

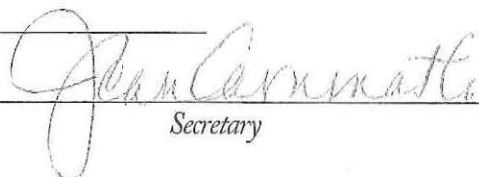
AIRPORT COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
RESOLUTION NO. 17-0251

AWARD OF PROFESSIONAL SERVICES CONTRACT NO. 10401.45 CAPITAL PROGRAM SUPPORT SERVICES FOR THE AIRPORT CAPITAL IMPROVEMENT PROGRAM, TO HILL INTERNATIONAL, INC., IN AN AMOUNT NOT TO EXCEED \$8,500,000 FOR THE FIRST YEAR OF SERVICES

- WHEREAS, the Capital Program Support Services consultant will assist the Airport in deliverance of its Capital Improvement Program by performing tasks and services including program controls, scheduling, budgeting, estimating, document control, preparation of progress reports, and other program management services; and
- WHEREAS, on March 7, 2017, by Resolution No. 17-0048, the Commission authorized the Director to issue a Request for Qualifications/Proposals (RFQ/RFP) for Capital Program Support Services for the Airport Capital Improvement Program and to negotiate with the highest-ranked proposer; and
- WHEREAS, on May 1, 2017, Staff issued a RFQ/RFP for Professional Services Contract No. 10401.45, Capital Program Support Services for the Airport Capital Improvement Program; and
- WHEREAS, on June 19, 2017, the Airport received six proposals in response to the RFQ/RFP; and
- WHEREAS, the Airport convened a four-member Selection Panel that thoroughly reviewed the responsive proposals, interviewed the firms and key personnel, and determined that Hill International, Inc. is the highest-ranked proposer; and
- WHEREAS, Staff negotiated the scope of services, contract terms and conditions, and fee with Hill International, Inc., for this contract. The agreed upon initial contract amount for the first year of services is \$8,500,000; and
- WHEREAS, since the contract will be a multi-year contract, Staff estimates that the total contract amount for Hill International, Inc., will be \$40,000,000 with a total contract duration of 60 months; and
- WHEREAS, the City's Contract Monitoring Division has approved a Local Business Enterprise sub-consultant participation requirement of 21% for this Contract and Hill International, Inc., has committed to meeting that requirement; now, therefore, be it
- RESOLVED, that the Commission hereby awards Professional Services Contract No. 10401.45, Capital Program Support Services for the Airport Capital Improvement Program to Hill International, Inc. in an amount not to exceed \$8,500,000 for the first year of services.

I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of _____

OCT 17 2017


Secretary



San Francisco International Airport

MEMORANDUM

October 17, 2017

TO: AIRPORT COMMISSION
Hon. Larry Mazzola, President
Hon. Linda S. Crayton, Vice President
Hon. Eleanor Johns
Hon. Richard J. Guggenlime
Hon. Peter A. Stern

FROM: Airport Director

SUBJECT: Award of Professional Services Contract No. 10401.45, Capital Program Support Services for the Airport Capital Improvement Program

DIRECTOR'S RECOMMENDATION: AWARD PROFESSIONAL SERVICES CONTRACT NO. 10401.45, CAPITAL PROGRAM SUPPORT SERVICES FOR THE AIRPORT CAPITAL IMPROVEMENT PROGRAM, TO HILL INTERNATIONAL, INC. IN AN AMOUNT NOT TO EXCEED \$8,500,000 FOR THE FIRST YEAR OF SERVICES.

Executive Summary

Transmitted herewith for your approval is a proposed Resolution awarding Professional Services Contract No. 10401.45, Capital Program Support Services for the Airport Capital Improvement Program (CIP), to Hill International, Inc., in an amount not to exceed \$8,500,000 for the first year of services.

