

1 [Grant Agreement Amendment - Episcopal Community Services - Lease, Supportive Housing  
2 Property Management Services and Support Services - Not to Exceed \$42,936,530]

3 **Resolution retroactively approving the second amendment to the grant agreement**  
4 **between the City and County of San Francisco and Episcopal Community Services to**  
5 **provide lease, supportive housing property management, and support services, to**  
6 **extend the grant agreement term by two years, for a total term of July 1, 2014, through**  
7 **June 30, 2020, and to increase the grant amount by \$16,707,139 for a total grant amount**  
8 **of \$42,936,530.**

9  
10 WHEREAS, As part of the City’s efforts to end homelessness in San Francisco, the  
11 Human Services Agency sought to procure lease, property management services, and  
12 support services to provide permanent, service-enriched housing to people exiting  
13 homelessness, enabling them to remain housed while improving their health outcomes,  
14 overall well-being and integration into the community; and

15 WHEREAS, In 2014, the Human Services Agency issued a Notice of Funding  
16 Availability for supportive housing services that resulted in the selection of the Episcopal  
17 Community Services to lease, provide supportive housing property management services,  
18 and support services to provide support services, lease, and property management services  
19 to formerly homeless adults who reside in private Single Room Occupancy (SRO) residential  
20 units at the Alder, Crosby on O’Farrell, Elm, Hillside, and Mentone hotels; and

21 WHEREAS, In 2014 the Human Services Agency executed a grant with Episcopal  
22 Community Services in the amount of \$23,661,440 for those services; and

23 WHEREAS, The Board of Supervisors established the Department of Homelessness  
24 and Supportive Housing in August 2016, to serve as the City’s lead agency with respect to the  
25 provision and coordination of homeless services; and

1           WHEREAS, The Department of Homelessness and Supportive Housing assumed  
2 management of the agreement with the Episcopal Community Services to lease, provide  
3 property management and services for the Housing First Hotels; and

4           WHEREAS, In March 2017 the Department of Homelessness and Supportive Housing  
5 amended to the grant to increase the grant amount by \$2,567,951, for a total amount of  
6 \$26,229,391, to fund cost of doing business adjustments and increases in rent and operating  
7 expenses; a copy of the first amendment is on file with the Clerk of the Board of Supervisors  
8 in File No. 181050; and

9           WHEREAS, The Department of Homelessness and Supportive Housing desires to  
10 extend the expiration date of the Episcopal Community Services grant by two years, from  
11 June 30, 2018, to June 30, 2020, and to increase the grant by \$16,707,139, from \$26,229,391  
12 to \$42,936,530; and

13           WHEREAS, A copy of the proposed second amendment is on file with the Clerk of the  
14 Board of Supervisors in File No. 181050, substantially in final form, with all material terms and  
15 conditions included, and only remains to be executed by the parties upon approval of this  
16 Resolution; and

17           WHEREAS, This amendment requires Board of Supervisors approval under Section  
18 9.118 of the San Francisco Charter; now, therefore, be it

19           RESOLVED, That the Board of Supervisors hereby authorizes the Director of  
20 Department of Homelessness and Supportive Housing, on behalf of the City and County of  
21 San Francisco, to execute an amendment to the grant agreement with the Episcopal  
22 Community Services to extend the term from July 1, 2014, through June 30, 2018, to July 1,  
23 2014, through June 30, 2020, and to increase the grant amount by \$16,707,139, from  
24 \$26,229,391 to \$42,936,530; and, be it

1           FURTHER RESOLVED, That the Board of Supervisors authorizes the Department of  
2 Homelessness and Supportive Housing to enter into any amendments or modifications to the  
3 grant, prior to its final execution by all parties, that the Department determines, in consultation  
4 with the City Attorney, are in the best interest of the City, do not otherwise materially increase  
5 the obligations or liabilities of the City, are necessary or advisable to effectuate the purposes  
6 of the grant, and are in compliance with all applicable laws; and, be it

7           FURTHER RESOLVED, That within 30 days of the grant being executed by all parties,  
8 the Department of Homelessness and Supportive Housing shall submit to the Clerk of the  
9 Board of Supervisors a completely executed copy for inclusion File No. 181050; this  
10 requirement and obligation resides with the Department, and is for purposes of having a  
11 complete file only, and in no manner affects the validity of the approved grant.

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RECOMMENDED:

APPROVED:

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Jeff Kositsky, Director  
Department of Homelessness and  
Supportive Housing

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Office of the Mayor