plus a 10 percent contingency, for a total amount not to exceed of \$42,936,530.

Services to be Provided

The purpose of the grant is to provide support services, lease, and property management services to formerly homeless adults who reside in private Single Room Occupancy (SRO) residential units at the Alder, Crosby on O'Farrell, Elm, Hillsdale, and Mentone hotels. Grantee will provide services to 463 units. The goals of these services are to empower tenants to become self-sufficient and retain their housing or move to other appropriate housing, and maintain a safe, supportive and stable environment that fosters independence.

Selection

Grantee was selected through Notice of Funding Availability (NOFA) #592, which is valid until June 30, 2020.

Attachments

G-100, Grant Agreement or Amendment

Appendix A, Services to be Provided for the period of July 1, 2014 to June 30, 2018

Appendix A-1, Services to be Provided for the period of July 1, 2018 to June 30, 2020

Appendix B, Budget for the period of July 1, 2014 to June 30, 2020

Appendix C, Method of Payment

Appendix D, Interests in Other City Grants

Appendix E, Permitted Subcontractors

Appendix F, Additional Federal Funding Award Requirements

Appendix G, Dispute Resolution Procedure