

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. 18-0350

APPROVAL OF MODIFICATION NO. 3 & 4 TO PROFESSIONAL SERVICES CONTRACT NO. 10401.45, CAPITAL PROGRAM SUPPORT SERVICES FOR THE AIRPORT CAPITAL IMPROVEMENT PROGRAM WITH HILL INTERNATIONAL, INC., FOR A NEW NOT-TO-EXCEED AMOUNT OF \$40,000,000, AND A NEW CONTRACT DURATION OF SIX YEARS.

WHEREAS, the Capital Program Support Services consultant assists the Airport in deliverance of its Capital Improvement Program by performing tasks and services including program controls, scheduling, budgeting, estimating, preparation of progress reports, development, implementation, and maintenance of a web-based centralized project management and project controls system, and other program management services to support the dynamic needs of the CIP; and

WHEREAS, on October 17, 2017, by Resolution No. 17-0251, the Commission awarded a Contract to Hill International, Inc. for Capital Program Support Services for the Airport Capital Improvement Program, in the not-to-exceed amount of \$8,500,000 for the first year of services; and

WHEREAS, on June 22, 2018, administrative Modification Nos. 1 and 2 were executed to adjust the range of allowable labor rates and add new sub-consultants to the Contract with no changes made to the Contract amount or duration; and

WHEREAS, this Modification No. 3 increases the Contract not-to-exceed amount by \$1,450,000 for a total not-to-exceed amount of \$9,950,000 to allow services to continue through June 30, 2018; and

WHEREAS, Modification No. 4 increases the Contract to the full Contract not-to-exceed amount of \$40,000,000 for a total of six years of services; and

WHEREAS, the City's Contract Monitoring Division has approved a Local Business Enterprise subcontractor participation goal of 21% for this Contract and Hill International, Inc. has committed to meeting that goal; now, therefore, be it

RESOLVED, that the Commission hereby approves Modification No. 3 to Professional Services Contract No. 10401.45, Capital Program Support Services for the Airport Capital Improvement Program with Hill International, Inc. in the amount of \$1,450,000 for a new not-to-exceed amount of \$9,950,000 for services through June 30, 2019; and, be it further

RESOLVED, that the Commission hereby approves Modification No. 4 to this Contract for a new not-to-exceed amount of \$40,000,000 for six years of services; and, be it further

RESOLVED, that this Commission hereby directs the Commission Secretary to seek Board of Supervisors approval of Modification No. 4 to this Contract consistent with San Francisco Charter Section 9.118(b).

I hereby certify that the foregoing resolution was adopted by the Airport Commission

at its meeting of _____

~~2018~~ OCT 16 2018



Secretary

San Francisco International Airport

MEMORANDUM

October 16, 2018

TO: AIRPORT COMMISSION
 Hon. Larry Mazzola, President
 Hon. Linda S. Crayton, Vice President
 Hon. Eleanor Johns
 Hon. Richard J. Guggenlime
 Hon. Peter A. Stern

FROM: Airport Director

SUBJECT: Approval of Modification No. 3 & 4 to Professional Services Contract No. 10401.45, Capital Program Support Services for the Airport Capital Improvement Program

DIRECTOR'S RECOMMENDATION: APPROVE MODIFICATION NO. 3 & 4 TO PROFESSIONAL SERVICES CONTRACT NO. 10401.45, CAPITAL PROGRAM SUPPORT SERVICES FOR THE AIRPORT CAPITAL IMPROVEMENT PROGRAM WITH HILL INTERNATIONAL, INC., FOR A TOTAL CONTRACT NOT-TO-EXCEED AMOUNT OF \$40,000,000 AND A TOTAL CONTRACT DURATION OF SIX YEARS.

Executive Summary

Transmitted herewith for your approval is a proposed Resolution approving Modification No. 3 & 4 to Professional Services Contract No. 10401.45, Capital Program Support Services for the Airport Capital Improvement Program (CIP) with Hill International, Inc., for a total contract not-to-exceed amount of \$40,000,000 and a total contract duration of six years.