The Contract will provide Capital Program Support Services to assist the Airport with deliverance of its Capital Improvement Program. Tasks and services include program controls, scheduling, budgeting, estimating, document control, preparation of progress reports, and other program management services. Other services may include oversight and management of Airport initiatives, as deemed necessary, to support the CIP.

Background

The Airport is undergoing a significant investment in its assets and will be implementing over \$7.1 billion in capital projects in the coming decade. To maintain consistency in reporting and cost controls, it is critical that all project teams track and report costs using a comprehensive, consistent approach. Similarly, it is important that the Airport be able to understand the overall schedule and budget of the CIP in order to plan resources, plan project funding, and manage risk. Finally, Staff will need to be augmented with a variety of specialized personnel, studies and services for the delivery of the CIP.

THIS PRINT COVERS CALENDAR ITEM NO. 4

AIRPORT COMMISSION CITY AND COUNTY OF SAN FRANCISCO

EDWIN M. LEE MAYOR LARRY MAZZOLA PRESIDENT LINDA S. CRAYTON VICE PRESIDENT ELEANOR JOHNS RICHARD J. GUGGENHIME PETER A. STERN IVAR C. SATERO AIRPORT DIRECTOR

Throughout implementation of the CIP, the Contractor will work together with Airport staff and a variety of external project management consultants, construction management consultants, and design and construction teams. The CIP is made up of a large number of projects varying in complexity, size, and cost, which will be delivered using a variety of project delivery methods.

On March 7, 2017, by Resolution No. 17-0048, the Commission authorized the Director to issue a Request for Qualifications/Request for Proposals (RFQ/RFP) for Professional Services Contract No. 10401.45, Capital Program Support Services for the Airport Capital Improvement Program and to negotiate with the highest-ranked proposer.

On June 19, 2017, the Airport received six proposals. All six proposers met or exceeded the 21% LBE requirement. There were no joint venture proposals submitted.

The Airport convened a four-member selection panel, consisting of two Airport Commission employees and two members of the aviation and/or project management industry, to review and score the proposals in accordance with the criteria stated in the RFQ/RFP. On August 23, 2017, the Selection Panel interviewed the three highest-ranked proposers, including key personnel, and thoroughly appraised their qualifications. Based on the results of the evaluation of the proposals and oral interviews, the final rankings are as follows:

	Final Evaluation Score (500 max.)
1. Hill International, Inc.	392.13
2. STV Construction	370.38
3. Arcadis	320.38
4. Faithful + Gould	183.88
5. WTP America LLC DBA WT Partnership	147.00
6. Turner & Townsend	143.75

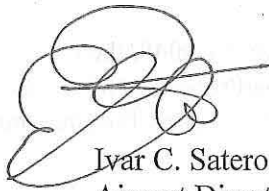
Staff negotiated the scope of services, contract terms and conditions, and fee with Hill International, Inc. for this contract. The agreed upon initial contract amount for the first year of services is \$8,500,000. Since the contract will be a multi-year contract, Staff estimates that the total contract amount for Hill International, Inc. will be \$40,000,000 with a total contract duration of 60 months.

The contract will be renewed each year based on Hill International, Inc.'s performance. If modified to exceed \$10,000,000, this contract will be subject to approval by the Board of Supervisors as required by San Francisco Charter Section 9.118(b).

The City's Contract Monitoring Division (CMD) reviewed the RFQ/RFP documentation, proposals and scoring, and has determined that the selection process is in compliance with Chapter 14B requirements. CMD has approved a 21% Local Business Enterprise sub-consultant participation requirement for this Contract. Hill International, Inc. has committed to meeting this requirement.

Recommendation

Based on the above, I recommend that the Commission award Professional Services Contract No. 10401.45, Capital Program Support Services for the Airport Capital Improvement Program, to Hill International, Inc. in an amount not to exceed \$8,500,000 for the first year of services.



Ivar C. Satero
Airport Director

Prepared by: Geoffrey W. Neumayr
Chief Development Officer
Planning, Design & Construction

Attachment