This proposed action approves the full not-to-exceed Contract amount of \$40,000,000 and the full Contract duration of six years of services through two modifications to accommodate approval by the Board of Supervisors.

The Contract provides Capital Program Support Services to assist the Airport with deliverance of its CIP. Tasks and services include program controls, scheduling, budgeting, estimating, preparation of progress reports, development, implementation, and maintenance of a web-based centralized project management and project controls system, and other program management services to support the dynamic needs of the CIP. Other services may include oversight and management of Airport initiatives as deemed necessary to support the CIP.

Background

On October 17, 2017, by Resolution No. 17-0251, the Commission awarded this Contract to Hill International, Inc., in a not-to-exceed amount of \$8,500,000 for the initial year of services. At the time of Contract award, the total contract forecast was \$40,000,000 with a forecasted contract duration of five years. Administrative Modification Nos. 1 and 2 were executed on June

AIRPORT COMMISSION CITY AND COUNTY OF SAN FRANCISCO

THIS PRINT COVERS CALENDAR ITEM NO. 14LONDON N. BREED
MAYORLARRY MAZZOLA
PRESIDENTLINDA S. CRAYTON
VICE PRESIDENT

ELEANOR JOHNS

RICHARD J. GUGGENHIME

PETER A. STERN

IVAR C. SATERO
AIRPORT DIRECTOR

22, 2018 to adjust the range of allowable billing rates and add new sub-consultants to the Contract. Modification Nos. 1 and 2 did not change the Contract amount or duration.

Together, Modification Nos. 3 and 4 increase the Contract to the full not-to-exceed amount of \$40,000,000 for six years of services.

Because this Contract will exceed \$10 million, San Francisco Charter Section 9.118(b) requires approval by the Board of Supervisors. Staff recommends approving Modification No. 3 and Modification No. 4 to allow services to continue while Staff seeks Board approval of the full not-to-exceed amount of \$40,000,000. In recent discussions with the Budget Analyst's Office, there has been a request to align Board of Supervisors approvals of professional service contract amounts and durations, to match the authorization approved by the Commission. As such, Staff is seeking approval for the full contract amount and duration.

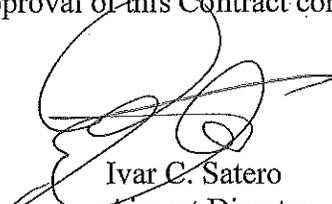
By the terms of the awarded Contract, the Airport has the right to terminate for convenience or cause in the event performance does not meet the expectations of the Airport. Staff will periodically review and adjust the staffing provided by this Contract based on the dynamic needs of the CIP. Performance will be evaluated based on retention of key personnel and the proficiency of the team to provide Program Management Support Services to assist in the delivery of the Capital Plan on budget and on schedule. Staff will report to the Commission bi-annually on the performance of this consultant team through an off-calendar Memorandum.

The full not-to-exceed Contract amount is equal to the budget amount for this Contract and is funded from the Ascent Program – Phase 1 under the Airport's Capital Improvement Plan.

The City's Contract Monitoring Division has approved a 21% Local Business Enterprise sub-consultant participation requirement for this Contract and Hill International, Inc. has committed to meeting this requirement.

Recommendation

I recommend the Commission approve Modification No. 3 & 4 to Professional Services Contract No. 10401.45, Capital Program Support Services for the Airport Capital Improvement Program with Hill International, Inc., for a total not-to-exceed amount of \$40,000,000 with a total contract duration of six years. I also recommend the Commission to direct the Commission Secretary to seek Board of Supervisors approval of this Contract consistent with San Francisco Charter Section 9.118(b).



Ivar C. Satero
Airport Director

Prepared by: Geoffrey W. Neumayr
Chief Development Officer
Planning, Design & Construction

Attachments